

**KENTON COUNTY BOARD OF EDUCATION
BOARD MEETING – July 6, 2015– 7:00 P.M.
Sanitation Boardroom, 1045 Eaton Drive
Ft. Wright, KY 41017**

AGENDA

I. Call to Order

- A. Call to Order** Mrs. Karen Collins, (Chairperson) and **Roll Call** Mrs. Vicki Fields, (Secretary)
- B. Moment of Silence and Pledge of Allegiance**
- C. Recognition**

**KENTON COUNTY BASIC DIPLOMA
CONTRACT OF AGREEMENT FULFILLMENT**

Last Name	First Name	Middle Name	School
Dunaway	McKinzy	Breanna	Simon Kenton
Porter	Stephen	Lyle	Simon Kenton
Zachary-Hyden	Caleb	Stone	Simon Kenton
Cooper	Aaron	Tyler	Dixie
Crank	Holly	Marie	Dixie
Foley	Allen	Michael	Dixie
Forte	Joseph	Thomas	Dixie
Griffith	Dakota	James	Dixie
Leeke	Robert	Michael	Dixie
Schilling	Nicholas	Kevin	Dixie
Stayton	Lanous	Robert Thomas	Dixie
Walsh	Jerrod	William	Dixie
Bishop	Cody	Alexander	Scott
Kuntz	George	Michael	Scott

EARLY GRADUATION

Beginning with the 2014-2015 school year, a public school student may complete an early high school graduation program and qualify for an Early Graduation Diploma. The Kenton County School District will be awarding the first Kenton County Early Graduation Diploma tonight to Dixie Heights High School student, Jacob Edwards. Congratulations, Jacob. We wish you the best as you begin your post-secondary and military career.

- D. Rigor- Relevance – Relationship - Presented by the KCAIT Military Prep Academy**
- E. Presentations**
 - 1. Rhonda Whitaker and Maryanne McGowan with Duke Energy**

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II. Information

A. Monthly Reports

- a. **Attendance – The Superintendent’s Annual Attendance Report has been sent to KDE. We are waiting for final numbers from KDE.**
- b. **Energy** **Enc. 1**
- c. **Finance** **Enc. 2**
- d. **Student Nutrition** **Enc. 3**
- e. **Construction** **Enc. 4**

B. Personnel

CERTIFIED RECOMMENDATIONS:

Craig Reinhart	Simon Kenton/Assistant Principal	Eff. 7/01/2015
Alicia Rolf	KCAIT/Guidance Counselor	Eff. 7/01/2015
Stacey Russell	Turkey Foot/Guidance Counselor	Eff. 8/17/2015
Rebekah Saylor	Summit View Academies/Teacher	Eff. 8/17/2015
Jocelyne Schneider	Twenhofel/Teacher	Eff. 8/17/2015
Michelle Schroeck	White’s Tower/Teacher	Eff. 8/17/2015
Christopher Setters	Central Office/District Technology Coordinator V	Eff. 7/01/2015
Chris Shively	Turkey Foot/Teacher	Eff. 8/17/2015
Sarah Sironen	Taylor Mill/Teacher	Eff. 8/17/2015
Kelsey St. John	Hinsdale/Teacher	Eff. 8/17/2015
Karen Snelling	Central Office/Consultant Level 1 90 days	Eff. 8/17/2015
Casey Stanley	KCAIT/Teacher	Eff. 8/17/2015
Samantha Stapleton	Summit View Academies/Teacher	Eff. 8/17/2015
Michael Tolliver	Central Office/Director of Human Resources	Eff. 7/01/2015
Angela Tuemler	Ft. Wright/Teacher	Eff. 8/17/2015
Matthew Wallace	KCAIT/Teacher	Eff. 8/17/2015
Jessica Wilcox	White’s Tower/Teacher	Eff. 8/17/2015
Elizabeth Williams	Hinsdale/Teacher	Eff. 8/17/2015
Stephanie Wills	Beechgrove/Teacher	Eff. 8/17/2015
Michelle Wilson-Alexander	Woodland/Media Specialist	Eff. 8/17/2015
Christina Winford	Simon Kenton/Teacher	Eff. 8/17/2015
Ryan Wright	KCAIT/Teacher	Eff. 8/17/2015
Evan Young	Twenhofel/Teacher	Eff. 8/17/2015

CLASSIFIED RECOMMENDATIONS

Melinda Auton	Beechgrove/Instructional Assistant Title I	Eff. 8/17/2015
Suzanne Baioni	White’s Tower/Secretary 3.5 hours 197 days/ Non Instructional Assistant 3 hours 180 days	Eff. 8/17/2015
Barbara Baker	Twenhofel/Instructional Assistant Special Education	Eff. 8/17/2015
Edward Beckelhymer	Dixie/Building Operations Support 8 hours	Eff. 7/01/2015
John Cusumano	Twenhofel/Building Operations Support 8 hours	Eff. 7/01/2015
Brenda Engelman	RC Hinsdale/Non Instructional Assistant 3 hours	Eff. 8/17/2015
Vicki Fields	Central Office/Board Secretary	Eff. 7/01/2015
Jackie Hicks	Woodland/Instructional Assistant Special Education	Eff. 8/17/2015
Kenneth Johnson	Simon Kenton/Building Operations Support 8 hours	Eff. 7/01/2015
Cameron Lonaker	Woodland/Instructional Assistant Special Education	Eff. 8/17/2015
Eric Medaugh	Scott/Assistant Plant Manager	Eff. 7/01/2015
Angela Ponder	Fort Wright/Instructional Assistant Special Education	Eff. 8/17/2015

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Cristy Richardson	Central Office/Bookkeeper	Eff. 7/14/2015
Jason Roberts	Scott/Pool/Aquatics Coordinator	Eff. 7/01/2015
Elizabeth Shaw	Piner/Instructional Assistant Special Education	Eff. 8/17/2015
Patricia Spicer	Transportation/Bus Driver 8 hours	Eff. 8/17/2015
Britney Wischer	Central Office/Social Worker (Homeless) 111 days 7 hours	Eff. 8/17/2015

CERTIFIED CHANGE OF ASSIGNMENTS:

Andrew Beard	Fr: Twenhofel/.5 Teacher 187 days To: Turkey Foot/1.0 Teacher 187 days	Eff. 8/17/2015
Caroline Capal	Fr: Turkey Foot/Teacher 187 days To: Twenhofel/Guidance Counselor 205 days	Eff. 8/17/2015
Kristine Gavin	Fr: Summit View Middle/Teacher 187 days To: Twenhofel/Teacher 187 days	Eff. 8/17/2015
Kirsten Gross	Fr: Simon Kenton/Teacher 187 days To: Turkey Foot/Guidance Counselor 205 days	Eff. 7/01/2015
Shawna Harney	Fr: River Ridge/Principal 230 days To: Central Office/Director of Leadership&Learning	Eff. 7/01/2015
Jessica Isenhour	Fr: Piner/Teacher To: River Ridge/Teacher	Eff. 8/17/2015
Andrea Krumpelman	Fr: Summit View Elementary/Asst. Principal 220 days To: Summit View Academies/Asst. Principal Pre-8 th grade 230 days	Eff. 7/1/2015
Rachel Mercer (rev)	Fr: Turkey Foot/Guidance Counselor 205 days To: Summit View Academies/Pre-8 th grade Counselor 205 days	Eff. 7/01/2015
Jackie Mueller	Fr: Kenton/Teacher 187 days To: Caywood/Teacher 187 days	Eff. 8/17/2015
Catherine Prueitt	Fr: Central Office/Academic Program Consultant 220 days To: Central Office/Academic Program Consultant 230 days	Eff. 7/01/2015
Karen Ratliff (rev)	Fr: Central Office/Consultant Level II 220 days To: Central Office/Consultant Level II 210 days	Eff. 7/01/2015
Craig Reinhart	Fr: Simon Kenton/Associate Principal 210 days To: Simon Kenton/Assistant Principal 230 days	Eff. 7/01/2015
Allison Schumpp (rev)	Fr: River Ridge/1.0 Teacher 187 days To: River Ridge/.5 Teacher 93.5 days	Eff. 8/17/2015
Christopher Setters	Fr: Central Office/Computer Maintenance Technician 240 days To: Central Office/District Technology Coordinator V 230 days	Eff. 7/01/2015
Chris Shively	Fr: Dixie/.5 Teacher To: Turkey Foot/1.0 Teacher	Eff. 8/17/2015
Lesley Smith	Fr: Summit View Elem/Principal Kindergarten-5 th grade 230 days To: Summit View Academies/Principal Pre.-8 th grade 230 days	Eff. 7/01/2015
Heather Talbert	Fr: Taylor Mill/Teacher To: Beechgrove/Teacher	Eff. 8/17/2015

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CLASSIFIED CHANGE OF ASSIGNMENTS

Kristina Adams	Fr: Summit View Academy/FRYSC 170 days To: Summit View Academy/FRYSC 160 days	Eff. 7/1/2015
Gail Barnhill	Fr: Caywood/Elementary Secretary 197 days 7 hours To: Caywood/Elementary Secretary 197 days 8 hours	Eff. 8/17/2015
Pamela Cain	Fr: Piner/Instructional Asst. Preschool 170 days 3 hours To: Piner/Instructional Asst. Preschool 170 days 3 hours and Instructional Assistant Kindergarten 3 hours 185 days	Eff. 8/17/2015
Rita Derington	Fr: Transportation/Bus Driver 5 hours To: Transportation/Bus Driver 6 hours	Eff. 8/17/2015
Sarah Dickerson	Fr: Transportation/Bus Driver 5.25 hours To: Transportation/Bus Driver 5.5 hours	Eff. 8/17/2015
Catherine Finley	Fr: Dixie/Bookkeeper To: Central Office/Bookkeeper/Accounts Payable	Eff. 7/01/2015
Doug High	Fr: Transportation/Full Time Sub Driver 4 hours To: Transportation/Bus Driver 4.75 hours	Eff. 8/17/2015
Michael Landgraf	Fr: Transportation/Full Time Sub Driver 4 hours To: Transportation/Bus Driver 6.75 hours	Eff. 8/17/2015
Debbie Ledonne	Fr: River Ridge/FRYSC 240 days To: River Ridge/FRYSC 225 days	Eff. 8/17/2015
Tom Maley	Fr: Transportation/Full Time Sub Driver 4 hours To: Transportation/Bus Driver 6 hours 149 days	Eff. 8/17/2015
Amber O'Brien	Fr: Summit View Academy/FRYSC 240 days To: Summit View Academy/FRYSC 232 days	Eff. 7/01/2015
Danita Pickett	Fr: Transportation/Bus Driver 6.25 hours To: Transportation/Bus Driver 6.5 hours	Eff. 8/17/2015
Patricia Roberts	Fr: Simon Kenton/Building Operations Support 8 hours To: White's Tower 4 hours/Twenhofel 2 hours/Transportation 2 hours Building Operations Support	Eff. 7/1/2015
Kimberly Smith	Fr: Ryland/Building Operations Support 6 hours To: Ryland/Building Operations Support 8 hours	Eff. 7/1/2015
Sarah Steffen	Fr: Central Office/Bookkeeper Accounts Payable To: Central Office/Student Information System Specialist	Eff. 6/15/2015
Sharon Timmers	Fr: River Ridge/FRYSC 185 days To: River Ridge/FRYSC 168 days	Eff. 7/01/2015

CERTIFIED RESIGNATIONS:

William Catron	Woodland/Teacher	Eff. 6/04/2015
Matthew Emerine	Twenhofel/Teacher	Eff. 6/04/2015
Anthony Gatewood	Twenhofel/Teacher	Eff. 6/04/2015
Kathryn Godby	Central Office/Teacher	Eff. 6/04/2015
Ruth Hemmer	KCAIT/Teacher	Eff. 6/04/2015
Tracy Kaake	Woodland/Teacher	Eff. 6/26/2015
Abbegail Kuhn	Kenton/Teacher	Eff. 6/15/2015
Jessica Malloy	River Ridge/Psychologist	Eff. 7/01/2015
Laurie Peace	Piner/Teacher	Eff. 6/04/2015
Al Poweleit	Central Office/Director of Student Support Services	Eff. 6/25/2015
Megan Shelley	Scott/Teacher	Eff. 6/04/2015
Nicole Sinclair	Summit View Middle/Teacher	Eff. 7/01/2015
Susan Vetter	Caywood/Teacher	Eff. 6/16/2015

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Christina Walls	Scott/Teacher	Eff. 6/04/2015
Jessica Wendeln	Simon Kenton/Teacher	Eff. 6/04/2015

CLASSIFIED RESIGNATIONS:

Barbara Acuff	Transportation/Bus Monitor	Eff. 6/04/2015
Gertrude Bauer	Hinsdale/Cafeteria Worker	Eff. 5/14/2015
Melanie Beccaccio	Ft. Wright/Instructional Assistant	Eff. 6/17/2015
Eugene Berwanger	River Ridge/Non Instructional Assistant	Eff. 6/30/2015
Justin Childress	Ryland/Building Operations Support	Eff. 5/28/2015
Bonnetta Cooke	Dixie/Nurse	Eff. 7/01/2015
Jack Embry	River Ridge/Building Operations Support	Eff. 6/27/2015
Cindy Jones	Twenhofel/Building Operations Support	Eff. 5/06/2015
Paul Landrum	Transportation/Bus Driver	Eff. 6/15/2015
C. David Phillips	Transportation/Bus Driver	Eff. 6/30/2015
Julie Sullivan	Ryland/School Food Service Manager	Eff. 6/12/2015
Marcus Wade	Transportation/Bus Driver	Eff. 6/30/2015
Katrina Wellman	Kenton/Instructional Assistant	Eff. 7/01/2015

CLASSIFIED RETIREMENTS:

Michael Carnes	Woodland/Building Operations Support	Eff. 7/01/2015
Michael Duddey	Scott/Building Operations Support	Eff. 8/01/2015
Elbert Eubank	Transportation/Bus Driver	Eff. 7/01/2015
Catherine Heckman	Taylor Mill/Secretary	Eff. 7/01/2015

UNPAID SNOW DAYS MAKE UP FOR 2014-2015

Classified

Mary Martin (rev)	Turkey Foot/Instructional Assistant	3 days
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Unpaid Days

Certified

Sarah Ackel	Caywood/Teacher 5/22/2015	1 day
Gina Brockman	Dixie/Teacher 5/29/2015	1 day
David Brossart	Dixie/Teacher 5/22/2015	.25 day
Emily Grooms	Woodland/Teacher 5/29/2015	.5 day
Beverly Johnson	Twenhofel/Teacher 6/01, 6/02, 6/03/2015	3 days
Sheila King	Kenton/Teacher 6/02, 6/03/2015	2 days
Chelsea Lockett	Ft. Wright/Teacher 6/02/2015	1 day
Melissa Martin	Simon Kenton/Teacher 5/20, 6/01/2015	1.75 days
Jennifer McDermott	Taylor Mill/Teacher 5/11/2015	.5 day
Doris McGregor	Ryland/Teacher 6/01, 6/02, 6/03/2015	3 days
Bryce Miller	Scott/Teacher 5/11/2015	1 day
Kathleen Simpson	River Ridge/Teacher 6/01, 6/02, 6/03/2015	2.5 days
Andrea Sullivan	Scott/Teacher 5/27/2015	1 day
Patti Westerfield	Dixie/Teacher 5/11, 5/12, 5/18/2015	3 days
Ashley Wietholter	Woodland/Teacher 5/15/2015	1 day
Melanie Zapkowski	Ft. Wright/Speech & Language Pathologist 6/01, 6/02, 6/03/2015	3 days

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Classified

Kathleen Boemker	Beechgrove/Instructional Assistant 5/22/2015	.5 day
Gayle Bowen	Caywood/Cafeteria Worker 6/4/2015	1 day
Lori Bowman	Transportation/Bus Driver 5/20/2015	.25 day
Patricia Brake	River Ridge/Instructional Assistant 5/27/2015	.5 day
Dorothy Brooksbank	Transportation/Bus Driver 5/15, 5/26/2015	1.25 days
Pamela Cain	Piner/Instructional Assistant 5/18, 5/29/2015	.75 day
Teresa Cain	Simon Kenton/Cafeteria Worker 5/27/2015	1 day
Christopher Carson	Transportation/Bus Driver 6/01, 6/02/2015	2 days
Helen Cofer	Transportation/Bus Monitor 5/12, 5/19/2015	1.5 days
Timothy Combs	Transportation/Bus Driver 6/02/2015	.5 day
Cheryl Covington	Twenhofel/Cafeteria Worker 6/01, 6/02/2015	2 days
Mary Ann Cunningham	Summit View Campus/Cafeteria Worker 6/05/2015	1 day
Elbert Eubank	Transportation/Bus Driver 6/03/2015	.25 day
Heather Hehman	White's Tower/Instructional Assistant 6/1, 6/2, 6/3/2015	3 days
David Hersh	Transportation/Bus Driver 5/26/2015	1 day
Douglas High	Transportation/Bus Driver 6/02/2015	1 day
Tim Holmes	Summit View/Bldg. Operations Support 5/22, 6/1, 6/5/2015	2 days
Heather Horton	Dixie/Instructional Assistant 5/28/2015	1 day
Donna Hunt	Simon Kenton/Cafeteria Worker 6/04, 6/05/2015	2 days
Sheila Kelly	Scott/Instructional Assistant 5/29/2015	1 day
Suzanne Kerr	Dixie/Instructional Assistant 5/13/2015	1 day
Kimberly Kidwell	Turkey Foot/ Cafeteria Worker 6/03, 6/04, 6/05/2015	3 days
Robin Lawrey	Caywood/Cafeteria Worker 6/04/2015	1 day
M Laurie Linnemann	Scott/Instructional Assistant 6/02/2015	.5 day
Lisa Morrison	Scott/Cafeteria Worker 6/03, 6/04, 6/05/2015	3 days
Kristin Niehues	Woodland/FRYSC 5/18/2015	.5 day
Heather Parlette	Dixie/Cafeteria Worker 5/26, 6/03, 6/04, 6/05/2015	4 days
Danita Pickett	Transportation/Bus Driver 5/11/2015	1 day
Pamela Rakes	Kenton/Cafeteria Worker 6/03, 6/04/2015	2 days
Sonia Robinson	Transportation/Bus Driver 6/03/2015	1 day
Ann Rodgers	Woodland/Cafeteria Worker 6/05/2015	1 day
Michelle Smith	Summit View Middle/Instructional Assistant 5/27/2015	.25 day
Kelly Spencer	River Ridge/Instructional Assistant 5/12/2015	1 day
Amber Stephens	Transportation/Bus Driver 6/03/2015	.25 day
Michelle Strain	Transportation/Bus Monitor 6/03/2015	1 day
Angelique Sulsted	Transportation/Bus Driver 5/22/2015	.5 day
Dian Swikert	Transportation/Bus Monitor 5/12/2015	.5 day
Karen Tinker	Caywood/Cafeteria Worker 6/04, 6/05/2015	2 days
Russell Toll	Simon Kenton/Building Operations Support 5/15/2015	1 day
Barbara Vince	Transportation/Bus Monitor 5/29/2015	.5 day
Sheri Williams	Transportation/5/21/2015	.25 day
Mary Witt	Summit View/Cafeteria Worker 5/15/2015	1 day
Thomas Wuellner	Caywood/Cafeteria Custodian 6/04, 6/05/2015	2 days
Diana Yunker	Turkey Foot/Instructional Assistant 5/29/2015	.5 day

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SUBSTITUTES

Emergency

Mckenzie Elbert

Cafeteria

Delores Younger

Transportation

Samantha Brock

Alan Bruemmer

Michael Miller

July 2015 Leaves of Absences without Compensation				
Name	School	Position	reason	Dates
Karen Hendrix	Dixie	Principal	personal	no unpaid days 4/28/2015 used .75 personal & .25 exchange day
Jessica Marsh	RR	Teacher	maternity	6/02, 6/03/2015 2 days
Classified				
Rhonda Ashbrook	Trans	Bus Monitor	medical	5/20, 5/21, 5/22/2015 3 days
Paul Landrum	Trans	Bus Driver	medical	5/26, 5/27, 5/28, 5/29, 6/01, 6/2, 6/3, 6/4, 6/5/2015 9 days
Julie Milligan	Kenton	Non Instruc. Assist.	personal	5/29/2015 1 day
Kristin Niehues	WD	Family Resource Coord.	personal	6/16, 6/17, 6/18, 6/19/2015 4 days
Heather Parlette	Dixie	Cafeteria Worker	medical	5/11, 5/12, 5/13, 5/15/2015 4 days
Tara Scheidt (rev)	Trans	Bus Driver	personal	no unpaid days-worked 5/26-5/29/2015
Kerri Schultz	TF	Cafeteria Worker	medical	6/2, 6/3, 6/4, 6/5/2015 3.5 days
Butch Wehrle	DX	Instruc. Assist.	personal	5/13/2015 1 day
Kristina Woodard	SVE	Instruc. Assist.	personal	6/1 and 6/3/2015 2 days

C. Classified Handbook Revisions

Enc. 5

The Classified Handbook has been revised for the 2015-16 school year.

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III. Public Input

IV. Consent Agenda

- A. **Approval of Board Minutes: Board Meeting – June 1, 2015** **Enc. 6**
Special Board Meeting – June 23, 2015 **Enc. 7**
- B. **Monthly Bills** **Enc. 8**
- C. **Field Trips**

1. **Field Trip Request – Scott High School- Baseball Team- QUALIFYING EVENT**

Scott requests permission for 18 students to travel to Lexington, KY June 2-7, 2015 to participate in the State Baseball Tournament. Supervision was provided by staff and parents at a ratio of 1:3. Transportation was via Kenton County bus. Lodging was in the Clarion South Hotel at 5532 Athens-Boonesboro Rd. Meals were pizza at the hotel, breakfast at the hotel, and Subway. There was no cost per student.

Recommendation: It is recommended that the Board approve the trip request.

2. **Field Trip Request – Piner Elementary- Archery- QUALIFYING EVENT**

Piner requests permission for 20 students to travel to the Music City Center in Nashville, TN July 23-25, 2015 to participate in the World Archery Tournament. Supervision will be provided by staff and parents at a ratio of 1:1. Transportation, meals and lodging are parent responsibility. Cost per student is \$35. Funds have been secured for indigent students.

Recommendation: It is recommended that the Board approve the trip request.

3. **Field Trip Request – Simon Kenton- Archery- QUALIFYING EVENT**

Simon Kenton requests permission for 24 students to travel to the Music City Center in Nashville, TN July 23-25, 2015 to participate in the World Archery Tournament. Supervision will be provided by staff and parents at a ratio of 1:1. Transportation, meals and lodging are parent responsibility. Cost per student is \$35. Funds have been secured for indigent students.

Recommendation: It is recommended that the Board approve the trip request.

4. **Field Trip Request – Simon Kenton High School- Girls Soccer**

Simon Kenton requests permission for 40 students to travel to Lexington, KY July 24-26, 2015 to participate in the State Referee Clinic. Supervision will be provided by staff and parents at a ratio of 1:4. Transportation will be via Kenton County bus. They will travel back and forth each day. Meals will be student packed. There is no cost per student.

Recommendation: It is recommended that the Board approve the trip request.

5. Field Trip Request – Simon Kenton High School- Volleyball

Simon Kenton requests permission for 35 students to travel to the KBA in Lexington, KY July 31- August 2, 2015 to participate in the Bluegrass State Games. Supervision will be provided by staff and parents at a ratio of 1:1. Transportation is via Kenton County bus. Lodging and meals are parent responsibility.

Recommendation: It is recommended that the Board approve the trip request.

6. Field Trip Request – Scott High School- Volleyball

Scott requests permission for 24 students to travel to Lexington, KY July 31- August 2, 2015 to participate in the Bluegrass State Games. Supervision will be provided by staff and parents at a ratio of 1:3. Transportation will be via Kenton County bus. Lodging is in the Clarion Hotel at 1950 Newtown Pk. Meals will be Olive Garden and Chick Fil A, concessions, and pizza at hotel. Cost per student is \$30. Funds have been secured for indigent students.

Recommendation: It is recommended that the Board approve the trip request.

7. Field Trip Request – Simon Kenton High School- Volleyball

Simon Kenton requests permission for 25 students to travel to the KBA in Lexington, KY September 5, 2015 to participate in a JV and Freshman Volleyball Tournament. Supervision will be provided by staff and parents at a ratio of 1:9. Transportation is via Kenton County bus. Meals will be student packed. There is no cost per student.

Recommendation: It is recommended that the Board approve the trip request.

8. Field Trip Request – Simon Kenton High School- Boys Soccer

Simon Kenton requests permission for 20 students to travel to Hopkinsville, KY September 12-13, 2015 to participate in a Soccer Tournament. Supervision will be provided by staff and parents at a ratio of 1:3. Transportation is via Kenton County bus. Lodging will be at the Best Western at 4101 Ft. Campbell Blvd. Meals will be at Arby's and concessions. There is no cost per student.

Recommendation: It is recommended that the Board approve the trip request.

9. Field Trip Request – Scott High School- Drama Club

Simon Kenton requests permission for 21 students to travel to the ECU in Richmond, KY October 22-24, 2015 to participate in the State Conference for International Thespian Society. Supervision will be provided by staff and parents at a ratio of 1:3. Transportation is via Kenton County bus. Meals will be provided at the venue. Lodging will be at the Comfort Inn. Cost per student is \$250. Funds have been secured for indigent students.

Recommendation: It is recommended that the Board approve the trip request.

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D. Athletic and Extracurricular Camp Requests

1. Scott High School

Scott would like to sponsor a Baseball Camp July 13-15, 2015 for students ages 6-15. Cost will be \$50 per participant. Insurance coverage will be purchased through the Kenton County Business Office. The Camp Director will be Jeff Trame.

Recommendation: It is recommended that the Board approve the camp request.

2. Scott High School

Scott would like to sponsor a Cheer Clinic for Taylor Mill Eagles July 18, 2015 for students ages 5-12. Cost will be \$0 per participant. Insurance coverage will be purchased through the Kenton County Business Office. The Camp Director will be Christa Pike. (There is no expense or revenue. Purpose is to teach cheer skills)

Recommendation: It is recommended that the Board approve the camp request.

E. External Support/Booster Organizations Approval

External support/booster organizations are adult/parent organizations established to promote school programs or complement student groups or activities, (i.e. PTA, PTO, booster organizations, etc...) An external support/booster organization's purpose may be to support a student group or program at a particular school or various student groups or programs at various schools, Even though an external support/booster organization works very closely with the district, it is a separate legal entity and is responsible for adherence to IRS guidelines and Title IX regulations. External support/booster organizations must receive local board approval to establish, lend support, seek assistance, or fundraise in the name of the district, school, students, or a district or school program. The following organizations have completed all required paperwork and have requested district approval:

1. Dixie Athletic Boosters
2. Caywood PTA
3. Ft Wright PTA
4. Turkey Foot PTO
5. Hinsdale PTA
6. Taylor Mill PTA

Recommendation: It is recommended that the Board approve External Support/Booster Organizations as listed above.

F. Professional Travel

Date	Location	Name	School	Substitute	Reimbursement Funding Source
*6/10-12/15	Lexington, KY	Terri Cox-Cruey	CO	No	Superintendent's Budget
*6/14-19/15	Lexington, KY	Andrew Capizzi	TW	No	Perkins
*6/15-26/15	Irmo, SC	Ryan Wright	KCAIT	No	KCAIT PD
*6/17-18/15	Louisville, KY	Jelly Gross	RY	No	RY PD
*6/21-25/15	Bowling Green, KY	Rachel McCormick	DX	No	DX PD
*6/21-26/15	Lexington, KY	Andrew Capizzi	TW	No	Perkins
*6/21-26/15	Bowling Green, KY	Melissa Insko	KCAIT	No	KCAIT PD
*6/21-26/15	Bowling Green, KY	Amanda Dempsey	KCAIT	No	KCAIT PD
*6/21-26/15	Bowling Green, KY	Casey Stanley	KCAIT	No	KCAIT PD
*6/22/15	Danville, KY	Danita Osborne	RR	No	DHH
*6/22-24/15	Lexington, KY	Elizabeth Menke	CO	No	Food Service
*6/22-24/15	Lexington, KY	Diana Hankinson	SK	No	Food Service
*6/22-24/15	Lexington, KY	Candi Back	RR	No	Food Service
*6/22-24/15	Lexington, KY	Katelyn Wilson	FW	No	Food Service
*6/30-7/2/15	Louisville, KY	Sherry Eagler	Transportation	No	Transportation
*6/30-7/2/15	Louisville, KY	Paula Allen	Transportation	No	Transportation
*6/30-7/2/15	Louisville, KY	Carla Glaza	Transportation	No	Transportation
7/5-17/15	Indianapolis, IN	Brian Noll	KCAIT	No	KCAIT PD
7/5-17/15	Indianapolis, IN	RuthMarie Sarros	KCAIT	No	KCAIT PD
7/10/2015	Lexington, KY	Nancy Hoffman	CO	No	District Travel
7/13-15/15	Atlanta, GA	Jenny Barrett	CO	No	Gates
7/13-15/15	Atlanta, GA	Tenisha Webb	TW	No	Gates
7/13-15/15	Atlanta, GA	Laura Cole	SC	No	Gates
7/13-15/15	Atlanta, GA	Amanda Minnich	WD	No	Gates
7/13-15/15	Atlanta, GA	Gary McCormick	CO	No	Gates
7/13-17/15	Lexington, KY	Sarah Steffen	CO	No	District Travel
7/13-14/15	Louisville, KY	Brandi Kekua-Ellison	SC	No	FRYSC Grant
7/13/2015	Louisville, KY	Melissa Cross	SK	No	FRYSC Grant
7/15-17/15	Louisville, KY	Shawna Harney	CO	No	District Travel
7/15-18/15	Atlanta, GA	Julie Whitis	KCAIT	No	Perkins
7/15-18/15	Atlanta, GA	Francis O'Hara	KCAIT	No	Perkins
7/17/2015	Louisville, KY	Kevin Pfefferman	CO	No	Facilities
7/19-24/15	Louisville, KY	RuthMarie Sarros	KCAIT	No	KCAIT PD
7/19/2015	Lexington, KY	Carol Clements	CO	No	District Travel
7/19/2015	Lexington, KY	Lisa Otis	CO	No	District Travel
7/19/2015	Lexington, KY	Elizabeth Hon	CO	No	District Travel
7/19/2015	Lexington, KY	Evelyn Stetter	CO	No	District Travel
7/19/2015	Lexington, KY	Vicky O'Brien	CO	No	District Travel
7/19/2015	Lexington, KY	Dee North	CO	No	District Travel
7/19-31/15	Irmo, SC	Ryan Wright	KCAIT	No	KCAIT PD
7/20-23/15	Frankfort, KY	Sarah Steffen	CO	No	District Travel
7/22-25/15	Nashville, TN	Christi Jefferds	PI	No	PI PD
7/22-24/15	Nashville, TN	John Popham	SK	No	SK PD
7/23-24/15	Austin, TX	Gary McCormick	CO	No	District Travel-parking
7/24-25/15	Nashville, TN	Shannon Gross	TW	No	TW PD
7/25-31/15	Louisville, KY	Heath Phillips 11	KCAIT	No	KCAIT PD
7/25-31/15	Louisville, KY	Larry Davis	KCAIT	No	KCAIT PD
7/27-28/15	Lexington, KY	Deb Zoller	KE	No	KE PD

G. Bids

1. Catalogs Bid: Enc. 9

A legal advertisement was placed in the Kentucky Enquirer on May 11, 2015, to accept sealed bids for "Catalogs". Sealed bids were opened and read on June 1, 2015, at 2:00 pm. The tabulation is attached.

Recommendation: It is recommended that the Kenton County Board of Education award the bid to all fully compliant vendors as indicated on tabulation.

2. Pest Control Bid: Enc. 10

A legal advertisement was placed in the Kentucky Enquirer on June 2, 2015 to accept sealed bids for "Pest Control". Sealed bids were opened and read on June 16, 2015, at 2:00 p.m. The tabulation is attached.

Recommendation: It is recommended that the Kenton County Board of Education award the bid to Tri-State Pest as indicated on the bid tabulation.

3. Propane Bid: Enc. 11

A legal advertisement was placed in the Kentucky Enquirer on June 8, 2015 to accept sealed bids for "Propane". Sealed bids were opened and read on June 18, 2015, at 2:00 p.m. The tabulation is attached.

Recommendation: It is recommended that the Kenton County Board of Education award the bid to Auxier Gas as indicated on the bid tabulation.

4. Surplus Equipment Bid: Enc. 12

A legal advertisement was placed in the Kentucky Enquirer on June 8, 2015 to accept sealed bids for "Surplus Equipment". Sealed bids were opened and read on June 18, 2015, at 2:00 p.m. The tabulation is attached.

Recommendation: It is recommended that the Kenton County Board of Education award the bid as indicated on the bid tabulation. It is also recommended that the Board reject the bids for item # 300. It is believed that the units have value greater than the scrap amount reflected in the bids received. Alternate methods of sale will be researched and initiated that should yield an amount reflective of the current market value.

5. Health Services Bid:

A legal advertisement was placed in the Kentucky Enquirer on June 2, 2015 to accept sealed bids for "Health Services". Sealed bids were opened and read on June 16, 2015, at 2:00 p.m. There was only one bid received from HealthPoint Family Care.

Recommendation: It is recommended that the Kenton County Board of Education award the bid to HealthPoint Family Care. They agree to perform all services stated in the bid at no charge. HealthPoint Family Care was the only firm to respond to the bid.

H. Board Policy Update

Enc. 13

As part of their update service, the Kentucky School Board Association (KSBA) recently submitted a packet of policy revisions to be considered in response to the most recent legislative session. At the top is a brief explanation for the proposed change. Additional or new language in policies is highlighted and underlined and language with strike through is deleted. Staff members, in consultation with the Board Attorney, have studied the update package and have recommended the policies to adopt as proposed or adopt with modifications. Handwritten notations reflect the work of district staff.

These policies are presented for First Reading.

V. Discussion and Action

1. Salary Schedules

Substitute Teacher Pay Schedule 2015-2016

Enc. 14

The Substitute Teacher Pay Schedule has not been increased. Both daily and long-term substitute pay rates are included on this schedule.

Recommendation: It is recommended the Board approve the Substitute Teacher Pay Schedule for 2015-2016.

Supplementary Salary Schedules 2015-2106

Enc. 15

The Supplementary Salary Schedule has been updated to include the current compensation for the Speech Pathologist Leader and Non-KHSAA Officials.

Recommendation: It is recommended the Board approve the addition and update to the Supplementary Salary Schedule for 2015-2016.

Classified Salary Schedules 2015-2016

Enc. 16

Consolidation of the current 120 different pay scales to the 30 new general pay grades has identified a few current positions which need to be added or revised to implement the 30 new general or position-specific pay grades approved by the Board in June, 2015. All revisions relate to current existing positions. The Support Personnel listing has also be updated to define pay rates for positions the schools and district are currently utilizing.

Recommendation: It is recommended the Board approve the additions and revisions to the Support Personnel Salary Sheet, Classified Position Indices and Classified Employee Pay Grade Salary Schedule for 2015-2016.

2. FRYSC SFY16 Contract

Enc. 17

The Memorandum of Agreement between the Commonwealth of Kentucky and the Kenton County Board of Education provides for the administration of the Family Resource and Youth Services Centers program in the district. According to the contract, the Kenton County School District will be provided funds to employ a full time center coordinator to be responsible for the provision of both core and optional components to students and/or families served by the schools. The district centers are: Beechgrove FRC; Dixie Heights HS YSC; Fort Wright EL FRC, J.A. Caywood EL FRC, Kenton EL FRC, Piner EL FRC, River Ridge EL FRC, Ryland FRC, Scott YSC, Simon Kenton YSC, Summit View FRYSC, Taylor Mill FRC, Turkey Foot MS YSC, Twenhofel MS YSC, White's Tower EL FRC, and Woodland MS YSC.

Recommendation: It is recommended that the Board approve the Memorandum of Agreement for FRYSC programs.

3. BG-1 Application for Ft. Wright Elementary Renovations

Enc. 18

This application is for Ft. Wright Elementary School Renovations. It involves major renovations at Ft. Wright Elementary School to include replacement of the HVAC equipment; new cafeteria and kitchen; major site work to include additional parking, improvements to drainage, and changes to site circulation; renovation of new administrative office suite with a secure vestibule entrance; connect the sanitary system to a gravity fed line and eliminate the current lift station; architectural finishes; replace the roofing system; replace exterior doors and windows; install security camera system and replace electrical systems.

Recommendation: It is recommended that the Board approve the BG-1 Application for the Ft. Wright Elementary School Renovations.

4. Approval of the Schematic Design for Ft. Wright Elementary School Renovation

Enc. 19

It is necessary to review and approve the schematic design associated with the Ft. Wright Elementary School Renovation. The schematic design is provided with enclosure number 19. The rendering reflects a two story classroom addition as well as a new kitchen/cafeteria addition. The enclosed schematic plan was reviewed and approved by the School Facilities Construction Commission as well as the Kentucky Department of Education. Also, attached is the programmatic schedule for the proposed renovations and new construction. The overall 12% square footage increase over the state's standard is within the 15% allowance established in regulation.

Recommendation: It is recommended that the Kenton County Board of Education approve the Schematic Design for the Ft. Wright Elementary School Renovation, contingent on the Kentucky Department of Education approval.

5. Change Order No. 1 – Morel Construction – Scott High School-Phase III Renovation – BG 14-056

Enc. 20

This change order is the first of the Scott High School – Renovation – Phase III associated with Morel Construction Co. LLC. The original contract with Morel is \$9,668,191.00. This change order is a deduct of (\$1,540.85) and changes the new contract sum to \$9,666,650.15

Item #1 – Remove and reuse existing valves at Woodland Middle School. Deduct: (\$1,731.00)

Agenda – July 6, 2015

Item #2 – During the installation of the new control valve, a portion of the “Owner Occupied Cafeteria” was found to be back fed from a section of the now demolished area. Additional work was performed after hours so that this section could be refed and provide coverage in this area.

	Add:	\$1,179.15
Item #3 – Furnish and install revised HVAC work.	Deduct:	(\$ 989.00)
Item #4 – Revised ductwork.	Add:	\$ 0.00
	TOTAL:	(\$1,540.85)

Recommendation: It is recommended that the Kenton County Board of Education approve Change Order No. 1 For Morel Construction Co. LLC associated with Scott High School – Phase III Renovation for an deduct of (\$1,540.85), contingent on Kentucky Department of Education approval.

6. Change Order No. 2 – Morel Construction – Scott High School-Phase III Renovation – BG 14-056 Enc. 21

This change order is the second of the Scott High School – Renovation – Phase III associated with Morel Construction Co. LLC. The original contract with Morel is \$9,668,191.00. This change order is a deduct of (\$6,876.00) with previous change orders of (\$1,540.85) making the new contract sum \$9,659,774.15

Item #1 – Scott - Deduct Utility Marking Device.	Deduct (\$ 1,635.00)
Item #2 – Scott - Delete all work associated with the two landscaping berms along the roadways at the front of Scott High School.	Deduct (\$17,352.00)
Item #3 – Scott -Furnish and install revised grading and site improvements associated with parking lot revision required by existing utilities.	Add: \$ 819.00
Item #4 – Scott -Reduce stair width.	Add \$ 0.00
Item #5 – Woodland – Install HVAC enclosure around HVAC unit	Add; \$ 1,376.00
Item #6 – Scott – Install sound reduction bulkheads above 2 folding portions.	Add: \$ 9,916.00
	TOTAL: (\$6,876.00)

Recommendation: It is recommended that the Kenton County Board of Education approve Change Order No. 2 for Morel Construction Co. LLC associated with Scott High School – Phase III Renovation for an deduct of (\$6,876.00), contingent on Kentucky Department of Education approval.

7. Change Order No. 3 – Morel Construction – Scott High School-Phase III Renovation – BG 14-056 Enc. 22

This change order is the third of the Scott High School – Renovation – Phase III associated with Morel Construction Co. LLC. The original contract with Morel is \$9,668,191.00. This change order is a deduct of (\$2,591.00) with previous change orders of (\$8,416.85) making the new contract sum \$9,657,183.15.

Item #1 – Furnish and install CPVC acid waste pipe in lieu of ChemDrain fusion/mechanical joint piping.	Deduct: (\$2,591.00)
	TOTAL: (\$2,591.00)

Recommendation: It is recommended that the Kenton County Board of Education approve Change Order No. 3 For Morel Construction Co. LLC associated with Scott High School – Phase III Renovation for an deduct of (\$2,591.00), contingent on Kentucky Department of Education approval.

**8. Change Order No. 4 – Morel Construction – Scott High School-Phase III Renovation –
BG 14-056**

Enc. 23

This change order is the fourth of the Scott High School – Renovation – Phase III associated with Morel Construction Co. LLC. The original contract with Morel is \$9,668,191.00. This change order of \$15,274.00 with previous changes orders of (\$11,007.85) making the new contract sum \$9,672,457.15.

Item #1 – Furnish and install 50 pair and 100 pair telephone wire from the Woodland Middle School MDF room to the future Scott High School MDF room.

Add: \$14,586.00

Item #2 – Relocate exit sign.

Add: \$ 688.00

TOTAL: \$15,274.00

Recommendation: It is recommended that the Kenton County Board of Education approve Change Order No. 4 For Morel Construction Co. LLC associated with Scott High School – Phase III Renovation for an additional \$15,274.00, contingent on Kentucky Department of Education approval.

**SUMMARY OF CHANGE ORDERS FOR SCOTT HIGH SCHOOL – PHASE III
RENOVATIONS - BG 11-096**

The original contingency for this project	\$727,169.00
The total for current change orders	<u>(4,266.15)</u>
Contingency Balance	\$722,902.85

VI. Agenda/Addendum part of the Official Board Meeting

VII. Other Business

- A. Board**
- B. Staff**
- C. Teachers**

Mrs. Collins stated that it was necessary to go into Executive Session for the purpose of KRS 61.810(1) (b) (Land Acquisition), (c) (Litigation) and (f) (Pupil Personnel/Personnel).

