M E M O R A N D U M

**TO: Mr. Matt McIntire, Chairperson**

**Dr. Maria Brown**

**Ms. Karen Byrd**

**Ms. Julia Pile**

**Mr. Troy Freeman**

**Mr. Matthew Turner, Superintendent**

**FROM: Jehan Ghouse, Purchasing Administrator**

**DATE: October 6, 2020**

**RE: Audio Video Equipment Replacement at the Ralph Rush Staff Development Center: Encore Technologies**

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**The audio video system at the Ralph Rush Staff Development Conference requires upgrading and/or replacement. The existing equipment is no longer capable of meeting the needs of the District especially in the area of video conferencing and live streaming of the monthly meetings of the Board of Education and other District business.**

**A proposal was received by Encore Technologies which is a Kentucky Purchasing Cooperative Awarded Vendor. The proposal includes removal and replacement of existing equipment that will assure capability for the foreseeable future. The quoted price is as follows:**

 **Equipment: $82,293.44**

 **Installation, Configuration, Programming, and Training: $51,998.23**

**Total: $134,281.67**

**This activity will be funded through the General Funds.**

**Board approval is requested to proceed with this activity, as presented.**