



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY  
41017

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WEBSITE: [www.kenton.kyschools.us](http://www.kenton.kyschools.us)

Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

12/4/17

**AGENDA ITEM (ACTION ITEM):**

Simon Kenton AP Exam

**APPLICABLE BOARD POLICY:**

4.32

**HISTORY/BACKGROUND:**

Simon Kenton students will be participating in the AP Exams in May 2018. The AP Coordinator will order exams according to College Board.

**FISCAL/BUDGETARY IMPACT:**

Students pay for their exams thru Total Registration. Total Registration will provide the funds in a check form to Simon Kenton High School, that is then deposited into the Simon Kenton AP Exam Account. The estimated cost for the 2018 ordering of AP exams is \$45,120.00

**RECOMMENDATION:**

SKHS will need to be able to purchase these test from College Board to complete the AP testing cycle.

**CONTACT PERSON:**

Susan Back, SKHS AP Coordinator

  
Principal

  
Director

  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.*

*Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn  
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"

# THE KENTON COUNTY SCHOOL DISTRICT

## REQUISITION



Req # \_\_\_\_\_

Gen Description \_\_\_\_\_

( ALL INFORMATION MUST BE COMPLETED CORRECTLY AND LEGIBLY )

DATE 12/4/17

DELIVERY LOCATION SLHS

TEACHER/DEPT Guidance Office -

VENDOR NAME College Board

SLHS

BUDGET AP

ADDRESS PO Box 6671  
Princeton, NJ 08541

ACCOUNT # \_\_\_\_\_

REQUESTED DELIVERY DATE \_\_\_\_\_

QTY	PART NUMBER	ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE
1				
2	480	AP EXAMS	\$94	45,120
3				
4				
5				
6				
7				
8				
9				
10				

Special Instructions:

\_\_\_\_\_ % Discount

Shipping

Total

45,120

CIRCLE THE TYPE OF PURCHASE, FILL IN ANY APPLICABLE BLANKS, AND ATTACH ANY REQUIRED DOCUMENTATION

- |                                                                                              |                                                 |
|----------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1. Bid No _____                                                                              | 8. Perishable Items _____                       |
| 2. State/Fed Gov 't Agency/Coop Contract _____                                               | 9. Resale Item _____                            |
| 3. Competitive Negotiations ( Small Purchase Determinations & Findings Form Required ) _____ | 10. Replacement Parts _____                     |
| 4. Small Purchase _____                                                                      | 11. Significant Savings _____                   |
| 5. Emergency ( Declared by Superintendent ONLY ) _____                                       | 12. Authorized Travel Outside of District _____ |
| 6. Single Source _____                                                                       | 13. Copyright Material _____                    |
| 7. Licensed Professional / Technician _____                                                  | 14. Other/Explanation _____                     |

DETERMINATIONS & FINDINGS FORM IS REQUIRED FOR ITEMS 5-11

Teacher / Dept. Head \_\_\_\_\_ Principal John W Papha

Date \_\_\_\_\_ Date 12-13-17

Program Coordinator \_\_\_\_\_ Purchasing \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_