**SPENCER COUNTY BOARD OF EDUCATION**

**SPECIAL CALLED**

**6:30 p.m. Monday, November 2, 2020**

**Spencer County High Media Center**

**Board Members Present:**

Ms. Sandy Clevenger

Ms. Janet Bonham

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**Board Members Absent:**

Ms. Debbie Herndon

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Bob Hafendorfer, Todd Russell, Mary Lynn Martin, Stephen Webb, Steven Rucker, Jim Oliver, Amber Seamon, Stephanie Smith, Heather Knight, Craig Smith, Kate Bowling, Claudette & Ashley Wall, Pete Clevenger, Michele Barlow and others.

**ORDER #60**

**CALL TO ORDER**

Ms. Sandy Clevenger, Board Chair, called the meeting to order at 6:30 pm

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger read the Statement of Board Mission and welcomed visitors

**CITIZENS AND DELEGATIONS**

The following signed to speak under “Covid” Implications on SCPS Instructional Process requesting students return to five days a week: Jeanette Brinley, Robert Rattliff, Claudette And Ashley Wall, Eric Scheider, Kate Bawling, Craig Smith, Heather Knight, Stephanie Smith, and Amber Seamon

**DISCUSSION:**

**Covid Implications on SCPS Instructional Process**

**RECOGNITIONS:**

Going the Distance Award was presented to Matthew Whitlock.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Report: Chuck Abell
   1. Map Scores
   2. RTI
   3. Reading Plus Data
   4. Virtual Student Update
2. Superintendent’s Report: Chuck Adams
   1. COVID Incidence Map
   2. Architect Report: ELC/Bus Complex
   3. Executive Session
   4. Farm/Toy Show – has been cancelled
   5. Needs Assessment

**ACTION WITH DISCUSSION**

**ORDER #61**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the September 24 and September 28, 2020 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #62**

**CONSTRUCTION INVOICES**

A motion was made Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the construction invoices as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #63**

**REQUEST TO PURCHASE BUSES FOR 2021-2022 ACADEMIC YEAR**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to purchase two buses outright from Capital Outlay as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #64**

**ANNUAL NEEDS ASSESSMENTS 2020-2021**

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve equitable distribution of $20 per child through the district and $10,000 for the ECE Dept to distribute for laptops.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #65**

**2020 INTERIM POLICY AND PROCEDURE UPDATE (SECOND READING) POLICIES: 03.113; 03.1621; 03.212; 03.2621; 09.13; 09.428111**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the second reading of the 2020 Interim Policy and Procedures as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**SCHS FARM/TOY SHOW COVID 19 PLAN**

The high school cancelled this event. No action required.

**ORDER #66**

**CHANGE ORDER #2 EARLY LEARNING CENTER**

After completion of the demolition of the existing building win. ECS, special testing agency, determine that the soils under the building pad were unsuitable to bear the new building structure. The contractor replaced the unsuitable soils under the foundation with concrete and replaced soils at the building pad with stone. Add $66,470.11. A credit in the amount of $3,510.00 to change interior foundations at the kitchen areas from footings. Total add $62,960.11

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to approve the Change Order #2 for the Early Learning Center as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #67**

**FACPAC BG#15-057 (New Elementary School)**

In an effort to begin resolving outstanding items in the KDE Facilities FACPAC system, please find attached BGs #15-057 and #15-310. BG #15-057 contains a duplicate entry for the TES site acquisition, which is also reported on BG #15-310. BG #15-057 needs to be deleted from the FACPAC system to resolve this discrepancy. KDE requires board recognition of the issue and approval from the Board to have it removed as an open BG project. Please recognize the BG #15-057 as a duplicate submission and approve to have it voided by the KDE District Facilities Branch from their system.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to recognize the BG # 15-057 as a duplicate submission an approve to have it voided by KDE District Facilities Branch from their system as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #68**

**FACPAC BG#17-286 (SCHS ACADEMIC AND ATHLETICS BUILDING)**

In an effort to begin resolving outstanding items in the KDE Facilities FACPAC system, please find attached BG’s #17-286 and #17-236. BG #17-286 contains duplicate information which is also reported on BG #17-236. BG #17-286 needs to be deleted from the FACPAC system to resolve this discrepancy.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to recognize BG #17-286 as a duplicate submission and approve to have it voided by the KDE District Facilities Branch from their system.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #69**

