**P*ASSIONATE***

**A*BOUT LOVING TO LEARN***

**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**September 15, 2020**

**2:45 P.M.**

Members Present: Carla Kuhn, Melissa Gregory, Julia Keathley, Alisha Campbell, Katie Kurtz; Kim Druen, Secretary

Members Absent: Laura Rogers

Guests: None

 CALL TO ORDER: The meeting was called to order at 2:55 p.m. by Carla Kuhn.

1. OPENING BUSINESS:

a.) Approval of Agenda: Approved 1st Kurtz, 2nd Gregory

b.) Approval of August Minutes: 1st Keathley, 2nd Kurtz

 c.) Public Comment: None

 d.) Good News Report: Mrs. Kuhn stated that the first two weeks of online learning proved to be successful and thanked the staff for all their hard work. She further stated we are currently on our 2nd day of in person instruction and on-line learning combined and our teachers continue to work hard. Mrs. Kuhn mentioned that the PTO is donating a Panther Academy buff or face mask to every student. She explained that we are waiting on the delivery of the first shipment of chromebooks which we anticipate anytime.

2. STUDENT ACHIEVEMENT REPORT/DATA:

 a. Assessing Student Achievement: Mrs. Kuhn stated we do not have any data yet. She stated that Mrs. Truitt, Mrs. Burden and Ms. Gilkerson have been scheduling and conducting Brigance screenings the last two weeks with students. Mrs. Kuhn mentioned that we will be able to do more with groups once student data is collected.

3. SCHOOL IMPROVEMENT PLANNING:

 a. Review: When reviewing the CSIP, goal 1 & 2 had no new progress to report at this time. For goal 3, station teaching is one of the components. Teachers are working on ways to incorporate station teaching with the online learning students and in person students. Mrs. Kuhn mentioned one example in a classroom where the special teacher will teach the online learning group Mountain Language and sight words for 15 minutes while the classroom teacher works with the in person students with the phonics and letter lessons for 15 minutes and then they flip flop. The last rotation students online and students at school watch the Heggerty video. Mrs. Kuhn also discussed that while we won’t be able to do clubs as we did last year, we will be using PBIS and class Dojo as a behavior tool and as a communication tool. Mrs. Kuhn mentioned that with the 4th goal the only area that has been addressed this month is developing the master school schedule.

 b. Comprehensive School Improvement Plan: Mrs. Kuhn shared Phase I is due by October 1.

 c. School Assurances: Mrs. Kuhn shared this document with the council. This information will become part of the school report card. The information is based on information from the 2019-20 school year. This report will require the SBDM members’ signatures and the superintendent.

4. BUDGET REPORT:

 a. Review: Mrs. Kuhn reviewed the Section 6 budget with the council and explained that she will be holding onto the student supervision funds at this time since all instructional assistants have to be at work by 7:15.

5. BYLAWS :POLICY REVIEW/READINGS/ADOPTION:

 a.) Review and Missing Policies: Mrs. Kuhn discussed the table of contents and checklist with the council. There are a couple of policies missing and needing revisions. The council will start working on these policies in October and the remainder of the school year.

6. NEW BUSINESS:

 a.) SBDM Priority Organizer of KDE Documents: Mrs. Kuhn explained to the council members that they should be receiving an email From KASC which shares an organizer on their website so that councils can stay informed of what they should be doing and when.

 b.) Vacancies and Hiring: Mrs. Kuhn explained that the school has an ESS day waiver that will allow us to hire a 3 hour person to help with students who need interventions. This person might work solely with the online learning students to give them the help and support they need. That decision will be made as soon as benchmarking is complete. The plan is to interview and have this position filled so that the person can begin after fall break. Mrs. Kuhn explained that Claudia Black has resigned effective Friday, September 18, 2020. She has submitted a recommendation for a new hire, Amy Blankley, for approval to Mrs. Bush to replace Claudia as a Preschool Instructional Assistance to start on Monday, September 21, 2020.

7. ONGOING LEARNING:

 a.) Composition Resources: Mrs. Kuhn shared new reference information for kindergarten teachers about the Kentucky Standards rubrics for writing which explains what students need to be doing and where they need to be in relation to the writing standards.

 b.) Constitution Day: Mrs. Kuhn shared that there are resources available for Constitution Day on September 17 to help teachers plan for lessons or celebrations.

 c.) Standards Family Guides: Mrs. Kuhn shared this resource for teachers to share with families. It is a guide available for parents to better understand the standards at each grade level.

10. ADJOURNMENT: TIME: 3:15 P.M. 1st: Keathley; 2nd Gregory