

# Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420

(270) 831-5000 Fax: (270) 831-5009

[www.henderson.kyschools.us](http://www.henderson.kyschools.us)

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November 9, 2020

To: Henderson County Board of Education

From: Jinger Carter, Director of Human Resources

Re: Recension of Administrative Policy 03.1235 AP.2 and 03.2235 AP.2

On June 15, 2015 the Henderson County Board of Education rescinded Administrative Procedure 03.125 AP.21 as part of its yearly policy/procedure update. There are currently two Administrative Procedures that reference using 03.125 AP.21.

We respectfully request you rescind Administrative Policy 03.1235 AP.2 and Administrative Policy 03.2235 AP.2 as they reference a form/Administrative Procedure that no longer exists.

DRAFT TO RESCIND 11/4/20

PERSONNEL

03.2235 AP.2

~~-CLASSIFIED PERSONNEL-~~

**Educational Leave Request**

~~Refer to Administrative Procedure 03.125 AP.21 for Educational Leave Request Form.~~

PERSONNEL

03.1235 AP.2

~~-CERTIFIED PERSONNEL-~~

**Educational/Professional Leave Request**

~~Refer to Administrative Procedure 03.125 AP.21 for Educational/Professional Leave Request Form.~~