



Henderson County Archery Club
377 Garden Mile Road
Henderson, Kentucky 42420

Tammy Duke, President
Sharon O’Nan, Vice President

Brandi Haire, Secretary
Mishara Wilson, Treasurer

COVID PROCEDURE PLANS

- I. Requirements of anyone entering the building (i.e. coaches, board members, parents, volunteers, archers, etc)
 - Masks will be required and must be worn appropriately for the entire time while in the building.
 - Temperatures will be taken of anyone entering the building, using iHealth PT3 Infrared No-Touch Forehead thermometer.
 - District screening questions will be asked at time of taking temperatures.
- II. General Cleaning & Sanitizing
 - Water fountains will be covered to restrict use.
 - Hand sanitizer will be available using district-provided hand sanitizer stations.
 - Bathroom access will be limited; usage will be documented for contact tracing.
 - Door handles, tables, chairs, bleachers, arrows, targets, bow racks and any other equipment that may have been touched will be sprayed using district-provided PureSan sanitizing solution.
 - School issued bows will be wiped down with Sani-Hands sanitizing wipes.
- III. Open House Procedures
 - November 7, 2020 from 10:00 am until 2:00 pm
 - To reduce the number of people in the building during this event, divisions will have designated times for their respective registration, as follows:
 - High School: 10:00 am – 11:30 am
 - Middle School: 11:45 am – 12:45 pm
 - Elementary: 1:00 pm – 2:00 pm
 - Archers and one adult will be permitted to enter for registration.
 - Surfaces will be sanitized between divisional registration sessions.
 - No food or drink will be allowed to be consumed in the building.
 - Private lessons with a coach (as held in previous years) will be suspended for the 2020 Open House.
- IV. Practice Procedures

Practices will be closed to spectators, with the exception of ONE parent/guardian for the participating third grade archers, as required by Henderson Co. Archery Club. No siblings will be permitted to accompany the parent/guardian.

Practice schedule will be planned so as to allow for staggered start/end times to reduce the number of people coming in and out at the same time. Archers will enter from the front entrance and exit from one of the back doors.

A. Arrival

- Temperatures will be taken at the door and district screening questions will be asked. Parents will be required to stay until the archer's screening has been completed. If an archer does not pass all screening requirements, the archer's entrance will be refused and will be documented.
- Masks will be required and must be worn appropriately for the entire time while in the building.
- Target lanes, chairs and personal items storage places will be assigned to each archer.
- Upon arrival, archers will be expected to ready their equipment and place their personal items in storage, while minding social distancing.
- After equipment has been readied, the archer will sit in his/her assigned seat, which will be spaced appropriately.

B. Practice Time

- Only one archer will shoot at each target.
- Archers who do not have personal bows will have a school-issued bow assigned to them.
- Left-handed archers and right-handed will be grouped so that they face the same direction and not directly face another archer.
- Arrows will not be shared during each practice time and will be sanitized before the next practice group.
- Bows will be assigned designated hooks for storage and bow racks will be sanitized after each practice group.
- Archers will keep appropriate social distance recommendations in mind while moving between chairs, racks and the shooting/target lines.

Scoring

- When scoring, each archer will have their own score card, score board and pencil. The adjacent lane opposing archer will record the competitor's arrows, lay the scoreboard/card on the target line and the archer will observe for accuracy of marked scores.
- Only one archer may approach the target at a time, with the other archer standing behind the target line, maintaining appropriate social distance.
- The approval box of each arrow line should be checked by the scoring archer after the archer who shot the arrows agrees with the score.
- To avoid multiple points of face to face contact, archers will leave their scorecard at the target line and a gloved range official/coach will collect the score cards.

End of Practice

- Archers will place their arrows back in their assigned quiver for sanitization.
- Bows will be returned to the assigned rack for sanitization.
- Archers will gather their personal items from their assigned storage area and return to designated seating to wait to leave, while minding social distancing.

C. Departure

- Archers will wait in the designated seating area until called to leave.
- Parents/guardians will pick their archers up in the back of the building, in a similar process to elementary schools car rider procedures. Each building will have a designated door that will be only for exiting. High school archers who drive will exit out the front.
- All appropriate sanitization will be done by HCA members prior to the start time of the next practice session.

V. Tournaments

- Only one archer will shoot at each target.
- Archers will be expected to provide his/her own arrows.
- Bows, racks, chairs, targets and scoring equipment will be sanitized after each flight time.
- Archers will keep appropriate social distance recommendations in mind while moving between chairs, racks and the shooting/target lines.

Scoring

- Archer may place his/her own scorecard on the scoreboard.
- A gloved range official will score archer's arrows and confirm scores with archers without contact.
- At the end of the tournament, a gloved range official will collect the score cards from the scoreboards.