VIII. Adjournment

Kenton County School District Board Meeting



Monthly Cost and Usage Performance- Performance Period July 2014 – June 2015

- Chris Baker, CEM, Energy Systems Coordinator

Kenton County Schools Weather Normalized Cost & Usage Savings

Current Year: July 2014 to June 2015

Base Year: June 2005 to May 2006 (Twenhofel uses BYE May 2007)

MONTHLY TOTAL ENERGY PERFORMANCE (mmBtu & Cost)

Month	USE (mmBtu)		AVOIDED USE		COST			AVOIDED COST	
	Base Year	Current YTD	Savings	Savings %	Base Year	Current YTD	Current Cost/SF	Savings	Savings %
July 2014	8,232	4,083	4,149	50.4%	\$ 238,799	\$ 127,350	\$ 0.07	\$ 111,449	46.7%
August 2014	11,114	5,977	5,137	46.2%	\$ 303,750	\$ 181,335	\$ 0.10	\$ 122,415	40.3%
September 2014	11,993	6,731	5,262	43.9%	\$ 284,236	\$ 181,070	\$ 0.10	\$ 103,167	36.3%
October 2014	10,868	6,838	4,030	37.1%	\$ 255,269	\$ 160,702	\$ 0.09	\$ 94,567	37.0%
November 2014	12,551	9,172	3,379	26.9%	\$ 240,628	\$ 169,558	\$ 0.09	\$ 71,069	29.5%
December 2014	15,400	11,602	3,798	24.7%	\$ 246,604	\$ 184,678	\$ 0.10	\$ 61,926	25.1%
January 2015	15,286	13,844	1,442	9.4%	\$ 234,838	\$ 196,686	\$ 0.11	\$ 38,152	16.2%
February 2015	14,378	14,194	184	1.3%	\$ 227,826	\$ 202,011	\$ 0.11	\$ 25,815	11.3%
March 2015	13,533	10,927	2,606	19.3%	\$ 240,182	\$ 180,035	\$ 0.10	\$ 60,147	25.0%
April 2015									
May 2015									
June 2015									
Total Year To-									
Date	113,355	83,368	29,987	26.5%	\$ 2,272,132	\$ 1,583,425	\$ 0.87	\$ 688,707	30.3%

Kenton County Schools Weather Normalized Cost & Usage Savings

Current Year: July 2014 to June 2015

Base Year: June 2005 to May 2006 (Twenhofel uses BYE May 2007)






TOTAL ENERGY (mmBtu)

Site	USE (mmBtu)		AVOIDED USE		COST			AVOIDED COST		
	Base Year	Current YTD	Savings	Savings %	Base Year	Current YTD	Current Cost/SF	Savings	Savings/ SF	Savings %
BEECHGROVE ELEMENTARY	4,291	4,292	(1)	0.0%	72,151	66,122	\$ 0.06	\$ 6,029	\$ 0.09	8.4%
CAYWOOD ELEMENTARY	2,384	1,979	405	17.0%	54,172	44,556	\$ 0.05	\$ 9,616	\$ 0.12	17.8%
DIXIE HEIGHTS HIGH SCHOOL	15,597	9,388	6,209	39.8%	321,752	179,064	\$ 0.09	\$ 142,688	\$ 0.76	44.3%
FT WRIGHT ELEMENTARY SCHOOL	2,751	2,792	(41)	-1.5%	57,161	54,344	\$ 0.09	\$ 2,818	\$ 0.06	4.9%
HINSDALE ELEMENTARY SCHOOL	3,436	3,429	7	0.2%	74,548	63,289	\$ 0.09	\$ 11,259	\$ 0.20	15.1%
KENTON ELEMENTARY	6,046	3,884	2,162	35.8%	114,123	69,815	\$ 0.08	\$ 44,308	\$ 0.62	38.8%
PINER ELEMENTARY*	1,471	2,404	(933)	-63.4%	44,995	52,310	\$ 0.11	\$ (7,315)	\$ (0.16)	-16.3%
RIVER RIDGE ELEMENTARY	7,097	7,660	(563)	-7.9%	150,386	129,881	\$ 0.08	\$ 20,504	\$ 0.15	13.6%
RYLAND HEIGHTS ELEMENTARY	2,802	2,722	80	2.9%	54,594	52,791	\$ 0.07	\$ 1,803	\$ 0.03	3.3%
SCOTT HIGH	10,642	9,521	1,121	10.5%	240,418	208,665	\$ 0.09	\$ 31,753	\$ 0.20	13.2%
SIMON KENTON HIGH	18,905	9,958	8,947	47.3%	375,841	174,953	\$ 0.07	\$ 200,888	\$ 0.92	53.5%
SUMMIT VIEW CAMPUS	14,195	9,367	4,828	34.0%	282,320	196,239	\$ 0.06	\$ 86,081	\$ 0.40	30.5%
TAYLOR MILL ELEMENTARY	6,319	3,758	2,561	40.5%	99,752	57,418	\$ 0.07	\$ 42,334	\$ 0.57	42.4%
TURKEY FOOT MIDDLE SCHOOL	4,628	1,969	2,659	57.5%	60,297	37,548	\$ 0.03	\$ 22,749	\$ 0.17	37.7%
TWENHOFEL MIDDLE SCHOOL	4,765	3,387	1,378	28.9%	101,139	74,479	\$ 0.06	\$ 26,660	\$ 0.24	26.4%
WHITE'S TOWER ELEMENTARY	3,196	2,925	271	8.5%	58,627	46,725	\$ 0.07	\$ 11,902	\$ 0.22	20.3%
WOODLAND MIDDLE SCHOOL	4,830	3,933	897	18.6%	109,855	75,226	\$ 0.06	\$ 34,629	\$ 0.37	31.5%
Total Year To-Date	113,355	83,368	29,987	26.5%	\$ 2,272,132	\$ 1,583,425	\$ 0.87	\$ 688,707	\$ 0.29	30.31%

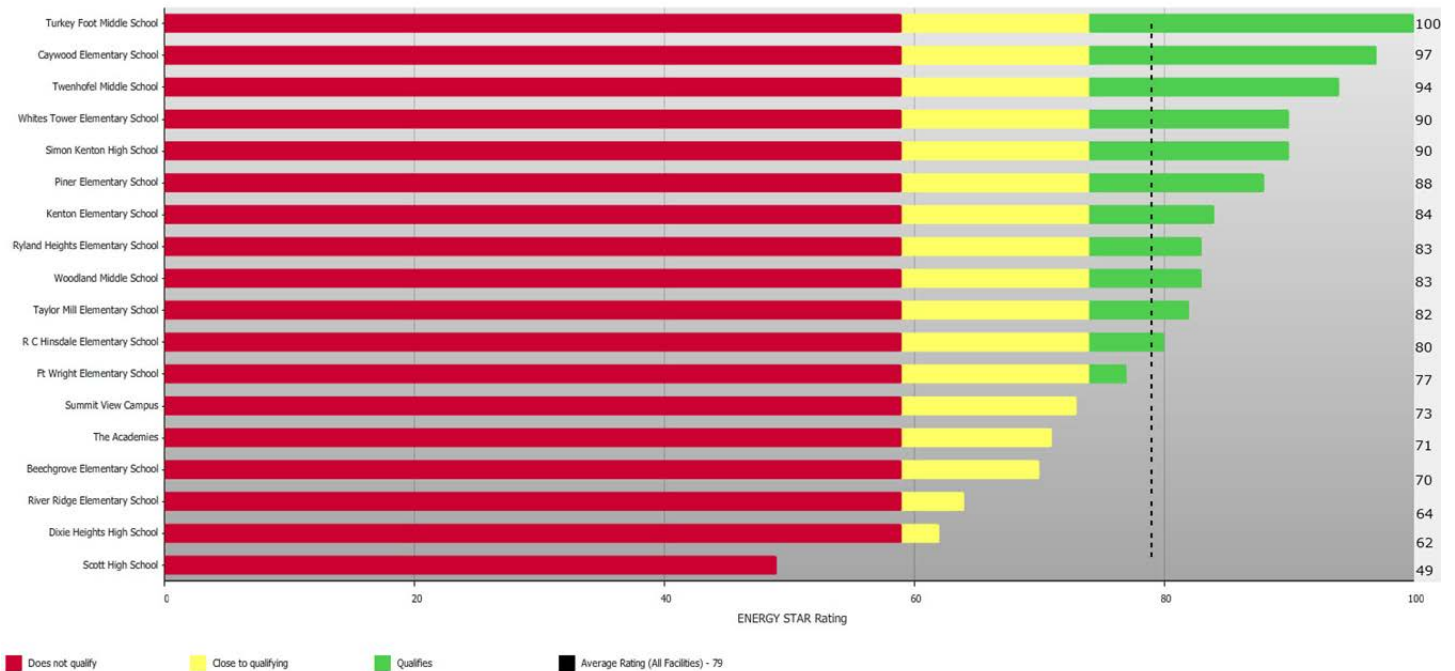
*Savings is effected by the inconsistent delivery of Propane.

Kenton County School District Emission Reduction YTD

July 2014 to June 2015 (All Facility classes, All Facilities)

Energy Type	 Energy Savings	 lbs. of CO2 Reduced	 Cars off Road	 # of Homes Powered / year	 # of trees planted
Electricity (kWh)	5,597,532	11,754,817	1,027	792	136,684
Natural Gas (kBtu)	124,066	1,451,572	127	98	16,879
Totals		13,206,389	1,154	890	153,563

ENERGY STAR Ratings Ranking
All Facilities -- Most Recent Ratings as of April, 2015



Kenton County Board of Education

Financial Report - All Funds

For the Month Ended May 31, 2015

Beginning Balance - May 1, 2015

\$ 28,337,407.98

Receipts:

General Property Tax	\$ 188,843.45	
Public Service Tax	76.01	
General Property Delinquent Tax	27,683.87	
Motor Vehicle Taxes	591,744.98	
Utilities Tax	562,898.69	
Omitted Property Tax		
Tuition - Regular Program	31,175.00	
Tuition - Summer Program	\$0.00	
Transfer Tuition		
Non Public School Transportation	45,721.92	
Interest From Investments	2,733.09	
Building Rentals	4,126.50	
Bus Rentals	33,146.07	
Other Local Receipts	37,412.46	
Seek Program Funds	3,635,749.00	
Vocational Transportation		
Other State Revenues	768,003.00	
Revenue in Lieu of Tax	14,535.68	
Federal Aid Through State	453,677.31	
Energy Rebates		
Other Reimbursements And Refunds	12,844.93	
District Activities Revenue	35,484.81	
Sale of Equipment	360.28	
Bond Sale Proceeds	17,057,303.10	
Fund Transfers	92,569.00	
Total Receipts:		<u>\$ 23,596,089.15</u>
Total Receipts plus Balance		\$ 51,933,497.13
Disbursements		<u>\$13,280,226.95</u>
Ending Balance -May 31, 2015		<u><u>\$ 38,653,270.18</u></u>

Kenton County Board of Education

Available Funds - Comparison

May 31, 2015

	General/SR Funds	Building & Debt Funds	Capital Outlay	Total
This Month	\$21,717,895.73	(\$1,380,195.94)	\$941,234.78	\$21,278,934.57
Last Month	\$26,806,678.92	\$860,250.01	\$285,461.78	\$27,952,390.71
1 Year Ago	\$18,823,084.06	(\$1,408,204.73)	\$1,324,136.94	\$18,739,016.27
<u>FY Ended</u>				
6/30/2014	\$11,284,399.19	\$0.00	\$2,122.71	\$11,286,521.90
6/30/2013	\$15,606,076.45	\$0.00	\$8,214.00	\$15,614,290.45
6/30/2012	\$18,244,519.53	\$0.00	\$1,113,754.70	\$19,358,274.23
6/30/2011	\$16,401,082.42	\$0.00	\$0.00	\$16,401,082.42
6/30/2010	\$12,762,567.55	\$0.00	\$0.00	\$12,762,567.55
6/30/2009	\$9,369,693.57	\$1,795,153.81	\$749,706.36	\$11,914,553.74
6/30/2008	\$5,607,745.35	\$0.00	\$0.00	\$5,607,745.35
6/30/2007	\$6,149,538.47	\$50,072.96	\$704,388.78	\$6,904,000.21
6/30/2006	\$7,444,256.16	\$0.00	\$0.00	\$7,444,256.16
6/30/2005	\$6,296,452.69	\$0.00	\$0.00	\$6,296,452.69
6/30/2004	\$7,626,328.79	\$0.00	\$0.00	\$7,626,328.79
6/30/2003	\$6,741,531.84	\$494,023.07	\$0.00	\$7,235,554.91
6/30/2002	\$5,009,602.20	\$400,838.21	\$0.00	\$5,410,440.41
6/30/2001	\$9,680,736.04	\$5,867,830.15	\$0.00	\$15,548,566.19
6/30/2000	\$9,022,213.64	\$6,509,684.84	\$0.00	\$15,531,898.48
6/30/1999	\$5,908,136.83	\$6,996,956.41	\$0.00	\$12,905,093.24
6/30/1998	\$5,127,486.48	\$7,136,860.10	\$0.00	\$12,264,346.58
6/30/1997	\$2,650,673.64	\$7,176,863.24	\$0.00	\$9,827,536.88
6/30/1996	\$891,635.68	\$5,939,983.77	\$0.00	\$6,831,619.45
6/30/1995	\$734,642.00	\$5,242,850.57	\$177.37	\$5,977,669.94
6/30/1994	\$853,822.23	\$5,737,422.07	\$543,137.19	\$7,134,381.49
6/30/1993	\$1,573,864.90	\$5,807,533.71	\$130,656.82	\$7,512,055.43
6/30/1992	\$671,910.71	\$4,311,761.40	\$1,890,202.41	\$6,873,874.52
6/30/1991	\$1,902,984.26	\$3,585,539.74	\$1,200,083.92	\$6,688,607.92
6/30/1990	\$1,008,534.49	\$2,970,711.76	\$842,591.70	\$4,821,837.95
6/30/1989	\$1,332,638.33	\$3,205,131.99	\$1,150,088.85	\$5,687,859.17
6/30/1988	\$1,368,665.03	\$3,649,329.68	\$1,275,212.79	\$6,293,207.50
6/30/1987	\$1,095,421.29	\$3,209,123.03	\$1,132,414.38	\$5,436,958.70
6/30/1986	\$819,958.46	\$2,051,912.63	\$1,851,137.41	\$4,723,008.50
6/30/1985	\$1,024,466.41	\$2,228,961.73	\$2,203,957.02	\$5,457,385.16
6/30/1984	\$1,085,628.71	\$2,734,966.05	\$1,647,039.77	\$5,467,634.53
6/30/1983	\$953,573.52	\$2,360,641.71	\$706,799.41	\$4,021,014.64
6/30/1982	\$515,615.87	\$2,416,640.24	\$242,041.95	\$3,174,298.06
6/30/1981	\$772,917.17	\$3,146,631.78	\$377,393.74	\$4,296,942.69

Kenton County Board of Education

Cash Position - May 31, 2015

	General & Special Revenue Funds	Building & Debt Service Funds	Capital Outlay	Construction
Beg. Balance	\$26,806,678.92	\$860,250.01	\$285,461.78	\$385,017.27
Receipts	\$5,879,862.05	\$0.00	\$658,924.00	\$17,057,303.10
Total Transfers	\$32,686,540.97	\$860,250.01	\$944,385.78	\$17,442,320.37
Disbursements	\$10,968,645.24	\$2,240,445.95	\$3,151.00	\$67,984.76
Available Funds	\$21,717,895.73	(\$1,380,195.94)	\$941,234.78	\$17,374,335.61
Cash/Investments	\$21,717,895.73	(\$1,380,195.94)	\$941,234.78	\$17,374,335.61
Int. this Mo.	2,733.09	\$0.00	\$0.00	\$0.00
Int. Y-T-D	28,479.58	\$0.00	\$0.00	\$0.00

	Auton	Williams Memorial	Helen Mann Trust Fund
Beg. Balance	\$41,192.72	\$7,026.21	\$9,265.44
Receipts	\$1.75	\$0.30	\$0.40
Transfers In	\$0.00	\$0.00	\$0.00
Total	\$41,194.47	\$7,026.51	\$9,265.84
Disbursements	\$0.00	\$0.00	\$0.00
Available Funds	\$41,194.47	\$7,026.51	\$9,265.84
Cash/Investments	\$41,194.47	\$7,026.51	\$9,265.84
Int. this Mo.	\$1.75	\$0.30	\$0.40
Int. Y-T-D	\$18.90	\$3.22	\$4.25

Kenton County Board of Education

Food Service

Financial Report

For the Month Ended May 31, 2015

Beginning Balance	\$ 765,285.56
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Receipts

Interest Income	\$ 37.95
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Lunch - Reimbursable	150,591.35
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Breakfast - Reimbursable	12,979.55
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Lunch - Non-Reimbursable	2,562.25
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Breakfast - Non-Reimbursable	114.05
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A-La-Carte Sales	18,017.72
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Restricted Fed Through State	372,215.26
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Other Receipts	
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Summer Feeding Revenue	
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Miscellaneous Revenue	<u>1,592.14</u>
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Beginning Balance + Receipts	\$ 1,323,395.83
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Disbursements	<u>488,646.50</u>
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MUNIS Ending Balance	<u><u>\$ 834,749.33</u></u>
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Kenton County Board of Education
Schedule of Investments
May 31, 2015

Investment Description	Principal Amount	Priced to Yield	Maturity Date	Call Date
FFB Money Market	\$13,643,403.60	0.20%	N/A	N/A
Fed Home Loan Bank	\$3,000,000.00	0.74%	5/8/2017	2/8/2013
 TOTAL	 <u>\$16,643,403.60</u>			

KENTON COUNTY BOARD OF EDUCATION

Combined Fund Balance Sheet - All Funds

UNAUDITED

May 31, 2015

	GOVERNMENTAL FUNDS							PROPRIETARY	
	General	Special Revenue	District Activity	Building	Capital Outlay	Construction	Debt Service	Food Service	Total Funds
Assets									
Cash	\$ 4,163,696.87	\$ 344,909.73	\$ 565,885.53	\$ -	\$ 941,234.78	\$ 17,374,335.61	\$ (1,380,195.94)	\$ 834,749.33	\$ 22,844,615.91
Investments	16,643,403.60								16,643,403.60
Cash - Fiscal Agent	-								-
Cash - Trust Accts.	57,486.82								57,486.82
Receivables	1,027,157.09	685.00						-	1,027,842.09
Inventories	270,498.70							313,391.54	583,890.24
TOTAL ASSETS	<u>\$ 22,162,243.08</u>	<u>\$ 345,594.73</u>	<u>\$ 565,885.53</u>	<u>\$ -</u>	<u>\$ 941,234.78</u>	<u>\$ 17,374,335.61</u>	<u>\$ (1,380,195.94)</u>	<u>\$ 1,148,140.87</u>	<u>\$ 41,157,238.66</u>
Liabilities:									
Accounts Payable	-								-
Deferred Revenue	26,287.50								26,287.50
Sick Leave Payable	55,009.38							84,648.61	139,657.99
Assigned - Purchase Obligations	(810,795.21)	(341,445.96)	(90,170.14)		(6,300.00)	(4,904,829.00)		(286,227.60)	(6,439,767.91)
TOTAL LIABILITIES	<u>\$ (729,498.33)</u>	<u>\$ (341,445.96)</u>	<u>\$ (90,170.14)</u>	<u>\$ -</u>	<u>\$ (6,300.00)</u>	<u>\$ (4,904,829.00)</u>	<u>\$ -</u>	<u>\$ (201,578.99)</u>	<u>\$ (6,273,822.42)</u>
Fund Equity									
Fund Balance	\$ 21,810,447.50	\$ 345,594.73	\$ 565,885.53	\$ -	\$ 941,234.78	\$ 17,374,335.61	\$ (1,380,195.94)	\$ 750,100.72	\$ 40,407,402.93
Assigned - Purchase Obligations	810,795.21	341,445.96	90,170.14		6,300.00	4,904,829.00		286,227.60	\$ 6,439,767.91
Nonspendable - Inventories	270,498.70							313,391.54	\$ 583,890.24
TOTAL FUND BALANCE	<u>\$ 22,891,741.41</u>	<u>\$ 687,040.69</u>	<u>\$ 656,055.67</u>	<u>\$ -</u>	<u>\$ 947,534.78</u>	<u>\$ 22,279,164.61</u>	<u>\$ (1,380,195.94)</u>	<u>\$ 1,349,719.86</u>	<u>\$ 47,431,061.08</u>
Total Liabilities & Fund Balance	<u>\$ 22,162,243.08</u>	<u>\$ 345,594.73</u>	<u>\$ 565,885.53</u>	<u>\$ -</u>	<u>\$ 941,234.78</u>	<u>\$ 17,374,335.61</u>	<u>\$ (1,380,195.94)</u>	<u>\$ 1,148,140.87</u>	<u>\$ 41,157,238.66</u>

NOTE: Excludes Fixed Assets and Long-Term Debt

KENTON COUNTY BOARD OF EDUCATION

Combined Statement of Fund Revenues, Expenditures and Changes in Fund Balances

UNAUDITED

For the Eleven Months Ended May 31, 2015

	GOVERNMENTAL FUNDS						PROPRIETARY		
	General	Special Revenue	District Activity	Building	Capital Outlay	Construction	Debt Service	Food Service	Total Funds
Revenues									
Local Taxes	\$41,782,008.91			\$12,500,757.00					\$54,282,765.91
Other Local Revenue	\$1,337,249.05	146,255.82						1,951,933.61	3,435,438.48
State SEEK	40,329,824.00								40,329,824.00
Other State Revenue	381,254.64	4,205,669.48		843,294.00	1,322,409.00			62,956.41	6,815,583.53
Federal Sources	167,067.97	3,848,065.08						3,081,646.46	7,096,779.51
Bond Sale Proceeds						17,057,303.10			17,057,303.10
Student Activities			1,181,154.28						1,181,154.28
Total Revenues	\$83,997,404.57	\$8,199,990.38	\$1,181,154.28	\$13,344,051.00	\$1,322,409.00	\$17,057,303.10	\$0.00	\$5,096,536.48	\$130,198,848.81
Expenditures									
Instruction	\$41,778,718.75	\$5,809,752.50	\$576,936.80						\$48,165,408.05
Student Support	5,033,297.45	263,692.54	3,589.71						5,300,579.70
Instructional Staff Support	2,101,485.36	640,983.53	67,143.65						2,809,612.54
District Admin Support	2,396,859.91	-	-						2,396,859.91
School Admin Support	5,035,981.14	227,249.31	-						5,263,230.45
Business Support Services	1,131,414.50	8,336.22	-					4,685,031.19	5,824,781.91
Plant Operations & Maintenance	8,951,285.96	46.04	13,004.17		383,296.93				9,347,633.10
Student Transportation	7,827,330.33	218,776.09	1,482.35		-				8,047,588.77
Community Services	3,001.75	873,476.49							876,478.24
Educational Specific	-	129,461.93							129,461.93
Building Construction						2,635,373.61			2,635,373.61
Debt Service & Misc.	466,420.34	-	-				14,724,246.94		15,190,667.28
Total Expenditures	\$74,725,795.49	\$8,171,774.65	\$662,156.68	\$0.00	\$383,296.93	\$2,635,373.61	\$14,724,246.94	\$4,685,031.19	\$105,987,675.49
Other Fund Sources (Uses)									
Fund Transfers In	\$0.00	\$317,379.00					\$13,344,051.00		\$13,661,430.00
Fund Transfers Out	(317,379.00)	-	-	(13,344,051.00)					(13,661,430.00)
Asset Sale Transactions	17,057.26	-	-						17,057.26
Total Other Fund Sources (Uses)	(\$300,321.74)	\$317,379.00	\$0.00	(\$13,344,051.00)	\$0.00	\$0.00	\$13,344,051.00	\$0.00	\$17,057.26
Excess Revenues & Sources Over (Under) Expenditures and Uses									
	\$8,971,287.34	\$345,594.73	\$518,997.60	\$0.00	\$939,112.07	\$14,421,929.49	(\$1,380,195.94)	\$411,505.29	\$24,228,230.58

KENTON COUNTY BOARD OF EDUCATION

UNAUDITED

Year To Date Budget Report

For the Eleven Months Ended May 31, 2015

General Fund					Special Revenue Funds			
	YTD Actual	Annual Budget	Available Budget	% Budget Used	YTD Actual	Annual Budget	Available Budget	% Budget Used
Beginning Balance	\$ 12,839,160.16	\$ 12,839,160.16	\$0.00	100.0%	\$ 46,887.93	\$ 46,887.93	\$0.00	0.0%
Revenues								0.0%
Local Taxes	41,782,008.91	42,615,099.00	833,090.09	98.0%			\$0.00	0.0%
Other Local Revenue	1,337,249.05	1,705,099.00	367,849.95	78.4%	1,327,410.10	1,065,803.95	(\$261,606.15)	124.5%
State SEEK	40,329,824.00	44,223,667.00	3,893,843.00	91.2%	-		\$0.00	0.0%
Other State Revenue	381,254.64	474,376.00	93,121.36	80.4%	4,205,669.48	4,359,438.32	\$153,768.84	96.5%
Federal Sources	167,067.97	210,000.00	42,932.03	79.6%	3,848,065.08	5,432,258.75	\$1,584,193.67	70.8%
Total Revenues	\$ 83,997,404.57	\$ 89,228,241.00	\$ 5,230,836.43	94.1%	\$ 9,381,144.66	\$ 10,857,501.02	\$ 1,476,356.36	86.4%
Expenditures								
Instruction								
Salaries & Benefits	39,435,150.90	50,336,918.06	10,901,767.16	78.3%	4,744,891.90	5,353,228.50	608,336.60	88.6%
Other Expenses	\$2,343,567.85	4,623,460.32	2,279,892.47	50.7%	1,641,797.40	2,706,945.70	1,065,148.30	60.7%
Student Support								
Salaries & Benefits	4,887,630.47	6,082,895.74	1,195,265.27	80.4%	249,421.64	295,773.60	46,351.96	84.3%
Other Expenses	145,666.98	151,877.24	6,210.26	95.9%	17,860.61	22,919.83	5,059.22	77.9%
Instruct Staff Support								
Salaries & Benefits	1,983,605.21	2,445,092.34	461,487.13	81.1%	590,594.60	649,643.30	59,048.70	90.9%
Other Expenses	117,880.15	149,204.16	31,324.01	79.0%	117,532.58	137,610.00	20,077.42	85.4%
District Admin Support								
Salaries & Benefits	858,721.82	897,029.64	38,307.82	95.7%		-	-	0.0%
Other Expenses	1,538,138.09	1,631,558.31	93,420.22	94.3%		-	-	0.0%
School Admin Support								
Salaries & Benefits	4,967,031.38	5,946,853.71	979,822.33	83.5%	226,089.09	231,371.99	5,282.90	97.7%
Other Expenses	68,949.76	45,752.15	(23,197.61)	150.7%	1,160.22	1,913.37	753.15	60.6%
Business Support Serv								
Salaries & Benefits	916,065.79	1,147,429.04	231,363.25	79.8%	8,336.22	-	(8,336.22)	0.0%
Other Expenses	215,348.71	199,289.36	(16,059.35)	108.1%	-	-	-	0.0%
Plant Oper & Maint								
Salaries & Benefits	4,595,619.42	5,127,553.50	531,934.08	89.6%	1,448.32	16,176.00	14,727.68	0.0%
Other Expenses	4,355,666.54	5,022,802.47	667,135.93	86.7%	11,601.89	49,595.78	37,993.89	0.0%
Student Transportation								
Salaries & Benefits	5,231,257.76	6,333,570.71	1,102,312.95	82.6%	215,678.69	283,537.79	67,859.10	76.1%
Other Expenses	2,596,072.57	3,535,082.83	939,010.26	73.4%	4,579.75	11,226.41	6,646.66	0.0%
Community Services								
Salaries & Benefits	179.36	-	(179.36)		761,397.36	814,795.54	53,398.18	93.4%
Other Expenses	2,822.39	23,588.10	20,765.71	12.0%	112,079.13	119,651.14	7,572.01	93.7%
Education Specific								
Salaries & Benefits							-	0.0%
Other Expenses					129,461.93	420,000.00	290,538.07	30.8%
Lease & Debt Service	466,420.34	466,420.34	-	100.0%	-	-	-	0.0%
Total Expenditures	\$ 74,725,795.49	\$ 94,166,378.02	\$ 19,440,582.53	79.4%	\$ 8,833,931.33	\$ 11,114,388.95	\$ 2,280,457.62	79.5%
Other Fund Sources (Uses)								
Fund Transfers In	-	679,775.15	679,775.15	0.0%	317,379.00	210,000.00	(107,379.00)	151.1%
Fund Transfers Out	(317,379.00)	(787,337.50)	(469,958.50)	40.3%		-	-	0.0%
Asset Sale Transactions	17,057.26	15,000.00	(2,057.26)	113.7%		-	-	0.0%
Total Other Fund Sources (Uses)	(300,321.74)	(92,562.35)	207,759.39	324.5%	\$317,379.00	\$210,000.00	-\$107,379.00	151.1%
Contingency	-	7,808,460.79	\$7,808,460.79	0.0%	-	-	-	0.0%
Excess Balance & Revenues Over (Under) Expenditures and Uses	\$ 21,810,447.50	\$ -			\$ 911,480.26	\$ -		

KENTON COUNTY BOARD OF EDUCATION

UNAUDITED

Year To Date Budget Report

For the Eleven Months Ended May 31, 2015

	Capital Outlay Fund			Building Fund		
	YTD Actual	Annual Budget	Available Budget	YTD Actual	Annual Budget	Available Budget
Beginning Balance	\$ 2,122.71	\$ 2,122.71	\$ -	\$ -	\$ -	\$ -
Revenues						
Local Taxes	-	-	-	12,500,757.00	12,500,757.00	-
Other State Revenue	1,322,409.00	1,326,970.00	4,561.00	843,294.00	1,605,170.00	761,876.00
Federal Sources	-	-	-	-	-	-
Total Revenues	\$ 1,322,409.00	\$ 1,326,970.00	\$ 4,561.00	\$ 13,344,051.00	\$ 14,105,927.00	\$ 761,876.00
Expenditures						
Plant Oper & Maint						
Other Expenses	383,296.93	445,477.12	62,180.19	-	-	-
Total Expenditures	\$ 383,296.93	\$ 445,477.12	\$ 62,180.19	\$ -	\$ -	\$ -
Other Fund Sources (Uses)						
Fund Transfers In	-	-	-	-	-	-
Fund Transfers Out	-	(883,615.59)	(883,615.59)	(13,344,051.00)	(14,105,927.00)	(761,876.00)
Total Other Fund Sources (Uses)	\$ -	\$ (883,615.59)	\$ (883,615.59)	\$ (13,344,051.00)	\$ (14,105,927.00)	\$ (761,876.00)
Excess Balance & Revenues Over (Under) Expenditures and Uses	\$ 941,234.78	\$ 0.00		\$ -	\$ 0.00	

	Construction Fund			Debt Service Fund		
	YTD Actual	Annual Budget	Available Budget	YTD Actual	Annual Budget	Available Budget
Beginning Balance	\$2,952,406.12	\$3,050,080.77	\$97,674.65	\$0.00	\$0.00	\$0.00
Revenues						
Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00	-	-
Bond Issue Proceeds	17,057,303.10	13,800,000.00	(3,257,303.10)	-	-	-
Federal Sources	-	-	-	-	-	-
Total Revenues	\$17,057,303.10	\$13,800,000.00	-\$3,257,303.10	\$0.00	\$0.00	\$0.00
Expenditures						
Building Construction	\$2,635,373.61	\$16,850,080.77	14,214,707.16			
Debt Service Principal				\$9,606,380.00	\$9,606,380.00	-
Debt Service Interest				5,117,866.94	5,280,724.94	162,858.00
Total Expenditures	\$2,635,373.61	\$16,850,080.77	\$14,214,707.16	\$14,724,246.94	\$14,887,104.94	\$162,858.00
Other Fund Sources (Uses)						
Fund Transfers In	\$0.00	\$0.00	\$0.00	\$13,344,051.00	\$14,887,104.94	\$1,543,053.94
Fund Transfers Out	-	-	-	-	-	-
Total Other Fund Sources (Uses)	\$0.00	\$0.00	\$0.00	\$13,344,051.00	\$14,887,104.94	\$1,543,053.94
Excess Balance & Revenues Over (Under) Expenditures and Uses	\$17,374,335.61	\$0.00		(\$1,380,195.94)	\$0.00	

KENTON COUNTY BOARD OF EDUCATION

UNAUDITED

Year To Date Budget Report For the Eleven Months Ended May 31, 2015

Food Service Fund

	YTD Actual	Annual Budget	Available Budget	% Budget Used
Beginning Balance	\$ 338,595.43	\$ 339,467.67	\$ 872.24	99.7%
Revenues				
Lunch - Reimbursable	1,392,133.95	1,500,000.00	107,866.05	92.8%
Breakfast - Reimbursable	115,329.10	300,000.00	184,670.90	38.4%
Lunch - Non Reimbursable	62,337.65	100,000.00	37,662.35	62.3%
Breakfast - Non Reimbursable	6,787.50	4,846.00	(1,941.50)	140.1%
A-La-Carte Sales	352,541.72	563,436.00	210,894.28	62.6%
Other Lunchroom Receipts	22,540.54	139,549.00	117,008.46	16.2%
State Restricted Revenue	62,956.41	65,000.00	2,043.59	96.9%
Federal Restricted Revenue	3,081,646.46	3,327,368.00	245,721.54	92.6%
Interest Income	263.15	250.00	(13.15)	105.3%
Total Revenues	\$ 5,096,536.48	\$ 6,000,449.00	\$ 903,912.52	84.9%
Expenditures				
Salaries & Benefits	\$2,063,799.31	\$2,616,301.00	\$552,501.69	78.9%
Professional & Tech. Services	17,716.07	56,821.00	39,104.93	31.2%
Machinery & Equip	32,682.39	141,318.00	108,635.61	23.1%
Computers & Equipment	38,486.94	82,877.00	44,390.06	46.4%
Food	2,315,161.52	2,781,908.52	466,747.00	83.2%
Supplies	197,218.53	291,474.00	94,255.47	67.7%
Administrative Expense	19,966.43	13,500.00	(6,466.43)	147.9%
Total Expenditures	\$ 4,685,031.19	\$ 5,984,199.52	\$ 1,299,168.33	78.3%
Contingency	-	355,717.15		
Excess Balance & Revenues Over (Under) Expenditures and Uses	\$ 750,100.72	\$ -		

Kenton County Schools
Board Report -May
2015

SCHOOL			BEGINNING			TOTAL				TOTAL	ENDING
			BALANCE			RECEIPTS			-	EXPENDITURES	BALANCE
				RECEIPTS	REIMBURSE-		LABOR	FOOD &	OTHER		
				FOR MEALS	MENT			MILK +			
	%F&R	ADP									
BEECHGROVE	65%	646	\$58,960.66	\$6,106.18	\$25,957.64	\$32,063.82	\$16,251.04	\$9,241.58	\$4,857.22	\$30,349.84	\$60,674.64
CAYWOOD	58%	587	\$62,485.54	\$6,992.57	\$22,620.70	\$29,613.27	\$14,872.68	\$7,032.38	\$761.06	\$22,666.12	\$69,432.69
DIXIE	36%	792	\$88,718.01	\$22,957.68	\$24,810.88	\$47,768.56	\$24,309.61	\$17,476.46	\$4,559.00	\$46,345.07	\$90,141.50
FT. WRIGHT	53%	485	\$59,523.63	\$5,492.42	\$17,867.63	\$23,360.05	\$8,633.98	\$7,111.78	\$1,456.80	\$17,202.56	\$65,681.12
R.C. HINSDALE	19%	284	\$10,709.92	\$8,353.47	\$5,656.78	\$14,010.25	\$10,476.34	\$4,424.39	\$1,211.92	\$16,112.65	\$8,607.52
KENTON	36%	415	\$29,249.70	\$8,136.75	\$12,877.43	\$21,014.18	\$11,325.12	\$6,914.59	\$1,139.55	\$19,379.26	\$30,884.62
PINER	53%	405	\$35,561.31	\$4,377.66	\$13,994.39	\$18,372.05	\$8,623.06	\$4,923.67	\$629.26	\$14,175.99	\$39,757.37
RIVER RIDGE	56%	763	\$72,067.06	\$8,327.32	\$28,226.54	\$36,553.86	\$17,658.69	\$12,333.07	\$1,347.28	\$31,339.04	\$77,281.88
RYLAND	38%	308	\$18,058.88	\$4,882.27	\$10,051.23	\$14,933.50	\$6,632.19	\$4,270.33	\$748.08	\$11,650.60	\$21,341.78
SCOTT	38%	577	\$36,479.71	\$13,000.22	\$16,592.56	\$29,592.78	\$16,769.68	\$12,878.15	\$1,851.64	\$31,499.47	\$34,573.02
SIMON KENTON	34%	1023	\$70,606.80	\$26,904.08	\$27,599.72	\$54,503.80	\$25,135.48	\$22,635.14	\$4,476.66	\$52,247.28	\$72,863.32
SUMMIT VIEW	40%	1036	\$81,709.43	\$19,547.03	\$33,384.04	\$52,931.07	\$28,968.07	\$17,191.40	\$3,361.60	\$49,521.07	\$85,119.43
TAYLOR MILL	43%	478	\$26,067.60	\$7,176.09	\$15,675.13	\$22,851.22	\$10,990.19	\$6,329.82	\$704.68	\$18,024.69	\$30,894.13
TURKEYFOOT	42%	707	\$102,847.38	\$12,974.80	\$24,878.44	\$37,853.24	\$18,283.03	\$11,574.43	\$3,838.85	\$33,696.31	\$107,004.31
TWENHOFEL	36%	527	\$41,644.35	\$12,655.74	\$16,154.07	\$28,809.81	\$19,768.37	\$8,371.13	\$2,002.77	\$30,142.27	\$40,311.89
WHITE'S TOWER	50%	454	\$39,726.14	\$5,163.15	\$15,879.52	\$21,042.67	\$11,336.34	\$5,549.10	\$1,243.23	\$18,128.67	\$42,640.14
WOODLAND	42%	534	\$42,916.61	\$10,817.44	\$17,100.23	\$27,917.67	\$15,690.04	\$8,437.27	\$1,515.31	\$25,642.62	\$45,191.66
		10021									
			\$877,332.73	\$183,864.87	\$329,326.93	\$513,191.80	\$265,723.91	\$166,694.69	\$35,704.91	\$468,123.51	\$922,401.02
										TOTAL	\$922,401.02



FIELD OBSERVATION REPORT

2015.06

■ TO:	Kenton County Board of Education 1055 Eaton Drive Ft. Wright, KY 41017	■ DATE:	2015.06
ATTENTION: Ms. Rob Haney, Mr. Danny Mann			
■ FROM:	Ralph Cooper recooper@pca-arch.com 1881 Dixie Highway, Suite 130 Ft. Wright, KY 41011 V: 859.431.8612 • F: 859.431.8611	■ PROJECT:	Kenton County Public Schools Scott High School Phase III
COPIES TO:	PROJECT NO.: 2013.034		

■ WE TRANSMIT THE ATTACHED ITEMS VIA: **EMAIL**

PURPOSE	<input type="checkbox"/> For your use	DISPOSITION	<input type="checkbox"/> No exceptions noted
	<input type="checkbox"/> As requested		<input type="checkbox"/> Exceptions noted
	<input type="checkbox"/> For review and comment		<input type="checkbox"/> Exceptions noted: REVISE AND RESUBMIT
	<input type="checkbox"/> For information		
	<input checked="" type="checkbox"/> For record		<input type="checkbox"/>
	<input type="checkbox"/> For approval		
	<input type="checkbox"/>		

COPIES	DATE	DESCRIPTION	PAGES
1	2015.06	Field Observation Report	9

■ REMARKS:

1. SCOTT HIGH SCHOOL

Division 02 – Existing Conditions

02-01: 2015.06.01 – Demolition work on the second floor is nearly complete.

02-02: 2015.06.01 - Demolition of the exterior walls is in progress. West exterior wall has been removed. Barricades have been installed.

02-03: 2015.06.01 – Significant demolition work has been performed on the first floor.

02-04: 2015.06.01 – Storefront has been demolished at north wall of the first floor.

02.05: 2015.06.15 – Exterior walls at the second floor have been removed. Temporary barricades are in place. Exterior walls at the north and east side of the lower level have been removed.

02.06: 2015.06.15 – First floor demolition is nearly complete. Removal of flooring is in progress.

02.07: 2015.06.15 – Temporary wall between the area to be renovated and the occupied building has been constructed.

02.08: 2015.06.15 – Workers were in the process of removing the tile flooring at the old bathrooms.

02.09: 2015.06.15 – There are multiple areas on the second floor where the existing floor slab is in very poor condition. Additional floor prep will be required.

Division 03 – Concrete

03.01: Note items noted.

Division 04 – Masonry

04.01: Note items noted.

Division 05 – Metals

05.01: Note items noted.

Division 06 – Wood and Plastics

06.01: Note items noted.

Division 07 – Thermal and Moisture Protection

07.01: Note items noted.

Division 08 – Doors and Windows

08.01: Note items noted.

Division 09 – Finishes

09.01: Note items noted.

Division 10 – Specialties

10.01: Note items noted.

Division 11 – Equipment

11.01: Note items noted.

Division 12 – Furnishings

12.01: Note items noted.

Division 13 – Special Construction

12.01: Note items noted.

Division 20 – 28 – MEP

20-28.01: 2015.06.15 – Drilling for the geothermal wells is in progress.

Division 31 – Earthwork

31.01: 2015.06.15 – Removal of the earthwork between Scott and Woodland has started.

Division 32 – Exterior Improvements

32.01: 2015.06.01 – Asphalt has been removed in area where the new geothermal field will be installed.

32.02: 2015.06.15 – The parking area at Alternate No. 7 has been rough graded.

32.03: 2015.06.15 – The asphalt drive south of the Scott has been removed. A large area of unsuitable materials have been identified. Rather than undercutting the area and installing new fill material it was decided to lime stabilize the area.

2. WOODLAND MIDDLE SCHOOL

Division 02 – Existing Conditions

02.01: 2015.06.15 – Flooring demolition is scheduled to start next week.

Division 09 – Finishes

09.01: Note items noted.

Division 20 – 28 – MEP

20-28.01: Note items noted.

3. CONSTRUCTION PHOTOS



2015.06.01



2015.06.01



2015.06.01



2015.06.01



2015.06.01



2015.06.01



2015.06.01



2015.06.01



2015.06.15



2015.06.15



2015.06.15



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2015.06.15



2015.06.15



2015.06.15

- ☐ Please acknowledge receipt of transmitted items.
- ☐ Return transmitted items to PCA ARCHITECTURE ^{PSC}.

END

KENTON COUNTY SCHOOLS



CLASSIFIED EMPLOYEE HANDBOOK

Revised 5/20/15

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Revised by the Classified Handbook Committee
May 20, 2015

Committee Members:

Dr. Kimberly Banta, Assistant Superintendent
Susan Bentle - Director of Finance
Gerald Turner – Assistant Superintendent
Teal Nally, Safety Officer/Risk Manager
Paula Rust, Director of Health Services

PREFACE

The Kenton County School District Classified Employee Handbook was written by a joint committee of administrative and classified employees. This handbook is intended to communicate the basic personnel procedures of the Kenton County School District and to explain the many services and benefits available to each employee. This handbook is for all classified employees. Its objectives are:

- *to keep all employees informed of policies and procedures that govern district personnel practices;
- *to insure fair and equitable treatment to all personnel; and
- *to provide continuity of actions taken when dealing with personnel problems.

Every document in this manual has been approved by the Kenton County Board of Education. The responsibility of adhering to the policies in this manual lies with each individual staff member. This manual cannot be revised, altered, rewritten or copied without prior approval from the Superintendent of the Kenton County Schools. **Please note that this is not a contract.**

I. INTRODUCTION

The school system is a community made up of many people and many different kinds of activities. As a member of the classified staff, you are a partner with students, parents, teachers, administrators, and the Board of Education in a joint effort to make the school system a vital and respected institution in Kenton County. Every classified employee has an essential part in the overall accomplishments of the school system's major goals and objectives. It is believed that a team effort can be best carried out within the framework of a sound and equitable personnel program which will result in harmonious employee-employer relations. The school system strives to employ capable, well-qualified, and industrious employees who are sufficiently mature for accepting responsibilities of their positions, and who will perform their services in a courteous and efficient manner. In exchange, the school system endeavors to establish suitable working conditions based upon equitable and reasonable standards.

Purpose of Handbook

The purpose of this handbook is to acquaint you with general Board of Education policies, regulations, directives, procedures, and practices which govern and affect your employment. Also, this handbook outlines the fringe benefits available to you as an employee of the Board of Education. You may obtain further details concerning the items in this handbook by talking with your immediate supervisor or by contacting the Personnel Department. Some departments/divisions/schools may also have supplementary policies and procedures which apply only to employees of those units. You are encouraged to read this handbook and keep it for future reference.

II. EMPLOYMENT POLICIES

Assignment

The Superintendent shall notify the Board of Education of the assignment of classified personnel at the first meeting following such action. Such notification shall be recorded in the Board minutes. The Superintendent shall assign personnel only in positions for which they are qualified. The Superintendent shall not assign employees to locations where they will be in violation of KRS 160.380.

Conflict of Interest

No employee of the Board with decision making authority shall have any pecuniary interest, either directly or indirectly, in an amount exceeding twenty-five dollars (\$25.00) per year, at the time of or after his appointment, supplying any goods, services, property, or merchandise for which school funds are expended. Personal services which are additional to those required by contract are not prohibited by this provision.

Definitions of Employment Status

Classified All employees who hold positions not requiring teacher certification (KRS 161.720).

Full-time Classified One who works at least twenty (20) hours per week, excluding lunch.

Part-time Classified One who works less than twenty (20) hours per week.

Contract Status

Contracts with classified employees shall be renewed annually except contracts with a classified employee who has not completed four (4) years of continuous active service. The Superintendent will provide written notice to the employee (no later than May 15) that the contract will not be renewed for the subsequent school year. Upon written request by the employee, within ten (10) days of the receipt of the notice of non-renewal, the Superintendent shall provide, in a timely manner, written reasons for the non-renewal.

The Superintendent shall have full authority to make a reduction in force due to reductions in funding, enrollment or changes in the district or school boundaries, or other compelling reasons as determined by the Superintendent. When a reduction of force is necessary, the Superintendent shall, within each job classification affected, reduce classified employees on the basis of seniority and qualifications with those employees who have less than four (4) years of continuous active service being reduced first. If it becomes necessary to reduce employees who have more than four (4) years of continuous active service, the Superintendent shall make reductions based upon seniority and qualifications within each job classification affected. Employees with more than four (4) years of continuous active service shall have the right of recall positions if positions become available for which they are qualified. Recall shall be done according to seniority with restoration of primary benefits, including all accumulated sick leave and appropriate rank and step on the current salary schedule based on the total number of years of service in the district.

Nothing in this section shall prevent the Superintendent from terminating the contract of a classified employee for incompetency, neglect of duty, insubordination, inefficiency, misconduct, immorality, or other reasonable grounds that are specifically contained in board policy.

Disrupting the Educational Process

Any employee who, while under the authority of the Superintendent, participates in or encourages activities which are disruptive to the educational process may be subject to disciplinary action, including termination of contract. For purposes of this section, behavior which disrupts the educational process shall include, but not be limited to:

1. conduct which threatens the health, safety, or welfare of others;
2. conduct which may potentially damage property;
3. illegal activity; or
4. conduct which interferes with, or hinders, the orderly administration of related activities.

