



**Board of Education of Livingston County, Kentucky Meeting**

October 12, 2020 6:00 PM

South Livingston Elementary School Library

850 Cutoff Road

Smithland, KY 42081

Public attendance may be limited due to social distancing guidelines. Masks are requested to be worn by the general public. The meeting will be broadcast for public viewing via Facebook Live at

<https://www.facebook.com/livingstoncountyschools/> by other advertised means.

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mr. Dennis Fleet

Mr. David Kitchens

Mrs. Christine Thompson

Mrs. Terry Watson

**1. Call to Order**

**2. Adopt the Agenda**

**Order #650 - Motion Passed:** A motion to adopt the agenda passed with a motion by Mrs. Terry Watson and a second by Mr. Dennis Fleet.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
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Mr. David Kitchens	Yes
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Mrs. Christine Thompson	Yes
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Mrs. Terry Watson	Yes
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**3. LiveRED Recognitions**

**3.a. Staff Recognition**

Discussion:

Presented by Mr. Victor Zimmerman.

**3.b. Live RED Report**

Discussion:

Presented by Mrs. Amy Ramage.

**4. KSBA First Degree Scholarship Program**

Discussion:

For the 10th consecutive year, the Kentucky School Boards Association will provide two \$2,500 college scholarships to members of the Class of 2021.

Nominations of one male and/or one female student per public school district are selected by the school board and must be from an immediate family whose members have not earned a college degree.

The names of two male and two female applicants will be drawn at the KSBA Board of Directors meeting in early December and selectees will be announced during KSBA's Annual Conference in Louisville, Feb. 19-21.

## **5. Public Comment**

Discussion:

October 19th through the 23rd is Retired Teachers Appreciation Week and express our gratitude for the service they have provided over the years.

## **6. COVID Impact Updates**

Discussion:

Mrs. Amy Ramage presented: the ongoing consultation and collaboration with the Pennyrile District Health Department regarding positive cases and exposures; public notification of confirmed positive cases; daily updates of quarantines for students and staff; communications with the local hospital system(s) to understand the capacities of the local health care system; the plans to continue the current hybrid alternating schedule; and initial feedback related to the return of daily in-person instruction.

## **7. Consent Items**

**Order #651 - Motion Passed:** A motion to accept the consent items passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

**7.a. Minutes of Previous Meetings**

**7.b. Payment of General and Title Program Claims**

**7.c. School-Wide Fundraisers**

**7.d. Superintendent Attendance Sheet for September**

## **8. Treasurer's Report & Finance Update and Redbook Support Service**

**Order #652 - Motion Passed:** A motion to accept the Treasurer's Report, and Email Support Agreement with RJ Flannery, LLC passed with a motion by Mrs. Terry Watson and a second by Mr. David Kitchens.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

## **9. Support/Booster Clubs Redbook Notification**

Discussion:

To fulfill a requirement of Policy 04.312, the Superintendent is reporting to the Board that all support/booster organizations have been informed of the

requirements from the Accounting Procedures for Kentucky School Activity Funds (Redbook) that apply to them.

#### **10. Tax Rates Approved**

Discussion:

We received notice that the Kentucky Board of Education approved our levied tax rates on October 7, 2020.

#### **11. Commonwealth of Kentucky Contract Modification for 21st CCLC**

Discussion:

We have now received notification that the contract modification has been approved by the KDE.

#### **12. Dental & Vision Insurance Renewal**

**Order #653 - Motion Passed:** A motion to renew the dental and vision plans for employees for FY2021 passed with a motion by Mrs. Terry Watson and a second by Mr. Dennis Fleet.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

#### **13. Transportation Report**

Discussion:

Presented by Mrs. Amy Ramage.

#### **14. Bus Purchases**

**Order #654 - Motion Passed:** A motion to approve the purchase of two buses to be invoiced for FY2022 passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

#### **15. FY21 KETS First Offer of Assistance**

**Order #655 - Motion Passed:** A motion to submit the KETS FY20 Technology Report Signature Form passed with a motion by Mr. David Kitchens and a second by Mrs. Terry Watson.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes

Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

#### **16. District Planning Committee**

##### **Discussion:**

The district planning committee is tasked with reviewing and revising the Comprehensive District Improvement Plan (CDIP) on an annual basis. This committee, as established last year, will review the current goals (these are 3 to 5 year goals) as established, and revise plans and conduct needs assessment to help focus efforts to meet these goals.

#### **17. Preschool Annual Determinations**

##### **Discussion:**

The Livingston County School District was provided a letter from KDE concerning the 2020 preschool program. The "Annual Determination" letter serves as a public acknowledgement that the preschool program has completed the annual preschool proposal, as is required by KRS 157.3175. Based on the performance review of Livingston County School District Preschool Program, the district's overall 2020 Annual Preschool Program Determination is Meets Requirements.

#### **18. Personnel Report**

**Order #656 - Motion Passed:** A motion to approve the Leave of Absence as noted in the Personnel Report passed with a motion by Mr. Dennis Fleet and a second by Mrs. Terry Watson.

##### **4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

#### **19. Staffing Allocation Procedures**

**Order #657 - Motion Passed:** A motion to approve the Staffing Allocation Procedures for FY2022 passed with a motion by Mrs. Terry Watson and a second by Mr. David Kitchens.

##### **4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

#### **20. Emergency Non-Certified School Personnel Program**

**Order #658 - Motion Passed:** A motion to participate in the Emergency Non-Certified School Personnel Program passed with a motion by Mrs. Terry Watson and a second by Mr. David Kitchens.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

**21. Surplus**

**Order #659 - Motion Passed:** A motion to approve the surplus items and authorize their disposal passed with a motion by Mr. Dennis Fleet and a second by Mrs. Terry Watson.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

**22. Project BG#20-148 BG5**

**Order #660 - Motion Passed:** A motion to accept the revised BG5 for BG#20-148 passed with a motion by Mr. David Kitchens and a second by Mrs. Terry Watson.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

**23. Board Vacancy Division #4**

**Discussion:**

The board discussed the following options: a motion to allow the regular election to run its course; to not have a motion on the topic; or, to appoint Tony Sanders. No action was taken.

**24. Discussion of Superintendent's Evaluation**

**Discussion:**

Board Policy 02.14 outlines the evaluation process of the superintendent. The policy states, in part, "The summative evaluation of the Superintendent shall be discussed and adopted in an open meeting of the Board and reflected in the minutes"

The superintendent's evaluation was adopted in a previous open meeting, however, the discussion during the open meeting did not take place.

Mrs. Thompson presented the following:

The board of education of the Livingston County School District has completed the annual evaluation of Superintendent Zimmerman for the 2019-2020 school year. The past year has been a positive one/challenging one for education in our school district. All five school board members have served on the board

for at least one full year and have been able to observe and be a part of the successes achieved this year.

The evaluation focused on seven standards of performance as well as goals for the district agreed on by the board and superintendent.

Superintendent Zimmerman received a rating of accomplished in the area of strategic leadership. In the standards of instructional leadership, cultural leadership and human resource leadership the board rated his performance as developing. Managerial leadership received a growth required. Collaborative leadership and influential leadership received a rating of developing.

The board will be working with Superintendent Zimmerman to develop goals for our district for the 2020-21 year. We look forward to working together to make our school district successful.

## **25. Adjournment**

**Order #661 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Mrs. Terry Watson and a second by Mr. David Kitchens.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

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Chairperson	Date
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Superintendent	Date
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