

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement made by and between **Christ the King School** ("Christ the King"), acting by and through Beth Kirkwood, Chairman of the Board, and Kristy Quinn, Secretary of the Board, of 1500 Kingsway Drive, Madisonville, Kentucky 42431, and the **Hopkins County Board of Education**, acting by and through its Chairman Susanne Wolford and Secretary Deanna Ashby ("Hopkins"), of 320 South Seminary Street, Madisonville, Kentucky 42431.

WITNESSETH

Whereas, Christ the King School has in its employment two (2) teachers certified by the Kentucky Department of Education to provide Title I supplemental services; and

Whereas, Hopkins has provided Christ the King with the Title I supplemental services proportionate amount not to exceed \$6,000.00 for the 2020-2021 school year; and

Whereas, Christ the King and Hopkins have agreed upon a plan to share the instructional services of Christ the King's teachers for its students in need of Title I supplemental services.

Now, therefore, it is agreed as follows:

1. **Purpose of Agreement.** The purpose of this document is to confirm an agreement between Christ the King and Hopkins relative to those services to be provided to Hopkins by Heather Winstead ("Winstead") and Debra Brown ("Brown") who are employed by Christ the King as teachers. Winstead and Brown are certified employees assigned by Christ the King to provide Title I supplemental services to students. Winstead and Brown will perform Title I professional duties for Hopkins until

available Title I proportionate funds have been ended or depleted no later than May 15, 2021.

2. **Duties.** Winstead's and Brown's duties for Hopkins shall include providing Title I supplemental service to identified students enrolled in Christ the King school all in accordance with that job description adopted by Hopkins for this position.

3. **Compensation.** Hopkins will reimburse Winstead's services at Christ the King at the rate of \$24.00 per hour and will reimburse Brown's services at Christ the King at the rate of \$27.00 per hour not to exceed \$6,000.00 for the 2020-2021 school year. Hopkins will make its reimbursement payments directly to Winstead and Brown monthly based upon timesheets. Invoices will be prepared by Winstead and Brown and sent to Hopkins on or before the 5th day of the month in which a payment is due and Hopkins will return the required payments to Winstead and Brown.

4. **Legal Effect.** Nothing contained herein shall be construed as making Winstead and Brown employees of Hopkins, for any purpose, it being fully understood by the parties that they will continue to be and remain tenured employees of Christ the King.

5. **Effective Date.** The effective date of this agreement shall be upon its execution.

This _____ day of October, 2020.

Christ the King School

By: _____
Beth Kirkwood, Chairman of Board

By: _____
Kristy Quinn, Secretary of
Board

Hopkins County Board of Education

By: _____
Susanne Wolford, Chairman

By: _____
Deanna D. Ashby, Secretary

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