Equal Employment Opportunities

The Superintendent shall adhere to a policy of equal employment opportunity in all personnel matters. No person shall be subjected to discrimination in regard to employment, retention, promotion, transfer or dismissal because of race, color, religion, sex, national origin, political affiliation, marital status or age. No employee shall be appointed or promoted to, or demoted or dismissed from, any position or in any way favored or discriminated against with respect to employment because of his/her political or religious opinions or affiliations, marital status, ethnic origin, race, color, sex, age, or handicapping condition (KRS 161.164). No qualified individual with a disability shall, on the basis of a disability, be subject to discrimination in employment (KRS 161.164).

Evaluation

Each classified employee shall receive a summative evaluation once each year for the first four years of employment. Following the completion of four successful years of employment, classified employees will receive a summative evaluation a minimum of once every three years. The summative evaluation shall be performed by the immediate supervisor and shall be based upon a formal procedure approved by the Superintendent for that specific position or class of positions. The administrator performing the evaluation shall share and discuss the evaluation report with the employee. The employee shall have the right to comment in writing on the evaluation report. The employee's written comments shall be attached to the evaluation report and the report shall be filed with the Superintendent.

Hiring Procedures

Superintendent's Responsibilities

The Superintendent shall notify the Board of Education of all appointments, promotions, and transfers of classified personnel for positions authorized by the Board at the first meeting following the actions. Such notification shall be recorded in the Board minutes.

Criminal Records Check

Prior to the initial employment of applicants, the Superintendent shall request all conviction information from the Justice Cabinet. Initial employment shall include both first-time applicants and applicants who were former employees of the district but have not been employed by the district for six (6) months. Each application or renewal form provided applicants shall conspicuously state the following: "FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A CRIMINAL RECORD CHECK AS A CONDITION OF EMPLOYMENT."

Job Description

All employees shall receive a copy of their job description upon initial employment.

Driving Record

Bus Drivers - The Kenton County School District shall perform a criminal records check on all bus driver applicants for criminal history, alcohol and illegal drug use, and driving infraction conviction(s) prior to employment. Current school bus drivers with an infraction disclosed by records checks in such areas shall be considered for appropriate disciplinary action. No person shall be employed as a school bus driver who has been convicted of driving any motor vehicle under the influence of alcohol or any illegal drug within the last five (5) years.

Other Newly Employed Classified Personnel - As a condition of employment, personnel other than bus drivers who regularly drive a Board-owned vehicle and/or regularly transport students shall annually provide the Superintendent with a copy of their driving records from the Kentucky Department of Transportation.

Educational Requirement

No person who is initially hired after July 13, 1990, shall be eligible to hold the position of a classified employee or receive salary for services rendered in such position, unless he holds at least a high school diploma or GED certificate, or he shows progress toward obtaining a GED. To show progress toward obtaining a GED, a person shall be enrolled in a GED program and progressing satisfactorily through the program, as defined by administrative regulations adopted by the State Board for Adult and Technical Education.

Job Register

The Superintendent or the Superintendent's designee shall maintain in Central Office a job register listing all current job openings in the district. The register shall describe the duties and qualifications for each opening, and district employment policies shall be attached to the register. The job register shall be open to public inspection during Central Office business hours.

Vacancies Posted

Under procedures developed by the Superintendent, a listing of all district job openings shall be posted in Central Office, in each school building, and on the Kenton County Schools website on a timely basis and shall refer interested persons to the Central Office personnel for additional information.

Relationships

The Superintendent shall not employ a relative of a member of the Board unless the relative was initially employed prior to the tenure of the Board member and the member was seated on the Board prior to July 13, 1990. A relative of the Superintendent shall not be employed except as provided by KRS 160.380.

Medical Examinations (Classified Employees - Other than Bus Drivers)

As a condition of employment, all classified employees, including substitute employees, shall pass a medical examination as indicated in 704 KAR. 4:020 Section 1(3). Custodians, cafeteria workers and other classified employees shall file with the Office of the Superintendent a physical examination upon initial employment. This examination shall include a tuberculin skin test. All positive reactions shall obtain a chest x-ray, and each year thereafter. Chest x-rays shall be placed on file with the office of the Superintendent. Additional tests and examinations may be required as deemed necessary by the Board of Education.

Bus Drivers-Medical Examinations

As a condition of employment, each school bus driver, including substitute drivers, shall pass a medical examination on initial employment and each year thereafter in accordance with 704 KAR 4:020 Section 1 (2). Before being allowed to drive a bus, the driver must be free of any medical condition which could endanger the health or safety of students in the performance of duties. The medical examination shall include tests for tuberculosis, hearing and visual disorders, emotional stability, diabetes, epilepsy, heart disease and other chronic and communicable diseases. All medical examinations shall be reported on special forms approved by the Kentucky Department of Education.

Driving Record

The Kenton County School District shall perform a criminal records check on all bus driver applicants for criminal history, alcohol and illegal drug use, and driving infraction conviction(s) prior to employment. Current school bus drivers with an infraction disclosed by records checks in such areas shall be considered for appropriate disciplinary action. No person shall be employed as a school bus driver who has been convicted of driving any motor vehicle under the influence of alcohol or any illegal drug within the last five (5) years.

Age Requirement

Bus drivers must be at least 21 years of age to obtain a C.D.L. license.

Hours of Duty - Regular Hours

Classified personnel shall be prompt in attendance and shall be on duty based on the schedule of office and school hours prepared by their immediate supervisor - as stated in their job description that was approved by the Board. No classified employee shall leave the school grounds or other assigned post during duty hours without the approval of his/her immediate supervisor.

Work Week

For payroll purposes, each work week will be from 12:00 am. Sunday until midnight Saturday.

Job Description

Each employee shall be provided a job description which shall delineate the general duties and responsibilities of the position. Job descriptions shall not be considered all-inclusive descriptions of the job but shall indicate the general parameters of the duties and responsibilities of the position. The immediate supervisor may, as needed, assign other reasonable duties to the employee.

Outside Employment or Activities

No classified employee shall accept outside employment or activities which will prevent him from fulfilling regularly assigned school duties and obligations (KRS 61.394 and KRS 61.396). Any classified employee who is a member of the National Guard or any reserve component of the Armed Forces of the United States, including the United States Public Health Service, shall be entitled to leave of absence from his or her respective duties.

Personnel Records

Information about staff is required for the daily administration of the school district for implementing salary and other personnel policies, for budget and financial planning, for responding to appropriate inquiries about employees, and for meeting the Board's educational reporting requirements. To these ends, the Board authorizes and directs the Superintendent to develop and implement a comprehensive and efficient system of personnel records, maintenance and control under the guidelines which follow:

1. A personnel file shall be accurately maintained in the central administrative office for each present and former employee. These files shall contain applications for employment, references, and records relative to compensation. (*Payroll deductions and evaluations are such other matters that may be considered pertinent to the purposes of this policy as cited above.*)
2. The Superintendent shall be the records manager for personnel files.
3. All personnel records shall be confidential and not open to public inspection. Access to files shall be limited to persons authorized by the Superintendent to use the files for purposes of this policy as cited above. No other persons or agencies may have access to information in a staff member's file except:
 - (a) when the staff member has given written consent for the release of specific information to a specific person or agency, or
 - (b) when such information is subpoenaed or ordered for release by a court of law.
4. A staff member may have access to his own personnel file at all reasonable times (i.e. during regular school hours) with the exception that access will not be granted to references provided to the district on a confidential basis prior to employment. The right of access includes the right to make written objections to any information contained in the file. The staff member must sign any written objections to any information contained in the file and it shall become part of the staff member's file.

Medical Records

Medical records shall be accessible only to the Superintendent and persons designated by the employee.

Medical Examination (*Required Examination for Present Personnel*)

When, in the opinion of the Superintendent, there is evidence that an employee is no longer able to perform satisfactorily the assigned duties because of health problems or when the employee poses a health threat to students or other employees, the Superintendent may require the employee to provide evidence of fitness in the form of an examination and report by a physician of the Superintendent's choosing.

School to Report

Local school authorities shall immediately report all known or suspected cases of communicable diseases to the local health department. In accordance with its published guidelines, the Kentucky Department for Health Services will conduct an evaluation of the affected employee's medical condition and formulate recommendations regarding the employee's employment responsibilities. If the Kentucky Department for Health Services determines the employee poses no risk, she/he will be allowed to work without restriction. If the employee is physically unable to work or if the Kentucky Department for Health Services deems the employee a significant health risk to students or school personnel, the Superintendent shall confer with the employee to determine an appropriate work environment.

Political Activities

The constitutional rights of classified personnel are guaranteed under the constitution of our democratic society and appropriate Kentucky Revised Statutes. No employee shall promote, organize, or engage in political activities while performing his/her duties or during the school day. Promoting or engaging in political activities shall include, but not be limited to the following:

1. Encouraging students to adopt or support a particular political position, party, or candidate.
2. Using school property or materials to advance the support of a particular political position, party, or candidate.

No employee shall take part in the management or activities of any political campaign for School Board (KRS 161.164). No employee shall offer any political assessment, subscription, contribution, or service to any candidate or political campaign for School Board. No person shall use or promise to use, directly or indirectly, any official authority or influence, whether possessed or anticipated, to secure or attempt to secure for any person an appointment or advantage in appointment to a position as an employee of the Board or an increase in pay or other advantage in employment in any such position, for the purpose of influencing the vote or political action of any person (KRS 161.164). No employee shall be appointed or promoted to, or demoted or dismissed from, any position or in any way favored or discriminated against with respect to employment because of his/her political or religious opinions or affiliations or marital status, ethnic origin, race, color, sex, age, or handicapping condition.

Promotion

The Superintendent shall notify the Board of Education of the promotion of classified personnel at the first meeting following the actions. Such notification shall be recorded in the Board minutes. The promotion of personnel shall be based on qualifications, success in past assignments, and potential for success in the new position. The Superintendent shall not promote a personal relative or the relative of a Board member who continues employment in the district under the provisions of KRS 160.380.

Solicitations

Unless authorized by the Superintendent, sales representatives, agents, or other solicitors shall not solicit or contact pupils, teachers, or other employees during the school day. No school employee shall provide to any outside group or individual a list of parents, students, teachers or other employees for solicitation or other purposes without the prior authorization and approval of the Superintendent or the Superintendent's designee (KRS 160.297).

Supervision

Supervision shall be provided for all classified employees. Each employee shall be informed as to whom his/her immediate supervisor is and to whom she/he will be responsible.

Suspension and Dismissal

All classified employees are employed by the Board upon notification by the Superintendent. Classified employees will generally be given notice of their dismissal two weeks prior to the effective date. The Superintendent may suspend employees from their assignments or terminate for good cause, reporting such action to the Board of Education. **For all hearings, the superintendent is deemed the impartial hearing officer.** (For further information, refer to section VII, STANDARDS OF CONDUCT AND CORRECTIVE ACTION.) See Written Notice of Classified Hearing and Employee Hearing Request documents attached to the end of this handbook.

Teacher Assistants

The Superintendent may employ teacher assistants for supplementary instructional and non-instructional duties in the education program in positions authorized by the Board (KRS 161.044).

Definition

Teacher assistant means an adult school employee who works under the direction of the professional administrative and teaching staff in performing, with the limitations of training and competency, certain instructional and non-instructional functions in the school program (KRS 161.010).

Qualifications

All teacher assistants shall meet the qualifications shown in 704 KAR 15:80. Non-instructional Teacher Assistants employed on a full-time basis shall possess skills necessary to perform the duties outlined in KRS 161.044.

Supervision

Teacher assistants shall be under the direct supervision of certified teachers (KRS 161.044 and KRS 161.010). Each teacher assistant shall have a job description which limits assigned duties to the scope of the individual's competencies (704 KAR 15:080). *The Superintendent may also utilize the services of volunteer teacher assistants to perform these supplemental duties (KRS 161.044). The same requirements for supervision and job descriptions shall be required for volunteer teacher assistants.*

Athletic Program

When the Superintendent is unable to staff the athletic program with qualified personnel, as specified in 702 KAR 7:090, the Superintendent may employ personnel who will perform routine assignments under the direction of certified staff.

Transfer (and Transfer of Work Experience)

The transfer of classified personnel shall be made by the Superintendent who, at the first meeting following the transfer, shall notify the Board of same. Such notification shall be recorded in the Board minutes. The transfer of work experience is granted as follows:

- (1). If coming from outside the Kenton County School District in a non-educational field possessing similar job duties. as required for a district position, the maximum number of years of experience acceptable for transfer shall be ten { 10} years.
- (2). If coming from outside the Kenton County School District, with previous educational service experience and possessing similar job duties as required for a Kenton County School District position, the number of documented years of experience in an educational service would be granted.
- (3). If transferring classified positions within the Kenton County School District, the years of *classified* experience within the district will transfer to the employee's current position. (Changes in experience are not retroactive for past salary years. This policy is in effect for the 2000-2001 school year, effective July 1.)

Revised November 2011

Work Schedules (Revised 4/95)

The following positions require the employment for the designated number of days. The remaining days of the calendar are designated as non-working days, with the employee not scheduled to report to work on non-working days. The employee is paid for each working day. *Non-working days are non paid days.*

<u>POSITION</u>	<u>WORK DAYS</u>
Non-Instructional Teacher Assistant	180 (175 Instructional Days +1 Opening Day + 4 Holidays)
Instructional Teacher Assistant	185 (175 Instructional Days + 1 Records Day + 1 Opening Day+ 4 Holidays + 4 Prof. Days)
Director of Transportation	230
Transportation Area Coordinator	230
Transportation Secretary	230
* Assistant Mechanic	245
* Mechanic	245
*Lead Mechanic	245
*Shop Supervisor – Garage	245
Assistant Director – Transportation	230
Bus Drivers	181 (175 Instructional Days + 4 Holidays + 2 Days In- Service)
Bus Monitors	181 (175 Instructional Days + 4 Holidays + 2 Days In- Service)
* Custodians	245
* Maintenance	245
* Computer Technician	245
Bldg. and Grounds Supervisor	230
Cafeteria Worker	180 (175 Instructional Days + 4 Holidays + 1 Cleanup Day)
Cafeteria Manager	187
Director of Food Service	230
School Nurse	185 (175 Instructional Days + 2 Records Day + 4 Holidays + 4 Prof. Days)
Certified Registered Nurse	187
Director of Health Services	220
Secretary - Elementary Schools	197
Secretary - Middle/High Schools	207
Central Office Staff	230
Finance/Budget Director	230
Public Info Officer	230
Director of Support Operations	230
Facility Systems Director	230
Facility Manager	230
Therapist Physical/Occupational	192
Therapist Assistant	187
District Safety Officer	230
Director of Family Resource Center	230
Family Resource Center Coordinator	240
Social Worker	185
Speech Interpreter	185
	Speech Therapist/Pathologist 187
	Speech Therapist for Deaf 187
	Speech Therapist/Pathologist Assistant 187

*The work calendar for employees with ten years or more of full-time employment (8 hrs.) in these positions is 240. Work calendars will be issued each year reflecting these days.

III. WAGES AND SALARY

Automatic Bank Deposit

All payroll checks are automatically deposited into the employee's bank account. The direct deposit form is located on the Kenton County website at this address

<http://www.kenton.kyschools.us/docs/Direct%20Deposit%20Authorization.pdf>. This form can be used for initial enrollment or for any changes to a different bank or account number. The form should be forwarded to the Payroll Department upon completion.

Employee Self Serve

Kenton County Schools has implemented a product for employees that will email an image of the direct deposit advice to employees each payday. Employee history data will also be available through this product on the website. Employees can access payroll history from January 2007 to the present. W2 information from 1995 forward is also available for viewing and printing. The W-4 form is available and withholding allowances can also be changed through this portal. The site is secure and only employees may view their own data. The web address for ESS is

<http://e291000n22/mss/>

General Wage and Salary Procedure

The Board shall annually establish schedules for salaries and benefits for all classified personnel.

Overtime

Hourly employees required to work in excess of forty (40) hours per week shall be paid time at the rate of 1-1/2 times the regular rate for all excess hours as provided by the Fair Labor Standards Act for overtime work. Authorization for overtime must be given by the appropriate supervisor for all overtime work performed above the total regular hours scheduled in any work week by full time hourly employees. All payments due an employee for overtime work shall be made from the District's centralized payroll system.

Paydays

Paydays are biweekly, falling on Fridays. If a regular pay date falls on a day that school is not in session, employees shall receive their pay checks on the last work day prior.

Payroll Deductions

Mandatory Deductions

Mandatory payroll deductions, as required by State and Federal Law

1. State and Federal income taxes
2. City and County occupational taxes, when applicable
3. FICA/Medicare
4. County Employee Retirement System of the State of Kentucky (minimum employment requirement: 80 hrs per month)
5. Deductions required as a result of judicial process e.g., garnishments, etc.

Optional Deductions

The following optional payroll deductions are available for employees who wish to participate. In order to qualify for the benefits and payroll deductions listed below, an employee must be employed for a minimum of 80 hours per month. Persons employed on a temporary or part-time basis are not eligible for fringe benefits except for workers compensation and unemployment compensation benefits.

1. Health Insurance Plans
***Humana
2. Tax Sheltered Annuities and Deferred Compensation ***See attached listing

Following forms available on the Kenton County website:

401k-457 Deduction Form
403B Annuity Salary Reduction Agreement form
IRA Rollover Form – Deferred Comp
401K rollover Form – Deferred Camp

3. Credit Union
4. Optional Term Life Insurance - administered by the Commonwealth of Kentucky
5. Section 125 Cafeteria Plan of Employee Benefits

Employees may elect to participate in the Board authorized Section 125 Cafeteria Plan for the payment of premiums for the following:

*** Addition
Accident Insurance
Cancer Insurance
Delta Dental
Disability Insurance
Long Term Insurance
Short Term Life
Health Care Spending Accounts
Dependent Care Spending Accounts

IV EMPLOYEE BENEFITS

Holidays

Four paid holidays (as stated on the annual work schedules) for all classified staff members during the school year shall be established when the Board of Education adopts the school calendar and shall include such holidays as required by law.

Insurance

Health Insurance

Single and family medical plans are available to permanent, full-time classified personnel on an optional basis. The Commonwealth of Kentucky pays a major portion of the cost for a single employee plan. Additional payroll deductions for family plans are available for permanent, full-time employees. Coverage begins on the first day of the second month following the date of employment. Coverage terminates on the last day of the month following termination of employment or leave of absence. Annual open enrollment for health insurance is in September/October of each year. Employees can change policies, add or delete family members, change coverage, etc., at this time. Changes made during open enrollment are effective on the following January 1.

Any changes made to Health Insurance that occur outside of open enrollment must be mitigated by a *Qualifying Event* as defined by the Commonwealth of Kentucky. Medical insurance coverage can be continued at group rates plus an administrative expense charge in certain instances where coverage under the plan would otherwise end. These rights and obligations are provided in the Consolidated Omnibus Budget Reconciliation Act (COBRA) of 1976.

As an employee of the Kenton County Board of Education covered by one of the state-sponsored medical insurance plans, you have the right to choose continuous coverage (maximum of 18 months) if your medical insurance coverage is terminated because of a reduction in hours of employment, termination of employment, or leave of absence. The spouse of a Kenton County Board of Education employee covered by one of the state sponsored medical insurance plans has the right to choose continuous coverage (maximum, of 36 months) for himself/herself if his/her medical insurance is terminated because of one of the following reasons:

1. The death of your spouse who is a Kenton County Board of Education employee
2. Divorce or legal separation from the spouse
3. The Board employed spouse becomes eligible for Medicare
4. The termination of the spouse's employment or reduction of hours of employment with the Kenton County Board of Education

The dependent children of a Kenton County Board of Education employee covered by one of the state sponsored medical insurance plans have the right to choose continuous coverage (maximum 36 months) due to any of the following reasons:

1. The death of the parent who is the Kenton County Board of Education employee
2. Medicare eligibility of the parent who is the Kenton County Board of Education employee
3. The dependent child becomes ineligible for coverage under his/her parent's coverage because of attaining the plan's limiting age
4. The divorce or legal separation of the parents
5. The termination of the parent's employment or reduction in hours of employment with the Kenton County Board of Education

The employee or family member has the responsibility to inform the Kenton County Board of Education payroll department of a divorce, legal separation, or a child losing dependent status under one of the state-sponsored medical insurance plans. When the Kenton County Board of Education is notified in writing that one of these events has occurred, the Kenton County Board of Education will in turn notify the individual(s) of the right to choose continuous coverage. **The individual(s) have 60 days from the date they would lose coverage to inform the Kenton County Board of Education they want continuous coverage.** COBRA also provides that this continuous coverage will be terminated as a result of the following:

The monthly premium for coverage is not paid.

1. The individual becomes an employee covered under another medical insurance plan.
2. The individual was divorced from the Kenton County Board of Education employee and subsequently remarries and is covered under the present spouse's group medical insurance plan. (*Proof of insurability is not required for continued coverage under COBRA. However, the individual is responsible for the payment of premium plus an additional administrative charge that is remitted to the insurance carrier. At the end of the 18 or 36 month period, the insurance carrier must allow the individuals to enroll in an individual medical insurance plan provided by the carrier.*)

Life Insurance

The Commonwealth of Kentucky provides all permanent, full-time employees \$20,000 of life insurance. The coverage begins on the first day of the second month following the date of employment and ends on the last day of the next month following the termination of employment or leave of absence. Subject to limitations set forth by the carrier, the employee may purchase additional individual and/or family coverage. The employee also has the option of converting the additional insurance to direct pay by the employee at the time of termination or retirement.

Workman's Compensation

All employees of the Kenton County Schools are covered by Worker's Compensation for injuries sustained while on the job. Injuries or medical conditions arising out of and in the course and scope of employment are considered under Workers' Compensation. An employee's primary responsibility is to inform his employer as soon as it is practical in the event of a work-related injury or disease; failure to properly provide notice may prevent an employee from being eligible for benefits. For additional information, contact the district's Health Services Coordinator.

Liability Insurance

Liability insurance is provided for all classified employees in the amount of \$6,000,000. This coverage includes liability damages against classified employees for reasons of bodily injury, personal injury, and property damage incurred while performing employment duties for the Kenton County Board of Education. The policy provides for the defense of actions which might be brought against the employee alleging that some negligent act of the employee caused damage to the person or persons bringing suit. An "Errors and Omissions" policy provides protection in the amount of \$6,000,000 with a \$2,500 deductible for each claim for errors, misstatements, acts of neglect of duty, and for claims alleging violations of civil or constitutional rights. This policy requires that the insurance carriers be promptly notified of any claims or incidents which may give rise to claims against employees. Any employee involved in such an incident should promptly notify the Central Office Business Department.

Extended Leaves of Absence – (Sick/Maternity)

All extended leave days shall be reported in the following manner.

1. Directly reported to immediate supervisor
2. Reported in writing to personnel along with physician's documentation.

Failure to report in the manner stated above may result in loss of pay and benefits.

Emergency Leave

Each employee may be granted three (3) days emergency leave with pay annually. Emergency days shall include:

1. Legal matters which cannot be transacted outside school hours and which require appearance in court or consultation with an attorney. (If a person is found guilty of an illegal act, he or she will not be paid.)
2. Death of relatives or close personal friends.
3. Emergency situations resulting from natural disasters. (In most instances, this does not include travel between home and workstation.)
4. Such other reasons of extraordinary nature as approved by the Superintendent. The Board may allow employees to use up to three (3) days sick leave per school year in addition to emergency leave for emergency leave purposes pursuant to KRS 161.152 and consistent with the above provisions.
5. The Superintendent or designee must approve emergency leave.
6. Unused emergency leave days will not accumulate from year to year.

Jury Service

An employee is excused from reporting to work if the time required for jury duty consists of a full day; otherwise, the employee is expected to return to the job site following a partial day of jury duty. When an employee is called to provide jury service, the Board shall pay the salary of the employee. The employee shall, in turn, remit \$5.00 per day for jury service to the Board. Per Diem allowance for expenses, separate and apart from compensation for jury service, shall not be considered as part of the compensation for jury service.

Legal Action

Employees shall be granted leave with pay for necessary appearances in legal proceedings arising from the course of their employment. If a person is found guilty of an illegal act against the Board, said leave shall be without pay.

Personal Leave

Each full-time employee shall be credited with three days of personal leave per year. Personal leave must be requested with at least three days prior notification to the building principal or immediate supervisor (except in emergency). Employees hired after July 1 of each fiscal year shall be credited with three days of personal leave after the completion of three months service. Employees hired after April 1 of each year shall not be granted personal leave for that fiscal year. These days may be used at the discretion of the individual employee provided he/she obtains the approval of the supervisor. Any unused days may accumulate to a maximum of three days. Accumulated unused days will be transferred to the employee's sick leave accumulation. Personal leave will not be granted if the granting of such leave would disrupt school services.

Military Leave

Any classified employee who is a member of the National Guard or any reserve component of the Armed Forces of the United States, including the United States Public Health Service, shall be entitled to leave of absence from his/her respective duties, without loss of time, pay, regular leave, impairment of efficiency rating, or any other rights or benefits to which they are entitled, while in the performance of duty or training in the service of this state or under the United States under competent orders, for a period in any calendar year not to exceed that specified in this section. Classified employees while on leave shall be paid their salaries or compensations for a period or periods not exceeding fifteen (15) calendar days or ten (10) working days based upon a five (5) day work week (KRS 61.394).

Sick Leave

With the exception of employees hired after July 1 of each fiscal year, full time twelve-month classified employees shall receive twelve sick leave days per year, and all other classified employees shall receive ten sick leave days per year. Employees hired after July 1 of each fiscal year shall receive one sick day per month of completed service until he/she has completed three months of service. When three months service has been completed, the employee shall be granted in a lump sum a sick leave day for each remaining month of service for that fiscal year. The total unused portion of the annual sick leave shall be permitted to accumulate indefinitely. Sick leave days accumulated prior to a leave of absence shall be credited to the employee upon return from leave. Sick leave may be used at the discretion of the employee for the following reasons:

1. Personal illness of the employee. After five (5) consecutive days of illness, a doctor's statement shall be required.
2. Illness due to pregnancy, miscarriage, childbirth, or related complications
3. Illness in the immediate family (Immediate family shall mean husband, wife, sons, daughters, stepchildren, parents, step parents, spouse's parents, grandparents, and spouse's grandparents or any other persons who are living as members of the employee's household at the time of the illness.)
4. Employees will be given an accounting of sick leave credit upon request. Members eligible for retirement receive 30% of the compensation attributed to unused sick days upon retirement from the Board of Education. Classified employees coming to the district from another Kentucky school district or from the Kentucky Department of Education shall transfer accumulated sick leave to the district.

Sick Leave Donation Program

Under procedures developed by the Superintendent, classified employees who have accrued more than fifteen (15) days of sick leave may request to transfer sick leave days to another classified employee who is authorized to receive the donation. The number of days donated shall not reduce the employee's sick leave balance to less than fifteen (15) days. Classified employees are eligible to receive donated days if they meet the criteria established in procedures. Any sick leave not used shall be returned on a proportionate/pro-rated basis to employees who donated days.

Sick Leave Bank

Sick Leave Bank dissolved per Board policy dated 2014

Leave Without Pay

Leave without pay may be granted by the Board of Education. Requests shall be made in writing and shall be submitted to the Superintendent. All requests shall be made prior to the date of the

requested leave. The following leaves of absence shall be provided **without pay** for classified staff members:

Adoption Leave

An employee shall, upon request, be granted adoption leave, without pay, for a period not to exceed two (2) years. All such leave shall be requested at least thirty (30) days prior to the beginning of the leave.

Family Medical Leave Act (FMLA)

While on family and medical leave, employees shall be entitled to all employment benefits accrued prior to the date on which the leave commenced. The State shall continue to provide health insurance for employees on family and medical leave. Other employment benefits and seniority shall not accrue during unpaid family and medical leave. Other facts regarding FMLA:

1. Employees who have been employed for 12 months prior to asking for leave and who have worked at least 1,250 hours prior to their leave beginning are eligible for FMLA leave.
2. FMLA leave covers the following types of leave:
 - a. birth of a child and to care for such child;
 - b. placement of a child for adoption or foster care;
 - c. care for the employee's severely ill spouse, child, or parent as defined by law;
 - d. employee's own serious health condition as defined by law.

Employees requesting leave for any of the above reasons shall be notified that such leave qualifies for, and shall be counted towards, family and medical leave entitlement. Requests for family and medical leave shall be made in writing. The employee must provide verification of medical necessity. Leave will not be granted without proof of medical necessity.

3. FMLA leave can be up to 12 weeks within a 52-week period. Paid leave used by the employee under this policy shall be subtracted from the (12) twelve work weeks to which the employee is entitled.
4. Employees in non-emergency situations must make application for FMLA leave 30 days prior to the leave commencing. In emergency situations, application must be within two working days of the leave commencement.
5. Health coverage may continue while on FMLA, provided the employee continues to make his/her co-payments. Arrangements shall be made, prior to this leave, with the insurance coordinator.
6. When both husband and wife are employed by the District, each employee shall be entitled to twelve (12) work weeks of yearly unpaid leave (for an aggregate total of 24 weeks), if the leave is required due to the illness of a child, the illness of the other spouse, or the employee's own illness. If the leave is to care for the birth or adoption of a child or to care for a sick parent, the District shall limit the couples' aggregate leave to a total of 12 weeks.

Maternity/Paternity Leave

An employee is entitled, upon request, to a leave of absence for a maximum of two (2) years for maternity or paternity reasons. Thirty (30) days of such leave may be claimed as sick leave as

indicated under the Sick Leave Policy. Additional Sick Leave Days may be used when verified by a physician's statement. Application for maternity or paternity leave shall be made annually if the leave is to exceed one (1) year. . All such leave shall be requested at least thirty (30) days prior to the beginning of the leave.

Returning From Leave of Absence

When an employee returns from leave, he/she shall be assigned, wherever possible to a position of the same or comparable level, but not necessarily to the same position and/or in the same school. Employees on annual leaves must notify the Superintendent in writing by April 1 of:

- 1) their intention to return in the fall,
- 2) their desire to resign, or
- 3) their wish to extend their leaves for another year. (This extension may or may not be granted. Failure to comply with the April 1 deadline will render the position vacant.)

Vacancies Created by Long Term Leaves and Replacements

Individuals employed or assigned to fill vacancies that are created by long term leaves shall be informed upon employment or assignment that this employment may be only for the term of the current employee leave request.

Extended Disability Leave

Unpaid disability leave may be granted by the Board, upon written request, for the remainder of the contract year. Thereafter, the Board may extend leave in one (1) year periods, not to exceed two (2) consecutive school years. Employees on extended disability leave shall notify the Superintendent in writing of their intent to return to the school system. Failure to do so will render the position vacant. The Superintendent may require the employee to secure a licensed physician's verification of the disability. Employees taking disability leave will, on return, be entitled to a comparable position for which they are qualified. Placement in the same position or the same building cannot be guaranteed. When, on advice of the Superintendent, there is evidence that an employee is no longer able to perform satisfactorily the assigned duties, the Board may require the employee to provide evidence of ability to perform the essential functions of the position in the form of an examination and report by a physician of the Board's choosing. The Board shall bear the cost of this examination.

Retirement

Retirement means retirement from the County Employees' Retirement System. Persons retiring should give the Board notice as far in advance as possible, but not less than two weeks prior to retirement. The Board shall compensate classified employees at the time of retirement for each unused sick day at the rate of thirty (30) percent of the daily salary.

Normal Retirement

A member with 27 years of service is eligible to receive monthly benefits, regardless of age, without a reduction in benefits. A member at age sixty-five (65) with one month of service may qualify for retirement benefits. A member at age 65 with forty-eight (48) months of retirement service credit may retire under the service formula with no reduction in benefits.

Early Retirement

A member with twenty-five (25) years of retirement service may retire at any age with a reduction

in benefits. A member at age fifty-five (55) or older who has acquired 60 months or more of service credit, of which at least 12 months are current service, is eligible for retirement benefits at a reduced rate.

Disability Retirement

A member who has acquired at least 60 months of service credit, of which 12 months are current service, may be eligible for disability retirement. The application for disability retirement must be received within twenty-four (24) months of the last day of employment.

Employee Contribution Rate and Board Contribution Rate

The rate of contribution for each employee is 5% of the employee's gross salary. The Board, through salary deduction, makes these contributions. These contributions are exempt from state and federal income taxes. They are also exempt from Social Security taxes. The Kenton County Board of Education's contribution rate equals 7.17% of each eligible employee's gross salary. These Board contributions are made simultaneously with the employee's contribution.

Unused Sick Leave at Retirement

Members eligible for retirement receive 30% of the compensation attributed to unused sick days upon retirement from the Board of Education.

Purchase of Service Credit

Retirement regulations permit an active member to purchase retirement service credit under certain conditions. Service credit may be purchased for military service, leaves of absence, summer months, service prior to July 1, 1969, and other service that may be in question. The Retirement System will pay a portion of the monthly contribution, determined by the Board of Trustees, based upon the retiree's number of months of retirement service.

<i>Retiree Health Insurance Benefits</i>	<i>Percentage Paid by</i>
<i>Months of Service</i>	<i>Retirement</i>
Less than 48 months	0%
48 to 119 months	25%
120 to 179 months	50%
180 to 239 months	75%
240 or more months	100%

Death Benefits

A beneficiary is eligible to receive benefits of the employee who is sixty-five (65) years old and has forty-eight (48) months service, or who is under sixty-five (65) and has sixty (60) months service. Upon death of a non-active contributing member who has acquired 144 months of service credit, of which 12 months are current, the designated beneficiary of the deceased member may elect to receive a retirement allowance. All retired members are covered by a \$5000 death benefit. This is in addition to any survivor options chosen by the member. Additional requests for information or questions should be directed to:

County Employees Retirement System
Perimeter Park West 1260 Louisville Road
Frankfort, Ky. 40601 (502)564-4646

Beneficiary

Each member shall designate a principal beneficiary and may designate a contingent beneficiary. This designation remains in force until changed by the member.

KCBOE Annuity-401(k)-457/403(b) Contacts

401(k)-457

KY Deferred Compensation Authority	Neil Arnold Certified Retirement Counselor 859-806-2211-Cell, 800-542-2667 x172002 neil.arnold@us.ing.com
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403(b)

AMERICAN FIDELITY	Jeannine Rohrkasse Account Manager 859-992-9846 Jeannine.rohrkasse@af-group.com
AMERIPRISE	Scott Brooks/Matt Pullos Sr. Financial Advisor/Assoc. Financial Advisor 859-957-1702 scott.a.brooks@ampf.com matthew.k.pullos@ampf.com
AXA Equitable	Rob VonGerds/Matt Gates Retirement Benefits Specialist 513-226-3039/513-324-2724 www.cincinnati403b.com matthew.gates@axa-advisors.com
ING Reliastar	Jeff Harned Assistant District Manager 888-451-9824 jeffrey.harned@insightbb.com
MET Life	Brent Harpster Financial Services Representative 513-325-7699 bharpster@metlife.com
Myles & Myles Retirement ING Reliastar	Bill Myles Retirement Planner 859-431-5321 williammyles@fuse.net

The Legend Group
Professional Retirement
Planning

Jeffrey Hemsath
Registered Representative
800-417-9099 x142
jhemsath@legendequities.com

Valic (AIG)

Josh Hunley
Financial Advisor
859-533-8825
joshua.hunley@valic.com

Social Security/Medicare Insurance

Kenton County School District matches Social Security/Medicare payments for all employees. Employees should contact the Social Security office to determine eligibility for Medicare insurance. Employees at age 65 have the option of maintaining current health insurance through the Board of Education and/or being covered under Medicare.

State Unemployment Compensation Benefits

Employees of the Kenton County School District who meet state eligibility under unemployment regulations are covered by unemployment insurance. Unemployment compensation is not available during periods of scheduled breaks in the school or work calendar.

Waiver of Tuition

Children of Staff Members - students whose parents reside outside of the school district and whose parents are full-time employees of the Kenton County Schools may be admitted to the Kenton County Schools with the permission of the Superintendent or designee upon application by the parent or guardian for admission. The tuition for these students shall be waived provided their district of residence signs a contract to transfer the ADA to the Board. Out-of-state residents are responsible for the payment of the SEEK allocation.

V. EMPLOYEE COMMUNICATIONS

Complaint Procedures

The Superintendent shall develop specific communication procedures to include, but not limited to, the opportunity for problems to be addressed and resolved at each level of the chain of command from the point of origin; time limitations for the filing and the appeal of a complaint; and procedures for the orderly review and appeal of each individual complaint. The Superintendent will consider employee problems only after the unsuccessful resolution by the employee's supervisors. Complaints must be submitted in writing. Complaints are individual in nature and must be brought by the individual complainant.

Complaint Handling Procedure

Under normal conditions, if you have a job-related problem, question or complaint, you should discuss it with your supervisor. The simplest, quickest and most satisfactory solution will often be reached at this level. When the issue personally involves the supervisor with whom you would

normally discuss a problem, you may bypass that individual and proceed to the next person in authority without fear of reprisal. Difficulties in using this complaint procedure should be brought to the attention of the Assistant Superintendent for Human Resources.

Directory Changes

It is very important for all personnel to promptly report changes in name, address, and telephone number to the immediate supervisor, Human Resources, and the payroll office. This is necessary so that current information is available for reports concerning fringe benefits and so that payroll checks and information may be mailed and communicated properly.

VI. EMPLOYEE HEALTH AND SAFETY

It is the intent of the board to provide a safe and healthy working environment for all employees. The employee shall report any unsafe conditions to his immediate supervisor, who shall cause the condition to be remedied or reported to the proper authority for remedy.

Accidents

No matter how insignificant an injury may seem when it occurs, notify your supervisor Immediately.

Physical Examination

(See Employment Policies - Section II)

Return from Leave of Absence

If you are on a disability or medical disability leave of absence, you must return to work when your physician or a company-appointed physician determines that you are able to resume normal duties. We require your physician's release before reinstatement to the active payroll. If you wish to extend your leave beyond this point, you must apply for a personal leave of absence. A physician's release may also be required when returning to work from sick leave or other short-term medically related absences. Your supervisor will advise you of this requirement, which depends on case-by-case circumstances.

VII. STANDARDS OF CONDUCT AND CORRECTIVE ACTION

Attendance Standards

Punctuality and regular attendance are essential to the proper performance of your position, help you to establish a good working reputation, and increase your opportunity for advancement. If you are unable to report for work for any reason, if you will arrive late, or must leave early, notify your supervisor as soon as possible. Poor attendance may result in a disciplinary proceeding which may include suspension or termination.

Dress and Personal Appearance

Employees are expected to maintain an appropriate appearance that is neat and clean, as determined by the requirements of the work area.

Drug-Free/Alcohol-Free Workplace

The Board shall endeavor to maintain a drug-free workplace for all employees and students. Each employee of the Board shall receive a written copy of the DRUG-FREE WORKPLACE

STATEMENT, as well as information about the dangers of alcohol and drug use/abuse in the workplace, availability of alcohol and drug abuse counseling and rehabilitation, and penalties for violating the state's policies. As a condition of employment, each employee must abide by the DRUG-FREE WORKPLACE STATEMENT and notify his/her supervisor of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. Failure to abide by the DRUG-FREE WORKPLACE STATEMENT may result in appropriate personnel action up to and including termination. Within thirty (30) days of the district receiving notice of conviction, an employee may be non-renewed or his/her employment may be suspended or terminated. As an alternative, the Superintendent may choose to require the satisfactory participation in a drug/alcohol abuse assistance or rehabilitation program by any employee who is convicted.

Harassment/Discrimination

Definition

Harassment/Discrimination is unlawful behavior based on the race, color, national origin, age, religion, sex, or disability of an employee involving intimidation by threats of or actual physical violence; the creation, by whatever means, of a climate of hostility, intimidation, or personal discomfort; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual.

Prohibition

Harassment/Discrimination due to an individual's race, color, national origin, age, religion, political beliefs, sex or disability is prohibited.

Disciplinary Action

Employees who engage in harassment/discrimination of another employee or student on the basis of race, color, national origin, age, religion, marital status, political beliefs, sex, or disability shall be subject to disciplinary action.

Procedures

The Superintendent shall develop procedures providing for prompt investigation of allegations of harassment/discrimination and the expeditious correction of the conditions causing such harassment/ discrimination. If a supervisory staff member is an alleged part in the harassment/discrimination complaint, procedures shall also provide for addressing the complaint to a higher level of authority. Failure by a teacher, immediate supervisor, Principal and/or Superintendent to initiate an investigation of alleged harassment/discrimination, to follow approved procedures, or to take corrective action shall be cause for disciplinary action.

Retaliation Prohibited

No one shall retaliate against an employee or student because he/she files a written complaint, assists or participates in an investigation proceeding, or hearing regarding the charge of harassment/ discrimination of an individual or because she/he has opposed language or conduct that violates the policy.

Sexual Harassment

Sexual harassment is defined to include unwelcome sexual advances, offensive touching or sexually oriented remarks and all other conduct reasonably perceived as a demand for sexual favors or

sexually offensive in nature. Submission to such conduct shall never be a condition of employment or promotion within the school district. Sexual harassment of any form is prohibited. Any employee, who believes he or she has been the object of sexual harassment as a result of such conduct on the part of another individual, should report the alleged act immediately to their immediate supervisor or to the Assistant Superintendent of Human Resources. When allegations are reported to the supervisor, it is the responsibility of that supervisor to advise the Assistant Superintendent of Human Resources of the complaint. A thorough and expeditious investigation of all complaints will be conducted. If the allegations prove to constitute sexual harassment, the harassing employee will be subject to disciplinary action up to and including dismissal. Sexual harassment of students or employees is prohibited and, if substantiated, shall be cause for disciplinary action. The Superintendent shall develop procedures providing for prompt investigation of allegations of sexual harassment and the expeditious correction of the conditions causing such harassment. If a supervisory staff member is an alleged party in the sexual harassment complaint, procedures shall also provide for addressing the complaint to a higher level of authority.

Smoking-Tobacco Product

The use of any tobacco products is prohibited in any building or vehicle owned by the Board of Education.

Telephone Use

School district telephones are to be used for district purposes in serving the interests of the school district and the public we serve. All calls are to be answered promptly and courteously. While at work, employees are expected to refrain from excessive personal use of cellular phones. Personal calls, personal instant messaging, personal text messaging or tweeting during the work day, regardless of whether the equipment used is company provided or not, interferes with employee productivity and is distracting to others. Be sure that friends and family members are aware of this district policy. The district is not liable for the loss of personal cellular phones or other personal electronic devices brought to the workplace. On occasion, personal calls may be necessary, but we ask your cooperation in limiting them to emergencies or essential personal business and in keeping them brief.

Disruptive Behavior

The following types of behavior are prohibited by Kenton County Schools employees:

1. Conduct which may damage public or private property, including the property of students and staff.
2. Conduct that interferes with a student's access to educational opportunities or programs, including the ability to attend, participate in and benefit from instructional and extracurricular activities.
3. Conduct that disrupts delivery of instructional services or interferes with the orderly administration of the school and school-related activities or District operations.



THE KENTON COUNTY BOARD OF EDUCATION

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY 41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Terri Cox-Cruey, Superintendent of Schools

Written Notice of Classified Hearing

Date: _____

Dear XXXXX,

Investigation results have led to the recommendation that you be terminated due to violation of XXXX in the workplace and Hostile work environment.

As a Classified Employee of Kenton County Schools, you have the right to:

1. A hearing;
2. Appear and hear investigation results;
3. An impartial decision maker (the superintendent);
4. Produce evidence;
5. Call witnesses and conduct cross examination;
6. Bring counsel, and
7. Receive written notice of final decision

Please plan to be at the board office at 1055 Eaton Drive Ft. Wright, KY on XXXXX at XXXX am for your hearing. Attached is a request for the hearing. Please bring completed Employee Request for Hearing form, with you to the hearing.

Or you may complete the form now and request an expedited hearing (employee initials here) _____.

Date and time of expedited hearing:_____.

Sincerely,

Kimberly Banta EdD.

The undersigned classified employee acknowledges receipt of this notice.

_____ Date: _____

Employee Request for Hearing

EMPLOYEE'S NAME _____ POSITION _____ CURRENT WORK SITE _____

Having received notification of charges relative to my ☐ **public reprimand** ☐ suspension without pay ☐ termination and the statement of my right to meet to discuss the charges, I hereby deny the charge(s) listed below for the reason(s) noted:

CHARGE	REASON(S) FOR DENIAL (ATTACH ADDITIONAL SHEETS, IF NEEDED.)
1. _____ _____ _____	_____ _____ _____
2. _____ _____ _____	_____ _____ _____
3. _____ _____ _____	_____ _____ _____
4. _____ _____ _____	_____ _____ _____

Having denied the charge(s) as noted above, I request **a hearing as permitted by policy**. I understand that the decision rendered after that **hearing** shall be final.

Employee's Signature

Date

THIS FORM MUST BE RETURNED TO THE SUPERINTENDENT WITHIN THE TIME FRAME SPECIFIED IN POLICY.
--

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Kenton County Board of Education met in regular session at 1045 Eaton Drive, Ft. Wright, KY at 7 o'clock PM on the 1st day of June, 2015 with the following members present: Karen Collins, Carl Wicklund, and Josh Crabtree.

CALL TO ORDER

Mrs. Collins called the meeting to order.

ROLL CALL

**Roll call showed the following members present:
Karen Collins, Carl Wicklund, and Josh Crabtree.**

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

**Mrs. Collins called for a moment of silence and
Mr. Wicklund led the Pledge of Allegiance.**

RECOGNITION

**KENTON COUNTY BASIC DIPLOMA
CONTRACT OF AGREEMENT FULFILLMENT**

Last Name	First Name	Middle Name	School
Arnold, Jr	Tommy	Ray	Simon Kenton
Davenport	Andrew	West	Simon Kenton
Day	Olivia	Louise	Simon Kenton
Enzweiler	Taylor	Lee	Simon Kenton
Herald	Taylor	Nicole	Simon Kenton
Key	Jacob	Daniel	Simon Kenton
Prather	Andrew	Douglas	Simon Kenton
Wallace	Anthony	Luis	Simon Kenton

WOW – What Outstanding Work

**Rena Payne,
Nominated by a Teacher**

I am nominating Rena Payne White's Tower Elementary, for her above and beyond attitude and work. She consistently maintains high standards of cleanliness and professionalism at our school. She is tireless in her effort to keep our school in tip-top shape and I appreciate all she does. Rena is also friendly and professional with all visitors when they come through. She rolls with the punches and still gets everything in sparkling order for our arrival back to school in the mornings! She is an outstanding employee!

WOW – What Outstanding Work
Don Rainone. Bus Driver
Nominated by a Parent

I am nominating my son and daughter's bus driver, Mr. Don Rainone, driver of bus #10, for his amazing work for all of the children in our district/on his routes.

"Mr. Don," as he is affectionately referred to by all of "his kids," has been transporting my children to R.C. Hinsdale since 2013, and I am amazed on a daily basis how he continually goes above and beyond to serve the students of Kenton County. To simply call him a "bus driver" does not adequately describe his dedication to children, his love and passion for his job, and his care and concern for each and every young person as if he/she were his own.

He is especially kind to the "little ones" who are nervous on the first few days of school. Just this year, two children on his morning elementary route, my daughter included, were experiencing "butterflies" about going in and meeting their teachers, making new friends, etc. Mr. Don was patient with them, gave each one individual reassurance, and even drove slowly from the parking lot so as to allow another parent and me to wave to our little ones and say "goodbye." He continued that tradition until each one felt secure, and now they both RACE to the bus each morning just to see and talk to "Mr. Don."

On March 25th, my son experienced a major asthma attack while in route to Hinsdale. Although his bus was full of students, Don not only noticed my child's struggles, but stopped the bus to assess his breathing. When he saw that he was really exhibiting serious symptoms, he immediately radioed for paramedics and contacted his supervisors. The ambulance met the bus where it stopped, as did Ms. Paula Rust (another PHENOMENAL individual who serves Kenton County children in IMMEASURABLE ways!) and was immediately transported to St. Elizabeth for treatment.

My son spent the next 10 hours in the ER being treated for shortness of breath and uncontrollable wheezing. By the end of his time there, he had NINE breathing treatments just in an effort to open up his airways enough to breathe on his own. It was honestly one of the scariest moments of my entire life. A short time after I arrived at the ER, and Don had finished his routes, he called my cell to check on him.

And I still can't thank him enough. Honestly. I have never met another bus driver who cares so completely for each and every student who is entrusted in his care. I am so grateful to him for his positive attitude, caring nature, and the comfort he gives in knowing that my children will be so well taken care of when I am unable to be with them during their day.

Thank you for allowing me to highlight "Mr. Don's" dedication and hard work, and I respectfully request that he be given every consideration for this award. He certainly embodies every aspect of the "WOW" Award.

PRESENTATIONS

- 1. Rhonda Whitaker, Duke Energy – Rescheduled for July Board Meeting.**
- 2. Mr. Tom Arnzen, Director of Student Engagement gave a presentation on the Kenton County School District Goal 3**

INFORMATION

Monthly Reports – Attendance, Energy, Finance, Student Nutrition/Summer Program

Personnel:

**Certified Recommendations
Classified Recommendations
Certified Retirements
Certified Resignations
Classified Retirements
Classified Resignations
Certified Change of Assignments
Classified Change of Assignments
Unpaid PD Hours Make-up for 2014-2015 (Certified & Classified)
Unpaid Days Snow Days Make-up for 2014-2015 (Certified & Classified)
Unpaid Days (Certified & Classified)
Substitutes Recommended – Emergency, Transportation
June 2015 Leaves of Absences without Compensation**

2014-15 Kenton County School District Gifted Student Population

PUBLIC INPUT

Ms. Jennifer Meyers addressed the Board regarding the Summit View School “STEAM” Academy.

CONSENT AGENDA

Approval of Minutes – Board Meetings – May 4, 2015

Special Board Meeting – May 11, 2015

Special Board Meeting – May 20, 2015

Monthly Bills

Extra Curricular Camps (1)

Grants (6)

Field Trips (7)

External Support/Booster Organizations Approval

Professional Travel

Bids (7)

CONSENT AGENDA

1. Mr. Wicklund motioned that the Consent Agenda be approved. Mr. Crabtree seconded the motion and it was voted unanimously to approve the Consent Agenda.

DISCUSSION AND ACTION

2. Mr. Wicklund motioned that the Board approve the Finding for Summit View School Campus. Mr. Crabtree seconded the motion and it was voted unanimously to approve the Finding for the transition of the Summit View School Campus.
3. Mr. Crabtree motioned that the Board approve the 2015-2016 Certified Salary Schedule and Administrative Index. Mr. Wicklund seconded the motion and it was voted unanimously to approve the 2015-2016 Certified Salary Schedule and Administrative Index.
4. Mr. Wicklund motioned that the Board approve the 2015-2016 Support Personnel Salary Sheet, Classified Position Indices, and Classified Employee Pay Grade Salary Schedule. Mr. Crabtree seconded the motion and it was voted unanimously to approve the 2015-2016 Support Personnel Salary Sheet, Classified Position Indices, and Classified Employee Pay Grade Salary Schedule.
5. Mr. Wicklund motioned that the Board approve the 2015-2016 Supplementary Salary Schedule. Mr. Crabtree seconded the motion and it was voted unanimously to approve the 2015-2016 Supplementary Salary Schedule.
6. Mr. Crabtree motioned that the Board approve the 2015-2016 Pay Date Schedule. Mr. Wicklund seconded the motion and it was voted unanimously to approve the 2015-2016 Pay Date Schedule.
7. Mr. Wicklund motioned that the Board approve the purchase of Read 180 and System 44. Mr. Crabtree seconded the motion and it was voted unanimously to approve the purchase of the Read 180 and System 44.
8. Mr. Wicklund motioned that the Board approve the purchase of Math 180. Mr. Crabtree seconded the motion and it was voted unanimously to approve the purchase of Math 180.
9. Mr. Crabtree motioned that the Board approve the purchase of 34 Dell laptops for use in the Turkey Foot Middle School library at a total cost of \$24,582. Mr. Wicklund seconded the motion and it was voted unanimously to approve the purchase of 34 Dell laptops for use in the Turkey Foot Middle School library at a total cost of \$24,582.
10. Mr. Wicklund motioned that the Board approve the Technology Contract Extension. Mr. Crabtree seconded the motion and it was voted unanimously to approve the Technology Contract Extension.
11. Mr. Crabtree motioned that the Board approve the Storm Water Improvements on Lyndale Road. Mr. Wicklund seconded the motion and it was voted unanimously to approve the Storm Water Improvements on Lyndale Road.
12. Mr. Crabtree motioned that the Board approve the Certified Evaluation Plan and Evaluation Forms. Mr. Wicklund seconded the motion and it was voted unanimously to approve the Certified Evaluation Forms.

13. Mr. Crabtree motioned that the Board approve the appropriation of the General Fund Balance to the Restricted and Committed categories for the purposes stated. Mr. Wicklund seconded the motion and voted unanimously to approve the appropriation of the General Fund Balance to the Restricted and Committed categories for the purposes stated.
14. Mr. Wicklund motioned that the Board approve the Fidelity (Performance) Bond. Mr. Crabtree seconded the motion and it was voted unanimously to approve the Fidelity (Performance) Bond
15. Mr. Crabtree motioned that the Board approve the 2015-2016 school activity budgets as presented. Mr. Wicklund seconded the motion and it was voted unanimously to approve the 2015-2016 school activity budgets as presented.
16. Mr. Crabtree motioned that the Board approve the job descriptions for Substitute Building Operations Supervisor and Administrative Assistant (Academic Support, Behavior Support, Special Education Support). Mr. Wicklund seconded the motion and it was voted unanimously to approve the job descriptions for Substitute Building Operations Supervisor and Administrative Assistant (Academic Support, Behavior Support, Special Education Support).
17. Mr. Wicklund motioned that the Board approve the Revised Classified Job Descriptions. Mr. Crabtree seconded the motion and it was voted unanimously to approve the Revised Classified Job Descriptions.
18. Mr. Wicklund motioned that the Agenda be made a part of the official board minutes. Mr. Crabtree seconded the motion and it was voted unanimously to make the Agenda a part of the official board minutes.

OTHER BUSINESS

BOARD

Dr. Cox-Cruey shared that all the graduation ceremonies were very successful

Dr. Cox-Cruey shared that Piner Elementary and JA Caywood Elementary had been awarded the 21st Century Community Learning Center grants.

Dr. Cox- Cruey shared the 2015-2016 staffing plan and organizational chart.

Mr. Wicklund thanked all staff for a very successful school year. He said that the graduation ceremonies were excellent this year.

STAFF

None

TEACHERS

None

Mrs. Collins stated that it was necessary to go into Executive Session for the purpose of KRS 61.810 (1) (f) (Personnel).

19. Mr. Wicklund motioned that the Board go into Executive Session. Mr. Crabtree seconded the motion and the Board unanimously voted to go into Executive Session.

STUDENT EXPULSION

Upon deliberation and with due consideration of all evidence, the student was found to have possessed and distributed drugs at school which is a violation of the Code of Acceptable Behavior and Discipline, specifically Item #1821 and poses a threat to other students and school staff and could not be placed in a state funded agency program. As a result the Board of Education has expelled him without services for one calendar year April 16, 2015 – April 16, 2016, from Dixie Heights High School.

20. Mrs. Collins motioned that the Board accept the finding for the student expulsion. Mr. Wicklund seconded the motion and it was voted unanimously to accept the finding for expulsion, as read.
21. Mr. Crabtree motioned for adjournment. Mr. Wicklund seconded the motion – meeting was adjourned.

Karen Collins, Chairperson

Phyllis Schry, Secretary

RECORD OF BOARD PROCEEDINGS (MINUTES)

The Kenton County Board of Education met in special session at 1055 Eaton Drive, Ft. Wright, KY at 9:00 AM on the 23rd day of June, 2015 with the following members present: Karen Collins, Joshua Crabtree, Jessica Jehn and Carl Wicklund.

CALL TO ORDER

Mrs. Collins called the meeting to order.

ROLL CALL

Roll call showed the following members present:

Karen Collins, Joshua Crabtree, Jessica Jehn and Carl Wicklund

Revise Job Description

Enc. 1

In discussion of the vision of the Behavior Support Department, it became apparent that in order to provide comprehensive support for attendance, behavior and to reduce barriers to learning for students, the department needs a Director to focus specifically on those areas. The current staffing plan, provided at the June 1, 2015 Board meeting, included a Student Engagement Coordinator and four behavior interventionist positions. We are requesting the Board change the job description for the Behavior Support and Student Engagement **Coordinator** to Reducing Barriers to Learning **Director**. To offset the cost of a director's salary and to eliminate additional funding for the change, we will eliminate a Reducing Barriers to Learning Interventionist position and the Coordinator position, previously proposed.

Mr. Wicklund motioned that the Board approve the revised job description of Behavior Support and Student Engagement Coordinator to Reducing Barriers to Learning Director. Ms. Jehn seconded the motion and it was voted unanimously to approve the revised job description of Behavior Support and Student Engagement Coordinator to Reducing Barriers to Learning Director.

Code of Expected Behavior

Enc. 2

Changes have been made to the Code of Expected Behavior and Conduct for the 2015-16 school year. All changes are highlighted in yellow and reflect a refinement of details in order to align the Code of Expected Behavior and Conduct with District policies and procedures and provide a safe learning environment.

Mr. Wicklund motioned that the Board approve the changes highlighted in the Code of Expected Behavior and Conduct for the 2015-16 school year. Ms. Jehn seconded the motion and it was voted unanimously to approve the changes highlighted in the Code of Expected Behavior and Conduct for the 2015-16 school year.

Executive Session

Ms. Jehn motioned that the Board go into Executive Session. Mr. Wicklund seconded the motion and the Board unanimously voted to go into Executive Session.

Open Session

Mr. Crabtree motioned that the Board go into Open Session. Ms. Jehn seconded the motion and the Board unanimously voted to go into open session.

Board Secretary

Mr. Wicklund motioned that the Board appoint Vicki Fields as Board Secretary and authorize the Superintendent to negotiate the terms. Ms. Jehn seconded the motion and it was unanimously voted to appoint Vicki Fields as Board Secretary and authorize the Superintendent to negotiate the terms

Adjourn

Ms. Jehn motioned for adjournment. Mr. Wicklund seconded the motion – meeting was adjourned.

Karen Collins, Chairperson

Phyllis Schry, Secretary

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KENTON COUNTY BOARD OF EDUCATION
PAID WARRANT REPORT

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WARRANT: 05/29/15

TO FISCAL 2015/11 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
7564 AP EXAMINATIONS								
	05/28/15	15009231	113212	P	05/29/15	0402818 0646 7040	TESTS	34,350.00
INVOICE:	180545							
VENDOR TOTALS		34,350.00	YTD INVOICED			34,350.00	YTD PAID	34,350.00
9953 ASCD								
	01/29/15	15006579	113213	P	05/29/15	0061077 0810 7000	REGISTRATION FEES & OTHR	149.00
INVOICE:	0011914483A							
VENDOR TOTALS		298.00	YTD INVOICED			298.00	YTD PAID	149.00
227 DUKE ENERGY								
	05/19/15		113214	P	05/29/15	1051087 0621	NATURAL GAS	155.80
INVOICE:	1055/29							
	05/19/15		113214	P	05/29/15	1051087 0622	ELECTRICITY	5,813.34
INVOICE:	1055/29							
	05/19/15		113214	P	05/29/15	1001087 0621	NATURAL GAS	1,061.20
INVOICE:	1005/29							
	05/19/15		113214	P	05/29/15	4951087 0621	NATURAL GAS	565.06
INVOICE:	4955/29							
	05/19/15		113214	P	05/29/15	9011096 0622	ELECTRICITY	18.31
INVOICE:	9015/29							
	05/19/15		113214	P	05/29/15	9011096 0622	ELECTRICITY	1,202.77
INVOICE:	9015/29A							
	05/19/15		113214	P	05/29/15	1001087 0622	ELECTRICITY	4,582.22
INVOICE:	1005/29A							
	05/19/15		113214	P	05/29/15	1051087 0622	ELECTRICITY	904.61
INVOICE:	1055/29A							
	05/19/15		113214	P	05/29/15	4951087 0622	ELECTRICITY	3,926.14
INVOICE:	4955/29A							
	05/19/15		113214	P	05/29/15	1101087 0622	ELECTRICITY	219.43
INVOICE:	1105/29							
	05/21/15		113214	P	05/29/15	0601087 0621	NATURAL GAS	146.50
INVOICE:	0605/29							
	05/21/15		113214	P	05/29/15	0601087 0622	ELECTRICITY	5,145.04
INVOICE:	0605/29A							
	05/20/15		113214	P	05/29/15	9011096 0622	ELECTRICITY	676.86
INVOICE:	9015/29B							
	05/20/15		113214	P	05/29/15	0901087 0621	NATURAL GAS	1,667.79
INVOICE:	0905/29							
	05/20/15		113214	P	05/29/15	0901087 0622	ELECTRICITY	18,804.48
INVOICE:	0905/29A							
	05/20/15		113214	P	05/29/15	0901087 0622	ELECTRICITY	1,193.03
INVOICE:	0905/29B							
	05/20/15		113214	P	05/29/15	0021087 0622	ELECTRICITY	613.75
INVOICE:	0025/29							
	05/20/15		113214	P	05/29/15	0071087 0622	ELECTRICITY	20,371.42
INVOICE:	0075/29							
	05/20/15		113214	P	05/29/15	0901087 0622	ELECTRICITY	95.50
INVOICE:	0905/29C							

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KENTON COUNTY BOARD OF EDUCATION
PAID WARRANT REPORT

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WARRANT: 05/29/15

TO FISCAL 2015/11 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/20/15		113214	P	05/29/15	0071087 0621	NATURAL GAS	1,413.81
	0075/29A							
INVOICE:	05/20/15		113214	P	05/29/15	0901087 0622	ELECTRICITY	715.95
	0905/29D							
INVOICE:	05/20/15		113214	P	05/29/15	0501087 0621	NATURAL GAS	377.78
	0505/29							
INVOICE:	05/20/15		113214	P	05/29/15	0501087 0622	ELECTRICITY	6,209.19
	0505/29A							
INVOICE:	05/20/15		113214	P	05/29/15	0901087 0622	ELECTRICITY	2,184.79
	0905/29E							
VENDOR TOTALS		2,064,015.81	YTD INVOICED			2,101,606.69	YTD PAID	78,064.77
3507 INSECT LORE PRODUCTS								
	02/27/15	15007493	113215	P	05/29/15	0062818 0610 7006	GENERAL SUPPLIES	178.42
INVOICE:	473356							
VENDOR TOTALS		178.42	YTD INVOICED			178.42	YTD PAID	178.42
11812 KCEE								
INVOICE:	05/15/15	15009428	113216	P	05/29/15	0902144 0338 348A	REGISTRATION FEES	75.00
	SUM15							
VENDOR TOTALS		570.00	YTD INVOICED			570.00	YTD PAID	75.00
9681 KENTON COUNTY CLERK								
INVOICE:	05/29/15	15011046	113217	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29							
INVOICE:	05/29/15	15011046	113218	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29A							
INVOICE:	05/29/15	15011046	113219	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29B							
INVOICE:	05/29/15	15011046	113220	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29C							
INVOICE:	05/29/15	15011046	113221	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29D							
INVOICE:	05/29/15	15011046	113222	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29E							
INVOICE:	05/29/15	15011046	113223	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29F							
INVOICE:	05/29/15	15011046	113224	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29G							
INVOICE:	05/29/15	15011046	113225	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29H							
INVOICE:	05/29/15	15011046	113226	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29I							
INVOICE:	05/29/15	15011046	113227	P	05/29/15	9011096 0811	PERMITS	15.00
	5/29J							
VENDOR TOTALS		270.00	YTD INVOICED			360.00	YTD PAID	165.00

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KENTON COUNTY BOARD OF EDUCATION
PAID WARRANT REPORT

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WARRANT: 05/29/15

TO FISCAL 2015/11 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4385 MARTHA'S CATERING	05/29/15	15010714	113228	P	05/29/15	9012096 0616	TRANS FOOD NON-INSTRUCTIONAL no	576.00
INVOICE: 9113								
VENDOR TOTALS		576.00	YTD INVOICED			576.00	YTD PAID	576.00
1966 PITNEY BOWES PURCHASE POWER	05/19/15	15001242	113229	P	05/29/15	0011075 0531	POSTAGE & PO BOX RENT	2,000.00
INVOICE: 5/19/15								
VENDOR TOTALS		14,281.96	YTD INVOICED			15,281.96	YTD PAID	2,000.00
4051 RENAISSANCE LEARNING, INC.	03/20/15	15008776	113230	P	05/29/15	0601118 0650	7000 Other Supplies-Technology	3,524.00
INVOICE: INV4154489								
VENDOR TOTALS		20,098.75	YTD INVOICED			20,098.75	YTD PAID	3,524.00
1735 TROPHY AWARDS MFG.	02/05/15		113231	P	05/29/15	0011075 0610	GENERAL SUPPLIES	11.75
INVOICE: 316605								
VENDOR TOTALS		16,443.24	YTD INVOICED			16,509.24	YTD PAID	11.75
REPORT TOTALS								119,093.94

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	20	119,093.94

** END OF REPORT - Generated by Sarah Steffen **

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KENTON COUNTY BOARD OF EDUCATION
PAID WARRANT REPORT

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WARRANT: 06/03/15

TO FISCAL 2015/11 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
7564 AP EXAMINATIONS								
INVOICE:	06/02/15	15009227	113232	P	06/04/15	1202831 0646 7120	TESTS	11,616.00
	180576A							
VENDOR TOTALS		34,350.00	YTD INVOICED			45,966.00	YTD PAID	11,616.00
227 DUKE ENERGY								
INVOICE:	05/28/15		113233	P	06/04/15	0451087 0621	NATURAL GAS	450.21
	0456/3							
INVOICE:	05/28/15		113233	P	06/04/15	0451087 0622	ELECTRICITY	163.37
	0456/3							
INVOICE:	05/28/15		113233	P	06/04/15	0401087 0621	NATURAL GAS	575.50
	0406/3							
INVOICE:	05/28/15		113233	P	06/04/15	1031087 0621	NATURAL GAS	185.37
	1036/3							
INVOICE:	05/28/15		113233	P	06/04/15	1031087 0622	ELECTRICITY	2,428.87
	1036/3							
INVOICE:	05/28/15		113233	P	06/04/15	0401087 0622	ELECTRICITY	2,316.42
	0406/3A							
INVOICE:	05/26/15		113233	P	06/04/15	0701087 0622	ELECTRICITY	3,523.22
	0706/3							
INVOICE:	05/26/15		113233	P	06/04/15	0701087 0622	ELECTRICITY	87.12
	0706/3A							
INVOICE:	05/27/15		113233	P	06/04/15	0051087 0621	NATURAL GAS	154.03
	0056/3							
INVOICE:	05/27/15		113233	P	06/04/15	0051087 0622	ELECTRICITY	4,229.02
	0056/3							
INVOICE:	05/27/15		113233	P	06/04/15	1031087 0621	NATURAL GAS	184.15
	1036/3A							
INVOICE:	05/27/15		113233	P	06/04/15	1031087 0622	ELECTRICITY	1,537.35
	1036/3A							
INVOICE:	05/22/15		113233	P	06/04/15	0451087 0622	ELECTRICITY	5,617.78
	0456/3A							
INVOICE:	05/22/15		113233	P	06/04/15	0091087 0621	NATURAL GAS	60.68
	0096/3							
INVOICE:	05/22/15		113233	P	06/04/15	0091087 0622	ELECTRICITY	80.21
	0096/3							
INVOICE:	05/22/15		113233	P	06/04/15	9011096 0622	ELECTRICITY	119.38
	9016/3							
INVOICE:	05/22/15		113233	P	06/04/15	0451087 0622	ELECTRICITY	121.15
	0456/3B							
VENDOR TOTALS		2,064,015.81	YTD INVOICED			2,123,440.52	YTD PAID	21,833.83
9681 KENTON COUNTY CLERK								
INVOICE:	06/04/15	15011091	113234	P	06/04/15	9011096 0811	PERMITS	15.00
	6/4/15							
INVOICE:	06/04/15	15011091	113235	P	06/04/15	9011096 0811	PERMITS	15.00
	6/4/15A							
INVOICE:	06/04/15	15011091	113236	P	06/04/15	9011096 0811	PERMITS	15.00
	6/4/15B							

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KENTON COUNTY BOARD OF EDUCATION
PAID WARRANT REPORT

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WARRANT: 06/03/15

TO FISCAL 2015/11 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/04/15 6/4/15C	15011091	113237	P	06/04/15	9011096 0811	PERMITS	15.00
VENDOR TOTALS		270.00	YTD INVOICED			420.00	YTD PAID	60.00
4385 MARTHA'S CATERING	06/03/15	15010714	113238	P	06/04/15	9012096 0616	TRANS FOOD NON-INSTRUCTIONAL no	60.00
INVOICE:	6/2-6/3							
VENDOR TOTALS		576.00	YTD INVOICED			636.00	YTD PAID	60.00
3583 NORTHERN KENTUCKY UNIVERSITY	02/18/14		113239	P	06/04/15	0002009 0648 1624	SOFTWARE	250.00
INVOICE:	CAI6182							
VENDOR TOTALS		.00	YTD INVOICED			250.00	YTD PAID	250.00
230 SANITATION DISTRICT #1	04/29/15		113240	P	06/04/15	1201087 0411	WATER/SEWAGE	42.12
INVOICE:	1206/3							
INVOICE:	04/29/15		113240	P	06/04/15	1201087 0411	WATER/SEWAGE	2,411.32
INVOICE:	1206/3A							
INVOICE:	04/29/15		113240	P	06/04/15	1201087 0411	WATER/SEWAGE	112.32
INVOICE:	1206/3B							
INVOICE:	04/29/15		113240	P	06/04/15	1081087 0411	WATER/SEWAGE	5,029.63
INVOICE:	1086/3							
INVOICE:	04/30/15		113240	P	06/04/15	1001087 0411	WATER/SEWAGE	5.04
INVOICE:	1006/3							
VENDOR TOTALS		346,738.22	YTD INVOICED			359,563.48	YTD PAID	7,600.43
14917 TRAVELERS	05/26/15		113241	P	06/04/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	15,640.00
INVOICE:	5/26/15							
VENDOR TOTALS		.00	YTD INVOICED			15,640.00	YTD PAID	15,640.00
2092 UNITED PARCEL SERVICE	05/23/15		113242	P	06/04/15	0011075 0531	POSTAGE & PO BOX RENT	400.00
INVOICE:	00004074E0215							
VENDOR TOTALS		2,050.00	YTD INVOICED			2,450.00	YTD PAID	400.00
REPORT TOTALS								57,460.26

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	11	57,460.26

** END OF REPORT - Generated by Sarah Steffen **

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KENTON COUNTY BOARD OF EDUCATION
PAID WARRANT REPORT

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WARRANT: 06/15/15

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
14884 CHAMBERS, KATHRYN								
	04/22/15		113243	P	06/15/15	0081118 0349 7000	OTHER PROFESSIONAL SERVIC	150.00
INVOICE:	4/22/15							
VENDOR TOTALS		600.00	YTD INVOICED			600.00	YTD PAID	150.00
9717 CRAWFORD INSURANCE								
	05/26/15		113244	P	06/15/15	0011082 0529	OTHER INSURANCE	1,369.21
INVOICE:	187203							
VENDOR TOTALS		608,417.42	YTD INVOICED			608,417.42	YTD PAID	1,369.21
227 DUKE ENERGY								
	05/29/15		113245	P	06/15/15	9011096 0622	ELECTRICITY	390.23
INVOICE:	9016/15							
	05/29/15		113245	P	06/15/15	9011096 0622	ELECTRICITY	101.65
INVOICE:	9016/15A							
	06/01/15		113245	P	06/15/15	0401087 0622	ELECTRICITY	21,393.09
INVOICE:	0406/15							
	06/01/15		113245	P	06/15/15	0061087 0622	ELECTRICITY	12,559.97
INVOICE:	0066/15							
	06/01/15		113245	P	06/15/15	0061087 0621	NATURAL GAS	192.48
INVOICE:	0066/15A							
VENDOR TOTALS		2,120,487.06	YTD INVOICED			2,158,077.94	YTD PAID	34,637.42
10786 FIFTH THIRD BANK								
	05/14/15		113246	P	06/15/15	0405101 0349	OTHER PROFESSIONAL SERVIC	60.00
INVOICE:	003734619452							
	05/18/15		113246	P	06/15/15	0065101 0610	GENERAL SUPPLIES	18.00
INVOICE:	003748160146							
	05/20/15		113246	P	06/15/15	0605101 0610	GENERAL SUPPLIES	7.48
INVOICE:	003751997222							
	05/20/15		113246	P	06/15/15	0065101 0610	GENERAL SUPPLIES	-1.46
INVOICE:	003755831030							
	05/20/15		113246	P	06/15/15	0065101 0610	GENERAL SUPPLIES	25.76
INVOICE:	003755831032							
	05/05/15		113246	P	06/15/15	0802818 0610 7080	GENERAL SUPPLIES	584.30
INVOICE:	003706692832							
	05/05/15		113246	P	06/15/15	9011096 0553	PRINT/BIND - PUBLICATIONS	639.71
INVOICE:	003706692882							
	05/05/15		113246	P	06/15/15	0902104 0680 125A	WELFARE (FOOD/CLOTHES/UTI	94.97
INVOICE:	003706692888							
	05/05/15		113246	P	06/15/15	0902104 0679 125A	OTHER STUDENT ACTIVITIES	223.14
INVOICE:	003706692894							
	05/05/15		113246	P	06/15/15	0902104 0679 125A	OTHER STUDENT ACTIVITIES	-2.51
INVOICE:	003706692912							
	05/08/15		113246	P	06/15/15	0011075 0542	NEWSPAPER ADVERTISING	50.00
INVOICE:	003714004516							
	05/08/15		113246	P	06/15/15	9011096 0435	VEHICLE REPAIR & MAINT	6,431.22
INVOICE:	003719711428							

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WARRANT: 06/15/15

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/08/15		113246	P	06/15/15	9011096 0435	VEHICLE REPAIR & MAINT	140.00
	003719711430							
	05/13/15		113246	P	06/15/15	0002150 0680	310A WELFARE (FOOD/CLOTHES/UTI	142.03
INVOICE:	003730979232							
	05/20/15		113246	P	06/15/15	9011096 0553	PRINT/BIND - PUBLICATIONS	82.99
INVOICE:	003751997228							
	05/21/15		113246	P	06/15/15	9011096 0338	REGISTRATION FEES	897.00
INVOICE:	003755831034							
	05/21/15		113246	P	06/15/15	1202818 0810	7120 REGISTRATION FEES & OTHR	496.17
INVOICE:	003755831038							
	05/25/15		113246	P	06/15/15	1202818 0810	7120 REGISTRATION FEES & OTHR	.83
INVOICE:	003766160576							
	05/27/15		113246	P	06/15/15	1202104 0680	NKOA WELFARE (FOOD/CLOTHES/UTI	100.00
INVOICE:	003769494426							
	05/27/15		113246	P	06/15/15	1202104 0610	125A GENERAL SUPPLIES	481.95
INVOICE:	003769494426							
	05/27/15		113246	P	06/15/15	1082104 0680	125A WELFARE (FOOD/CLOTHES/UTI	426.46
INVOICE:	003769494428							
	05/27/15		113246	P	06/15/15	1032104 0610	125A GENERAL SUPPLIES	74.97
INVOICE:	003769494432							
	05/28/15		113246	P	06/15/15	0202104 0679	125A OTHER STUDENT ACTIVITIES	923.13
INVOICE:	003772975038							
	05/28/15		113246	P	06/15/15	0202104 0679	125A OTHER STUDENT ACTIVITIES	-10.29
INVOICE:	003772975040							
	05/28/15		113246	P	06/15/15	0001118 0679	1004 OTHER STUDENT ACTIVITIES	480.00
INVOICE:	003772975072							
	04/30/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	74.54
INVOICE:	003692452672							
	04/30/15		113246	P	06/15/15	0201134 0610	GENERAL SUPPLIES	6.82
INVOICE:	003692452676							
	04/30/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	-171.32
INVOICE:	003692452678							
	04/30/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	63.96
INVOICE:	003692452682							
	04/30/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	25.99
INVOICE:	003692452684							
	04/30/15		113246	P	06/15/15	9201134 0610	GENERAL SUPPLIES	148.98
INVOICE:	003692452688							
	04/29/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	420.00
INVOICE:	003692452692							
	04/29/15		113246	P	06/15/15	0801134 0610	GENERAL SUPPLIES	8.32
INVOICE:	003692452694							
	04/27/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	22.89
INVOICE:	003692452696							
	04/30/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	20.48
INVOICE:	003692452698							
	04/30/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	15.75
INVOICE:	003692452702							
	04/30/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	20.00
INVOICE:	003692452706							
	04/30/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	34.50

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TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 003692452710	05/01/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	58.38
INVOICE: 003699182754	05/01/15		113246	P	06/15/15	0201134 0610	GENERAL SUPPLIES	395.28
INVOICE: 003699182756	05/01/15		113246	P	06/15/15	0601134 0610	GENERAL SUPPLIES	21.48
INVOICE: 003699182758	05/01/15		113246	P	06/15/15	0451134 0610	GENERAL SUPPLIES	100.20
INVOICE: 003699182760	05/01/15		113246	P	06/15/15	0601134 0610	GENERAL SUPPLIES	41.58
INVOICE: 003699182762	05/01/15		113246	P	06/15/15	0081134 0610	GENERAL SUPPLIES	81.23
INVOICE: 003699182764	04/30/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	20.06
INVOICE: 003699182766	05/01/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	40.33
INVOICE: 003699182768	05/01/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	87.97
INVOICE: 003699182770	05/01/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	-51.00
INVOICE: 003699182772	04/30/15		113246	P	06/15/15	0801134 0610	GENERAL SUPPLIES	52.01
INVOICE: 003699182774	04/30/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	51.00
INVOICE: 003699182776	05/01/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	87.55
INVOICE: 003699182778	05/01/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	33.04
INVOICE: 003699182780	05/01/15		113246	P	06/15/15	1081134 0610	GENERAL SUPPLIES	80.18
INVOICE: 003699182782	05/01/15		113246	P	06/15/15	1081134 0610	GENERAL SUPPLIES	9.50
INVOICE: 003699182784	05/04/15		113246	P	06/15/15	1031134 0610	GENERAL SUPPLIES	51.87
INVOICE: 003703294516	05/04/15		113246	P	06/15/15	9032154 0734	348A COMPUTERS & RELATED EQUIP	999.00
INVOICE: 003703294518	05/04/15		113246	P	06/15/15	0401087 0532	TELEPHONE	512.84
INVOICE: 003706692838	05/04/15		113246	P	06/15/15	0061087 0532	TELEPHONE	485.68
INVOICE: 003706692844	05/04/15		113246	P	06/15/15	1031087 0532	TELEPHONE	151.25
INVOICE: 003706692848	05/04/15		113246	P	06/15/15	0011087 0532	TELEPHONE	265.71
INVOICE: 003706692858	05/04/15		113246	P	06/15/15	9031087 0532	TELEPHONE	159.75
INVOICE: 003706692864	05/05/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	89.91
INVOICE: 003706692872	05/05/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	29.97
INVOICE: 003706692878								

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TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/04/15		113246	P	06/15/15	0501134 0610	GENERAL SUPPLIES	146.58
	003706692922							
INVOICE:	05/04/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	234.50
	003706692926							
INVOICE:	05/05/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	19.99
	003706692928							
INVOICE:	05/05/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	27.96
	003706692930							
INVOICE:	05/06/15		113246	P	06/15/15	9201134 0610	GENERAL SUPPLIES	72.28
	003710132236							
INVOICE:	05/06/15		113246	P	06/15/15	0501134 0610	GENERAL SUPPLIES	23.18
	003710132238							
INVOICE:	05/06/15		113246	P	06/15/15	0601134 0610	GENERAL SUPPLIES	45.77
	003710132242							
INVOICE:	05/05/15		113246	P	06/15/15	0201134 0610	GENERAL SUPPLIES	53.00
	003710132244							
INVOICE:	05/06/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	12.98
	003710132248							
INVOICE:	05/06/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	135.79
	003710132250							
INVOICE:	05/06/15		113246	P	06/15/15	0701087 0411	WATER/SEWAGE	239.46
	003710132252							
INVOICE:	05/06/15		113246	P	06/15/15	0051134 0431	HVAC/ELECTRIC REPAIR & MA	259.32
	003710132254							
INVOICE:	05/06/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	54.50
	003710132258							
INVOICE:	05/06/15		113246	P	06/15/15	0601134 0610	GENERAL SUPPLIES	8.75
	003710132260							
INVOICE:	05/06/15		113246	P	06/15/15	9201134 0435	VEHICLE REPAIR & MAINT	48.22
	003714004520							
INVOICE:	05/07/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	67.16
	003714004522							
INVOICE:	05/07/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	45.40
	003714004526							
INVOICE:	05/07/15		113246	P	06/15/15	0001118 0646	006X TESTS	30.00
	003714004528							
INVOICE:	05/06/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	66.94
	003714004532							
INVOICE:	05/06/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	7.92
	003714004534							
INVOICE:	05/07/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	73.33
	003714004536							
INVOICE:	05/07/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	28.92
	003714004540							
INVOICE:	05/08/15		113246	P	06/15/15	0011087 0532	TELEPHONE	7,389.24
	003719711418							
INVOICE:	05/08/15		113246	P	06/15/15	0401134 0610	GENERAL SUPPLIES	148.97
	003719711420							
INVOICE:	05/08/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	64.99
	003719711424							
INVOICE:	05/10/15		113246	P	06/15/15	0001118 0610	014X GENERAL SUPPLIES	30.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	003719711432							
	05/08/15		113246	P	06/15/15	0021134 0610	GENERAL SUPPLIES	22.67
INVOICE:	003719711434							
	05/08/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	71.42
INVOICE:	003719711436							
	05/08/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	47.28
INVOICE:	003719711440							
	05/08/15		113246	P	06/15/15	1081134 0610	GENERAL SUPPLIES	10.00
INVOICE:	003719711444							
	05/11/15		113246	P	06/15/15	0601134 0610	GENERAL SUPPLIES	29.97
INVOICE:	003724009306							
	05/11/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	10.48
INVOICE:	003724009308							
	05/11/15		113246	P	06/15/15	0401134 0610	GENERAL SUPPLIES	88.88
INVOICE:	003724009310							
	05/11/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	28.00
INVOICE:	003724009312							
	05/12/15		113246	P	06/15/15	0451134 0610	GENERAL SUPPLIES	173.80
INVOICE:	003727276864							
	05/12/15		113246	P	06/15/15	0801134 0610	GENERAL SUPPLIES	169.14
INVOICE:	003727276866							
	05/12/15		113246	P	06/15/15	0201134 0610	GENERAL SUPPLIES	32.07
INVOICE:	003727276868							
	05/12/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	9.96
INVOICE:	003727276870							
	05/12/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	36.98
INVOICE:	003727276872							
	05/12/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	39.75
INVOICE:	003727276874							
	05/12/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	62.94
INVOICE:	003727276876							
	05/12/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	237.90
INVOICE:	003727276878							
	05/12/15		113246	P	06/15/15	0701134 0610	GENERAL SUPPLIES	38.13
INVOICE:	003727276880							
	05/11/15		113246	P	06/15/15	0451134 0610	GENERAL SUPPLIES	51.25
INVOICE:	003727276882							
	05/12/15		113246	P	06/15/15	0451134 0610	GENERAL SUPPLIES	44.48
INVOICE:	003727276884							
	05/12/15		113246	P	06/15/15	0401134 0610	GENERAL SUPPLIES	39.57
INVOICE:	003727276886							
	05/13/15		113246	P	06/15/15	9201134 0610	GENERAL SUPPLIES	111.98
INVOICE:	003730979220							
	05/13/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	19.99
INVOICE:	003730979222							
	05/13/15		113246	P	06/15/15	1031118 0610	7000 GENERAL SUPPLIES	30.00
INVOICE:	003730979224							
	05/13/15		113246	P	06/15/15	4951134 0610	GENERAL SUPPLIES	46.83
INVOICE:	003730979226							
	05/13/15		113246	P	06/15/15	0401134 0610	GENERAL SUPPLIES	30.13
INVOICE:	003730979228							

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/13/15		113246	P	06/15/15	0801134 0610	GENERAL SUPPLIES	22.99
	003730979230							
INVOICE:	05/13/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	9.83
	003734619448							
INVOICE:	05/14/15		113246	P	06/15/15	0201134 0610	GENERAL SUPPLIES	62.84
	003734619450							
INVOICE:	05/13/15		113246	P	06/15/15	4951134 0431	HVAC/ELECTRIC REPAIR & MA	165.90
	003734619454							
INVOICE:	05/14/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	8.80
	003734619456							
INVOICE:	05/14/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	31.95
	003734619458							
INVOICE:	05/14/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	9.40
	003734619460							
INVOICE:	05/14/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	6.46
	003734619462							
INVOICE:	05/14/15		113246	P	06/15/15	0401134 0610	GENERAL SUPPLIES	310.39
	003734619464							
INVOICE:	05/15/15		113246	P	06/15/15	0011087 0532	TELEPHONE	42.20
	003740593488							
INVOICE:	05/15/15		113246	P	06/15/15	0051087 0532	TELEPHONE	1,130.71
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0011087 0532	TELEPHONE	350.01
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0401087 0532	TELEPHONE	423.25
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0601087 0532	TELEPHONE	819.95
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0501087 0532	TELEPHONE	283.50
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0701087 0532	TELEPHONE	816.40
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0451087 0532	TELEPHONE	2,115.61
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0061087 0532	TELEPHONE	775.10
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0801087 0532	TELEPHONE	2,335.31
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0901087 0532	TELEPHONE	372.29
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	0081087 0532	TELEPHONE	1,591.47
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	1001087 0532	TELEPHONE	569.21
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	1031087 0532	TELEPHONE	1,111.04
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	1051087 0532	TELEPHONE	568.22
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	4951087 0532	TELEPHONE	405.37
	003740593496							
INVOICE:	05/15/15		113246	P	06/15/15	1081087 0532	TELEPHONE	1,402.56

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KENTON COUNTY BOARD OF EDUCATION
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WARRANT: 06/15/15

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 003740593496	05/15/15		113246	P	06/15/15	0001087 0532	TELEPHONE	452.10
INVOICE: 003740593496	05/15/15		113246	P	06/15/15	1031134 0610	GENERAL SUPPLIES	14.43
INVOICE: 003740593502	05/15/15		113246	P	06/15/15	0201134 0610	GENERAL SUPPLIES	64.97
INVOICE: 003740593506	05/15/15		113246	P	06/15/15	9201134 0610	GENERAL SUPPLIES	75.92
INVOICE: 003740593510	05/16/15		113246	P	06/15/15	1031118 0610	7000 GENERAL SUPPLIES	30.00
INVOICE: 003740593518	05/15/15		113246	P	06/15/15	9201134 0435	VEHICLE REPAIR & MAINT	41.38
INVOICE: 003740593524	05/15/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	62.83
INVOICE: 003740593528	05/15/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	9.77
INVOICE: 003740593534	05/18/15		113246	P	06/15/15	0801134 0610	GENERAL SUPPLIES	75.44
INVOICE: 003744679368	05/19/15		113246	P	06/15/15	0002121 0643	337A SUPPLEMENTARY BKS/STUDY G	35.48
INVOICE: 003744679370	05/18/15		113246	P	06/15/15	9201134 0610	GENERAL SUPPLIES	109.59
INVOICE: 003744679372	05/18/15		113246	P	06/15/15	0002121 0532	310AD TELEPHONE	14.99
INVOICE: 003744679374	05/18/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	5.64
INVOICE: 003744679376	05/15/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	102.61
INVOICE: 003744679378	05/15/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	49.97
INVOICE: 003744679380	05/18/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	8.33
INVOICE: 003744679382	05/18/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	56.77
INVOICE: 003744679384	05/18/15		113246	P	06/15/15	1001134 0610	GENERAL SUPPLIES	7.07
INVOICE: 003744679386	05/18/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	9.48
INVOICE: 003744679388	05/19/15		113246	P	06/15/15	0002121 0643	337A SUPPLEMENTARY BKS/STUDY G	47.66
INVOICE: 003748160136	05/19/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	54.45
INVOICE: 003748160138	05/19/15		113246	P	06/15/15	9201134 0610	GENERAL SUPPLIES	16.98
INVOICE: 003748160140	05/19/15		113246	P	06/15/15	0801134 0610	GENERAL SUPPLIES	17.80
INVOICE: 003748160150	05/19/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	693.64
INVOICE: 003748160152	05/19/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	23.92
INVOICE: 003748160156								

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KENTON COUNTY BOARD OF EDUCATION
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TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/19/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	62.18
	003748160158							
INVOICE:	05/19/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	25.28
	003748160160							
INVOICE:	05/19/15		113246	P	06/15/15	0051087 0532	TELEPHONE	220.25
	003751997126							
INVOICE:	05/19/15		113246	P	06/15/15	0601087 0532	TELEPHONE	184.89
	003751997128							
INVOICE:	05/19/15		113246	P	06/15/15	0501087 0532	TELEPHONE	250.50
	003751997130							
INVOICE:	05/19/15		113246	P	06/15/15	0701087 0532	TELEPHONE	190.00
	003751997132							
INVOICE:	05/19/15		113246	P	06/15/15	0451087 0532	TELEPHONE	206.45
	003751997136							
INVOICE:	05/19/15		113246	P	06/15/15	0801087 0532	TELEPHONE	190.00
	003751997140							
INVOICE:	05/19/15		113246	P	06/15/15	1201087 0532	TELEPHONE	211.75
	003751997142							
INVOICE:	05/19/15		113246	P	06/15/15	1201087 0532	TELEPHONE	28.42
	003751997144							
INVOICE:	05/19/15		113246	P	06/15/15	0901087 0532	TELEPHONE	534.88
	003751997148							
INVOICE:	05/19/15		113246	P	06/15/15	0081087 0532	TELEPHONE	717.58
	003751997150							
INVOICE:	05/19/15		113246	P	06/15/15	1001087 0532	TELEPHONE	223.37
	003751997154							
INVOICE:	05/19/15		113246	P	06/15/15	1031087 0532	TELEPHONE	392.92
	003751997156							
INVOICE:	05/19/15		113246	P	06/15/15	1051087 0532	TELEPHONE	187.83
	003751997160							
INVOICE:	05/19/15		113246	P	06/15/15	1051087 0532	TELEPHONE	60.49
	003751997162							
INVOICE:	05/19/15		113246	P	06/15/15	4951087 0532	TELEPHONE	223.37
	003751997164							
INVOICE:	05/19/15		113246	P	06/15/15	1081087 0532	TELEPHONE	433.00
	003751997168							
INVOICE:	05/19/15		113246	P	06/15/15	1081087 0532	TELEPHONE	90.74
	003751997172							
INVOICE:	05/19/15		113246	P	06/15/15	9011096 0532	TELEPHONE	99.24
	003751997176							
INVOICE:	05/19/15		113246	P	06/15/15	9011096 0532	TELEPHONE	113.67
	003751997180							
INVOICE:	05/19/15		113246	P	06/15/15	9011096 0532	TELEPHONE	245.56
	003751997182							
INVOICE:	05/19/15		113246	P	06/15/15	9011096 0532	TELEPHONE	158.04
	003751997186							
INVOICE:	05/19/15		113246	P	06/15/15	9011096 0532	TELEPHONE	65.85
	003751997188							
INVOICE:	05/19/15		113246	P	06/15/15	9011096 0532	TELEPHONE	197.57
	003751997192							
INVOICE:	05/19/15		113246	P	06/15/15	0021087 0532	TELEPHONE	90.74

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KENTON COUNTY BOARD OF EDUCATION
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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 003751997194	05/19/15		113246	P	06/15/15	0011087 0532	TELEPHONE	444.36
INVOICE: 003751997198	05/19/15		113246	P	06/15/15	0011087 0532	TELEPHONE	90.74
INVOICE: 003751997202	05/19/15		113246	P	06/15/15	0551198 0532	103X TELEPHONE	28.42
INVOICE: 003751997204	05/20/15		113246	P	06/15/15	0801134 0610	GENERAL SUPPLIES	104.52
INVOICE: 003751997208	05/19/15		113246	P	06/15/15	1101087 0532	TELEPHONE	60.49
INVOICE: 003751997212	05/20/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	17.16
INVOICE: 003751997214	05/20/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	6.58
INVOICE: 003751997218	05/20/15		113246	P	06/15/15	1031118 0610	7000 GENERAL SUPPLIES	30.00
INVOICE: 003751997232	05/20/15		113246	P	06/15/15	9031134 0610	GENERAL SUPPLIES	15.40
INVOICE: 003751997234	05/19/15		113246	P	06/15/15	9201134 0610	GENERAL SUPPLIES	17.07
INVOICE: 003751997238	05/20/15		113246	P	06/15/15	0201087 0532	TELEPHONE	260.94
INVOICE: 003755831022	05/21/15		113246	P	06/15/15	1001134 0610	GENERAL SUPPLIES	248.56
INVOICE: 003755831024	05/21/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	36.24
INVOICE: 003755831026	05/21/15		113246	P	06/15/15	0901134 0431	HVAC/ELECTRIC REPAIR & MA	648.21
INVOICE: 003755831036	05/22/15		113246	P	06/15/15	0451134 0610	GENERAL SUPPLIES	77.70
INVOICE: 003760568840	05/22/15		113246	P	06/15/15	0002121 0610	337A GENERAL SUPPLIES	14.99
INVOICE: 003760568842	05/24/15		113246	P	06/15/15	0002121 0610	337A GENERAL SUPPLIES	25.00
INVOICE: 003760568844	05/22/15		113246	P	06/15/15	0081134 0610	GENERAL SUPPLIES	37.93
INVOICE: 003760568846	05/23/15		113246	P	06/15/15	0081134 0610	GENERAL SUPPLIES	18.81
INVOICE: 003760568848	05/23/15		113246	P	06/15/15	1051134 0431	HVAC/ELECTRIC REPAIR & MA	699.00
INVOICE: 003760568850	05/22/15		113246	P	06/15/15	0901134 0610	GENERAL SUPPLIES	524.00
INVOICE: 003760568852	05/22/15		113246	P	06/15/15	1081134 0610	GENERAL SUPPLIES	27.40
INVOICE: 003760568854	05/25/15		113246	P	06/15/15	0002121 0610	337A GENERAL SUPPLIES	30.00
INVOICE: 003763641930	05/26/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	51.00
INVOICE: 003766160568	05/26/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	92.67
INVOICE: 003766160570								

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TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/26/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	5.68
	003766160572							
INVOICE:	05/26/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	63.45
	003766160574							
INVOICE:	05/27/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	175.92
	003769494434							
INVOICE:	05/27/15		113246	P	06/15/15	0601134 0610	GENERAL SUPPLIES	26.90
	003769494438							
INVOICE:	05/28/15		113246	P	06/15/15	9011134 0610	GENERAL SUPPLIES	87.27
	003772975018							
INVOICE:	05/28/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	21.39
	003772975022							
INVOICE:	05/28/15		113246	P	06/15/15	1201134 0610	GENERAL SUPPLIES	55.25
	003772975024							
INVOICE:	05/28/15		113246	P	06/15/15	0601134 0610	GENERAL SUPPLIES	32.98
	003772975026							
INVOICE:	05/28/15		113246	P	06/15/15	0061134 0610	GENERAL SUPPLIES	117.30
	003772975044							
INVOICE:	05/27/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	56.09
	003772975050							
INVOICE:	05/27/15		113246	P	06/15/15	0051134 0610	GENERAL SUPPLIES	70.00
	003772975054							
INVOICE:	05/28/15		113246	P	06/15/15	1051134 0610	GENERAL SUPPLIES	80.20
	003772975058							
INVOICE:	05/28/15		113246	P	06/15/15	0071134 0610	GENERAL SUPPLIES	500.00
	003772975064							
INVOICE:	05/28/15		113246	P	06/15/15	0071134 0610	GENERAL SUPPLIES	-388.00
	003772975066							
VENDOR TOTALS		695,763.14	YTD INVOICED			748,969.27	YTD PAID	55,468.45
6221 KSNA								
INVOICE:	06/15/15	15011095	113247	P	06/15/15	0002053 0338 140A	REGISTRATION FEES	65.00
	6/15							
INVOICE:	06/15/15	15011095	113247	P	06/15/15	0002053 0338 140A	REGISTRATION FEES	65.00
	6/15A							
INVOICE:	06/15/15	15011095	113247	P	06/15/15	0002053 0338 140A	REGISTRATION FEES	65.00
	6/15B							
INVOICE:	06/15/15	15011095	113247	P	06/15/15	0002053 0338 140A	REGISTRATION FEES	65.00
	6/15C							
INVOICE:	06/15/15	15011095	113247	P	06/15/15	0002053 0338 140A	REGISTRATION FEES	65.00
	6/15D							
INVOICE:	06/15/15	15011095	113247	P	06/15/15	0002053 0338 140A	REGISTRATION FEES	65.00
	6/15E							
VENDOR TOTALS		690.00	YTD INVOICED			690.00	YTD PAID	390.00
2265 NORTHERN KENTUCKY SERVICES FOR THE DEAF								
INVOICE:	04/01/15	15010570	113248	P	06/15/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	192.50
	15-0351							
INVOICE:	04/01/15	15010570	113248	P	06/15/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	302.50

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TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 15-0360								
03/14/15	15010570	113248	P	06/15/15	0002121 0349	337A	OTHER PROFESSIONAL SERVIC	175.00
INVOICE: 15-0328								
04/01/15	15010570	113248	P	06/15/15	0002121 0349	337A	OTHER PROFESSIONAL SERVIC	200.00
INVOICE: 15-0357								
VENDOR TOTALS	26,095.00	YTD INVOICED			26,095.00	YTD PAID		870.00
8600 NORTHERN KENTUCKY WATER SERVICE								
05/29/15		113249	P	06/15/15	1101087 0411		WATER/SEWAGE	40.45
INVOICE: 1106/15								
05/29/15		113249	P	06/15/15	0801087 0411		WATER/SEWAGE	366.07
INVOICE: 0806/15								
VENDOR TOTALS	112,094.46	YTD INVOICED			112,436.48	YTD PAID		406.52
2753 SAM'S CLUB								
06/15/15	15010357	113251	P	06/15/15	1051118 0810	7000	REGISTRATION FEES & OTHR	135.00
INVOICE: 6/15/15								
06/04/15	15011057	113250	P	06/15/15	0011075 0616		FOOD NON-INSTRUCTIONAL no	61.94
INVOICE: 6/4/15								
06/04/15	15011075	113250	P	06/15/15	0002053 0610	140A	GENERAL SUPPLIES	15.92
INVOICE: 6/4/15A								
VENDOR TOTALS	4,773.54	YTD INVOICED			5,234.10	YTD PAID		212.86
9471 TARGET								
05/10/15	15009613	113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	77.55
INVOICE: 5/10/15								
04/28/15	15009613	113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	92.88
INVOICE: 4/28/15								
05/13/15	15009613	113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	69.77
INVOICE: 5/13/15								
05/14/15	15009613	113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	29.40
INVOICE: 5/14/15								
05/14/15	15009613	113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	116.75
INVOICE: 5/14/15a								
05/15/15	15009613	113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	110.09
INVOICE: 5/15/15								
04/19/15		113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	93.48
INVOICE: 4/19/15								
05/12/15		113252	P	06/15/15	0071118 0610	7000	GENERAL SUPPLIES	121.06
INVOICE: 5/12/15								
04/16/15	15008200	113253	P	06/15/15	1032104 0610	125A	GENERAL SUPPLIES	134.18
INVOICE: 4/16/15								
VENDOR TOTALS	1,567.63	YTD INVOICED			1,567.63	YTD PAID		845.16
14907 ZUMWALT, TAYLOR								
04/22/15		113254	P	06/15/15	0081118 0349	7000	OTHER PROFESSIONAL SERVIC	150.00
INVOICE: 4/22/15								

WARRANT: 06/15/15

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS		600.00	YTD INVOICED			600.00	YTD PAID	150.00
							REPORT TOTALS	94,499.62

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	12	94,499.62

** END OF REPORT - Generated by Sarah Steffen **

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
11000 CAI INSURANCE AGENCY, INC	06/17/15	15011216	113255	P	06/18/15	0011919 0527	STUDENT LIABILITY INSURAN	2,055.00
INVOICE: 647885								
VENDOR TOTALS		2,055.00	YTD INVOICED			2,055.00	YTD PAID	2,055.00
224 KENTON COUNTY FISCAL COURT	06/18/15		113256	P	06/18/15	10 7461	ACCR SALARIES & BENEFT PA	9.18
INVOICE: 4/15								
VENDOR TOTALS		9.18	YTD INVOICED			9.18	YTD PAID	9.18
303 KENTUCKY SCHOOL BOARDS INSURANCE TR	06/18/15		113257	P	06/18/15	0071037 0253 337X	KSBA UNEMPLOYMENT INSURAN	4.69
INVOICE: 4/15								
VENDOR TOTALS		4.69	YTD INVOICED			4.69	YTD PAID	4.69
3846 KENTUCKY SCHOOL PUBLIC RELATIONS AS	06/18/15	15007828	113258	P	06/18/15	0001098 0349 009X	OTHER PROFESSIONAL SERVIC	110.00
INVOICE: 6/18/15								
VENDOR TOTALS		110.00	YTD INVOICED			110.00	YTD PAID	110.00
8600 NORTHERN KENTUCKY WATER SERVICE	06/08/15		113259	P	06/18/15	0061087 0411	WATER/SEWAGE	2,062.72
INVOICE: 0066/18								
VENDOR TOTALS		114,157.18	YTD INVOICED			114,499.20	YTD PAID	2,062.72
228 OWEN ELECTRIC COOPERATIVE, INC.	06/10/15		113260	P	06/18/15	0051087 0622	ELECTRICITY	6,061.12
INVOICE: 0056/18								
INVOICE: 06/10/15			113260	P	06/18/15	0051087 0622	ELECTRICITY	130.11
INVOICE: 0056/18A								
VENDOR TOTALS		59,580.54	YTD INVOICED			64,116.01	YTD PAID	6,191.23
3091 PITNEY BOWES	06/13/15	15009032	113261	P	06/18/15	1201077 0531 7000	POSTAGE & PO BOX RENT	105.99
INVOICE: 7199615-JN15								
VENDOR TOTALS		620.28	YTD INVOICED			620.28	YTD PAID	105.99
14322 STEINER, TRENT	06/08/15	15010945	113262	P	06/18/15	0902825 0616 7090	FOOD NON-INSTRUCTIONAL no	649.38
INVOICE: 6/8/15								
INVOICE: 06/05/15		15010945	113262	P	06/18/15	0902825 0616 7090	FOOD NON-INSTRUCTIONAL no	439.14
INVOICE: 6/5/15								

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TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,931.53	YTD INVOICED			1,931.53	YTD PAID	1,088.52
9471 TARGET	04/07/15	15009457	113263	P	06/18/15	0202104 0610 125A	GENERAL SUPPLIES	125.31
INVOICE:	4/7/15							
VENDOR TOTALS		1,692.94	YTD INVOICED			1,692.94	YTD PAID	125.31
							REPORT TOTALS	11,752.64

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	9	11,752.64

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KENTON COUNTY BOARD OF EDUCATION
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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4641 DIVISION OF CHILD SUPPORT	06/26/15		113264	P	06/29/15	10 7461	ACCR SALARIES & BENEFT PA	1,052.66
INVOICE:	6/26/15							
VENDOR TOTALS		1,052.66	YTD INVOICED			1,052.66	YTD PAID	1,052.66
227 DUKE ENERGY	06/22/15		113265	P	06/29/15	0601087 0621	NATURAL GAS	111.73
INVOICE:	0606/29							
	06/22/15		113265	P	06/29/15	0601087 0622	ELECTRICITY	4,337.48
INVOICE:	0606/29A							
	06/19/15		113265	P	06/29/15	0901087 0622	ELECTRICITY	1,589.50
INVOICE:	0906/29							
	06/19/15		113265	P	06/29/15	9011096 0622	ELECTRICITY	657.82
INVOICE:	9016/29							
	06/19/15		113265	P	06/29/15	0901087 0621	NATURAL GAS	797.15
INVOICE:	0906/29A							
	06/19/15		113265	P	06/29/15	0901087 0622	ELECTRICITY	16,037.05
INVOICE:	0906/29B							
	06/19/15		113265	P	06/29/15	0021087 0622	ELECTRICITY	642.74
INVOICE:	0026/29							
	06/19/15		113265	P	06/29/15	1081087 0621	NATURAL GAS	294.46
INVOICE:	1086/29							
	06/19/15		113265	P	06/29/15	0071087 0622	ELECTRICITY	17,562.36
INVOICE:	0076/29							
	06/19/15		113265	P	06/29/15	0901087 0622	ELECTRICITY	74.63
INVOICE:	0906/29C							
	06/19/15		113265	P	06/29/15	0071087 0621	NATURAL GAS	680.55
INVOICE:	0076/29A							
	06/19/15		113265	P	06/29/15	0901087 0622	ELECTRICITY	646.73
INVOICE:	0906/29D							
	06/19/15		113265	P	06/29/15	0501087 0621	NATURAL GAS	126.23
INVOICE:	0506/29							
	06/19/15		113265	P	06/29/15	0501087 0622	ELECTRICITY	5,617.84
INVOICE:	0506/29A							
	06/18/15		113265	P	06/29/15	1001087 0621	NATURAL GAS	303.58
INVOICE:	1006/29							
	06/18/15		113265	P	06/29/15	4951087 0621	NATURAL GAS	232.02
INVOICE:	4956/29							
	06/18/15		113265	P	06/29/15	9011096 0622	ELECTRICITY	17.59
INVOICE:	9016/29A							
	06/18/15		113265	P	06/29/15	9011096 0622	ELECTRICITY	1,092.44
INVOICE:	9016/29B							
	06/18/15		113265	P	06/29/15	1001087 0622	ELECTRICITY	5,615.68
INVOICE:	1006/29A							
	06/18/15		113265	P	06/29/15	1051087 0622	ELECTRICITY	645.91
INVOICE:	1056/29							
	06/18/15		113265	P	06/29/15	4951087 0622	ELECTRICITY	3,558.90
INVOICE:	4956/29A							
	06/18/15		113265	P	06/29/15	1101087 0622	ELECTRICITY	118.65
INVOICE:	1106/29							

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/18/15		113265	P	06/29/15	1051087 0622	ELECTRICITY	6,653.52
	1056/29A							
INVOICE:	06/18/15		113265	P	06/29/15	1051087 0621	NATURAL GAS	104.35
	1056/29A							
INVOICE:	06/18/15		113265	P	06/29/15	1101087 0622	ELECTRICITY	268.17
	1106/29A							
INVOICE:	06/17/15		113265	P	06/29/15	1201087 0622	ELECTRICITY	18,434.97
	1206/29							
INVOICE:	06/17/15		113265	P	06/29/15	1081087 0622	ELECTRICITY	5,994.87
	1086/29A							
INVOICE:	06/17/15		113265	P	06/29/15	1201087 0622	ELECTRICITY	2,759.32
	1206/29A							
INVOICE:	06/15/15		113265	P	06/29/15	0801087 0622	ELECTRICITY	4,636.04
	0806/29							
INVOICE:	06/16/15		113265	P	06/29/15	0051087 0621	NATURAL GAS	218.72
	0056/29							
VENDOR TOTALS		2,220,318.06	YTD INVOICED			2,257,908.94	YTD PAID	99,831.00
8600 NORTHERN KENTUCKY WATER SERVICE								
INVOICE:	05/29/15		113266	P	06/29/15	1001087 0411	WATER/SEWAGE	844.69
	1006/29							
INVOICE:	05/22/15		113266	P	06/29/15	0451087 0411	WATER/SEWAGE	786.44
	0456/29							
INVOICE:	05/22/15		113266	P	06/29/15	0051087 0411	WATER/SEWAGE	1,146.39
	0056/29							
VENDOR TOTALS		116,934.70	YTD INVOICED			117,276.72	YTD PAID	2,777.52
230 SANITATION DISTRICT #1								
INVOICE:	05/15/15		113267	P	06/29/15	0061087 0411	WATER/SEWAGE	2,870.04
	0066/29							
INVOICE:	05/31/15		113267	P	06/29/15	0401087 0411	WATER/SEWAGE	15.12
	0406/29							
INVOICE:	05/31/15		113267	P	06/29/15	0401087 0411	WATER/SEWAGE	15.12
	0406/29A							
INVOICE:	05/31/15		113267	P	06/29/15	0061087 0411	WATER/SEWAGE	1,028.16
	0066/29A							
VENDOR TOTALS		358,267.09	YTD INVOICED			363,491.92	YTD PAID	3,928.44
10914 HARTKE & ASSOCIATES, INC.								
INVOICE:	06/17/15		113268	P	06/29/15	0901919 0349	OTHER PROFESSIONAL SERVIC	100,000.00
	2937370							
VENDOR TOTALS		100,000.00	YTD INVOICED			100,000.00	YTD PAID	100,000.00
14944 SWEENEY, MICHAEL								
INVOICE:	06/29/15		113269	P	06/29/15	10 7461	ACCR SALARIES & BENEFT PA	350.13
	6/26/15							

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
VENDOR TOTALS		350.13	YTD INVOICED			350.13	YTD PAID
							350.13
							REPORT TOTALS
							207,939.75

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	6	207,939.75

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
12932 A & A LAWN CARE & LANDSCAPING								
INVOICE: 127748	05/27/15	15008434	113270	P	06/30/15	0701134 0424	CONTRACT GROUNDS SERVICE	155.00
INVOICE: 129497	06/02/15	15008434	113270	P	06/30/15	0701134 0424	CONTRACT GROUNDS SERVICE	620.00
INVOICE: 127717	05/27/15	15008430	113270	P	06/30/15	1101134 0424	CONTRACT GROUNDS SERVICE	82.00
INVOICE: 129454	06/02/15	15008430	113270	P	06/30/15	1101134 0424	CONTRACT GROUNDS SERVICE	246.00
INVOICE: 127716	05/27/15	15008428	113270	P	06/30/15	1081134 0424	CONTRACT GROUNDS SERVICE	236.00
INVOICE: 127716	05/27/15	15008428	113270	P	06/30/15	1201134 0424	CONTRACT GROUNDS SERVICE	236.00
INVOICE: 129453	06/02/15	15008428	113270	P	06/30/15	1081134 0424	CONTRACT GROUNDS SERVICE	708.00
INVOICE: 129453	06/02/15	15008428	113270	P	06/30/15	1201134 0424	CONTRACT GROUNDS SERVICE	708.00
INVOICE: 127715	05/27/15	15008427	113270	P	06/30/15	0801134 0424	CONTRACT GROUNDS SERVICE	165.00
INVOICE: 129452	06/02/15	15008427	113270	P	06/30/15	0801134 0424	CONTRACT GROUNDS SERVICE	660.00
INVOICE: 127721	05/27/15	15008438	113270	P	06/30/15	0401134 0424	CONTRACT GROUNDS SERVICE	540.00
INVOICE: 129459	06/02/15	15008438	113270	P	06/30/15	0401134 0424	CONTRACT GROUNDS SERVICE	810.00
INVOICE: 127749	05/27/15	15008435	113270	P	06/30/15	0501134 0424	CONTRACT GROUNDS SERVICE	156.25
INVOICE: 127749	05/27/15	15008435	113270	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	468.75
INVOICE: 129498	06/02/15	15008435	113270	P	06/30/15	0501134 0424	CONTRACT GROUNDS SERVICE	468.75
INVOICE: 129498	06/02/15	15008435	113270	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	1,406.25
INVOICE: 127718	05/27/15	15008431	113270	P	06/30/15	4951134 0424	CONTRACT GROUNDS SERVICE	155.00
INVOICE: 129455	06/02/15	15008431	113270	P	06/30/15	4951134 0424	CONTRACT GROUNDS SERVICE	620.00
INVOICE: 127747	05/27/15	15008432	113270	P	06/30/15	0051134 0424	CONTRACT GROUNDS SERVICE	250.00
INVOICE: 129496	06/02/15	15008432	113270	P	06/30/15	0051134 0424	CONTRACT GROUNDS SERVICE	500.00
INVOICE: 127719	05/27/15	15008439	113270	P	06/30/15	0601134 0424	CONTRACT GROUNDS SERVICE	204.00
INVOICE: 129457	06/02/15	15008439	113270	P	06/30/15	0601134 0424	CONTRACT GROUNDS SERVICE	408.00
INVOICE: 127720	05/27/15	15008441	113270	P	06/30/15	0061134 0424	CONTRACT GROUNDS SERVICE	374.00
INVOICE: 129458	06/02/15	15008441	113270	P	06/30/15	0061134 0424	CONTRACT GROUNDS SERVICE	748.00
INVOICE: 127722	05/27/15	15008436	113270	P	06/30/15	0071134 0424	CONTRACT GROUNDS SERVICE	295.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/27/15	15008436	113270	P	06/30/15	0081134 0424	CONTRACT GROUNDS SERVICE	295.00
	127722							
INVOICE:	06/02/15	15008436	113270	P	06/30/15	0071134 0424	CONTRACT GROUNDS SERVICE	590.00
	129461							
INVOICE:	06/02/15	15008436	113270	P	06/30/15	0081134 0424	CONTRACT GROUNDS SERVICE	590.00
	129461							
INVOICE:	06/02/15	15008433	113270	P	06/30/15	9201134 0424	CONTRACT GROUNDS SERVICE	200.00
	129471							
INVOICE:	05/29/15	15008450	113270	P	06/30/15	4951134 0424	CONTRACT GROUNDS SERVICE	230.00
	129526							
INVOICE:	05/29/15	15008449	113270	P	06/30/15	1101134 0424	CONTRACT GROUNDS SERVICE	140.00
	129525							
INVOICE:	05/29/15	15008448	113270	P	06/30/15	1081134 0424	CONTRACT GROUNDS SERVICE	70.00
	129524							
INVOICE:	05/29/15	15008448	113270	P	06/30/15	1201134 0424	CONTRACT GROUNDS SERVICE	70.00
	129524							
INVOICE:	05/29/15	15008447	113270	P	06/30/15	0801134 0424	CONTRACT GROUNDS SERVICE	95.00
	129523							
INVOICE:	05/29/15	15008446	113270	P	06/30/15	0081134 0424	CONTRACT GROUNDS SERVICE	380.00
	129529							
INVOICE:	05/29/15	15008445	113270	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	250.00
	129528							
INVOICE:	05/29/15	15008443	113270	P	06/30/15	0601134 0424	CONTRACT GROUNDS SERVICE	145.00
	129527							
VENDOR TOTALS		65,838.50	YTD INVOICED			73,122.50	YTD PAID	14,275.00
6467 A-1 ELECTRIC MOTOR SERVICE								
INVOICE:	05/11/15	15011183	113271	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	341.43
	108010							
VENDOR TOTALS		24,563.93	YTD INVOICED			26,142.17	YTD PAID	341.43
3434 ABSOLUTE GLASS & GLAZING								
INVOICE:	05/12/15	15011184	113272	P	06/30/15	0601134 0610	GENERAL SUPPLIES	224.96
	218676							
INVOICE:	06/09/15	15011184	113272	P	06/30/15	0061134 0610	GENERAL SUPPLIES	141.00
	218624							
INVOICE:	06/09/15	15011274	113272	P	06/30/15	0701134 0434Y	BLDG REPAIR & MAINTENANCE	558.45
	218658							
INVOICE:	06/09/15	15011274	113272	P	06/30/15	0061134 0434Y	BLDG REPAIR & MAINTENANCE	1,136.12
	416619							
VENDOR TOTALS		21,796.68	YTD INVOICED			22,094.35	YTD PAID	2,060.53
14409 ADAMS, JAMES								
INVOICE:	06/01/15		113273	P	06/30/15	9201134 0581	TRAVEL - IN DISTRICT	20.70
	5/4-5/29							
VENDOR TOTALS		206.00	YTD INVOICED			298.96	YTD PAID	20.70

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
10775 ADVANTAGE GROUP ENGINEERS INC.	01/19/15	15011185	113274	P	06/30/15	0601134 0349	OTHER PROFESSIONAL SERVIC	781.00
INVOICE: 14966	05/26/15	15011185	113274	P	06/30/15	0601134 0349	OTHER PROFESSIONAL SERVIC	207.00
INVOICE: 15454								
VENDOR TOTALS		988.00	YTD INVOICED			988.00	YTD PAID	988.00
7643 AIR SOURCE TECHNOLOGY, INC.	05/25/15	15001097	113275	P	06/30/15	9201134 0349	OTHER PROFESSIONAL SERVIC	200.00
INVOICE: 26122								
VENDOR TOTALS		9,792.50	YTD INVOICED			11,522.50	YTD PAID	200.00
2390 ALLIED SUPPLY CO.	05/13/15	15010582	113276	P	06/30/15	1201134 0431	HVAC/ELECTRIC REPAIR & MA	906.83
INVOICE: 2026269	05/13/15	15010584	113276	P	06/30/15	1051134 0431	HVAC/ELECTRIC REPAIR & MA	1,571.24
INVOICE: 2026270	05/22/15	15010585	113276	P	06/30/15	1051134 0431	HVAC/ELECTRIC REPAIR & MA	1,631.79
INVOICE: 2028985	05/22/15	15010581	113276	P	06/30/15	1051134 0431	HVAC/ELECTRIC REPAIR & MA	1,631.79
INVOICE: 2028987								
VENDOR TOTALS		5,833.53	YTD INVOICED			5,833.53	YTD PAID	5,741.65
9302 AM SHIPPING SUPPLIES	06/03/15	15011085	113277	P	06/30/15	9201134 0610	GENERAL SUPPLIES	137.70
INVOICE: 234392								
VENDOR TOTALS		137.70	YTD INVOICED			137.70	YTD PAID	137.70
212 AMERICAN BUS & ACCESSORIES, INC.	05/14/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	325.00
INVOICE: 168978	05/14/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	12.57
INVOICE: 168977	05/14/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	250.00
INVOICE: 168979	05/29/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	228.76
INVOICE: 169391	06/03/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	638.75
INVOICE: 169480	05/18/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	583.50
INVOICE: 169065	05/28/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	12.57
INVOICE: 169328	05/28/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	92.02
INVOICE: 169330	05/28/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	86.18
INVOICE: 169331								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/28/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	250.00
	169329							
INVOICE:	06/03/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	300.30
	169515							
INVOICE:	06/05/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	197.00
	169602							
INVOICE:	06/05/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	201.00
	169601							
INVOICE:	06/09/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	112.25
	169722							
INVOICE:	06/12/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	183.06
	169860							
INVOICE:	06/12/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	126.00
	169861							
INVOICE:	06/12/15	15003797	113278	P	06/30/15	9011096 0663	REPAIR PARTS	494.24
	169884							
VENDOR TOTALS		33,061.52	YTD INVOICED			44,727.93	YTD PAID	4,093.20
245 AMERICAN SOUND & ELECTRONICS								
INVOICE:	05/12/15	15011187	113279	P	06/30/15	0701134 0433	EQUIPMENT REPAIR & MAINT	237.50
	3255							
INVOICE:	05/21/15	15011187	113279	P	06/30/15	1051134 0433	EQUIPMENT REPAIR & MAINT	656.39
	3286							
INVOICE:	06/08/15	15011187	113279	P	06/30/15	0701134 0433	EQUIPMENT REPAIR & MAINT	262.50
	3356							
VENDOR TOTALS		17,286.26	YTD INVOICED			17,286.26	YTD PAID	1,156.39
14243 AMERISTOP								
INVOICE:	05/08/15	15005561	113280	P	06/30/15	0062818 0616 7006	FOOD NON-INSTRUCTIONAL no	81.50
	137345							
VENDOR TOTALS		743.50	YTD INVOICED			743.50	YTD PAID	81.50
2920 ANDERSON COUNTY RTC								
INVOICE:	04/16/15	15009876	113281	P	06/30/15	0002006 0338 135A	REGISTRATION FEES	300.00
	1019							
INVOICE:	06/01/15	15010999	113281	P	06/30/15	0061118 0338 7000	REGISTRATION FEES	300.00
	1050							
INVOICE:	06/01/15	15010999	113281	P	06/30/15	0061118 0338 7000	REGISTRATION FEES	300.00
	1045							
INVOICE:	06/08/15	15010999	113281	P	06/30/15	0061118 0338 7000	REGISTRATION FEES	200.00
	1065							
VENDOR TOTALS		1,500.00	YTD INVOICED			1,500.00	YTD PAID	1,100.00
2034 APOLLO OIL, INC.								
INVOICE:	05/20/15	15001078	113282	P	06/30/15	9011096 0661	LUBRICANTS	580.25
	2953859							
	06/03/15	15001078	113282	P	06/30/15	9011096 0661	LUBRICANTS	2,788.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 2956961								
VENDOR TOTALS		33,699.10	YTD INVOICED			33,699.10	YTD PAID	3,368.25
12782 APPLE								
INVOICE:	05/18/15	15010923	113283	P	06/30/15	0001118 0734	059X2 COMPUTERS & RELATED EQUIP	379.00
	4338790658							
INVOICE:	05/18/15	15010793	113283	P	06/30/15	0011919 0734	COMPUTERS & RELATED EQUIP	479.00
	4338789001							
INVOICE:	06/02/15	15011039	113283	P	06/30/15	0052121 0734	310A COMPUTERS & RELATED EQUIP	7,664.00
	4340879251							
VENDOR TOTALS		166,298.65	YTD INVOICED			166,298.65	YTD PAID	8,522.00
1096 ARAMARK UNIFORM SERVICES								
INVOICE:	04/30/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	5.83
	543-7414580							
INVOICE:	04/30/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	20.71
	543-7414581							
INVOICE:	05/06/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	6.00
	543-7416774							
INVOICE:	05/07/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	19.79
	543-7417367							
INVOICE:	05/07/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	5.83
	543-7417366							
INVOICE:	05/13/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	121.68
	543-7419582							
INVOICE:	05/14/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	5.83
	543-7420148							
INVOICE:	05/14/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	19.79
	543-7420149							
INVOICE:	05/20/15	15010993	113284	P	06/30/15	9011096 0893	UNIFORMS	84.60
	543-7422383							
INVOICE:	05/21/15	15011115	113284	P	06/30/15	9011096 0893	UNIFORMS	5.83
	543-7422960							
INVOICE:	05/21/15	15011115	113284	P	06/30/15	9011096 0893	UNIFORMS	21.17
	543-7422961							
INVOICE:	05/28/15	15011115	113284	P	06/30/15	9011096 0893	UNIFORMS	5.83
	543-7425814							
INVOICE:	05/28/15	15011115	113284	P	06/30/15	9011096 0893	UNIFORMS	21.17
	543-7425815							
INVOICE:	06/03/15	15011115	113284	P	06/30/15	9011096 0893	UNIFORMS	141.47
	543-7428026							
INVOICE:	04/08/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	12.00
	543-7405027							
INVOICE:	04/15/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	12.00
	543-7407815							
INVOICE:	04/29/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	12.00
	543-7414002							
INVOICE:	04/22/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	6.00
	543-7411186							

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	04/29/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	6.00
	543-7414001							
	04/08/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	6.00
INVOICE:	543-7405026							
	04/15/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	6.00
INVOICE:	543-7407814							
	05/27/15	15011077	113284	P	06/30/15	9011096 0893	UNIFORMS	92.42
INVOICE:	543-7425223							
	05/13/15	15011243	113284	P	06/30/15	0051087 0610	GENERAL SUPPLIES	20.00
INVOICE:	543-7419579							
	05/27/15	15011243	113284	P	06/30/15	0051087 0610	GENERAL SUPPLIES	20.00
INVOICE:	543-7425220							
	05/20/15	15011243	113284	P	06/30/15	0201087 0610	GENERAL SUPPLIES	41.80
INVOICE:	543-7422409							
	06/03/15	15011243	113284	P	06/30/15	0201087 0610	GENERAL SUPPLIES	41.80
INVOICE:	543-7428052							
	05/14/15	15011243	113284	P	06/30/15	0601087 0610	GENERAL SUPPLIES	12.25
INVOICE:	543-7420153							
	05/28/15	15011243	113284	P	06/30/15	0601087 0610	GENERAL SUPPLIES	12.25
INVOICE:	543-7425819							
	05/25/15	15011243	113284	P	06/30/15	0451087 0610	GENERAL SUPPLIES	7.60
INVOICE:	543-7424092							
	06/08/15	15011243	113284	P	06/30/15	0451087 0610	GENERAL SUPPLIES	7.60
INVOICE:	543-7429729							
	05/13/15	15011243	113284	P	06/30/15	0701087 0610	GENERAL SUPPLIES	20.90
INVOICE:	543-7419587							
	06/10/15	15011243	113284	P	06/30/15	0701087 0610	GENERAL SUPPLIES	20.90
INVOICE:	543-7430818							
	05/14/15	15011243	113284	P	06/30/15	0061087 0610	GENERAL SUPPLIES	22.30
INVOICE:	543-7420152							
	05/28/15	15011243	113284	P	06/30/15	0061087 0610	GENERAL SUPPLIES	22.30
INVOICE:	543-7425818							
	05/27/15	15011243	113284	P	06/30/15	0801087 0610	GENERAL SUPPLIES	14.10
INVOICE:	543-7425215							
	05/13/15	15011243	113284	P	06/30/15	0071087 0610	GENERAL SUPPLIES	31.85
INVOICE:	543-7419575							
	05/27/15	15011243	113284	P	06/30/15	0071087 0610	GENERAL SUPPLIES	31.85
INVOICE:	543-7425216							
	05/20/15	15011243	113284	P	06/30/15	1001087 0610	GENERAL SUPPLIES	32.55
INVOICE:	543-7422389							
	05/13/15	15011243	113284	P	06/30/15	0081087 0610	GENERAL SUPPLIES	38.30
INVOICE:	543-7419576							
	05/27/15	15011243	113284	P	06/30/15	0081087 0610	GENERAL SUPPLIES	38.30
INVOICE:	543-7425217							
	05/25/15	15011243	113284	P	06/30/15	1031087 0610	GENERAL SUPPLIES	40.20
INVOICE:	543-7424093							
	06/08/15	15011243	113284	P	06/30/15	1031087 0610	GENERAL SUPPLIES	40.20
INVOICE:	543-7429730							
	05/20/15	15011243	113284	P	06/30/15	1051087 0610	GENERAL SUPPLIES	58.05
INVOICE:	543-7422387							
	06/03/15	15011243	113284	P	06/30/15	1051087 0610	GENERAL SUPPLIES	58.05

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INVOICE: 543-7428030	05/20/15	15011243	113284	P	06/30/15	1081087 0610	GENERAL SUPPLIES	11.20
INVOICE: 543-7422390	06/03/15	15011243	113284	P	06/30/15	1081087 0610	GENERAL SUPPLIES	11.20
INVOICE: 543-7428033	05/13/15	15011243	113284	P	06/30/15	0401087 0610	GENERAL SUPPLIES	44.20
INVOICE: 543-7419606	05/27/15	15011243	113284	P	06/30/15	0401087 0610	GENERAL SUPPLIES	44.20
INVOICE: 543-7425246	05/20/15	15011243	113284	P	06/30/15	0901087 0610	GENERAL SUPPLIES	41.30
INVOICE: 543-7422381	05/13/15	15011243	113284	P	06/30/15	0501087 0610	GENERAL SUPPLIES	17.50
INVOICE: 543-7419583	05/27/15	15011243	113284	P	06/30/15	0501087 0610	GENERAL SUPPLIES	17.50
INVOICE: 543-7425224	05/06/15	15011243	113284	P	06/30/15	4951087 0610	GENERAL SUPPLIES	12.60
INVOICE: 543-7416791	05/20/15	15011243	113284	P	06/30/15	4951087 0610	GENERAL SUPPLIES	12.60
INVOICE: 543-7422388	05/06/15	15011243	113284	P	06/30/15	1201087 0610	GENERAL SUPPLIES	14.15
INVOICE: 543-7416794	05/20/15	15011243	113284	P	06/30/15	1201087 0610	GENERAL SUPPLIES	14.15
INVOICE: 543-7422391	06/10/15	15011243	113284	P	06/30/15	0051087 0610	GENERAL SUPPLIES	20.00
INVOICE: 543-7430810	06/11/15	15011243	113284	P	06/30/15	0601087 0610	GENERAL SUPPLIES	12.25
INVOICE: 543-7431385	06/11/15	15011243	113284	P	06/30/15	0061087 0610	GENERAL SUPPLIES	22.30
INVOICE: 543-7431384	06/17/15	15011243	113284	P	06/30/15	1001087 0610	GENERAL SUPPLIES	32.55
INVOICE: 543-7433579	06/17/15	15011243	113284	P	06/30/15	4951087 0610	GENERAL SUPPLIES	12.60
INVOICE: 543-7433578								
VENDOR TOTALS		19,658.25	YTD INVOICED			20,959.03	YTD PAID	1,611.40
14078 ARNOLD, MICHELLE	06/19/15		113285	P	06/30/15	1032104 0581 125A	TRAVEL - IN DISTRICT	110.40
INVOICE: 4/23-6/18								
VENDOR TOTALS		468.74	YTD INVOICED			468.74	YTD PAID	110.40
4006 ARNZEN, THOMAS	05/29/15		113286	P	06/30/15	0011919 0582	TRAVEL - OUT OF DISTRICT	175.66
INVOICE: 4/6-5/21								
VENDOR TOTALS		1,065.51	YTD INVOICED			1,065.51	YTD PAID	175.66
14922 ART TO REMEMBER	05/04/15		113287	P	06/30/15	4952818 0610 7495	GENERAL SUPPLIES	1,283.75
INVOICE: 13467								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/18/15 13882		113287	P	06/30/15	4952818 0610 7495	GENERAL SUPPLIES	6.00
VENDOR TOTALS		1,289.75	YTD INVOICED			1,289.75	YTD PAID	1,289.75
262 ART'S RENTAL EQUIPMENT	05/26/15	15011189	113288	P	06/30/15	1201134 0442	EQUIPMENT & VEHICLE RENT	41.40
INVOICE:	02-418559-03 05/29/15	15011189	113288	P	06/30/15	0061134 0442	EQUIPMENT & VEHICLE RENT	398.00
INVOICE:	04-348725-07 06/16/15	15011275	113288	P	06/30/15	0901134 0442	EQUIPMENT & VEHICLE RENT	112.00
INVOICE:	02-419876-03							
VENDOR TOTALS		9,970.50	YTD INVOICED			11,296.79	YTD PAID	551.40
1018 AUTO-JET MUFFLER CORPORATION	05/13/15	15010918	113289	P	06/30/15	9011096 0663	REPAIR PARTS	42.65
INVOICE:	369791 06/02/15	15011064	113289	P	06/30/15	9011096 0663	REPAIR PARTS	175.97
INVOICE:	370752 03/25/15	15010187	113289	P	06/30/15	9011096 0663	REPAIR PARTS	221.72
INVOICE:	366863							
VENDOR TOTALS		5,685.28	YTD INVOICED			6,683.63	YTD PAID	440.34
13845 AVANT COMMUNICATION AND TECHNOLOGY, LLC	04/24/15	15011190	113290	P	06/30/15	0451134 0433	EQUIPMENT REPAIR & MAINT	160.00
INVOICE:	2936 04/24/15	15011190	113290	P	06/30/15	0401134 0433	EQUIPMENT REPAIR & MAINT	160.00
INVOICE:	15011190 04/24/15	15011190	113290	P	06/30/15	0061134 0433	EQUIPMENT REPAIR & MAINT	160.00
INVOICE:	2958							
VENDOR TOTALS		3,669.40	YTD INVOICED			3,799.40	YTD PAID	480.00
8565 B & H COMPANY	04/17/15	15010092	113291	P	06/30/15	0001118 0734 002X	COMPUTERS & RELATED EQUIP	685.99
INVOICE:	95306863 05/12/15	15010092	113291	P	06/30/15	0001118 0734 002X	COMPUTERS & RELATED EQUIP	1,233.82
INVOICE:	96309060 04/15/15	15010092	113291	P	06/30/15	0001118 0734 002X	COMPUTERS & RELATED EQUIP	1,462.97
INVOICE:	95244842 05/12/15	15009047	113291	P	06/30/15	0901919 0893	UNIFORMS	478.00
INVOICE:	96308028 05/07/15	15009047	113291	P	06/30/15	0901919 0893	UNIFORMS	483.84
INVOICE:	96174866							
VENDOR TOTALS		24,302.64	YTD INVOICED			24,302.64	YTD PAID	4,344.62
9633 B. E. PUBLISHING	05/12/15	15007834	113292	P	06/30/15	0902144 0643 348A	SUPPLEMENTARY BKS/STUDY G	974.06

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 53354								
VENDOR TOTALS		2,736.26	YTD INVOICED			2,736.26	YTD PAID	974.06
12503 BALFOUR COMPANY								
INVOICE: 05/18/15			113293	P	06/30/15	4952818 0679 7495	OTHER STUDENT ACTIVITIES	638.16
INVOICE: 35003344								
05/20/15			113293	P	06/30/15	0072818 0610 7007	GENERAL SUPPLIES	95.04
INVOICE: 35003811								
VENDOR TOTALS		733.20	YTD INVOICED			733.20	YTD PAID	733.20
2548 BANTA, KIM								
INVOICE: 06/08/15			113294	P	06/30/15	0011099 0581	TRAVEL - IN DISTRICT	132.25
INVOICE: 5/6-6/8								
VENDOR TOTALS		1,585.85	YTD INVOICED			1,585.85	YTD PAID	132.25
798 BAUDVILLE								
INVOICE: 04/09/15		15008862	113295	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	211.10
INVOICE: 2860991								
VENDOR TOTALS		951.79	YTD INVOICED			951.79	YTD PAID	211.10
14937 BAYER / BECKER								
INVOICE: 06/11/15		15011146	113296	P	06/30/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	820.00
INVOICE: 14K025.001-0000001								
VENDOR TOTALS		820.00	YTD INVOICED			820.00	YTD PAID	820.00
12847 BAYNUM, CONNIE								
INVOICE: 05/29/15			113297	P	06/30/15	0002011 0581 130A	TRAVEL - IN DISTRICT	25.30
INVOICE: 5/23/15								
VENDOR TOTALS		72.38	YTD INVOICED			72.38	YTD PAID	25.30
14798 BEARD, ANDREW								
INVOICE: 05/28/15			113298	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	2.90
INVOICE: 5/21-5/29								
VENDOR TOTALS		11.78	YTD INVOICED			11.78	YTD PAID	2.90
14171 BECCACCIO, MELANIE								
INVOICE: 06/02/15			113299	P	06/30/15	0002118 0581 345A	TRAVEL - IN DISTRICT	59.23
INVOICE: 5/13-6/1								
VENDOR TOTALS		955.26	YTD INVOICED			955.26	YTD PAID	59.23
8224 BECKETT, TAMMIE								
INVOICE: 06/03/15			113300	P	06/30/15	0001121 0338 0033X	REGISTRATION FEES	14.38
INVOICE: 5/11-6/1								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		357.46	YTD INVOICED			357.46	YTD PAID	14.38
9300 BENEDICT ENTERPRISES, INC.	05/13/15	15011192	113301	P	06/30/15	0901134 0442	EQUIPMENT & VEHICLE RENT	90.00
INVOICE: 4155997	06/10/15	15011192	113301	P	06/30/15	0901134 0442	EQUIPMENT & VEHICLE RENT	90.00
INVOICE: 4157131								
VENDOR TOTALS		1,423.75	YTD INVOICED			1,423.75	YTD PAID	180.00
14079 BENTLE, SUSAN	06/12/15		113302	P	06/30/15	0011082 0582	TRAVEL - OUT OF DISTRICT	66.75
INVOICE: 5/12/15			113302	P	06/30/15	0011082 0582	TRAVEL - OUT OF DISTRICT	74.75
INVOICE: 5/12/15								
INVOICE: 5/13-5/15								
VENDOR TOTALS		439.80	YTD INVOICED			439.80	YTD PAID	141.50
14947 BENTON, STACEY	06/18/15		113303	P	06/30/15	0502104 0580 125A	TRAVEL	188.00
INVOICE: 6/17-6/18								
VENDOR TOTALS		188.00	YTD INVOICED			188.00	YTD PAID	188.00
2867 BERNA, REBECCA	05/28/15		113304	P	06/30/15	0002027 0581 310A	TRAVEL - IN DISTRICT	69.86
INVOICE: 5/12-5/28								
VENDOR TOTALS		1,159.65	YTD INVOICED			1,159.65	YTD PAID	69.86
14453 BEST WAY DISPOSAL	06/01/15	15011194	113305	P	06/30/15	0021134 0421	SANITATION SERVICE	60.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0051134 0421	SANITATION SERVICE	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0055101 0349	OTHER PROFESSIONAL SERVIC	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0061134 0421	SANITATION SERVICE	64.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0065101 0349	OTHER PROFESSIONAL SERVIC	64.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0071134 0421	SANITATION SERVICE	50.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0075101 0349	OTHER PROFESSIONAL SERVIC	50.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0081134 0421	SANITATION SERVICE	86.75
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0085101 0349	OTHER PROFESSIONAL SERVIC	86.75
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0201134 0421	SANITATION SERVICE	50.25

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0205101 0349	OTHER PROFESSIONAL SERVIC	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0401134 0421	SANITATION SERVICE	80.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0405101 0349	OTHER PROFESSIONAL SERVIC	80.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0451134 0421	SANITATION SERVICE	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0455101 0349	OTHER PROFESSIONAL SERVIC	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0501134 0421	SANITATION SERVICE	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0505101 0349	OTHER PROFESSIONAL SERVIC	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0601134 0421	SANITATION SERVICE	45.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0605101 0349	OTHER PROFESSIONAL SERVIC	45.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0701134 0421	SANITATION SERVICE	25.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0705101 0349	OTHER PROFESSIONAL SERVIC	25.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0801134 0421	SANITATION SERVICE	55.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0805101 0349	OTHER PROFESSIONAL SERVIC	55.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0901134 0421	SANITATION SERVICE	133.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	0905101 0349	OTHER PROFESSIONAL SERVIC	133.00
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1001134 0421	SANITATION SERVICE	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1005101 0349	OTHER PROFESSIONAL SERVIC	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1031134 0421	SANITATION SERVICE	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1035101 0349	OTHER PROFESSIONAL SERVIC	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1051134 0421	SANITATION SERVICE	92.87
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1055101 0349	OTHER PROFESSIONAL SERVIC	92.87
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1081134 0421	SANITATION SERVICE	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1085101 0349	OTHER PROFESSIONAL SERVIC	50.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1201134 0421	SANITATION SERVICE	94.25
INVOICE: 029369	06/01/15	15011194	113305	P	06/30/15	1205101 0349	OTHER PROFESSIONAL SERVIC	94.25

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/01/15 029369	15011194	113305	P	06/30/15	4951134 0421	SANITATION SERVICE	35.50
INVOICE:	06/01/15 029369	15011194	113305	P	06/30/15	4955101 0349	OTHER PROFESSIONAL SERVIC	35.50
INVOICE:	06/01/15 029369	15011194	113305	P	06/30/15	9011134 0421	SANITATION SERVICE	23.00
INVOICE:	06/01/15 029369	15011194	113305	P	06/30/15	9031134 0421	SANITATION SERVICE	38.00
VENDOR TOTALS		28,677.35	YTD INVOICED			28,677.35	YTD PAID	2,348.24
14644 BIO PROJECTS								
INVOICE:	01/31/15 668133	15006454	113306	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	3.63
INVOICE:	04/30/15 696307	15006454	113306	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	9.20
INVOICE:	04/30/15 696307	15006454	113306	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	.70
VENDOR TOTALS		13.53	YTD INVOICED			13.53	YTD PAID	13.53
168 BIRKENHAUER, LAURA								
INVOICE:	05/18/15 5/12/15		113307	P	06/30/15	0402818 0349 7040	OTHER PROFESSIONAL SERVIC	250.00
VENDOR TOTALS		250.00	YTD INVOICED			250.00	YTD PAID	250.00
8122 BLANK, PATTI								
INVOICE:	06/03/15 5/19-5/20		113308	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	8.05
VENDOR TOTALS		206.54	YTD INVOICED			206.54	YTD PAID	8.05
14926 BLAU, ROBBIN								
INVOICE:	06/03/15 6/3/15		113309	P	06/30/15	510 1624	A-LA-CARTE SALES	15.70
VENDOR TOTALS		15.70	YTD INVOICED			15.70	YTD PAID	15.70
11501 BLEVINS, KELLY J.								
INVOICE:	06/03/15 5/13-6/3		113310	P	06/30/15	0002150 0581 3104	TRAVEL - IN DISTRICT	65.45
INVOICE:	06/03/15 5/13-6/3		113310	P	06/30/15	0001029 0581	TRAVEL - IN DISTRICT	65.45
VENDOR TOTALS		2,326.36	YTD INVOICED			2,326.36	YTD PAID	130.90
12055 BLICK ART MATERIALS								
INVOICE:	03/20/15 4286697	15008891	113311	P	06/30/15	0701118 0610 7000	GENERAL SUPPLIES	102.82
	05/23/15	15008942	113311	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	224.73

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 4522799								
VENDOR TOTALS		12,226.72	YTD INVOICED			12,572.72	YTD PAID	327.55
3884 KRON INTERNATIONAL TRUCKS, INC.								
INVOICE: 05/13/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	1,222.63
INVOICE: 05/13/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	2,867.62
INVOICE: 05/15/15			113312	P	06/30/15	9011096 0663	REPAIR PARTS	-437.50
INVOICE: 05/15/15			113312	P	06/30/15	9011096 0663	REPAIR PARTS	-437.50
INVOICE: 05/14/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	250.80
INVOICE: 06/02/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	452.98
INVOICE: 05/29/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	155.06
INVOICE: 04/28/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	477.87
INVOICE: 04/28/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	269.22
INVOICE: 06/03/15			113312	P	06/30/15	9011096 0663	REPAIR PARTS	-125.00
INVOICE: 05/26/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	735.96
INVOICE: 05/13/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	2,867.62
INVOICE: 06/16/15		15004849	113312	P	06/30/15	9011096 0663	REPAIR PARTS	-81.25
INVOICE: 06/16/15								
VENDOR TOTALS		83,152.68	YTD INVOICED			92,180.23	YTD PAID	8,218.51
11578 BLYTHE, AMY COLLINS								
INVOICE: 06/18/15			113313	P	06/30/15	0902053 0582 140A	TRAVEL - OUT OF DISTRICT	341.37
INVOICE: 06/17-6/18								
VENDOR TOTALS		941.29	YTD INVOICED			941.29	YTD PAID	341.37
14828 BOARD OF CONTROL FOR SOUTHERN REGIONAL ED								
INVOICE: 06/08/15		15009742	113314	P	06/30/15	1201118 0338 7000	REGISTRATION FEES	6,500.00
INVOICE: 3645								
VENDOR TOTALS		6,500.00	YTD INVOICED			6,500.00	YTD PAID	6,500.00
733 BOB SUMEREL TIRE COMPANY								
INVOICE: 05/21/15		15001076	113315	P	06/30/15	9011096 0435	VEHICLE REPAIR & MAINT	455.00
INVOICE: 05/21/15		15001076	113315	P	06/30/15	9011096 0663	REPAIR PARTS	455.00
INVOICE: 2250003908								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/05/15	15001076	113315	P	06/30/15	9011096 0662	TIRES & TUBES	814.00
	2250004189							
INVOICE:	06/05/15	15001076	113315	P	06/30/15	9011096 0662	TIRES & TUBES	814.00
	2250004189							
VENDOR TOTALS		72,814.10	YTD INVOICED			124,180.60	YTD PAID	2,538.00
2342 BONDED LOCK SERVICE								
INVOICE:	06/16/15	15008342	113316	P	06/30/15	0701134 0434Y	BLDG REPAIR & MAINTENANCE	2,655.00
	111250							
VENDOR TOTALS		48,230.29	YTD INVOICED			48,230.29	YTD PAID	2,655.00
12408 BONHAUS, ED								
INVOICE:	06/16/15		113317	P	06/30/15	0002053 0580 140A	TRAVEL	249.84
	5/4-6/11							
VENDOR TOTALS		2,762.07	YTD INVOICED			2,762.07	YTD PAID	249.84
61 BOONE STEEL								
INVOICE:	06/05/15	15011116	113318	P	06/30/15	9011096 0663	REPAIR PARTS	33.50
	151334							
VENDOR TOTALS		184.66	YTD INVOICED			184.66	YTD PAID	33.50
26 BOUND TO STAY BOUND BOOKS, INC.								
INVOICE:	05/26/15	15008857	113319	P	06/30/15	0051059 0641 7000	LIBRARY BOOKS	154.39
	884977							
INVOICE:	04/14/15	15008857	113319	P	06/30/15	0051059 0641 7000	LIBRARY BOOKS	406.09
	880150							
INVOICE:	06/11/15	15009035	113319	P	06/30/15	0701059 0641 7000	LIBRARY BOOKS	322.49
	886471							
INVOICE:	04/14/15	15009035	113319	P	06/30/15	0701059 0641 7000	LIBRARY BOOKS	946.22
	880152							
INVOICE:	06/10/15	15009036	113319	P	06/30/15	0701059 0641 7000	LIBRARY BOOKS	17.89
	886385							
INVOICE:	04/14/15	15009036	113319	P	06/30/15	0701059 0641 7000	LIBRARY BOOKS	309.86
	880151							
VENDOR TOTALS		2,234.10	YTD INVOICED			2,234.10	YTD PAID	2,156.94
12675 BRIGHTON TRUCK SERVICE								
INVOICE:	05/27/15	15001082	113320	P	06/30/15	9011096 0663	REPAIR PARTS	250.23
	15109							
INVOICE:	05/29/15	15001082	113320	P	06/30/15	9011096 0663	REPAIR PARTS	119.22
	15145							
INVOICE:	06/16/15	15001082	113320	P	06/30/15	9011096 0663	REPAIR PARTS	718.40
	15355							
VENDOR TOTALS		1,851.85	YTD INVOICED			1,851.85	YTD PAID	1,087.85

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
1813 BROWN, KATHY	06/05/15		113321	P	06/30/15	0002006 0581 135A	TRAVEL - IN DISTRICT	39.04
INVOICE:	5/1-6/4							
VENDOR TOTALS		817.84 YTD INVOICED				817.84 YTD PAID		39.04
4178 BROWN, TERI	06/08/15		113322	P	06/30/15	0001118 0581 006X	TRAVEL - IN DISTRICT	326.03
INVOICE:	4/22-6/3							
VENDOR TOTALS		2,232.94 YTD INVOICED				2,232.94 YTD PAID		326.03
1880 BUSH, JANE	05/28/15		113323	P	06/30/15	0002011 0581 130A	TRAVEL - IN DISTRICT	73.03
INVOICE:	5/7-5/27							
VENDOR TOTALS		1,467.34 YTD INVOICED				1,467.34 YTD PAID		73.03
3526 CALLAHAN, SARA	06/18/15		113324	P	06/30/15	0801118 0581 7000	TRAVEL - IN DISTRICT	86.83
INVOICE:	5/22-6/16							
VENDOR TOTALS		500.46 YTD INVOICED				500.46 YTD PAID		86.83
11379 CAMCOR, INC.	05/19/15	15010696	113325	P	06/30/15	0552198 0734 3134	COMPUTERS & RELATED EQUIP	1,133.00
INVOICE:	2359343							
	06/18/15	15010823	113325	P	06/30/15	4952121 0734 310A	COMPUTERS & RELATED EQUIP	2,166.00
INVOICE:	2361794							
VENDOR TOTALS		11,804.61 YTD INVOICED				11,804.61 YTD PAID		3,299.00
12051 CAPITAL VARSITY SPORTS	06/15/15	15011157	113326	P	06/30/15	1082825 0739 7108	OTHER EQUIPMENT	2,498.22
INVOICE:	044690-00							
	06/15/15	15011157	113326	P	06/30/15	1202825 0610 7120	GENERAL SUPPLIES	1,099.21
INVOICE:	044690-00							
	06/15/15	15011157	113326	P	06/30/15	1202829 0610 7120	GENERAL SUPPLIES	1,998.57
INVOICE:	044690-00							
VENDOR TOTALS		25,724.04 YTD INVOICED				25,724.04 YTD PAID		5,596.00
3300 CAPSTONE PRESS	06/01/15	15011036	113327	P	06/30/15	0002006 0650 343AC	Other Supplies-Technology	3,122.28
INVOICE:	CI10447103							
	06/01/15	15011036	113327	P	06/30/15	0002121 0650 337AC	Other Supplies-Technology	8,728.26
INVOICE:	CI10447103							
VENDOR TOTALS		12,501.32 YTD INVOICED				12,501.32 YTD PAID		11,850.54
239 CARDINAL LABORATORIES								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/18/15 68088		113328	P	06/30/15	0801134 0349	OTHER PROFESSIONAL SERVIC	190.00
INVOICE:	06/18/15 68088		113328	P	06/30/15	0701134 0349	OTHER PROFESSIONAL SERVIC	190.00
VENDOR TOTALS		1,500.00	YTD INVOICED			1,685.00	YTD PAID	380.00
482 CAROLINA BIOLOGICAL SUPPLY								
INVOICE:	04/30/15 49113511RI	15009659	113329	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	88.00
INVOICE:	04/30/15 49113510RI	15009660	113329	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	88.00
INVOICE:	04/28/15 49110581RI	15009661	113329	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	88.00
VENDOR TOTALS		13,014.00	YTD INVOICED			13,014.00	YTD PAID	264.00
3134 CASSIDY, KELLY								
INVOICE:	05/29/15 3/27-4/30		113330	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	165.60
VENDOR TOTALS		165.60	YTD INVOICED			165.60	YTD PAID	165.60
9036 CDW COMPUTER CENTERS								
INVOICE:	05/01/15 VF43362	15010517	113331	P	06/30/15	4951118 0650 7000	Other Supplies-Technology	143.79
INVOICE:	05/07/15 VH99545	15010492	113331	P	06/30/15	0001013 0610 016X	GENERAL SUPPLIES	33.80
INVOICE:	05/05/15 VG50880	15010492	113331	P	06/30/15	0001013 0610 016X	GENERAL SUPPLIES	424.56
INVOICE:	06/16/15 WD69473	15010492	113331	P	06/30/15	0001013 0610 016X	GENERAL SUPPLIES	2,697.46
INVOICE:	05/12/15 VK88088	15010492	113331	P	06/30/15	0001013 0610 016X	GENERAL SUPPLIES	262.98
INVOICE:	06/17/15 WF05649	15010492	113331	P	06/30/15	0001013 0610 016X	GENERAL SUPPLIES	164.56
INVOICE:	05/15/15 VM42450	15010694	113331	P	06/30/15	0552198 0734 313A	COMPUTERS & RELATED EQUIP	927.63
INVOICE:	06/10/15 WB13819	15011144	113331	P	06/30/15	0001098 0610 009X	GENERAL SUPPLIES	89.97
INVOICE:	06/12/15 WB95878	15011143	113331	P	06/30/15	0003603 0734 14056	COMPUTERS & RELATED EQUIP	193.29
INVOICE:	06/10/15 WB26777	15011143	113331	P	06/30/15	0003603 0734 14056	COMPUTERS & RELATED EQUIP	288.20
INVOICE:	06/05/15 VW92320	15011033	113331	P	06/30/15	9011091 0734	COMPUTERS & RELATED EQUIP	215.61
INVOICE:	06/03/15 VW21576	15011033	113331	P	06/30/15	9011091 0734	COMPUTERS & RELATED EQUIP	728.88
VENDOR TOTALS		85,548.29	YTD INVOICED			83,723.95	YTD PAID	6,170.73

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4571 CENTRAL JANITORIAL SUPPLY, INC.								
	05/20/15	15010434	113332	P	06/30/15	4951087 0610	GENERAL SUPPLIES	59.10
INVOICE: 64304								
	05/06/15	15010434	113332	P	06/30/15	4951087 0610	GENERAL SUPPLIES	43.24
INVOICE: 64231								
	04/30/15	15010204	113332	P	06/30/15	0071087 0610	GENERAL SUPPLIES	272.47
INVOICE: 64191								
VENDOR TOTALS		13,886.54 YTD INVOICED				13,886.54 YTD PAID		374.81
10202 CENTRAL LAWN CARE								
	06/02/15	15008429	113333	P	06/30/15	1001134 0424	CONTRACT GROUNDS SERVICE	482.00
INVOICE: 9451								
	06/02/15	15008440	113333	P	06/30/15	0451134 0424	CONTRACT GROUNDS SERVICE	692.00
INVOICE: 9431								
	06/02/15	15008442	113333	P	06/30/15	0201134 0424	CONTRACT GROUNDS SERVICE	489.00
INVOICE: 9453								
	06/02/15	15008442	113333	P	06/30/15	1031134 0424	CONTRACT GROUNDS SERVICE	489.00
INVOICE: 9453								
	06/02/15	15008437	113333	P	06/30/15	1051134 0424	CONTRACT GROUNDS SERVICE	1,632.00
INVOICE: 9454								
	06/03/15	15008437	113333	P	06/30/15	1051134 0424	CONTRACT GROUNDS SERVICE	816.00
INVOICE: 9576								
	06/02/15	15011195	113333	P	06/30/15	1051134 0424	CONTRACT GROUNDS SERVICE	90.00
INVOICE: 9468								
	06/12/15	15011276	113333	P	06/30/15	1001134 0424	CONTRACT GROUNDS SERVICE	281.25
INVOICE: 10227								
VENDOR TOTALS		81,744.75 YTD INVOICED				87,486.75 YTD PAID		4,971.25
14430 CEREBELLUM CORPORATION								
	06/05/15	15008858	113334	P	06/30/15	0051059 0645 7000	AUDIOVISUAL MATERIALS	86.80
INVOICE: 175093								
VENDOR TOTALS		240.98 YTD INVOICED				240.98 YTD PAID		86.80
656 CHEF BARONE CATERING								
	05/29/15	15004365	113335	P	06/30/15	9031077 0616 106X	FOOD NON-INSTRUCTIONAL no	1,761.76
INVOICE: 27217								
	05/29/15	15007729	113335	P	06/30/15	9031077 0616 106X	FOOD NON-INSTRUCTIONAL no	42.94
INVOICE: 27217A								
VENDOR TOTALS		8,996.64 YTD INVOICED				8,996.64 YTD PAID		1,804.70
12930 CHICK-FIL-A								
	06/02/15	15011060	113336	P	06/30/15	0001118 0616 058X2	FOOD NON-INSTRUCTIONAL no	220.10
INVOICE: 025931627								
	06/05/15	15011074	113336	P	06/30/15	0002053 0616 140A	FOOD NON-INSTRUCTIONAL no	497.50
INVOICE: 025931629								
	06/02/15	15010940	113336	P	06/30/15	0201118 0616 7000	FOOD NON-INSTRUCTIONAL no	300.50
INVOICE: 59341655								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		4,387.46	YTD INVOICED			4,387.46	YTD PAID	1,018.10
14 CINCINNATI ENQUIRER, THE	05/30/15	15011199	113337	P	06/30/15	9201134 0542	NEWSPAPER ADVERTISING	142.82
INVOICE: 0007869540								
VENDOR TOTALS		4,953.73	YTD INVOICED			5,285.40	YTD PAID	142.82
2839 CITY OF INDEPENDENCE	05/28/15	15003041	113338	P	06/30/15	0001179 0349 168X	OTHER PROFESSIONAL SERVIC	18,559.25
INVOICE: 23								
INVOICE: 05/28/15		15003041	113338	P	06/30/15	0002179 0349 168A	OTHER PROFESSIONAL SERVIC	1,440.75
INVOICE: 23								
VENDOR TOTALS		40,000.00	YTD INVOICED			60,000.00	YTD PAID	20,000.00
14177 CJV REPORTING COMPANY	06/01/15		113339	P	06/30/15	0011075 0343	LEGAL SERVICES	2,420.00
INVOICE: D3982								
INVOICE: 05/20/15			113339	P	06/30/15	0011075 0343	LEGAL SERVICES	675.00
INVOICE: D3977								
VENDOR TOTALS		3,095.00	YTD INVOICED			3,095.00	YTD PAID	3,095.00
9212 CLARK, ERIN	06/01/15		113340	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	120.75
INVOICE: 5/15-6/1								
VENDOR TOTALS		1,374.31	YTD INVOICED			1,374.31	YTD PAID	120.75
14943 CLEPHANE, JEANNE	06/18/15		113341	P	06/30/15	1201118 0582 7000	TRAVEL - OUT OF DISTRICT	195.00
INVOICE: 6/17/15								
VENDOR TOTALS		195.00	YTD INVOICED			195.00	YTD PAID	195.00
3700 CONNER, KELLY J.	06/10/15		113342	P	06/30/15	0201118 0581 7000	TRAVEL - IN DISTRICT	46.29
INVOICE: 4/30-6/9								
INVOICE: 06/22/15			113342	P	06/30/15	0201118 0581 7000	TRAVEL - IN DISTRICT	137.43
INVOICE: 6/12-6/18								
VENDOR TOTALS		183.72	YTD INVOICED			183.72	YTD PAID	183.72
13230 CONSTANT CONTACT, INC.	06/11/15	15009701	113343	P	06/30/15	0062121 0734 310A	COMPUTERS & RELATED EQUIP	336.00
INVOICE: W6XYV8NAB16215								
VENDOR TOTALS		3,308.43	YTD INVOICED			3,308.43	YTD PAID	336.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
17 CONSTRUCTIVE PLAYTHINGS/U.S. TOY CO	04/22/15	15009758	113344	P	06/30/15	0202006 0610 135A	GENERAL SUPPLIES	493.54
INVOICE: 5141409200								
VENDOR TOTALS		1,280.52 YTD INVOICED				1,280.52 YTD PAID		493.54
4883 COUNSELING & DIAGNOSTIC CENTER	06/09/15	15006792	113345	P	06/30/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	4,100.00
INVOICE: 6/9/15								
VENDOR TOTALS		22,550.00 YTD INVOICED				22,550.00 YTD PAID		4,100.00
2798 COX-CRUEY, TERRI	06/29/15		113346	P	06/30/15	0011075 0581	TRAVEL - IN DISTRICT	228.28
INVOICE: 4/22-6/22								
INVOICE: 06/22/15			113346	P	06/30/15	0011075 0582	TRAVEL - OUT OF DISTRICT	92.25
INVOICE: 6/10-6/12								
VENDOR TOTALS		1,774.36 YTD INVOICED				1,774.36 YTD PAID		320.53
13704 CRAVEN, KRISTY	06/25/15		113347	P	06/30/15	0002118 0582 GFCA5	TRAVEL - OUT OF DISTRICT	193.50
INVOICE: 6/16-6/18								
VENDOR TOTALS		357.00 YTD INVOICED				357.00 YTD PAID		193.50
270 CRESCENT SPRINGS HARDWARE	05/13/15	15011196	113348	P	06/30/15	1201134 0610	GENERAL SUPPLIES	44.08
INVOICE: 215297								
INVOICE: 05/13/15		15011196	113348	P	06/30/15	1081134 0610	GENERAL SUPPLIES	72.97
INVOICE: 215298								
INVOICE: 05/13/15		15011196	113348	P	06/30/15	0061134 0610	GENERAL SUPPLIES	61.73
INVOICE: 215313								
INVOICE: 05/19/15		15011196	113348	P	06/30/15	0061134 0610	GENERAL SUPPLIES	62.46
INVOICE: 215477								
INVOICE: 06/01/15		15011196	113348	P	06/30/15	0061134 0610	GENERAL SUPPLIES	20.93
INVOICE: 215807								
INVOICE: 06/01/15		15011196	113348	P	06/30/15	1031134 0610	GENERAL SUPPLIES	50.56
INVOICE: 215816								
INVOICE: 06/03/15		15011196	113348	P	06/30/15	0061134 0610	GENERAL SUPPLIES	61.95
INVOICE: 215884								
INVOICE: 06/05/15		15011196	113348	P	06/30/15	0061134 0610	GENERAL SUPPLIES	65.87
INVOICE: 215964								
INVOICE: 06/16/15		15011196	113348	P	06/30/15	0601134 0610	GENERAL SUPPLIES	28.94
INVOICE: 216240								
INVOICE: 06/15/15		15011196	113348	P	06/30/15	0061134 0610	GENERAL SUPPLIES	25.47
INVOICE: 216176								
INVOICE: 06/15/15		15011196	113348	P	06/30/15	1031134 0610	GENERAL SUPPLIES	15.95
INVOICE: 216179								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		5,738.12	YTD INVOICED			5,738.12	YTD PAID	510.91
11492 CROSS, MELISSA DEATON	06/03/15		113349	P	06/30/15	0902104 0581 125A	TRAVEL - IN DISTRICT	158.13
INVOICE: 5/5-5/29								
VENDOR TOTALS		1,515.82	YTD INVOICED			1,515.82	YTD PAID	158.13
19 CTB/MCGRAW-HILL	05/11/15	15008621	113350	P	06/30/15	4952121 0643 310A	SUPPLEMENTARY BKS/STUDY G	157.72
INVOICE: 85990012001								
VENDOR TOTALS		157.72	YTD INVOICED			157.72	YTD PAID	157.72
1655 D-C ELEVATOR CO., INC.	05/14/15	15011197	113351	P	06/30/15	0081134 0434Y	BLDG REPAIR & MAINTENANCE	286.00
INVOICE: 213482								
INVOICE: 05/15/15		15011197	113351	P	06/30/15	0501134 0434Y	BLDG REPAIR & MAINTENANCE	140.00
INVOICE: 213505								
INVOICE: 05/15/15		15011197	113351	P	06/30/15	0901134 0434Y	BLDG REPAIR & MAINTENANCE	80.10
INVOICE: 213513								
INVOICE: 05/15/15		15011197	113351	P	06/30/15	0501134 0434Y	BLDG REPAIR & MAINTENANCE	307.00
INVOICE: 213514								
INVOICE: 05/20/15		15011197	113351	P	06/30/15	0081134 0434Y	BLDG REPAIR & MAINTENANCE	210.00
INVOICE: 213523								
VENDOR TOTALS		27,358.59	YTD INVOICED			28,198.59	YTD PAID	1,023.10
10405 DAVIS, ELIZABETH	06/25/15		113352	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	205.00
INVOICE: 6/16-6/18								
VENDOR TOTALS		454.46	YTD INVOICED			454.46	YTD PAID	205.00
12493 DAVISCO, INC.	06/01/15	15003827	113353	P	06/30/15	9011096 0650	Other Supplies-Technology	1,589.35
INVOICE: 11773								
VENDOR TOTALS		39,264.70	YTD INVOICED			39,264.70	YTD PAID	1,589.35
13120 DEATON'S GREENHOUSE	05/19/15	15010362	113354	P	06/30/15	1052818 0610 7105	GENERAL SUPPLIES	200.00
INVOICE: 5/19/15								
VENDOR TOTALS		200.00	YTD INVOICED			200.00	YTD PAID	200.00
9537 DELL COMPUTERS	06/12/15	15011106	113355	P	06/30/15	0081118 0734 7000	COMPUTERS & RELATED EQUIP	8,338.50
INVOICE: XJPJJ8197C								
INVOICE: 06/07/15		15011043	113355	P	06/30/15	0052121 0734 310A	COMPUTERS & RELATED EQUIP	3,615.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: XJPF24D27C								
06/11/15	15011040	113355	P	06/30/15	0062121	0734	310A COMPUTERS & RELATED EQUIP	17,747.40
INVOICE: XJPD6P5N6C								
06/19/15	15010921	113355	P	06/30/15	0002006	0734	135A COMPUTERS & RELATED EQUIP	723.00
INVOICE: XJPMFP626C								
06/04/15	15011038	113355	P	06/30/15	0602121	0734	310A COMPUTERS & RELATED EQUIP	8,156.26
INVOICE: XJPCRC9D1C								
06/09/15	15011025	113355	P	06/30/15	0025101	0734	COMPUTERS & RELATED EQUIP	1,446.00
INVOICE: XJPFCJWC6C								
06/05/15	15010931	113355	P	06/30/15	0081118	0734	7000 COMPUTERS & RELATED EQUIP	8,633.60
INVOICE: XJPD4TTR4C								
05/24/15	15010920	113355	P	06/30/15	0552198	0734	3134 COMPUTERS & RELATED EQUIP	3,627.70
INVOICE: XJP6MMXT6C								
05/24/15	15010920	113355	P	06/30/15	0552198	0734	313A COMPUTERS & RELATED EQUIP	5,699.19
INVOICE: XJP6MMXT6C								
05/24/15	15010169	113355	P	06/30/15	0011075	0610	GENERAL SUPPLIES	1,238.99
INVOICE: XJP8761P4C								
06/15/15	15011156	113355	P	06/30/15	0002009	0734	1624 COMPUTERS & RELATED EQUIP	489.00
INVOICE: XJPK5K5N8C								
06/17/15	15011165	113355	P	06/30/15	0062121	0734	310A COMPUTERS & RELATED EQUIP	4,220.86
INVOICE: XJPJR8TF3C								
06/21/15	15011105	113355	P	06/30/15	1031118	0734	7000 COMPUTERS & RELATED EQUIP	14,582.00
INVOICE: XJPMXKN38C								
06/21/15	15011105	113355	P	06/30/15	1032818	0734	7103 COMPUTERS & RELATED EQUIP	2,980.62
INVOICE: XJPMXKN38C								
06/21/15	15011105	113355	P	06/30/15	1032887	0734	7103 COMPUTERS & RELATED EQUIP	7,019.38
INVOICE: XJPMXKN38C								
VENDOR TOTALS		497,240.57	YTD INVOICED			545,920.45	YTD PAID	88,517.50
14035 DENNIE, DOROTHY								
INVOICE: 06/16/15			113356	P	06/30/15	0001124	0581 TRAVEL - IN DISTRICT	82.23
INVOICE: 5/1-6/10								
VENDOR TOTALS		1,694.92	YTD INVOICED			1,694.92	YTD PAID	82.23
2438 DESIGN PRESS								
INVOICE: 05/29/15	15009713	113357	P	06/30/15	0901118	0891	014X GRADUATION EXPENSES	960.00
INVOICE: 378672								
05/29/15	15002692	113357	P	06/30/15	0402818	0559	7040 OTHER - PRINTING	940.00
INVOICE: 378670								
05/29/15	15009510	113357	P	06/30/15	1201118	0891	014X GRADUATION EXPENSES	870.00
INVOICE: 378673								
VENDOR TOTALS		34,685.10	YTD INVOICED			34,165.10	YTD PAID	2,770.00
14344 DFW								
INVOICE: 06/29/15	15001059	113358	P	06/30/15	0011075	0343	LEGAL SERVICES	375.00
INVOICE: 2015-7-L								
06/30/15	15001059	113358	P	06/30/15	0011075	0343	LEGAL SERVICES	4,995.00
INVOICE: 2015-6								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/30/15 2015-6-L	15001059	113358	P	06/30/15	0011075 0343	LEGAL SERVICES	3,537.50
VENDOR TOTALS		69,293.70	YTD INVOICED			69,293.70	YTD PAID	8,907.50
2140 DIOCESAN CATHOLIC CHILDREN'S HOME,	06/22/15	15010784	113359	P	06/30/15	0502053 0338 140A	REGISTRATION FEES	300.00
INVOICE:	6081501							
VENDOR TOTALS		300.00	YTD INVOICED			300.00	YTD PAID	300.00
14896 DIXIE HEIGHTS ATHLETIC BOOSTERS CLUB, INC.	05/18/15	15010656	113360	P	06/30/15	0451134 0610	GENERAL SUPPLIES	115.50
INVOICE:	2000							
INVOICE:	05/18/15	15010651	113360	P	06/30/15	4951134 0610	GENERAL SUPPLIES	35.00
INVOICE:	2001							
VENDOR TOTALS		9,705.50	YTD INVOICED			9,705.50	YTD PAID	150.50
14102 DOCUMENT DESTRUCTION	05/27/15	15003206	113361	P	06/30/15	0801118 0349 7000	OTHER PROFESSIONAL SERVIC	35.00
INVOICE:	55655							
INVOICE:	05/27/15	15003144	113361	P	06/30/15	0011075 0349	OTHER PROFESSIONAL SERVIC	39.50
INVOICE:	55626							
INVOICE:	06/02/15	15003144	113361	P	06/30/15	0011075 0349	OTHER PROFESSIONAL SERVIC	39.50
INVOICE:	55811							
INVOICE:	06/09/15	15011100	113361	P	06/30/15	0451118 0349 7000	OTHER PROFESSIONAL SERVIC	147.44
INVOICE:	55967							
INVOICE:	06/09/15	15002854	113361	P	06/30/15	0071118 0734 7000	COMPUTERS & RELATED EQUIP	45.00
INVOICE:	55972							
INVOICE:	05/12/15	15005263	113361	P	06/30/15	4951118 0349 7000	OTHER PROFESSIONAL SERVIC	40.00
INVOICE:	55276							
VENDOR TOTALS		2,224.55	YTD INVOICED			2,224.55	YTD PAID	346.44
2876 DUKES, THERESE L.	05/20/15		113362	P	06/30/15	0902144 0580 348A	TRAVEL	78.78
INVOICE:	4/17-5/12							
VENDOR TOTALS		1,519.75	YTD INVOICED			1,519.75	YTD PAID	78.78
2538 DUPLICATOR SALES COMPANY	04/28/15	15009831	113363	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	272.50
INVOICE:	00014071							
VENDOR TOTALS		2,968.26	YTD INVOICED			2,968.26	YTD PAID	272.50
10899 DYKES, JESSICA	06/02/15		113364	P	06/30/15	0001098 0581 009X	TRAVEL - IN DISTRICT	64.69
INVOICE:	5/27-6/1							

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,153.89	YTD INVOICED			1,153.89	YTD PAID	64.69
12874 EADS, AMY								
INVOICE: 06/23/15			113365	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	215.36
INVOICE: 6/17-6/18								
VENDOR TOTALS		779.66	YTD INVOICED			779.66	YTD PAID	215.36
28 EARL FRANKS CARPET &								
INVOICE: 05/21/15		15011198	113366	P	06/30/15	9031134 0434Y	BLDG REPAIR & MAINTENANCE	1,240.00
INVOICE: 17638								
VENDOR TOTALS		13,546.00	YTD INVOICED			13,672.00	YTD PAID	1,240.00
14401 EARLY INTERVENTION IN READING								
INVOICE: 06/22/15			113367	P	06/30/15	0702118 0338	182A REGISTRATION FEES	300.00
INVOICE: 00155								
INVOICE: 06/22/15			113367	P	06/30/15	0052118 0338	182A REGISTRATION FEES	300.00
INVOICE: 00153								
INVOICE: 06/22/15			113367	P	06/30/15	4952118 0338	182A REGISTRATION FEES	300.00
INVOICE: 00159								
VENDOR TOTALS		1,200.00	YTD INVOICED			1,200.00	YTD PAID	900.00
14914 EDWARDS, KIM								
INVOICE: 05/27/15			113368	P	06/30/15	510 1624	A-LA-CARTE SALES	37.35
INVOICE: 5/27/15								
VENDOR TOTALS		37.35	YTD INVOICED			37.35	YTD PAID	37.35
777 EGELSTON-MAYNARD SPORTS								
INVOICE: 06/17/15		15011201	113369	P	06/30/15	0081118 0610	0136 GENERAL SUPPLIES	1,095.92
INVOICE: 05729								
VENDOR TOTALS		5,300.76	YTD INVOICED			5,900.74	YTD PAID	1,095.92
3747 JERRY W. SAXON								
INVOICE: 05/19/15		15011200	113370	P	06/30/15	9011134 0347	SECURITY SERVICES	92.90
INVOICE: 047140								
INVOICE: 05/19/15		15011200	113370	P	06/30/15	1051134 0347	SECURITY SERVICES	125.00
INVOICE: 047145								
INVOICE: 05/19/15		15011200	113370	P	06/30/15	0701134 0347	SECURITY SERVICES	105.00
INVOICE: 047148								
VENDOR TOTALS		25,571.04	YTD INVOICED			25,651.04	YTD PAID	322.90
8894 ERWIN, TERRI								
INVOICE: 06/08/15			113371	P	06/30/15	0005101 0581	TRAVEL - IN DISTRICT	54.63
INVOICE: 5/19-5/29								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		977.82 YTD INVOICED				977.82 YTD PAID		54.63
10133 FACILITY COMMISSIONING GROUP	05/28/15	15006380	113372	P	06/30/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	568.75
INVOICE: 20-3590								
VENDOR TOTALS		10,218.75 YTD INVOICED				13,668.75 YTD PAID		568.75
3899 FAGIN, KELLY	06/03/15		113373	P	06/30/15	0201118 0581 7000	TRAVEL - IN DISTRICT	16.10
INVOICE: 5/28-6/2								
VENDOR TOTALS		155.99 YTD INVOICED				155.99 YTD PAID		16.10
7118 EDS INC	06/03/15	15011023	113374	P	06/30/15	9011096 0349	OTHER PROFESSIONAL SERVIC	643.00
INVOICE: 22637163								
VENDOR TOTALS		2,117.65 YTD INVOICED				2,117.65 YTD PAID		643.00
12057 FEDERAL SUPPLY	04/20/15	15009220	113375	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	6.72
INVOICE: 0101698-001								
	04/20/15	15009618	113375	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	4.48
INVOICE: 0101700-001								
	04/20/15	15009640	113375	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	8.37
INVOICE: 0101701-001								
	04/20/15	15009645	113375	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	12.47
INVOICE: 0101702-001								
	04/20/15	15009650	113375	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	14.70
INVOICE: 0101703-001								
	04/20/15	15009666	113375	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	2.24
INVOICE: 0101697-001								
	04/20/15	15009825	113375	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	6.65
INVOICE: 0101696-001								
VENDOR TOTALS		11,889.27 YTD INVOICED				11,889.27 YTD PAID		55.63
9434 FERGUSON ENTERPRISES, INC.	06/08/15	15011266	113376	P	06/30/15	0901134 0434Y	BLDG REPAIR & MAINTENANCE	5,100.00
INVOICE: 5039893								
	06/09/15	15011266	113376	P	06/30/15	0901134 0434Y	BLDG REPAIR & MAINTENANCE	453.26
INVOICE: 5046280								
VENDOR TOTALS		10,320.77 YTD INVOICED				10,320.77 YTD PAID		5,553.26
1148 FERRELLGAS	05/28/15	15011202	113377	P	06/30/15	0801087 0623	BOTTLED GAS	1,631.42
INVOICE: 1087671452								
	05/28/15	15011202	113377	P	06/30/15	0805101 0623	BOTTLED GAS	421.54

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 1087671450								
VENDOR TOTALS		111,446.05	YTD INVOICED			111,446.05	YTD PAID	2,052.96
14116 FINLEY, CATHY	06/15/15		113378	P	06/30/15	0402818 0581 7040	TRAVEL - IN DISTRICT	71.04
INVOICE: 4/14-6/15								
VENDOR TOTALS		191.65	YTD INVOICED			191.65	YTD PAID	71.04
9852 FINN, BETH	06/03/15		113379	P	06/30/15	0001121 0580 0033X	TRAVEL	15.53
INVOICE: 5/6-5/29								
VENDOR TOTALS		305.87	YTD INVOICED			305.87	YTD PAID	15.53
12148 FISK, JESSICA	06/11/15		113380	P	06/30/15	0002121 0581 337A	TRAVEL - IN DISTRICT	40.83
INVOICE: 5/8-6/3								
VENDOR TOTALS		176.76	YTD INVOICED			176.76	YTD PAID	40.83
14595 FLANAGAN'S SERVICE	05/28/15	15011203	113381	P	06/30/15	0901134 0610	GENERAL SUPPLIES	120.00
INVOICE: 12600								
VENDOR TOTALS		720.00	YTD INVOICED			720.00	YTD PAID	120.00
8971 FOLLETT SCHOOL SOLUTIONS	05/20/15	15009562	113382	P	06/30/15	0901059 0641 7000	LIBRARY BOOKS	427.67
INVOICE: 658790F-6								
INVOICE: 04/21/15		15009562	113382	P	06/30/15	0901059 0641 7000	LIBRARY BOOKS	765.75
INVOICE: 658790-0								
VENDOR TOTALS		3,063.49	YTD INVOICED			3,063.49	YTD PAID	1,193.42
4146 FORTNEY, SALLY	06/15/15		113383	P	06/30/15	4952104 0581 125A	TRAVEL - IN DISTRICT	48.30
INVOICE: 5/28-6/11								
VENDOR TOTALS		355.40	YTD INVOICED			355.40	YTD PAID	48.30
13013 FRAZIER, JASON	06/25/15		113384	P	06/30/15	0002121 0582 337A	TRAVEL - OUT OF DISTRICT	314.38
INVOICE: 6/17-6/18								
VENDOR TOTALS		314.38	YTD INVOICED			314.38	YTD PAID	314.38
14543 FRENCH, TRACEY	06/04/15	15005120	113385	P	06/30/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	1,260.00
INVOICE: 5/6-5/27								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		12,638.40	YTD INVOICED			12,638.40	YTD PAID	1,260.00
9584 FREY SCIENTIFIC	05/13/15	15009577	113386	P	06/30/15	0901118 0610 7000	GENERAL SUPPLIES	943.24
INVOICE: 302500133023								
VENDOR TOTALS		1,009.50	YTD INVOICED			1,009.50	YTD PAID	943.24
14185 FUN AND FUNCTION	05/04/15	15010491	113387	P	06/30/15	0001121 0610 0033X	GENERAL SUPPLIES	33.94
INVOICE: 129756								
VENDOR TOTALS		592.21	YTD INVOICED			592.21	YTD PAID	33.94
3157 GALT HOUSE HOTEL	05/18/15	15006359	113388	P	06/30/15	0011082 0582	TRAVEL - OUT OF DISTRICT	1,506.63
INVOICE: 10219816								
VENDOR TOTALS		15,582.13	YTD INVOICED			15,582.13	YTD PAID	1,506.63
3280 GAMMON, JUDY	06/30/15		113389	P	06/30/15	1201118 0582 7000	TRAVEL - OUT OF DISTRICT	681.48
INVOICE: 6/14-6/27								
VENDOR TOTALS		950.12	YTD INVOICED			950.12	YTD PAID	681.48
14822 GAVIN, KRISTIE	05/11/15		113390	P	06/30/15	0082825 0582 7008	TRAVEL - OUT OF DISTRICT	108.10
INVOICE: 5/8/15								
VENDOR TOTALS		213.90	YTD INVOICED			213.90	YTD PAID	108.10
7889 GEORGE'S TRUCK AND CAR SERVICE	05/15/15	15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	397.60
INVOICE: S16004								
05/19/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	269.80
INVOICE: S16099								
05/20/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	19.35
INVOICE: S16125								
05/27/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	529.11
INVOICE: S16259								
05/28/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	22.32
INVOICE: S16293								
05/28/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	86.52
INVOICE: S16309								
06/01/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	199.11
INVOICE: S16348								
06/01/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	109.32
INVOICE: S16345								
06/04/15		15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	228.95

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: S16449	06/05/15	15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	8.05
INVOICE: S16485	06/11/15	15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	381.14
INVOICE: S16285	06/15/15	15001083	113391	P	06/30/15	9011096 0663	REPAIR PARTS	480.64
INVOICE: S16630								
VENDOR TOTALS		51,962.78	YTD INVOICED			54,471.26	YTD PAID	2,731.91
2122 GILBERT, DEBORAH	06/04/15		113392	P	06/30/15	0001029 0581	TRAVEL - IN DISTRICT	82.80
INVOICE: 5/5-5/26								
VENDOR TOTALS		1,170.00	YTD INVOICED			1,170.00	YTD PAID	82.80
1952 THE PROPHET CORPORATION	04/28/15	15008946	113393	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	54.95
INVOICE: 8952354								
VENDOR TOTALS		11,549.84	YTD INVOICED			11,549.84	YTD PAID	54.95
8163 GORDON FOOD SERVICE	06/01/15	15006396	113394	P	06/30/15	0071118 0610 7000	GENERAL SUPPLIES	142.90
INVOICE: 863109990	05/11/15	15006811	113394	P	06/30/15	0452818 0616 7045	FOOD NON-INSTRUCTIONAL no	50.94
INVOICE: 863109218	06/10/15	15010907	113394	P	06/30/15	1032104 0675 125A	ORGANIZTN SUPPLIES (ACTIV	88.90
INVOICE: 863110341	05/31/15	15009373	113394	P	06/30/15	0052818 0616 7005	FOOD NON-INSTRUCTIONAL no	297.88
INVOICE: 863109972								
VENDOR TOTALS		25,374.03	YTD INVOICED			25,374.03	YTD PAID	580.62
3955 GOT-A-GO RENTALS & SEPTIC	06/01/15	15011204	113395	P	06/30/15	0401087 0411	WATER/SEWAGE	100.00
INVOICE: A-76429								
VENDOR TOTALS		853.22	YTD INVOICED			853.22	YTD PAID	100.00
221 GRAU OIL EQUIPMENT MAINTENANCE	05/28/15	15011047	113396	P	06/30/15	9011096 0731	MACHINERY/EQUIP (NONINSTR	123.00
INVOICE: 66013								
VENDOR TOTALS		1,711.81	YTD INVOICED			1,711.81	YTD PAID	123.00
2238 HALEY-VOLKER, MARY D.	06/18/15		113397	P	06/30/15	0502104 0580 125A	TRAVEL	463.66
INVOICE: 6/17-6/18								

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VENDOR TOTALS		463.66	YTD INVOICED			463.66	YTD PAID	463.66
2808 HAMILTON, DORIS K.	06/18/15		113398	P	06/30/15	0502104 0580 125A	TRAVEL	351.16
INVOICE: 6/17-6/18								
VENDOR TOTALS		1,026.44	YTD INVOICED			1,026.44	YTD PAID	351.16
2502 HANEY, ROB	06/24/15		113399	P	06/30/15	9201134 0581	TRAVEL - IN DISTRICT	161.36
INVOICE: 4/15-6/19								
VENDOR TOTALS		2,088.06	YTD INVOICED			2,088.06	YTD PAID	161.36
1339 HANKINSON, DIANA	06/25/15		113400	P	06/30/15	0025101 0582	TRAVEL - OUT OF DISTRICT	89.58
INVOICE: 6/22-6/24								
VENDOR TOTALS		264.58	YTD INVOICED			264.58	YTD PAID	89.58
11705 HARVEY, KIM	06/03/15		113401	P	06/30/15	0002121 0581 337A	TRAVEL - IN DISTRICT	75.90
INVOICE: 4/15-5/29								
VENDOR TOTALS		180.06	YTD INVOICED			180.06	YTD PAID	75.90
8961 HEALTHSPAN	06/01/15	15001062	113402	P	06/30/15	0011099 0349	OTHER PROFESSIONAL SERVIC	1,699.46
INVOICE: 0618015								
VENDOR TOTALS		20,393.52	YTD INVOICED			20,393.52	YTD PAID	1,699.46
2651 HEINEMANN EDUCATIONAL BOOKS	06/11/15	15011010	113403	P	06/30/15	0802118 0643 182A	SUPPLEMENTARY BKS/STUDY G	2,697.75
INVOICE: 6482230								
VENDOR TOTALS		2,871.00	YTD INVOICED			2,871.00	YTD PAID	2,697.75
13954 HENDERSON, MELISSA	06/25/15		113404	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	188.85
INVOICE: 6/17-6/18								
VENDOR TOTALS		862.00	YTD INVOICED			862.00	YTD PAID	188.85
9120 HESTER, FRED E.	06/01/15		113405	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	104.65
INVOICE: 5/12-5/29								
VENDOR TOTALS		620.10	YTD INVOICED			620.10	YTD PAID	104.65

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12885 HICKS, MELISSA	06/22/15		113406	P	06/30/15	0001118 0581	TRAVEL - IN DISTRICT	138.58
INVOICE:	4/22-6/11							
VENDOR TOTALS		965.11	YTD INVOICED			965.11	YTD PAID	138.58
14929 HILLGEN, GEORGE	06/03/15		113407	P	06/30/15	510 1624	A-LA-CARTE SALES	16.00
INVOICE:	6/3/15							
VENDOR TOTALS		16.00	YTD INVOICED			16.00	YTD PAID	16.00
7574 HILLSIDE MAINT SUPPLY	06/04/15	15010958	113408	P	06/30/15	0001087 0731	MACHINERY/EQUIP (NONINSTR	5,627.00
INVOICE:	140717							
	06/04/15	15010208	113408	P	06/30/15	4951087 0610	GENERAL SUPPLIES	9.40
INVOICE:	139638							
	06/04/15	15010322	113408	P	06/30/15	0901087 0610	GENERAL SUPPLIES	79.33
INVOICE:	139636							
	06/04/15	15011051	113408	P	06/30/15	0901919 0893	UNIFORMS	5,627.00
INVOICE:	140813							
	06/04/15	15010207	113408	P	06/30/15	0071087 0610	GENERAL SUPPLIES	24.30
INVOICE:	139637							
	06/16/15	15011050	113408	P	06/30/15	0001087 0731	MACHINERY/EQUIP (NONINSTR	8,886.00
INVOICE:	140818							
VENDOR TOTALS		21,755.87	YTD INVOICED			21,838.87	YTD PAID	20,253.03
13935 HON, ELIZABETH	06/03/15		113409	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	13.23
INVOICE:	5/20-5/27							
VENDOR TOTALS		234.31	YTD INVOICED			234.31	YTD PAID	13.23
4084 HOOTEN, CARRIE	06/18/15		113410	P	06/30/15	9201134 0581	TRAVEL - IN DISTRICT	59.23
INVOICE:	4/16-6/10							
VENDOR TOTALS		189.57	YTD INVOICED			189.57	YTD PAID	59.23
11714 HOOVER, MEGAN	05/28/15		113411	P	06/30/15	0002006 0581 135A	TRAVEL - IN DISTRICT	33.35
INVOICE:	4/10-5/22							
VENDOR TOTALS		79.83	YTD INVOICED			79.83	YTD PAID	33.35
12416 HOUGHTON MIFFLIN HARCOURT	06/11/15	15009774	113412	P	06/30/15	0702121 0322 310A	EDUCATION CONSULTANT	2,800.00
INVOICE:	951455731							
	06/04/15	15009228	113412	P	06/30/15	0451118 0644 7000	TEXTBOOKS	2,800.00
INVOICE:	951436860							

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VENDOR TOTALS		133,962.52	YTD INVOICED			133,962.52	YTD PAID	5,600.00
1104 HP PRODUCTS								
INVOICE:	05/11/15	15010319	113413	P	06/30/15	0901087 0610	GENERAL SUPPLIES	176.82
	I2306752							
INVOICE:	04/22/15	15010319	113413	P	06/30/15	0901087 0610	GENERAL SUPPLIES	931.36
	I2289530							
INVOICE:	05/11/15	15010125	113413	P	06/30/15	4951087 0610	GENERAL SUPPLIES	63.35
	I2306047							
INVOICE:	04/20/15	15010125	113413	P	06/30/15	4951087 0610	GENERAL SUPPLIES	107.87
	I2285944							
VENDOR TOTALS		42,614.08	YTD INVOICED			42,614.08	YTD PAID	1,279.40
7000 IMPRESSIONS								
INVOICE:	06/04/15	15010944	113414	P	06/30/15	0902825 0610 7090	GENERAL SUPPLIES	338.00
	5585							
INVOICE:	06/15/15	15010946	113414	P	06/30/15	0902825 0610 7090	GENERAL SUPPLIES	400.00
	5594							
INVOICE:	06/08/15	15010946	113414	P	06/30/15	0902825 0610 7090	GENERAL SUPPLIES	1,284.00
	5586							
VENDOR TOTALS		2,022.00	YTD INVOICED			2,022.00	YTD PAID	2,022.00
199 INDEPENDENCE LUMBER & SUPPLY								
INVOICE:	05/27/15	15011062	113415	P	06/30/15	9011096 0663	REPAIR PARTS	32.32
	26867							
INVOICE:	05/21/15	15011205	113415	P	06/30/15	0901134 0610	GENERAL SUPPLIES	11.36
	26515							
INVOICE:	05/26/15	15011205	113415	P	06/30/15	0901134 0610	GENERAL SUPPLIES	10.56
	26743							
INVOICE:	06/02/15	15011205	113415	P	06/30/15	0701134 0610	GENERAL SUPPLIES	2.93
	27223							
INVOICE:	06/02/15	15011205	113415	P	06/30/15	0701134 0610	GENERAL SUPPLIES	4.89
	27224							
VENDOR TOTALS		2,714.25	YTD INVOICED			2,714.25	YTD PAID	62.06
9569 INNOVATIVE ENERGY SOLUTIONS								
INVOICE:	05/04/15	15011207	113416	P	06/30/15	0601134 0431	HVAC/ELECTRIC REPAIR & MA	11,792.00
	50749							
INVOICE:	05/29/15	15011207	113416	P	06/30/15	0601134 0431	HVAC/ELECTRIC REPAIR & MA	491.50
	51201							
INVOICE:	05/29/15	15011207	113416	P	06/30/15	0601134 0431	HVAC/ELECTRIC REPAIR & MA	243.26
	51200							
INVOICE:	05/29/15	15011207	113416	P	06/30/15	0081134 0431	HVAC/ELECTRIC REPAIR & MA	364.00
	51199							
INVOICE:	05/26/15	15011207	113416	P	06/30/15	1001134 0431	HVAC/ELECTRIC REPAIR & MA	110.63
	51174							
INVOICE:	06/02/15	15011207	113416	P	06/30/15	0401134 0431	HVAC/ELECTRIC REPAIR & MA	386.11

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 51343	06/02/15	15011207	113416	P	06/30/15	0401134 0431	HVAC/ELECTRIC REPAIR & MA	386.11
INVOICE: 51345	06/11/15	15011207	113416	P	06/30/15	0081134 0431	HVAC/ELECTRIC REPAIR & MA	103.00
INVOICE: 51519								
VENDOR TOTALS		119,091.49	YTD INVOICED			121,997.02	YTD PAID	13,876.61
14942 INTELLIGENT INFORMATION INC.	06/08/15	15011209	113417	P	06/30/15	9201134 0433	EQUIPMENT REPAIR & MAINT	390.08
INVOICE: 29672								
VENDOR TOTALS		390.08	YTD INVOICED			390.08	YTD PAID	390.08
10269 INTERIOR SUPPLY	06/02/15	15011081	113418	P	06/30/15	1201134 0610	GENERAL SUPPLIES	1,762.24
INVOICE: CI00278046-001	06/12/15	15011052	113418	P	06/30/15	0901134 0610	GENERAL SUPPLIES	629.50
INVOICE: C100277226-001								
VENDOR TOTALS		8,838.20	YTD INVOICED			9,188.95	YTD PAID	2,391.74
1220 J. W. PEPPER & SON, INC.	04/23/15	15009694	113419	P	06/30/15	1201118 0610 0137	GENERAL SUPPLIES	55.00
INVOICE: 08693144	04/23/15	15009694	113419	P	06/30/15	1201118 0610 0137	GENERAL SUPPLIES	237.00
INVOICE: 08693135	04/24/15	15008091	113419	P	06/30/15	1201118 0610 0137	GENERAL SUPPLIES	45.00
INVOICE: 08693205								
VENDOR TOTALS		5,188.37	YTD INVOICED			5,188.37	YTD PAID	337.00
3850 JEFFERDS, CHRISTI A.	06/16/15		113420	P	06/30/15	0701118 0581 7000	TRAVEL - IN DISTRICT	8.63
INVOICE: 5/5/15								
VENDOR TOTALS		352.39	YTD INVOICED			369.19	YTD PAID	8.63
12605 JKS LLC	06/01/15	15001058	113421	P	06/30/15	9011096 0441	LAND & BUILDING RENT	8,583.00
INVOICE: 080518								
VENDOR TOTALS		102,996.00	YTD INVOICED			102,996.00	YTD PAID	8,583.00
2 GREEN GROUP ENTERPRISES LLC	04/28/15	15009026	113422	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	4.94
INVOICE: 01822285	04/28/15	15009098	113422	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	141.96
INVOICE: 01822272	04/28/15	15009099	113422	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	26.70
INVOICE: 01822276								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	04/28/15	15009100	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	50.92
	01822277							
	05/20/15	15009431	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	40.48
INVOICE:	01824410							
	05/07/15	15009431	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	79.60
INVOICE:	01823057							
	04/28/15	15009431	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	290.40
INVOICE:	01822274							
	04/28/15	15009440	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	77.40
INVOICE:	01822273							
	04/28/15	15009444	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	74.11
INVOICE:	01822282							
	04/28/15	15009619	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	52.46
INVOICE:	01822278							
	04/28/15	15009625	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	38.65
INVOICE:	01822280							
	04/28/15	15009636	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	65.33
INVOICE:	01822275							
	05/04/15	15009655	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	134.13
INVOICE:	01822696							
	04/28/15	15009664	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	94.88
INVOICE:	01822287							
	04/28/15	15009101	113422	P	06/30/15	0062833 0610	7006 GENERAL SUPPLIES	12.06
INVOICE:	01822286							
	04/28/15	15009445	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	52.48
INVOICE:	01822281							
	05/26/15	15009445	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	140.98
INVOICE:	01824757							
	04/28/15	15009276	113422	P	06/30/15	0062104 0610	125A GENERAL SUPPLIES	55.55
INVOICE:	01822283							
	05/20/15	15009277	113422	P	06/30/15	0062104 0610	125A GENERAL SUPPLIES	79.88
INVOICE:	01824411							
	04/29/15	15009277	113422	P	06/30/15	0062104 0610	125A GENERAL SUPPLIES	99.74
INVOICE:	01822389							
	04/28/15	15009277	113422	P	06/30/15	0062104 0610	125A GENERAL SUPPLIES	526.96
INVOICE:	01822284							
	04/28/15	15009667	113422	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	17.24
INVOICE:	01822292							
	04/28/15	15009667	113422	P	06/30/15	0062818 0643	7006 SUPPLEMENTARY BKS/STUDY G	53.95
INVOICE:	01822292							
	05/18/15	15009833	113422	P	06/30/15	0202121 0643	310A SUPPLEMENTARY BKS/STUDY G	17.46
INVOICE:	01824032							
	04/27/15	15009833	113422	P	06/30/15	0202121 0643	310A SUPPLEMENTARY BKS/STUDY G	433.92
INVOICE:	01822085							
	04/17/15	15009833	113422	P	06/30/15	0202121 0643	310A SUPPLEMENTARY BKS/STUDY G	489.86
INVOICE:	01821498							
	05/29/15	15009310	113422	P	06/30/15	0502818 0695	7050 FURNITURE/FIXTURE SUPPLIE	1,316.00
INVOICE:	01825116							
	06/16/15	15009681	113422	P	06/30/15	0802104 0610	125A GENERAL SUPPLIES	247.80
INVOICE:	01826248							
	04/28/15	15008950	113422	P	06/30/15	0061077 0610	7000 GENERAL SUPPLIES	55.34

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 01822271	04/28/15	15008950	113422	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	179.75
INVOICE: 01822271	05/04/15	15008950	113422	P	06/30/15	0061077 0610 7000	GENERAL SUPPLIES	3.68
INVOICE: 01822695	05/04/15	15008950	113422	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	41.29
INVOICE: 01822695	05/19/15	15011210	113422	P	06/30/15	0501134 0610	GENERAL SUPPLIES	243.71
INVOICE: 01824255								
VENDOR TOTALS		20,007.34	YTD INVOICED			20,007.34	YTD PAID	5,239.61
11357 JOHNSTONE SUPPLY	05/19/15	15011211	113423	P	06/30/15	1051134 0431	HVAC/ELECTRIC REPAIR & MA	356.90
INVOICE: 161-S100693434.001								
VENDOR TOTALS		3,304.02	YTD INVOICED			3,304.02	YTD PAID	356.90
14086 JOSEPH BETH BOOKS	05/21/15	15010955	113425	P	06/30/15	0002121 0643 310A	SUPPLEMENTARY BKS/STUDY G	998.15
INVOICE: 10930017005-0	05/18/15	15007955	113424	P	06/30/15	0601118 0643 7000	SUPPLEMENTARY BKS/STUDY G	99.00
INVOICE: 5057								
VENDOR TOTALS		3,328.54	YTD INVOICED			3,328.54	YTD PAID	1,097.15
1010 JOSTENS	06/15/15	15006319	113426	P	06/30/15	0901118 0891 014X	GRADUATION EXPENSES	6.49
INVOICE: 17765312	05/19/15	15006319	113426	P	06/30/15	0901118 0891 014X	GRADUATION EXPENSES	10.05
INVOICE: 17691132	05/22/15	15006319	113426	P	06/30/15	0901118 0891 014X	GRADUATION EXPENSES	8.28
INVOICE: 17708496								
VENDOR TOTALS		5,977.39	YTD INVOICED			6,014.05	YTD PAID	24.82
2108 JUNIOR SCHOLASTIC	05/20/15	15009205	113427	P	06/30/15	0071118 0610 7000	GENERAL SUPPLIES	190.75
INVOICE: 11105301								
VENDOR TOTALS		466.30	YTD INVOICED			466.30	YTD PAID	190.75
14241 KAGAN	04/09/15	15009772	113428	P	06/30/15	0002053 0338 310AD	REGISTRATION FEES	189.00
INVOICE: K70458								
VENDOR TOTALS		1,039.80	YTD INVOICED			1,039.80	YTD PAID	189.00
11725 KEKUA-ELLISON, BRANDI	06/19/15		113429	P	06/30/15	1202104 0580 125A	TRAVEL	124.20
INVOICE: 5/15-6/18								

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VENDOR TOTALS		1,306.98	YTD INVOICED			1,306.98	YTD PAID	124.20
14434 KELLY, DANIELLE	06/17/15		113430	P	06/30/15	9201134 0581	TRAVEL - IN DISTRICT	75.90
INVOICE: 5/13-6/17								
VENDOR TOTALS		1,443.18	YTD INVOICED			1,443.18	YTD PAID	75.90
2544 KENTON COUNTY SHERIFF	06/04/15		113431	P	06/30/15	0011075 0311	TAX COLLECTION FEES	2,175.63
INVOICE: 6/4/15								
VENDOR TOTALS		1,455,832.98	YTD INVOICED			1,455,914.59	YTD PAID	2,175.63
12006 KENTUCKY ASSOCIATION OF SCHOOL SUPERINTE	05/06/15		113432	P	06/30/15	0011075 0338	REGISTRATION FEES	250.00
INVOICE: 121818								
VENDOR TOTALS		250.00	YTD INVOICED			250.00	YTD PAID	250.00
2977 KENTUCKY MONTHLY	06/17/15	15007818	113433	P	06/30/15	1051059 0642 7000	PERIODICALS & NEWSPAPERS	15.90
INVOICE: 1280886								
VENDOR TOTALS		15.90	YTD INVOICED			15.90	YTD PAID	15.90
202 KENTUCKY MOTOR SERVICE, INC.	05/14/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	15.60
INVOICE: 772-009842	05/18/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	263.76
INVOICE: 772-010069	05/19/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	18.00
INVOICE: 772-010136	05/27/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	16.53
INVOICE: 772-010783	05/18/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	5.62
INVOICE: 772-010068	05/20/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	2.73
INVOICE: 772-010281	05/21/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	13.04
INVOICE: 772-010369	05/22/15		113434	P	06/30/15	9011096 0663	REPAIR PARTS	-13.04
INVOICE: 772-010458	05/19/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	54.85
INVOICE: 772-010143	05/19/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	149.60
INVOICE: 772-010145	05/19/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	47.52
INVOICE: 772-010163	05/21/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	12.60

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INVOICE: 772-010398	05/27/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	196.20
INVOICE: 772-010813	05/29/15		113434	P	06/30/15	9011096 0663	REPAIR PARTS	-196.20
INVOICE: 772-011008	05/29/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	32.70
INVOICE: 772-011006	05/29/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	66.24
INVOICE: 772-011004	05/29/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	66.24
INVOICE: 772-011026	06/02/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	130.80
INVOICE: 772-011262	06/02/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	130.80
INVOICE: 772-011265	06/03/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	15.66
INVOICE: 772-011307	06/03/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	18.40
INVOICE: 772-011325	06/03/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	19.80
INVOICE: 772-011385	06/05/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	145.01
INVOICE: 772-011519	06/04/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	399.60
INVOICE: 772-011417	06/11/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	87.20
INVOICE: 772-011981	06/12/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	28.07
INVOICE: 772-012115	06/11/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	1.11
INVOICE: 772-011994	06/09/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	31.20
INVOICE: 772-011849	06/05/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	191.89
INVOICE: 772-011530	06/09/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	130.80
INVOICE: 772-011779	01/21/15		113434	P	06/30/15	9011096 0663	REPAIR PARTS	-139.79
INVOICE: 772-001470	04/20/15	15001084	113434	P	06/30/15	9011096 0663	REPAIR PARTS	12.14
INVOICE: 772-007764	04/20/15		113434	P	06/30/15	9011096 0663	REPAIR PARTS	-12.14
INVOICE: 772-007789								
VENDOR TOTALS		21,400.66	YTD INVOICED			21,400.66	YTD PAID	1,942.54
11335 KENTUCKY STATE TREASURER	05/22/15		113436	P	06/30/15	0011075 0343	LEGAL SERVICES	218.75
INVOICE: 610								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		218.75	YTD INVOICED			218.75	YTD PAID	218.75
3743 KENTUCKY STATE TREASURER	06/06/15	15011103	113435	P	06/30/15	0011099 0349	OTHER PROFESSIONAL SERVIC	5,000.00
INVOICE:	6/6/15							
VENDOR TOTALS		25,000.00	YTD INVOICED			25,000.00	YTD PAID	5,000.00
11889 KERTIS, RUTH LAYNE	05/28/15		113437	P	06/30/15	0002011 0581 130A	TRAVEL - IN DISTRICT	47.73
INVOICE:	4/24-5/26							
VENDOR TOTALS		231.29	YTD INVOICED			622.08	YTD PAID	47.73
11125 KLETTE, RHONDA	06/18/15		113438	P	06/30/15	1201118 0582 7000	TRAVEL - OUT OF DISTRICT	475.78
INVOICE:	6/17/15							
VENDOR TOTALS		475.78	YTD INVOICED			475.78	YTD PAID	475.78
14262 KOOP, ROSALIND	05/26/15		113439	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	237.56
INVOICE:	6/17-6/18							
VENDOR TOTALS		297.56	YTD INVOICED			297.56	YTD PAID	237.56
10384 KOWALEWSKI, RICHARD	06/25/15		113440	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	193.50
INVOICE:	6/16-6/18							
VENDOR TOTALS		642.10	YTD INVOICED			642.10	YTD PAID	193.50
2150 KREMER, SCOTT	06/16/15		113441	P	06/30/15	0002118 0581 345A	TRAVEL - IN DISTRICT	96.60
INVOICE:	6/10-6/12							
	06/03/15		113441	P	06/30/15	0002118 0581 345A	TRAVEL - IN DISTRICT	51.75
INVOICE:	5/11-5/29							
VENDOR TOTALS		800.73	YTD INVOICED			800.73	YTD PAID	148.35
10120 KROGER CO., THE	05/01/15	15010575	113442	P	06/30/15	0502053 0616 140A	FOOD NON-INSTRUCTIONAL no	19.99
INVOICE:	235146							
	06/01/15	15010360	113442	P	06/30/15	1052818 0616 7105	FOOD NON-INSTRUCTIONAL no	427.90
INVOICE:	030162							
	05/18/15	15005275	113442	P	06/30/15	0902104 0616 125A	FOOD NON-INSTRUCTIONAL no	54.03
INVOICE:	018874							
	05/09/15	15009423	113442	P	06/30/15	0902104 0616 125A	FOOD NON-INSTRUCTIONAL no	282.36
INVOICE:	396770							
	05/09/15	15009423	113442	P	06/30/15	0902104 0616 125A	FOOD NON-INSTRUCTIONAL no	56.30

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 396898	05/08/15	15009423	113442	P	06/30/15	0902104 0616	125A FOOD NON-INSTRUCTIONAL no	65.55
INVOICE: 249222	05/13/15	15008422	113442	P	06/30/15	0902818 0616	7090 FOOD NON-INSTRUCTIONAL no	39.62
INVOICE: 190494	05/29/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	43.94
INVOICE: 185215	05/28/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	205.32
INVOICE: 154137	05/21/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	17.07
INVOICE: 196134	05/01/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	29.99
INVOICE: 276287	05/27/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	42.25
INVOICE: 056030	05/20/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	9.98
INVOICE: 129228	05/21/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	7.18
INVOICE: 207358	06/04/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	66.89
INVOICE: 194338	06/03/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	137.90
INVOICE: 118620	06/02/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	40.44
INVOICE: 059080	06/02/15	15010114	113442	P	06/30/15	1032818 0616	7103 FOOD NON-INSTRUCTIONAL no	6.99
INVOICE: 059114	05/24/15	15006157	113442	P	06/30/15	1051118 0610	7000 GENERAL SUPPLIES	35.99
INVOICE: 406346	05/21/15	15006157	113442	P	06/30/15	1051118 0610	7000 GENERAL SUPPLIES	351.45
INVOICE: 211927	06/01/15	15009293	113442	P	06/30/15	0902104 0616	125A FOOD NON-INSTRUCTIONAL no	47.14
INVOICE: 009056	06/01/15	15009425	113442	P	06/30/15	0902104 0679	125A OTHER STUDENT ACTIVITIES	167.39
INVOICE: 009384	05/28/15	15010911	113442	P	06/30/15	0902825 0610	7090 GENERAL SUPPLIES	227.76
INVOICE: 142835	06/02/15	15009559	113442	P	06/30/15	0902818 0616	7090 FOOD NON-INSTRUCTIONAL no	110.56
INVOICE: 059103	05/07/15	15009559	113442	P	06/30/15	0902818 0616	7090 FOOD NON-INSTRUCTIONAL no	43.66
INVOICE: 201635	06/01/15	15009559	113442	P	06/30/15	0902818 0616	7090 FOOD NON-INSTRUCTIONAL no	186.63
INVOICE: 001060	06/01/15	15009559	113442	P	06/30/15	0902818 0616	7090 FOOD NON-INSTRUCTIONAL no	171.90
INVOICE: 866294	06/02/15	15009309	113442	P	06/30/15	0402104 0679	125A OTHER STUDENT ACTIVITIES	20.00
INVOICE: 059858	06/19/15	15009309	113442	P	06/30/15	0402104 0610	125A GENERAL SUPPLIES	107.65
INVOICE: 238590	06/19/15	15009309	113442	P	06/30/15	0402104 0679	125A OTHER STUDENT ACTIVITIES	222.30
INVOICE: 238590								

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INVOICE:	06/02/15 059066	15010512	113442	P	06/30/15	0502053 0616 140A	FOOD NON-INSTRUCTIONAL no	55.96
INVOICE:	06/01/15 001045	15010512	113442	P	06/30/15	0502053 0616 140A	FOOD NON-INSTRUCTIONAL no	84.97
INVOICE:	06/09/15 057801	15010512	113442	P	06/30/15	0502053 0616 140A	FOOD NON-INSTRUCTIONAL no	59.97
INVOICE:	06/08/15 001027	15010512	113442	P	06/30/15	0502053 0616 140A	FOOD NON-INSTRUCTIONAL no	59.97
VENDOR TOTALS		13,275.87	YTD INVOICED			13,498.03	YTD PAID	3,507.00
1455 KSBA								
INVOICE:	05/29/15 84824	15008847	113443	P	06/30/15	0002053 0338 140A	REGISTRATION FEES	200.00
INVOICE:	05/29/15 84823	15008412	113443	P	06/30/15	0002053 0338 140A	REGISTRATION FEES	400.00
INVOICE:	05/28/15 84761	15009298	113443	P	06/30/15	0002121 0338 337A	REGISTRATION FEES	280.00
INVOICE:	05/19/15 84676	15002931	113443	P	06/30/15	0001121 0349 0033X	OTHER PROFESSIONAL SERVIC	526.01
INVOICE:	05/28/15 84762	15010089	113443	P	06/30/15	0002053 0338 140A	REGISTRATION FEES	340.00
VENDOR TOTALS		26,938.27	YTD INVOICED			26,938.27	YTD PAID	1,746.01
5968 DEBRA-KUEMPLE INC.								
INVOICE:	04/30/15 00780892	15001342	113444	P	06/30/15	0501134 0431	HVAC/ELECTRIC REPAIR & MA	1,030.00
INVOICE:	05/21/15 00781831	15011212	113444	P	06/30/15	0451134 0431	HVAC/ELECTRIC REPAIR & MA	665.50
INVOICE:	05/28/15 00782194	15011212	113444	P	06/30/15	0071134 0431	HVAC/ELECTRIC REPAIR & MA	3,840.00
VENDOR TOTALS		55,182.48	YTD INVOICED			58,118.32	YTD PAID	5,535.50
1248 KURTZ BROS.								
INVOICE:	04/30/15 22645.00	15009161	113445	P	06/30/15	0062818 0650 7006	Other Supplies-Technology	648.00
INVOICE:	04/27/15 22409.00	15009162	113445	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	210.92
INVOICE:	04/27/15 22407.00	15009446	113445	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	51.84
INVOICE:	04/27/15 22406.00	15009451	113445	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	100.76
INVOICE:	04/27/15 22408.00	15009654	113445	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	68.94
VENDOR TOTALS		6,726.49	YTD INVOICED			6,726.49	YTD PAID	1,080.46
14861 KY-CCBD								
	06/15/15	15011014	113446	P	06/30/15	0801118 0338 7000	REGISTRATION FEES	600.00

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INVOICE: 6/15/15								
VENDOR TOTALS		750.00	YTD INVOICED			750.00	YTD PAID	600.00
14712 LAFIN, SAMANTHA								
INVOICE: 06/30/15			113447	P	06/30/15	1201118 0582 7000	TRAVEL - OUT OF DISTRICT	398.00
INVOICE: 6/14-6/27								
VENDOR TOTALS		405.84	YTD INVOICED			405.84	YTD PAID	398.00
400 LAKESHORE								
INVOICE: 04/27/15		15009249	113448	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	42.78
INVOICE: 1588630415								
INVOICE: 04/10/15		15009384	113448	P	06/30/15	0702150 0643 310AM	SUPPLEMENTARY BKS/STUDY G	275.97
INVOICE: 1365030415								
INVOICE: 04/22/15		15009023	113448	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	9.40
INVOICE: 1588700415								
INVOICE: 04/22/15		15009023	113448	P	06/30/15	0062818 0643 7006	SUPPLEMENTARY BKS/STUDY G	62.67
INVOICE: 1588700415								
INVOICE: 04/22/15		15009250	113448	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	8.60
INVOICE: 1588720415								
INVOICE: 04/22/15		15009250	113448	P	06/30/15	0062818 0650 7006	Other Supplies-Technology	57.35
INVOICE: 1588720415								
INVOICE: 04/22/15		15009662	113448	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	133.85
INVOICE: 1588750415								
INVOICE: 04/22/15		15009665	113448	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	75.98
INVOICE: 1588820415								
INVOICE: 05/27/15		15009498	113448	P	06/30/15	0002121 0643 310A	SUPPLEMENTARY BKS/STUDY G	518.47
INVOICE: 2238140515								
INVOICE: 06/03/15		15010915	113448	P	06/30/15	0702118 0643 182A	SUPPLEMENTARY BKS/STUDY G	441.28
INVOICE: 2387130615								
VENDOR TOTALS		3,978.26	YTD INVOICED			3,978.26	YTD PAID	1,626.35
10469 LANGDON, LEAH								
INVOICE: 06/01/15			113449	P	06/30/15	0202104 0581 125A	TRAVEL - IN DISTRICT	117.88
INVOICE: 4/13-5/29								
VENDOR TOTALS		929.99	YTD INVOICED			929.99	YTD PAID	117.88
14154 LAROSA'S								
INVOICE: 06/02/15		15005279	113451	P	06/30/15	0902104 0616 125A	FOOD NON-INSTRUCTIONAL no	45.54
INVOICE: 6/2/15								
INVOICE: 05/22/15		15008817	113450	P	06/30/15	0902104 0616 125A	FOOD NON-INSTRUCTIONAL no	28.57
INVOICE: 5/22/15								
INVOICE: 06/02/15		15010941	113452	P	06/30/15	0902825 0616 7090	FOOD NON-INSTRUCTIONAL no	126.00
INVOICE: 6/2/15A								
INVOICE: 06/03/15		15010941	113453	P	06/30/15	0902825 0616 7090	FOOD NON-INSTRUCTIONAL no	21.00
INVOICE: 6/3/15								
INVOICE: 06/03/15		15010941	113454	P	06/30/15	0902825 0616 7090	FOOD NON-INSTRUCTIONAL no	49.00
INVOICE: 6/3/15A								

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INVOICE:	06/03/15 6/3/15B	15010941	113455	P	06/30/15	0902825 0616 7090	FOOD NON-INSTRUCTIONAL no	49.00
VENDOR TOTALS		3,686.08	YTD INVOICED			3,686.08	YTD PAID	319.11
13716 LAWSON, JAMIE	06/18/15		113456	P	06/30/15	0901077 0581 7000	TRAVEL - IN DISTRICT	47.15
INVOICE:	5/19-6/17							
VENDOR TOTALS		143.90	YTD INVOICED			143.90	YTD PAID	47.15
12452 LEARNING A-Z	05/29/15	15010628	113457	P	06/30/15	4952121 0643 310A	SUPPLEMENTARY BKS/STUDY G	1,078.03
INVOICE:	1461348							
VENDOR TOTALS		2,759.58	YTD INVOICED			2,759.58	YTD PAID	1,078.03
13705 LEDONNE, DEBBIE	05/29/15		113458	P	06/30/15	0062104 0581 125A	TRAVEL - IN DISTRICT	56.35
INVOICE:	5/4-5/21							
	06/19/15		113458	P	06/30/15	0062104 0581 125A	TRAVEL - IN DISTRICT	99.48
INVOICE:	6/10-6/19							
VENDOR TOTALS		864.25	YTD INVOICED			864.25	YTD PAID	155.83
12889 JHA LEGACY, LLC	05/28/15	15011213	113459	P	06/30/15	9201134 0610	GENERAL SUPPLIES	1,567.93
INVOICE:	180826							
	06/02/15	15011213	113459	P	06/30/15	1201134 0433	EQUIPMENT REPAIR & MAINT	1,197.87
INVOICE:	183346							
VENDOR TOTALS		29,964.02	YTD INVOICED			29,964.02	YTD PAID	2,765.80
14891 LITZ, JENNIFER	06/26/15		113460	P	06/30/15	0002118 0582 GFCA5	TRAVEL - OUT OF DISTRICT	214.56
INVOICE:	6/16-6/18							
VENDOR TOTALS		364.06	YTD INVOICED			364.06	YTD PAID	214.56
10228 LOVING GUIDANCE	04/01/15	15008072	113461	P	06/30/15	0002006 0643 310A	SUPPLEMENTARY BKS/STUDY G	4,465.00
INVOICE:	81814							
VENDOR TOTALS		17,019.00	YTD INVOICED			17,019.00	YTD PAID	4,465.00
9087 LOWE'S	05/29/15	15011086	113462	P	06/30/15	9011096 0610	GENERAL SUPPLIES	318.16
INVOICE:	52397							
	06/10/15		113462	P	06/30/15	1201077 0610 7000	GENERAL SUPPLIES	-2.05
INVOICE:	41564CM							
	06/08/15	15007725	113462	P	06/30/15	1201077 0610 7000	GENERAL SUPPLIES	36.21

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INVOICE: 41564	06/02/15	15009715	113462	P	06/30/15	0901919 0893	UNIFORMS	453.15
INVOICE: 37265	05/18/15	15011214	113462	P	06/30/15	9011134 0610	GENERAL SUPPLIES	132.94
INVOICE: 42411	05/21/15	15011214	113462	P	06/30/15	9201134 0610	GENERAL SUPPLIES	7.94
INVOICE: 67333	05/22/15	15011214	113462	P	06/30/15	0071134 0610	GENERAL SUPPLIES	13.53
INVOICE: 52307	06/04/15	15011214	113462	P	06/30/15	0701134 0610	GENERAL SUPPLIES	179.23
INVOICE: 67298								
VENDOR TOTALS		12,031.37	YTD INVOICED			12,031.37	YTD PAID	1,139.11
14144 LOWES SPORTING GOODS	06/05/15	15006663	113463	P	06/30/15	0901919 0893	UNIFORMS	1,556.16
INVOICE: 92363/1								
VENDOR TOTALS		33,562.51	YTD INVOICED			33,562.51	YTD PAID	1,556.16
243 LUCAS SANITATION COMPANY	06/09/15	15001096	113464	P	06/30/15	0701087 0411	WATER/SEWAGE	400.00
INVOICE: 150609-1	06/09/15	15001096	113464	P	06/30/15	1101087 0411	WATER/SEWAGE	200.00
INVOICE: 150609-1	06/09/15	15011215	113464	P	06/30/15	0701087 0411	WATER/SEWAGE	700.00
INVOICE: 150609-2	06/09/15	15011215	113464	P	06/30/15	0801087 0411	WATER/SEWAGE	700.00
INVOICE: 150609-2	06/09/15	15011215	113464	P	06/30/15	0701087 0411	WATER/SEWAGE	243.00
INVOICE: 150609-3	06/09/15	15011215	113464	P	06/30/15	0801087 0411	WATER/SEWAGE	243.00
INVOICE: 150609-3	06/09/15	15011215	113464	P	06/30/15	1101087 0411	WATER/SEWAGE	243.00
INVOICE: 150609-3								
VENDOR TOTALS		54,367.20	YTD INVOICED			54,967.20	YTD PAID	2,729.00
13039 LUCAS, TIMOTHY TYLER	05/21/15		113465	P	06/30/15	1081118 0581 7000	TRAVEL - IN DISTRICT	120.75
INVOICE: 3/23-5/21								
VENDOR TOTALS		120.75	YTD INVOICED			120.75	YTD PAID	120.75
13162 MANN, DANIEL	06/19/15		113466	P	06/30/15	9201134 0581	TRAVEL - IN DISTRICT	253.00
INVOICE: 5/19-6/19/15								
VENDOR TOTALS		1,923.84	YTD INVOICED			1,923.84	YTD PAID	253.00
1612 MANN, TRACY								

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INVOICE:	06/19/15 5/15-6/17		113467	P	06/30/15	0001124 0580	TRAVEL	93.73
VENDOR TOTALS		1,571.71	YTD INVOICED			1,571.71	YTD PAID	93.73
14802 MARTIN, AMY	05/31/15	15008197	113468	P	06/30/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	660.00
INVOICE:	05312015K							
VENDOR TOTALS		4,200.00	YTD INVOICED			4,200.00	YTD PAID	660.00
3005 MARTIN, BARBARA J.	06/18/15		113469	P	06/30/15	0011075 0581	TRAVEL - IN DISTRICT	125.35
INVOICE:	5/18-6/17							
VENDOR TOTALS		1,362.09	YTD INVOICED			1,362.09	YTD PAID	125.35
6079 MARTIN, SUSAN	06/19/15		113470	P	06/30/15	0802104 0581 125A	TRAVEL - IN DISTRICT	57.50
INVOICE:	6/18/15							
VENDOR TOTALS		110.70	YTD INVOICED			110.70	YTD PAID	57.50
10523 MATH SOLUTIONS FOUNDED BY MARILYN BURNS	04/29/15	15009379	113471	P	06/30/15	0062121 0643 310A	SUPPLEMENTARY BKS/STUDY G	490.17
INVOICE:	10989433							
VENDOR TOTALS		490.17	YTD INVOICED			490.17	YTD PAID	490.17
321 MATHESON	05/31/15	15010934	113472	P	06/30/15	9011096 0433	EQUIPMENT REPAIR & MAINT	7.49
INVOICE:	11400480							
	05/26/15	15010934	113472	P	06/30/15	9011096 0433	EQUIPMENT REPAIR & MAINT	41.75
INVOICE:	11344642							
	05/19/15	15010934	113472	P	06/30/15	9011096 0433	EQUIPMENT REPAIR & MAINT	47.89
INVOICE:	11321379							
VENDOR TOTALS		1,086.19	YTD INVOICED			1,086.19	YTD PAID	97.13
11635 MC CORMICK, GARY	06/25/15		113473	P	06/30/15	0002118 0582 GFCA5	TRAVEL - OUT OF DISTRICT	103.50
INVOICE:	6/16-6/18							
	06/15/15		113473	P	06/30/15	0001124 0581	TRAVEL - IN DISTRICT	177.10
INVOICE:	4/15-5/29							
VENDOR TOTALS		1,206.88	YTD INVOICED			1,206.88	YTD PAID	280.60
13257 MC CORMICK, TAMMY	06/01/15		113474	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	3.45
INVOICE:	5/21/15							

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VENDOR TOTALS		290.75	YTD INVOICED			290.75	YTD PAID	3.45
9559 MCGRAW HILL								
INVOICE: 05/19/15		15008621	113475	P	06/30/15	4952121 0643 310A	SUPPLEMENTARY BKS/STUDY G	1,102.46
INVOICE: 86090294001								
VENDOR TOTALS		5,303.85	YTD INVOICED			5,303.85	YTD PAID	1,102.46
13128 GEORGIA HOLDINGS, INC.								
INVOICE: 06/04/15		15010421	113476	P	06/30/15	0052121 0643 310A	SUPPLEMENTARY BKS/STUDY G	10,285.98
INVOICE: 86300135001								
INVOICE: 06/04/15		15010342	113476	P	06/30/15	0051118 0644 7000	TEXTBOOKS	17,470.97
INVOICE: 86300135001A								
VENDOR TOTALS		46,508.41	YTD INVOICED			46,508.41	YTD PAID	27,756.95
13648 MENKE, ELIZABETH								
INVOICE: 06/04/15			113477	P	06/30/15	0005101 0581	TRAVEL - IN DISTRICT	51.75
INVOICE: 5/14-5/21								
VENDOR TOTALS		1,199.18	YTD INVOICED			1,257.53	YTD PAID	51.75
12801 MH EQUIPMENT - CINCINNATI								
INVOICE: 04/16/15		15010994	113478	P	06/30/15	9011096 0731	MACHINERY/EQUIP (NONINSTR	91.31
INVOICE: 412N86								
VENDOR TOTALS		91.31	YTD INVOICED			91.31	YTD PAID	91.31
14932 MICHAEL J. BEERMAN & ASSOC., LLC								
INVOICE: 05/14/15		15008853	113479	P	06/30/15	0402818 0610 7040	GENERAL SUPPLIES	416.07
INVOICE: 5/14/15								
VENDOR TOTALS		416.07	YTD INVOICED			416.07	YTD PAID	416.07
12404 MILLER-HORN, JENNIFER								
INVOICE: 06/11/15			113480	P	06/30/15	0002121 0581 337A	TRAVEL - IN DISTRICT	259.85
INVOICE: 4/14-6/9								
INVOICE: 06/11/15			113480	P	06/30/15	0002121 0616 337A	FOOD NON-INSTRUCTIONAL no	14.00
INVOICE: 6/1/15								
VENDOR TOTALS		2,092.34	YTD INVOICED			2,092.34	YTD PAID	273.85
13978 MINNICH, AMANDA								
INVOICE: 06/25/15			113481	P	06/30/15	0002118 0582 GFCA5	TRAVEL - OUT OF DISTRICT	193.50
INVOICE: 6/17-6/18								
VENDOR TOTALS		567.10	YTD INVOICED			567.10	YTD PAID	193.50
14930 MOORE, MELANIE								
INVOICE: 06/03/15			113482	P	06/30/15	510 1624	A-LA-CARTE SALES	111.20