**CHANGE ORDER #1 FOR FUELING STATION**

12K Fire Guard Fuel Storage Tank $25,450.00

Total Bond Amount $ 4,200.00

Total $29,650.00

Because you can now drive a bus behind the tank, A&M needs to increase the proposed Change Order by $1,200 to cover the additional bollards.  Therefore, the Change Order on the board agenda tonight would be revised from $29,650 to $30,850.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve Change Order # 1 in the amount of $30,850 for the Fueling Station as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #70**

**ACTION BY CONSENT**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the Action by Consent items a presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary**

Brooke McIntosh, Rank 2

Samantha Sweazy, IA Preschool

**Spencer Co Elementary**

Everene Rose, Rank 3

**Spencer Co. Middle School**

Susan Nicholson, Cafeteria Worker/Bus Monitor

Brittany Tobaben, IA

**Spencer Co High School**

Marvin Truax, Custodian

Jamie Evans, Secretary

Other

Wendy Goodlett, Data Assistant, 21st Century Program Alexandrea Mattingly Bus Driver (full time)

Cary Evans, Bus Driver (full time) Phillp Benningfield, Bus Driver (full time)

Tracy Lawson, Bus Driver (full time) Alizia Curtsinger, Bus Driver (full time)

Dyllan Tipton, Student Worker Alexandra Goodlett, Student Worker

Sarah McAuliffe, Student Worker Carter Ward, Student Worker

Dylan King, Student Worker Erin Dunlap, Student Worker

Patricia McElvain, Sub Classified Brittany Raisor, Sub Classified

Faye Goodlett, Sub Classified

**Resignations**

Kathy Johnson, Bus Driver – Transportation Dept eff 9/24/2020

Marvin Ferris, Custodian SCHS eff 9/30/2020

Christina Young, Child Care Worker – Bear Care Program Eff 10/23/2020

**Retirement**

Vicki Goodlett, Finance Officer (8/1/2021)

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS Boys Basketball Overnight – Marshall County, KY
   2. SCHS Dairy Team – Scotland, Summer 2021
2. Fundraiser Approvals

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Athletic Booster Club | Specialty Pasta | Nov/Dec. 2020 | Dance expenses | Adults/Students |
| Project Grad Booster 2021 | Virtual Silent Auction | Nov/Dec 2020 | Project Grad | Adults/Students |
| Band Club | Mattress Sale | Nov. 15, 2020 | Instruments, equipment, music, senior night, banquet, apparel, travel repairs | Adults/Students |
| Band Club | Stainless Steel Drinkware | February 2021 | Instruments, equipment, music, senior night, banquet, apparel, travel repairs | Adults/Students |
| Band Club | Rock Your Socks | November 2020 | Instruments, equipment, music, senior night, banquet, apparel, travel repairs | Adults/Students |
|  |  |  |  |  |

1. Fee Requests

Spencer County High School

AP Late Fees $40

1. Surplus Items
2. Non Resident Contracts
   1. Anderson County
   2. Shelby County
3. Approval of Annual Vendors (Model Procurement)
   1. Adina’s Embroidery
   2. Clean Scape Excavation, LLC
   3. Collaborative for teaching and learning Inc
   4. Millstone Labs LLC
4. Shortened School Week Waiver – SCHS Student

**COMMUNICATIONS**

Written Communication (Included, but no specific discussion allowed)

* 1. Attendance Report – N/A
  2. Bus Maintenance Report
  3. Building Inspections
  4. SBDM Minutes
  5. Health Office Visits
  6. Local Field Trips
  7. Open Records Request

**ORDER #71**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to make the agenda dated November 3, 2020 part of the official board minutes.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #72**

**EXECUTIVE SESSION:**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to go into executive session per KRS 61.810 Section 1, Subsection c, “Discussions of proposed or pending litigation against or on behalf of the public agency.”  Spencer County Board of Education will entertain a motion to enter into Executive Session to discuss pending litigation against the agency in the form of a due process hearing.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #73**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to return to open session.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #74**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to adjourn meeting at 8:36 pm.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes