

**KENTON COUNTY BOARD OF EDUCATION
SPECIAL BOARD MEETING – March 29, 2017 – 5:00 P.M.
Sanitation Boardroom, 1055 Eaton Drive
Ft. Wright, KY 41017**

AGENDA

I. Call to Order

- A. Call to Order** Mr. Carl Wicklund, (Chairperson) and **Roll Call** Mrs. Vicki Fields Garnett, (Secretary)
- B. Moment of Silence and Pledge of Allegiance**
- C. Recognition – Presentation of plaque to Dr. Teri Cox-Cruey**

II. Consent Agenda

- A. Approval of Board Minutes – Board Meeting -March 6, 2017** **Enc. 1**
 Special Board Meeting – March 14, 2017 4:00 PM
 Special Board Meeting – March 14, 2017 4:15 PM
- B. Field Trips**

1. KCAIT Field Trip Request-

KCAIT requests permission for one student to travel to Charlotte, NC – Mecklenburg School District March 29 – April 1, 2017 with New Energy Technology Company to participate in a school system energy audit. Supervision will be provided by the students' father. Transportation is by plane. There is no cost per student.

Recommendation: It is recommended that the Board approve the trip request.

III. DISCUSSION AND ACTION:

1. Explanation of the Superintendent search process as mandated by KRS 160.35

Mr. Don Martin, a representative of KSBA, is present to discuss the Superintendent search process including the roles and responsibilities of Board Members and the Screening Committee members.

Recommendation: It is recommended that the Board Chairman appoint a Board member to the Screening Committee.

2. Approval of Superintendent Search Timeline

Mr. Don Martin, a representative of KSBA, is present to discuss the Superintendent search timeline.

Recommendation: It is recommended that the Board approve the Search Timeline for Superintendent.

3. Approval of Advertisement for Superintendent

Mr. Don Martin, a representative of KSBA, is present to discuss the consideration, revision and approval of the advertisement for Superintendent.

Recommendation: It is recommended that the Board approve the advertisement for Superintendent.

4. Discussion of Superintendent Selection Criteria

Mr. Don Martin, a representative of KSBA, is present to discuss the selection criteria for Superintendent.

Recommendation: It is recommended that the Board approve the Selection Criteria for Superintendent.

5. Discussion of Recruitment And Advertising Materials

Mr. Don Martin, a representative of KSBA, is present to discuss the recruitment and advertising materials.

Recommendation: It is recommended that the Board approve the Recruitment and Advertising Materials.

6. Establishment of Screening Committee

Mr. Don Martin, a representative of KSBA, is present to discuss the establishment of the Screening Committee, the charge to the committee and release of information.

Recommendation: It is recommended that the Board approve the establishment of the screening committee.

IV. Agenda/Addendum part of the Official Board Meeting

Mr. Wicklund stated that it was necessary to go into Executive Session for the purpose of KRS 61.810(1) (b) (Land Acquisition), (c) (Litigation) and (f) (Personnel, Pupil Personnel).

V. Adjournment

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Kenton County Board of Education met in regular session at 1055 Eaton Drive, Ft. Wright, KY at 7 o'clock PM on March 6, 2017 with the following members present: Karen Collins, Josh Crabtree, Carla Egan, Jesica Jehn and Carl Wicklund.

CALL TO ORDER

Mr. Wicklund called the meeting to order.

ROLL CALL

Roll call showed the following members present:

Karen Collins, Josh Crabtree, Carla, Egan, Jesica Jehn and Carl Wicklund

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Mr. Wicklund called for a moment of silence and Mr. Crabtree led the Pledge of Allegiance.

RECOGNITION

**Kenton County Basic Diploma
Contract of Agreement Fulfillment
2016 – 2017**

The following student has completed the requirements set forth in a Contract of Agreement between the school, the Board of Education and students (and his or her family when the student is under the age of 18) enabling the student to earn a Kenton County School District Basic Diploma.

| | | | |
|-----------------|----------------|-------------|--------------------------|
| Costello | Abigail | Ruth | Scott High School |
|-----------------|----------------|-------------|--------------------------|

INFORMATION

**Monthly Reports – Attendance, Construction, Energy, Finance, Student Nutrition
Personnel:**

**Certified Recommendations
Classified Recommendations
Certified Retirement
Classified Resignations
Classified Retirement
Certified Change of Assignments
Classified Change of Assignments
Disability Retirement
Substitutes Recommended – Certified, Emergency, Student Nutrition,
Transportation
Unpaid – Certified, Classified
Leaves of Absence
Teachers Attending the KEA Delegate Assembly**

PUBLIC INPUT

None

CONSENT AGENDA

Approval of Minutes – Board Meeting – February 6, 2017

Monthly Bills

Field Trips (27)

Fundraisers (11)

External Support Fund-Raising Requests – (5)

Professional Travel

Grants (5)

Camps (8)

Purchase of the McGraw Hill Reading Wonder Series

Purchase of Chrome Notebooks and Chrome Notebook carts

Purchase of iPads and iPad Cases

Emergency Certification Request

DISCUSSION AND ACTION

1. Mrs. Collins motioned that the Consent Agenda be approved. Mrs. Egan seconded the motion and it was voted unanimously to approve the Consent Agenda.
2. Mrs. Jehn motioned that the Board appoint Shawna Harney to the district appeals panel for the 2017-18 school year. Mr. Crabtree seconded the motion all voted yea, motion carried.
3. Mr. Crabtree motioned that the Board transfer ownership of the equipment to the Kenton County Police Department. Mrs. Egan seconded the motion all voted yea, motion carried.
4. Mrs. Jehn motioned that the Board approve the updated Job Description for the Director of Public Information and Community Engagement. Mr. Crabtree seconded the motion, all voted yea, motion carried.
5. Mrs. Collins motioned that the Board enter into negotiations with CMTA to determine a final scope of work, bidding, and completion of a “Guaranteed Energy Savings Project”. Mrs. Jehn seconded the motion all voted yea, motion carried.
6. Mrs. Egan motioned that the Board approve Change Order No. 32 for Morel Construction Co. LLC associated with Scott High School – Phase III Renovation for a an additional \$4134.00 contingent on Kentucky Department of Education approval. Mrs. Jehn seconded the motion, all voted yea, motion carried.
7. Mr. Crabtree motioned that the Agenda be made a part of the official board minutes. Mrs. Jehn seconded the motion and it was voted unanimously to make the Agenda part of the official board minutes.

OTHER BUSINESS
BOARD

Mr. Crabtree encouraged the audience to pay close attention to all legislative actions and the impact on the district.

Mr. Wicklund expressed his concern about the charter school legislation and possible loss of students in the district. He also stated that the Transportation report deserved a celebration.

Dr. Cox-Cruey briefed the Board about the Transportation Report given to each member.

Mrs. Collins stated that the phone calls and decreased to members since the Transportation Department had hired the Management group.

STAFF

Dr. Banta stated that during the last bad weather day the Bus Buddy App had 6851 hits from the community.

TEACHERS

None

Mr. Wicklund stated that it was necessary to go into Executive Session for the purpose of KRS 61.810 0(1) (c) (Litigation) (f) (personnel, pupil personnel).

- 8. Mr. Crabtree motioned that the Board go into Executive Session. Mrs. Egan seconded the motion and the Board unanimously voted to go into Executive Session.**
- 9. Mrs. Jehn motioned that the Board go into Open Session. Mrs. Egan seconded the motion and the Board unanimously voted to go into Open Session.**
- 10. Mrs. Collins motioned that the Board regretfully accept the retirement of Dr. Cox-Cruey effective April 1, 2017. Mrs. Egan seconded the motion, all voted yea, motion carried.**
- 11. Mrs. Collins motioned that the Board enter into a contract with KSBA for the purpose of searching for Superintendent Candidates. Mrs. Jehn seconded the motion, all voted yea, motion carried.**
- 12. Mrs. Collins motioned that the Board authorize the Chairperson to recruit and recommend a candidate for Interim Superintendent. Mrs. Jehn seconded the motion, all voted yea, motion carried.**
- 13. Mrs. Collins motioned for adjournment. Mrs. Egan seconded the motion – meeting was adjourned.**

Carl Wicklund, Chairperson

Vicki Fields Garnett, Secretary

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Kenton County Board of Education met in special session at 1055 Eaton Drive, Ft. Wright, KY at 4:00 PM on the 14th day of March, 2017 with the following members present: Karen Collins, Joshua Crabtree, Jesica Jehn and Carl Wicklund.

CALL TO ORDER

Mr. Wicklund called the meeting to order.

ROLL CALL

Roll call showed the following members present:

Karen Collins, Joshua Crabtree, Jesica Jehn and Carl Wicklund

1. Mr. Crabtree motioned that the Board approve the Draft 4 Year Facility Plan, appoint Don Martin, KSBA, as the Hearing Officer and present it to the Community for Discussion on April 3 at 6:30 PM. Mrs. Collins seconded the motion; all voted yea, motion carried.
2. Mr. Crabtree motioned that the Agenda be made a part of the official board minutes. Mrs. Jehn seconded the motion and it was voted unanimously to make the Agenda part of the official board minutes.
3. Mr. Crabtree motioned that the meeting be adjourned. Mrs. Jehn seconded the motion, the meeting was adjourned.

Carl Wicklund, Chairperson

Vicki Fields Garnett, Secretary

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Kenton County Board of Education met in special session at 1055 Eaton Drive, Ft. Wright, KY at 4:15 PM on the 14th day of March, 2017 with the following members present: Karen Collins, Joshua Crabtree, Jesica Jehn and Carl Wicklund.

CALL TO ORDER

Mr. Wicklund called the meeting to order.

ROLL CALL

Roll call showed the following members present:

Karen Collins, Joshua Crabtree, Jesica Jehn and Carl Wicklund

1. Mrs. Collins motioned that the Board go into Executive Session. Mrs. Jehn seconded the motion and the Board unanimously voted to go into Executive Session.
2. Mrs. Jehn motioned that the Board go into Open Session. Mr. Crabtree seconded the motion and the Board unanimously voted to go into Open Session.
3. Mr. Crabtree motioned that upon his acceptance of a written contract the Board appoint Neil Stieglmeyer as Interim Superintendent. Mrs. Jehn seconded the motion; all voted yea, motion carried.
4. Ms. Jehn motioned for adjournment. Mr. Wicklund seconded the motion – meeting was adjourned.

Carl Wicklund, Chairperson

Vicki Fields Garnett, Secretary