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	6/3/15							
VENDOR TOTALS		111.20	YTD INVOICED			111.20	YTD PAID	111.20
8061 MOORE, TIM								
INVOICE:	05/12/15		113483	P	06/30/15	0402818 0349 7040	OTHER PROFESSIONAL SERVIC	250.00
INVOICE:	5/12/15							
VENDOR TOTALS		350.00	YTD INVOICED			350.00	YTD PAID	250.00
2960 MOREL INCORPORATED								
INVOICE:	06/09/15		113484	P	06/30/15	0003603 0346 14056	ARCHECTUR & ENGINEERING S	433,578.15
INVOICE:	5/31/15							
VENDOR TOTALS		1,009,987.90	YTD INVOICED			1,009,987.90	YTD PAID	433,578.15
14045 MPS								
INVOICE:	06/08/15	15002477	113485	P	06/30/15	9031138 0644 106X	TEXTBOOKS	7.43
INVOICE:	68063482							
VENDOR TOTALS		8,629.36	YTD INVOICED			8,629.36	YTD PAID	7.43
12032 MUELLER, JOHN J.								
INVOICE:	06/08/15	15003233	113486	P	06/30/15	1032104 0349 125A	OTHER PROFESSIONAL SERVIC	1,375.00
INVOICE:	TFMS2014-15B							
INVOICE:	06/10/15	15003233	113486	P	06/30/15	1032104 0349 125A	OTHER PROFESSIONAL SERVIC	800.00
INVOICE:	TFMS2014-15, 2.0							
INVOICE:	06/17/15	15002935	113486	P	06/30/15	1202104 0349 125A	OTHER PROFESSIONAL SERVIC	1,000.00
INVOICE:	SHS2014-15C							
VENDOR TOTALS		25,350.00	YTD INVOICED			25,350.00	YTD PAID	3,175.00
13469 MUNICH, AMANDA								
INVOICE:	06/29/15		113487	P	06/30/15	1002104 0581 125A	TRAVEL - IN DISTRICT	117.88
INVOICE:	5/6-6/25							
VENDOR TOTALS		262.08	YTD INVOICED			262.08	YTD PAID	117.88
11667 MURAWSKI, GINA								
INVOICE:	06/19/15		113488	P	06/30/15	0402104 0580 125A	TRAVEL	93.73
INVOICE:	5/19-6/19							
VENDOR TOTALS		1,135.26	YTD INVOICED			1,135.26	YTD PAID	93.73
12071 MURRAY PROMOTIONS								
INVOICE:	05/20/15	15009426	113489	P	06/30/15	0902104 0679 125A	OTHER STUDENT ACTIVITIES	531.85
INVOICE:	12524							
INVOICE:	06/02/15	15007434	113489	P	06/30/15	0902104 0679 125A	OTHER STUDENT ACTIVITIES	595.17
INVOICE:	12578							
INVOICE:	03/30/15	15008202	113489	P	06/30/15	1032104 0610 125A	GENERAL SUPPLIES	420.20
INVOICE:	12343							

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INVOICE:	06/11/15	15006728	113489	P	06/30/15	0902104 0610 125A	GENERAL SUPPLIES	456.25
	12607							
INVOICE:	06/12/15	15010355	113489	P	06/30/15	1052825 0610 7105	GENERAL SUPPLIES	41.00
	12609							
VENDOR TOTALS		16,183.53	YTD INVOICED			16,183.53	YTD PAID	2,044.47
13692 MURRAY, JESSICA								
INVOICE:	06/25/15		113490	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	205.00
	6/16-6/18							
VENDOR TOTALS		456.76	YTD INVOICED			456.76	YTD PAID	205.00
14527 MUSIC EXPRESS								
INVOICE:	05/18/15	15008944	113491	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	165.00
	33622506							
VENDOR TOTALS		165.00	YTD INVOICED			165.00	YTD PAID	165.00
4692 MUSIC IS ELEMENTARY								
INVOICE:	05/27/15	15008943	113492	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	149.50
	227816							
INVOICE:	04/14/15	15008943	113492	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	291.49
	226871							
INVOICE:	06/15/15	15009607	113492	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	52.20
	228107							
VENDOR TOTALS		1,297.73	YTD INVOICED			1,297.73	YTD PAID	493.19
7115 NATIONAL BUSINESS INSTITUTE, INC.								
INVOICE:	05/29/15	15009687	113493	P	06/30/15	0002121 0338 337A	REGISTRATION FEES	359.00
	1192227							
VENDOR TOTALS		359.00	YTD INVOICED			359.00	YTD PAID	359.00
14923 NEAVES, RYAN								
INVOICE:	05/30/15		113494	P	06/30/15	0082825 0582 7008	TRAVEL - OUT OF DISTRICT	108.10
	5/30/15							
VENDOR TOTALS		108.10	YTD INVOICED			108.10	YTD PAID	108.10
10954 NELTNER SERVICES, LLC								
INVOICE:	06/01/15	15008426	113495	P	06/30/15	0051134 0424	CONTRACT GROUNDS SERVICE	300.00
	3404							
INVOICE:	06/01/15	15008426	113495	P	06/30/15	0061134 0424	CONTRACT GROUNDS SERVICE	500.00
	3404							
INVOICE:	06/01/15	15008426	113495	P	06/30/15	0071134 0424	CONTRACT GROUNDS SERVICE	250.00
	3404							
INVOICE:	06/01/15	15008426	113495	P	06/30/15	0081134 0424	CONTRACT GROUNDS SERVICE	250.00
	3404							
INVOICE:	06/01/15	15008426	113495	P	06/30/15	0201134 0424	CONTRACT GROUNDS SERVICE	375.00
	3404							

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	0401134 0424	CONTRACT GROUNDS SERVICE	380.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	0451134 0424	CONTRACT GROUNDS SERVICE	130.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	0501134 0424	CONTRACT GROUNDS SERVICE	125.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	0601134 0424	CONTRACT GROUNDS SERVICE	140.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	0701134 0424	CONTRACT GROUNDS SERVICE	110.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	0801134 0424	CONTRACT GROUNDS SERVICE	170.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	125.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	1001134 0424	CONTRACT GROUNDS SERVICE	90.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	1031134 0424	CONTRACT GROUNDS SERVICE	525.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	1051134 0424	CONTRACT GROUNDS SERVICE	620.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	1081134 0424	CONTRACT GROUNDS SERVICE	250.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	1201134 0424	CONTRACT GROUNDS SERVICE	250.00
INVOICE: 3404	06/01/15	15008426	113495	P	06/30/15	4951134 0424	CONTRACT GROUNDS SERVICE	310.00
INVOICE: 3404	06/01/15	15011217	113495	P	06/30/15	9201134 0424	CONTRACT GROUNDS SERVICE	685.00
INVOICE: 3405								
VENDOR TOTALS		8,605.00	YTD INVOICED			8,605.00	YTD PAID	5,585.00
13208 NEOFUNDS BY NEOPOST								
INVOICE: 06/12/15		15008235	113496	P	06/30/15	9031947 0531	106X POSTAGE & PO BOX RENT	150.00
INVOICE: 6/12/15								
VENDOR TOTALS		2,742.79	YTD INVOICED			2,742.79	YTD PAID	150.00
11712 NICKELL, CINDY								
INVOICE: 06/03/15			113497	P	06/30/15	0072006 0581	135A TRAVEL - IN DISTRICT	27.52
INVOICE: 5/29/15								
VENDOR TOTALS		143.24	YTD INVOICED			143.24	YTD PAID	27.52
14469 NIXON, REBECCA								
INVOICE: 06/02/15			113498	P	06/30/15	0002121 0581	337A TRAVEL - IN DISTRICT	10.00
INVOICE: 5/19/15								
INVOICE: 06/19/15			113498	P	06/30/15	0002121 0581	337A TRAVEL - IN DISTRICT	197.23
INVOICE: 4/21-6/1								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,889.35	YTD INVOICED			1,889.35	YTD PAID	207.23
11390 NOBLE OIL SERVICES, INC.	04/29/15	15011139	113499	P	06/30/15	9011096 0661	LUBRICANTS	168.02
INVOICE: 1157071								
VENDOR TOTALS		168.02	YTD INVOICED			168.02	YTD PAID	168.02
8874 NOEL, SUZANNE	06/03/15		113500	P	06/30/15	0001121 0580	0033X TRAVEL	113.28
INVOICE: 4/7-6/3								
VENDOR TOTALS		556.80	YTD INVOICED			556.80	YTD PAID	113.28
14928 NOLAN, REBECCA	06/03/15		113501	P	06/30/15	510 1624	A-LA-CARTE SALES	18.30
INVOICE: 6/3/15								
VENDOR TOTALS		18.30	YTD INVOICED			18.30	YTD PAID	18.30
14540 NORTH, DEE	06/03/15		113502	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	18.98
INVOICE: 5/18-5/29								
VENDOR TOTALS		288.04	YTD INVOICED			288.04	YTD PAID	18.98
4238 NORTHERN KENTUCKY COOPERATIVE	05/22/15	15008792	113503	P	06/30/15	1031118 0338	7000 REGISTRATION FEES	270.00
INVOICE: 33308								
VENDOR TOTALS		270.00	YTD INVOICED			270.00	YTD PAID	270.00
2299 NORTHERN KENTUCKY EMS	04/28/15	15010354	113504	P	06/30/15	1052825 0610	7105 GENERAL SUPPLIES	310.00
INVOICE: 00015525								
VENDOR TOTALS		2,166.00	YTD INVOICED			2,656.00	YTD PAID	310.00
9129 NSBA	04/08/15	15009503	113505	P	06/30/15	0002053 0338	140A REGISTRATION FEES	385.00
INVOICE: 191302								
VENDOR TOTALS		12,670.00	YTD INVOICED			12,670.00	YTD PAID	385.00
7356 O'BRIEN, VICKY SMITH	06/03/15		113506	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	161.00
INVOICE: 4/20-5/29								
VENDOR TOTALS		620.29	YTD INVOICED			620.29	YTD PAID	161.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
6024 OFFICE DEPOT								
	04/23/15	15009176	113507	P	06/30/15	0062818 0650	7006 Other Supplies-Technology	34.88
INVOICE: 767017648001	05/05/15	15009176	113507	P	06/30/15	0062818 0650	7006 Other Supplies-Technology	32.00
INVOICE: 767017649001	04/23/15	15009287	113507	P	06/30/15	0062104 0610	125A GENERAL SUPPLIES	83.28
INVOICE: 767027395001	04/23/15	15009178	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	9.12
INVOICE: 767021613001	04/23/15	15009437	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	5.79
INVOICE: 767014692001	04/23/15	15009620	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	52.37
INVOICE: 767023002001	04/23/15	15009641	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	8.26
INVOICE: 767025842001	04/23/15	15009646	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	14.04
INVOICE: 767028565001	04/23/15	15009651	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	5.28
INVOICE: 767031770001	04/23/15	15009668	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	21.80
INVOICE: 767018915001	04/23/15	15009671	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	21.94
INVOICE: 767020373001	04/23/15	15009821	113507	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	35.10
INVOICE: 767024560001	04/23/15	15009829	113507	P	06/30/15	0062818 0531	7006 POSTAGE & PO BOX RENT	981.00
INVOICE: 767030682001	05/28/15	15011028	113507	P	06/30/15	0901077 0531	7000 POSTAGE & PO BOX RENT	981.00
INVOICE: 772690604001	05/26/15	15009183	113507	P	06/30/15	0402818 0650	7040 Other Supplies-Technology	163.93
INVOICE: 772567512001	05/25/15	15009183	113507	P	06/30/15	0402818 0650	7040 Other Supplies-Technology	59.30
INVOICE: 772568373001	06/02/15	15009183	113507	P	06/30/15	0402818 0610	7040 GENERAL SUPPLIES	51.50
INVOICE: 773125408001	06/02/15	15009183	113507	P	06/30/15	0402818 0650	7040 Other Supplies-Technology	131.49
INVOICE: 773125408001	06/01/15	15011021	113507	P	06/30/15	0702104 0610	125A GENERAL SUPPLIES	6.08
INVOICE: 773153488001	06/01/15	15011021	113507	P	06/30/15	0702104 0610	125A GENERAL SUPPLIES	45.41
INVOICE: 773153490001	06/02/15	15011044	113507	P	06/30/15	0802121 0734	310A COMPUTERS & RELATED EQUIP	424.00
INVOICE: 773149328001	06/01/15	15011007	113507	P	06/30/15	0001037 0694	EQUIPMENT SUPPLIES	261.98
INVOICE: 773151832001	04/23/15	15009253	113507	P	06/30/15	0201118 0610	7000 GENERAL SUPPLIES	30.57
INVOICE: 764728674001	04/10/15	15009253	113507	P	06/30/15	0201118 0610	7000 GENERAL SUPPLIES	20.39
INVOICE: 764728675001	05/27/15	15009371	113507	P	06/30/15	0051077 0531	7000 POSTAGE & PO BOX RENT	14.10
INVOICE: 772607806001								

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INVOICE: 772607806001	05/27/15	15009371	113507	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	56.40
INVOICE: 770287163001	05/13/15	15009371	113507	P	06/30/15	0051077 0531 7000	POSTAGE & PO BOX RENT	414.59
INVOICE: 770287163001	05/13/15	15009371	113507	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	1,658.37
INVOICE: 770287164001	05/13/15	15009371	113507	P	06/30/15	0051077 0531 7000	POSTAGE & PO BOX RENT	12.79
INVOICE: 770287164001	05/13/15	15009371	113507	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	51.17
INVOICE: 773866772001	06/02/15	15010909	113507	P	06/30/15	1032104 0675 125A	ORGANIZTN SUPPLIES (ACTIV	70.79
INVOICE: 773866771001	06/02/15	15010909	113507	P	06/30/15	1032104 0675 125A	ORGANIZTN SUPPLIES (ACTIV	104.89
INVOICE: 774873574001	06/10/15	15010704	113507	P	06/30/15	0402104 0610 125A	GENERAL SUPPLIES	51.04
INVOICE: 774873123001	06/09/15	15010704	113507	P	06/30/15	0402104 0610 125A	GENERAL SUPPLIES	533.34
INVOICE: 772916806001	06/02/15	15010115	113507	P	06/30/15	1031118 0610 7000	GENERAL SUPPLIES	111.96
INVOICE: 772916807001	05/29/15	15010115	113507	P	06/30/15	1031118 0610 7000	GENERAL SUPPLIES	71.88
INVOICE: 772916805001	05/29/15	15010115	113507	P	06/30/15	1031118 0610 7000	GENERAL SUPPLIES	200.17
INVOICE: 769586932001	05/07/15	15010686	113507	P	06/30/15	1082104 0610 125A	GENERAL SUPPLIES	85.76
INVOICE: 772511741001	05/26/15	15009177	113507	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	7.48
INVOICE: 767016166001	04/23/15	15009177	113507	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	54.99
INVOICE: 7695090565002	06/11/15	15010687	113507	P	06/30/15	1082104 0610 125A	GENERAL SUPPLIES	49.75
INVOICE: 769590566001	05/08/15	15010687	113507	P	06/30/15	1082104 0610 125A	GENERAL SUPPLIES	17.69
INVOICE: 769590565001	05/07/15	15010687	113507	P	06/30/15	1082104 0610 125A	GENERAL SUPPLIES	331.26
INVOICE: 764998446001	04/13/15	15009550	113507	P	06/30/15	0901077 0610 7000	GENERAL SUPPLIES	149.94
INVOICE: 764998447001	04/14/15	15009550	113507	P	06/30/15	0901077 0610 7000	GENERAL SUPPLIES	251.97
INVOICE: 769004178001	05/05/15	15009550	113507	P	06/30/15	0901077 0610 7000	GENERAL SUPPLIES	24.99
INVOICE: 769004177001	05/04/15		113507	P	06/30/15	0901077 0610 7000	GENERAL SUPPLIES	-24.99
INVOICE: 770176589001	05/12/15	15009561	113507	P	06/30/15	0901059 0650 7000	Other Supplies-Technology	97.69
INVOICE: 769898054001	05/09/15	15009561	113507	P	06/30/15	0901059 0650 7000	Other Supplies-Technology	461.69
VENDOR TOTALS		108,277.32	YTD INVOICED			108,282.18	YTD PAID	8,340.22

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
7063 OFFICE MAX								
	05/14/15	15010352	113508	P	06/30/15	1051118 0674 7000	AWARDS	44.03
INVOICE: 884645								
	05/19/15	15010352	113508	P	06/30/15	1051118 0674 7000	AWARDS	6.29
INVOICE: 912177								
	05/14/15	15010352	113508	P	06/30/15	1051118 0674 7000	AWARDS	75.48
INVOICE: 105383								
VENDOR TOTALS		628.97 YTD INVOICED				628.97 YTD PAID		125.80
2387 ORIENTAL TRADING CO., INC.								
	04/23/15	15009447	113509	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	26.59
INVOICE: 671297752-01								
	04/23/15	15009633	113509	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	27.56
INVOICE: 671297727-01								
	05/08/15	15009633	113509	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	13.77
INVOICE: 671297727-02								
	06/04/15	15009875	113509	P	06/30/15	0702118 0610 120A	GENERAL SUPPLIES	517.90
INVOICE: 672005773-02								
	06/10/15	15011000	113509	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	107.56
INVOICE: 672020165-01								
VENDOR TOTALS		5,004.59 YTD INVOICED				5,004.59 YTD PAID		693.38
14658 OTICON								
	06/04/15	15011006	113510	P	06/30/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	350.00
INVOICE: INV4514006								
	06/04/15	15011006	113510	P	06/30/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	175.00
INVOICE: INV4514010								
VENDOR TOTALS		1,230.00 YTD INVOICED				1,230.00 YTD PAID		525.00
10124 OTIS, LISA								
	06/03/15		113511	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	56.93
INVOICE: 5/18-6/2								
VENDOR TOTALS		891.00 YTD INVOICED				891.00 YTD PAID		56.93
223 OVERHEAD DOOR COMPANY OF								
	05/15/15	15011219	113512	P	06/30/15	1201134 0434Y	BLDG REPAIR & MAINTENANCE	198.00
INVOICE: 54720								
VENDOR TOTALS		4,260.80 YTD INVOICED				4,260.80 YTD PAID		198.00
10640 OWENS, MALINA								
	06/19/15		113513	P	06/30/15	0001118 0581	TRAVEL - IN DISTRICT	44.85
INVOICE: 5/18-6/5								
VENDOR TOTALS		1,855.59 YTD INVOICED				1,919.99 YTD PAID		44.85
13709 HILDRETH BROTHERS, LLC								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 06/04/15	15006606	113514	P	06/30/15	0001013	0432Y 016X	TECH-RELATED REPAIRS & MA	140.00
INVOICE: 06/04/15	15006606	113514	P	06/30/15	0001013	0432Y 016X	TECH-RELATED REPAIRS & MA	310.00
INVOICE: 05/22/15	15006606	113514	P	06/30/15	0001013	0432Y 016X	TECH-RELATED REPAIRS & MA	115.00
INVOICE: 05/28/15	15006606	113514	P	06/30/15	0001013	0432Y 016X	TECH-RELATED REPAIRS & MA	140.00
INVOICE: 06/03/15	15006606	113514	P	06/30/15	0001013	0432Y 016X	TECH-RELATED REPAIRS & MA	75.00
INVOICE: 06/24/15	15006606	113514	P	06/30/15	0001013	0432Y 016X	TECH-RELATED REPAIRS & MA	70.00
VENDOR TOTALS	6,005.99	YTD INVOICED				6,005.99	YTD PAID	850.00
11144 PARKER STORE OF KENTUCKY	15011045	113515	P	06/30/15	9011096	0663	REPAIR PARTS	223.43
INVOICE: 06/02/15	15011087	113515	P	06/30/15	9011096	0663	REPAIR PARTS	39.55
INVOICE: 06/02/15	15011090	113515	P	06/30/15	9011096	0663	REPAIR PARTS	10.70
VENDOR TOTALS	2,990.91	YTD INVOICED				2,990.91	YTD PAID	273.68
2634 PCA ARCHITECTURE PSC	113516	P	06/30/15	0603603	0346	FWBLD ARCHECTUR & ENGINEERING S		14,120.74
INVOICE: 06/10/15	113516	P	06/30/15	0603603	0349	FWBLD OTHER PROFESSIONAL SERVIC		320.40
INVOICE: 06/10/15	113516	P	06/30/15	0003603	0346	14056 ARCHECTUR & ENGINEERING S		17,000.00
INVOICE: 06/10/15	113516	P	06/30/15	0003603	0349	14056 OTHER PROFESSIONAL SERVIC		2,720.88
VENDOR TOTALS	549,575.84	YTD INVOICED				549,575.84	YTD PAID	34,162.02
13757 PEARSON EDUCATION	15009234	113517	P	06/30/15	0062833	0610 7006	GENERAL SUPPLIES	380.90
INVOICE: 03/30/15	15008502	113517	P	06/30/15	0601118	0610 7000	GENERAL SUPPLIES	282.49
VENDOR TOTALS	6,622.30	YTD INVOICED				6,622.30	YTD PAID	663.39
10043 PECK, HANNAFORD & BRIGGS	15011221	113518	P	06/30/15	0061134	0431	HVAC/ELECTRIC REPAIR & MA	764.94
INVOICE: 05/20/15	15011221	113518	P	06/30/15	4951134	0431	HVAC/ELECTRIC REPAIR & MA	653.60

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		97,014.73	YTD INVOICED			112,251.81	YTD PAID	1,418.54
12916 PESI, LLC								
INVOICE: 05/12/15		15008198	113519	P	06/30/15	0001121 0338	0033X REGISTRATION FEES	189.99
INVOICE: 926900								
VENDOR TOTALS		189.99	YTD INVOICED			189.99	YTD PAID	189.99
537 PETROLEUM TRADERS CORPORATION								
INVOICE: 05/29/15		15011065	113520	P	06/30/15	9011096 0627	DIESEL FUEL	11,529.96
INVOICE: 899054								
INVOICE: 05/15/15		15010996	113520	P	06/30/15	9011096 0627	DIESEL FUEL	11,037.43
INVOICE: 895018								
INVOICE: 05/18/15		15011063	113520	P	06/30/15	9011096 0627	DIESEL FUEL	19,602.57
INVOICE: 895444								
INVOICE: 05/22/15		15010995	113520	P	06/30/15	9011096 0627	DIESEL FUEL	11,273.00
INVOICE: 897095								
INVOICE: 05/15/15		15010935	113520	P	06/30/15	9011096 0627	DIESEL FUEL	11,015.22
INVOICE: 895015								
VENDOR TOTALS		772,184.50	YTD INVOICED			800,634.31	YTD PAID	64,458.18
237 PHILLIPS SUPPLY COMPANY								
INVOICE: 05/13/15		15011225	113521	P	06/30/15	0001087 0433	EQUIPMENT REPAIR & MAINT	75.03
INVOICE: 078697								
INVOICE: 05/14/15		15011225	113521	P	06/30/15	0001087 0433	EQUIPMENT REPAIR & MAINT	65.59
INVOICE: 078215								
INVOICE: 05/29/15		15011225	113521	P	06/30/15	0001087 0433	EQUIPMENT REPAIR & MAINT	111.10
INVOICE: 079899								
INVOICE: 06/02/15		15011225	113521	P	06/30/15	0001087 0433	EQUIPMENT REPAIR & MAINT	225.70
INVOICE: 080018								
INVOICE: 04/23/15		15010194	113521	P	06/30/15	0071087 0610	GENERAL SUPPLIES	2,059.32
INVOICE: 077028								
INVOICE: 05/05/15		15010194	113521	P	06/30/15	0071087 0610	GENERAL SUPPLIES	220.66
INVOICE: 077028A								
INVOICE: 06/23/15		15010194	113521	P	06/30/15	0071087 0610	GENERAL SUPPLIES	258.00
INVOICE: 077028B								
VENDOR TOTALS		110,575.04	YTD INVOICED			110,575.04	YTD PAID	3,015.40
2086 PHONAK								
INVOICE: 04/01/15		15009690	113522	P	06/30/15	0001121 0650	0033X Other Supplies-Technology	118.59
INVOICE: 5151594638								
VENDOR TOTALS		5,257.76	YTD INVOICED			5,257.76	YTD PAID	118.59
13848 VIRGINIA A. DOWD								
INVOICE: 05/26/15			113523	P	06/30/15	0202053 0322	140A EDUCATION CONSULTANT	600.00
INVOICE: M137								

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VENDOR TOTALS		835.00	YTD INVOICED			835.00	YTD PAID	600.00
1406 PIERCEFIELD, PATSY	06/03/15		113524	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	31.05
INVOICE: 5/18-5/29								
VENDOR TOTALS		548.25	YTD INVOICED			548.25	YTD PAID	31.05
14925 PINGEL, VERONICA	06/05/15		113525	P	06/30/15	510 1624	A-LA-CARTE SALES	43.70
INVOICE: 6/5/15								
VENDOR TOTALS		43.70	YTD INVOICED			43.70	YTD PAID	43.70
523 POMEROY IT SOLUTIONS	06/04/15	15011005	113526	P	06/30/15	0062818 0650 7006	Other Supplies-Technology	845.00
INVOICE: 300694138								
INVOICE: 06/08/15		15010929	113526	P	06/30/15	0062121 0734 310A	COMPUTERS & RELATED EQUIP	5,907.00
INVOICE: 300696603								
INVOICE: 05/27/15		15007741	113526	P	06/30/15	1001118 0734 7000	COMPUTERS & RELATED EQUIP	1,995.00
INVOICE: 300689736								
INVOICE: 06/12/15		15011141	113526	P	06/30/15	0002009 0734 1624	COMPUTERS & RELATED EQUIP	417.90
INVOICE: 300699751								
VENDOR TOTALS		525,425.91	YTD INVOICED			541,784.91	YTD PAID	9,164.90
2409 POPHAM, JOHN W.	06/25/15		113527	P	06/30/15	0901118 0582 7000	TRAVEL - OUT OF DISTRICT	639.25
INVOICE: 6/5-6/7								
INVOICE: 06/25/15			113527	P	06/30/15	0901118 0581 7000	TRAVEL - IN DISTRICT	80.50
INVOICE: 5/20/15								
VENDOR TOTALS		1,710.69	YTD INVOICED			1,710.69	YTD PAID	719.75
11090 PREMIER	06/10/15	15005492	113528	P	06/30/15	0451118 0610 7000	GENERAL SUPPLIES	1,512.00
INVOICE: 25802371								
INVOICE: 06/12/15		15009218	113528	P	06/30/15	0071118 0610 7000	GENERAL SUPPLIES	792.00
INVOICE: 204500416423								
INVOICE: 06/10/15		15009218	113528	P	06/30/15	0071118 0610 7000	GENERAL SUPPLIES	1,188.00
INVOICE: 204500415853								
VENDOR TOTALS		9,082.04	YTD INVOICED			9,082.04	YTD PAID	3,492.00
14503 PREVOST CAR US INC.	05/28/15	15003620	113529	P	06/30/15	9011096 0663	REPAIR PARTS	280.90
INVOICE: 93505966								
INVOICE: 06/02/15		15003620	113529	P	06/30/15	9011096 0663	REPAIR PARTS	143.82
INVOICE: 93510188								
INVOICE: 06/04/15		15003620	113529	P	06/30/15	9011096 0663	REPAIR PARTS	122.28

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 93513078	06/04/15	15003620	113529	P	06/30/15	9011096 0663	REPAIR PARTS	375.55
INVOICE: 93513077	05/19/15	15003620	113529	P	06/30/15	9011096 0663	REPAIR PARTS	75.11
INVOICE: 93496606	06/05/15	15003620	113529	P	06/30/15	9011096 0663	REPAIR PARTS	167.92
INVOICE: 93514323	03/04/15	15003620	113529	P	06/30/15	9011096 0663	REPAIR PARTS	79.90
INVOICE: 93422728								
VENDOR TOTALS		18,469.26	YTD INVOICED			18,469.26	YTD PAID	1,245.48
14911 PRN SERVICES LLC	06/04/15		113530	P	06/30/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	4,455.00
INVOICE: 060496								
VENDOR TOTALS		10,914.75	YTD INVOICED			10,914.75	YTD PAID	4,455.00
569 PRO-ED	04/27/15	15009142	113531	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	103.29
INVOICE: 2298221	05/28/15	15009141	113531	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	3.59
INVOICE: 2307081	05/28/15	15009141	113531	P	06/30/15	0062833 0650 7006	Other Supplies-Technology	35.96
INVOICE: 2307081								
VENDOR TOTALS		866.84	YTD INVOICED			866.84	YTD PAID	142.84
7108 PRUEITT, CATHY WEBER	06/16/15		113532	P	06/30/15	0002118 0582 345A	TRAVEL - OUT OF DISTRICT	96.60
INVOICE: 6/10-6/12	06/18/15		113532	P	06/30/15	0002118 0581 345A	TRAVEL - IN DISTRICT	69.00
INVOICE: 5/12-6/18								
VENDOR TOTALS		1,353.02	YTD INVOICED			1,353.02	YTD PAID	165.60
9931 PUGH, TAMMY	06/19/15		113533	P	06/30/15	0002121 0581 337A	TRAVEL - IN DISTRICT	160.72
INVOICE: 5/15-6/8								
VENDOR TOTALS		2,343.70	YTD INVOICED			2,343.70	YTD PAID	160.72
92 QUILL CORPORATION	05/18/15	15010930	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	96.98
INVOICE: 4318709	04/24/15	15009626	113534	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	33.85
INVOICE: 3645010	05/08/15	15009011	113534	P	06/30/15	0071118 0610 7000	GENERAL SUPPLIES	229.90
INVOICE: 4071720	05/13/15	15009461	113534	P	06/30/15	0201118 0610 7000	GENERAL SUPPLIES	1,422.67
INVOICE: 4200074								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/15/15	15009461	113534	P	06/30/15	0201118 0610 7000	GENERAL SUPPLIES	17.90
	4255012							
INVOICE:	05/15/15	15009461	113534	P	06/30/15	0201118 0610 7000	GENERAL SUPPLIES	58.96
	4259256							
INVOICE:	06/01/15	15011079	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	5.49
	4670296							
INVOICE:	06/02/15	15011079	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	44.99
	4692813							
INVOICE:	06/03/15	15011079	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	131.96
	4737031							
INVOICE:	06/03/15	15011079	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	66.93
	4731955							
INVOICE:	06/01/15	15011079	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	133.31
	4679116							
INVOICE:	06/04/15	15011020	113534	P	06/30/15	0062104 0610 125A	GENERAL SUPPLIES	174.50
	4778341							
INVOICE:	05/29/15	15011020	113534	P	06/30/15	0062104 0610 125A	GENERAL SUPPLIES	211.54
	4639874							
INVOICE:	06/05/15	15011001	113534	P	06/30/15	0062818 0650 7006	Other Supplies-Technology	1,943.85
	4852033							
INVOICE:	06/05/15	15011018	113534	P	06/30/15	0052104 0610 125A	GENERAL SUPPLIES	320.36
	4851525							
INVOICE:	06/09/15	15011018	113534	P	06/30/15	0052104 0610 125A	GENERAL SUPPLIES	29.64
	4906091							
INVOICE:	06/08/15	15011018	113534	P	06/30/15	0052104 0610 125A	GENERAL SUPPLIES	25.18
	4866283							
INVOICE:	06/02/15	15008201	113534	P	06/30/15	1032104 0610 125A	GENERAL SUPPLIES	740.52
	4717254							
INVOICE:	06/04/15	15008201	113534	P	06/30/15	1032104 0610 125A	GENERAL SUPPLIES	18.85
	4780347							
INVOICE:	06/03/15	15008201	113534	P	06/30/15	1032104 0610 125A	GENERAL SUPPLIES	31.84
	4752722							
INVOICE:	06/03/15	15008201	113534	P	06/30/15	1032104 0610 125A	GENERAL SUPPLIES	129.80
	4734584							
INVOICE:	05/12/15	15010790	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	866.43
	4149956							
INVOICE:	06/03/15	15010790	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	13.47
	4749873							
INVOICE:	06/05/15	15010790	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	53.88
	4840623							
INVOICE:	05/14/15	15010790	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	125.99
	4209423							
INVOICE:	05/13/15	15010790	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	2.78
	4167407							
INVOICE:	06/09/15	15011138	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	185.18
	4930789							
INVOICE:	06/11/15	15011138	113534	P	06/30/15	0011075 0610	GENERAL SUPPLIES	16.14
	4990595							
INVOICE:	06/12/15	15009114	113534	P	06/30/15	0051118 0650 7000	Other Supplies-Technology	335.93
	5034349							
INVOICE:	06/05/15	15011094	113534	P	06/30/15	0002053 0610 140A	GENERAL SUPPLIES	9.99

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 4830743	06/05/15	15011094	113534	P	06/30/15	0002053 0610 140A	GENERAL SUPPLIES	8.99
INVOICE: 4853309	05/14/15	15009372	113534	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	134.98
INVOICE: 4210224	05/13/15	15009372	113534	P	06/30/15	0051118 0610 7000	GENERAL SUPPLIES	42.44
INVOICE: 4168976	06/11/15	15011159	113534	P	06/30/15	9201134 0610	GENERAL SUPPLIES	21.57
INVOICE: 5020596	04/24/15	15010353	113534	P	06/30/15	1051118 0650 7000	Other Supplies-Technology	1,979.61
INVOICE: 3645495	04/27/15	15009656	113534	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	69.90
INVOICE: 3659283								
VENDOR TOTALS		265,475.02	YTD INVOICED			265,475.02	YTD PAID	9,736.30
10359 RALEIGH-COLLINS, S	06/01/15		113535	P	06/30/15	0002121 0581 337A	TRAVEL - IN DISTRICT	190.04
INVOICE: 4/20-5/29								
VENDOR TOTALS		1,229.43	YTD INVOICED			1,229.43	YTD PAID	190.04
11965 READ NATURALLY	05/29/15	15009513	113536	P	06/30/15	0062121 0734 310A	COMPUTERS & RELATED EQUIP	599.00
INVOICE: 198052								
VENDOR TOTALS		3,850.10	YTD INVOICED			3,850.10	YTD PAID	599.00
3257 REALLY GOOD STUFF, INC.	04/24/15	15009657	113537	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	149.03
INVOICE: 5060936	04/24/15	15008951	113537	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	407.27
INVOICE: 5060925	04/24/15	15009024	113537	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	253.76
INVOICE: 5060931	04/24/15	15009171	113537	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	122.09
INVOICE: 5060919	04/27/15	15009433	113537	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	20.93
INVOICE: 5061381	04/24/15	15009435	113537	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	183.75
INVOICE: 5060917	04/24/15	15009441	113537	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	157.45
INVOICE: 5061021	04/24/15	15009631	113537	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	182.30
INVOICE: 5060920	04/24/15	15009658	113537	P	06/30/15	0062818 0643 7006	SUPPLEMENTARY BKS/STUDY G	63.08
INVOICE: 5060935								
VENDOR TOTALS		7,175.82	YTD INVOICED			7,175.82	YTD PAID	1,539.66
8981 REBER, AMY								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	06/05/15		113538	P	06/30/15	0002006 0581 135A	TRAVEL - IN DISTRICT	315.10
INVOICE:	4/20-6/4							
VENDOR TOTALS		1,791.87	YTD INVOICED			1,791.87	YTD PAID	315.10
670 REMKE MARKETS, INC.	05/08/15	15006651	113539	P	06/30/15	0001011 0616 130X	FOOD NON-INSTRUCTIONAL no	190.76
INVOICE:	105A							
	05/05/15	15008708	113539	P	06/30/15	1201118 0617 7000	FOOD INSTR NON FOOD SERVI	208.50
INVOICE:	13							
	05/12/15	15008708	113539	P	06/30/15	1201118 0617 7000	FOOD INSTR NON FOOD SERVI	151.39
INVOICE:	62A							
	05/13/15	15008708	113539	P	06/30/15	1201118 0617 7000	FOOD INSTR NON FOOD SERVI	20.49
INVOICE:	10A							
	05/21/15	15008708	113539	P	06/30/15	1201118 0617 7000	FOOD INSTR NON FOOD SERVI	105.31
INVOICE:	26B							
	05/26/15	15006155	113539	P	06/30/15	9031077 0616 106X	FOOD NON-INSTRUCTIONAL no	65.26
INVOICE:	63A							
	05/26/15	15008883	113539	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	57.71
INVOICE:	63AA							
	05/28/15	15008883	113539	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	159.87
INVOICE:	35A							
	05/29/15	15008883	113539	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	281.21
INVOICE:	18C							
	05/28/15	15008883	113539	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	35.88
INVOICE:	38A							
	06/04/15	15008883	113539	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	158.00
INVOICE:	77							
	06/04/15	15008883	113539	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	99.93
INVOICE:	70A							
	06/09/15	15008883	113539	P	06/30/15	9031947 0610 106X	GENERAL SUPPLIES	291.59
INVOICE:	43A							
	05/26/15	15008709	113539	P	06/30/15	1201118 0617 7000	FOOD INSTR NON FOOD SERVI	50.36
INVOICE:	33B							
	05/27/15	15008709	113539	P	06/30/15	1201118 0617 7000	FOOD INSTR NON FOOD SERVI	4.18
INVOICE:	15B							
VENDOR TOTALS		9,931.88	YTD INVOICED			9,931.88	YTD PAID	1,880.44
10792 REMLEY, STEVE	06/25/15		113540	P	06/30/15	0002118 0582 GFCA5	TRAVEL - OUT OF DISTRICT	193.50
INVOICE:	6/16-6/18							
VENDOR TOTALS		635.06	YTD INVOICED			635.06	YTD PAID	193.50
4051 RENAISSANCE LEARNING, INC.	04/22/15	15010051	113541	P	06/30/15	0062121 0734 310A	COMPUTERS & RELATED EQUIP	9,848.00
INVOICE:	INV4158593							
VENDOR TOTALS		29,946.75	YTD INVOICED			29,946.75	YTD PAID	9,848.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
11773 RICE SIGNS & LIGHTING, INC	05/07/15	15011226	113542	P	06/30/15	1201134 0434Y	BLDG REPAIR & MAINTENANCE	380.00
INVOICE: 1498	05/15/15	15011226	113542	P	06/30/15	0901134 0434Y	BLDG REPAIR & MAINTENANCE	495.00
INVOICE: 1501								
VENDOR TOTALS		9,798.64	YTD INVOICED			10,471.29	YTD PAID	875.00
12506 RICE, DANIELLE	06/08/15		113543	P	06/30/15	0002121 0581 337A	TRAVEL - IN DISTRICT	411.93
INVOICE: 4/8-6/4								
VENDOR TOTALS		2,471.75	YTD INVOICED			2,471.75	YTD PAID	411.93
628 RICOH-USA	06/11/15		113544	P	06/30/15	9011096 0433	EQUIPMENT REPAIR & MAINT	20.49
INVOICE: 5036455431	05/20/15		113544	P	06/30/15	9011096 0433	EQUIPMENT REPAIR & MAINT	11.71
INVOICE: 5036121844	05/21/15		113544	P	06/30/15	0551198 0433 103X	EQUIPMENT REPAIR & MAINT	25.19
INVOICE: 5036136913	05/22/15	15001061	113544	P	06/30/15	0011075 0433	EQUIPMENT REPAIR & MAINT	206.10
INVOICE: 5036152515	05/25/15	15001061	113544	P	06/30/15	0011075 0433	EQUIPMENT REPAIR & MAINT	21.29
INVOICE: 5036171320	05/18/15	15004105	113544	P	06/30/15	0901118 0433 7000	EQUIPMENT REPAIR & MAINT	44.27
INVOICE: 5036075037	05/14/15	15004105	113544	P	06/30/15	0901118 0433 7000	EQUIPMENT REPAIR & MAINT	1,859.35
INVOICE: 5036029376	05/17/15	15002129	113544	P	06/30/15	1001118 0433 7000	EQUIPMENT REPAIR & MAINT	470.28
INVOICE: 5036058073	05/14/15	15002091	113544	P	06/30/15	0501118 0433 7000	EQUIPMENT REPAIR & MAINT	693.94
INVOICE: 5036029256	05/17/15	15005901	113544	P	06/30/15	1201118 0433 7000	EQUIPMENT REPAIR & MAINT	687.16
INVOICE: 5036058024	05/28/15		113544	P	06/30/15	9011096 0433	EQUIPMENT REPAIR & MAINT	249.00
INVOICE: 1055290007	05/15/15	15002124	113544	P	06/30/15	0601118 0433 7000	EQUIPMENT REPAIR & MAINT	362.35
INVOICE: 5036053346	04/20/15	15004106	113544	P	06/30/15	1031118 0433 7000	EQUIPMENT REPAIR & MAINT	769.13
INVOICE: 5035639358	05/17/15	15004106	113544	P	06/30/15	1031118 0433 7000	EQUIPMENT REPAIR & MAINT	865.25
INVOICE: 5036058035	05/17/15	15006810	113544	P	06/30/15	0451118 0433 7000	EQUIPMENT REPAIR & MAINT	272.86
INVOICE: 5036058098	05/21/15	15004111	113544	P	06/30/15	0081118 0433 7000	EQUIPMENT REPAIR & MAINT	573.74
INVOICE: 5036136852	05/21/15		113544	P	06/30/15	9011096 0433	EQUIPMENT REPAIR & MAINT	.72
INVOICE: 5036136852A	05/14/15	15002133	113544	P	06/30/15	0071118 0433 7000	EQUIPMENT REPAIR & MAINT	820.11
INVOICE: 5036029375								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/14/15	15002019	113544	P	06/30/15	4951118 0433 7000	EQUIPMENT REPAIR & MAINT	538.66
	5036029187							
INVOICE:	05/17/15	15004107	113544	P	06/30/15	1081118 0433 7000	EQUIPMENT REPAIR & MAINT	643.68
	5036058046							
INVOICE:	05/26/15	15008233	113544	P	06/30/15	9031077 0433 106X	EQUIPMENT REPAIR & MAINT	1,018.24
	5036188169							
INVOICE:	05/14/15	15002130	113544	P	06/30/15	0051118 0433 7000	EQUIPMENT REPAIR & MAINT	562.09
	5036029275							
INVOICE:	05/24/15	15002128	113544	P	06/30/15	0801118 0433 7000	EQUIPMENT REPAIR & MAINT	523.15
	5036166658							
INVOICE:	05/14/15	15004108	113544	P	06/30/15	1051118 0433 7000	EQUIPMENT REPAIR & MAINT	974.73
	5036029214							
INVOICE:	06/17/15	15004105	113544	P	06/30/15	0901118 0433 7000	EQUIPMENT REPAIR & MAINT	1,226.53
	5036534156							
INVOICE:	06/18/15	15004105	113544	P	06/30/15	0901118 0433 7000	EQUIPMENT REPAIR & MAINT	37.58
	5036552247							
INVOICE:	06/17/15	15004106	113544	P	06/30/15	1031118 0433 7000	EQUIPMENT REPAIR & MAINT	403.37
	5036534124							
INVOICE:	06/17/15	15002129	113544	P	06/30/15	1001118 0433 7000	EQUIPMENT REPAIR & MAINT	191.26
	5036534083							
INVOICE:	06/17/15	15002019	113544	P	06/30/15	4951118 0433 7000	EQUIPMENT REPAIR & MAINT	203.93
	5036534115							
INVOICE:	05/18/15	15009144	113544	P	06/30/15	0402818 0433 7040	EQUIPMENT REPAIR & MAINT	324.67
	5036075087							
INVOICE:	05/20/15	15009144	113544	P	06/30/15	0402818 0433 7040	EQUIPMENT REPAIR & MAINT	121.34
	5036121721							
INVOICE:	05/24/15	15009144	113544	P	06/30/15	0402818 0433 7040	EQUIPMENT REPAIR & MAINT	343.18
	5036166675							
VENDOR TOTALS		148,018.09	YTD INVOICED			148,835.73	YTD PAID	15,065.35
14859 ROPPELS RADIATOR								
INVOICE:	06/04/15	15011117	113545	P	06/30/15	9011096 0435	VEHICLE REPAIR & MAINT	82.50
	RIV003515							
VENDOR TOTALS		1,410.12	YTD INVOICED			1,410.12	YTD PAID	82.50
12946 ROTT, ANN								
INVOICE:	05/29/15		113546	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	20.70
	5/22-5/27							
VENDOR TOTALS		79.48	YTD INVOICED			79.48	YTD PAID	20.70
14931 ROTTINGHAUS, ANNETTE								
INVOICE:	06/03/15		113547	P	06/30/15	510 1624	A-LA-CARTE SALES	22.50
	6/3/15							
VENDOR TOTALS		22.50	YTD INVOICED			22.50	YTD PAID	22.50
11058 ROUSE TREE SERVICE								
	06/02/15	15011080	113548	P	06/30/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	2,500.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 6/2/15								
INVOICE: 05/18/15		15011227	113548	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	300.00
INVOICE: 5/18/15								
VENDOR TOTALS		14,150.00	YTD INVOICED			14,150.00	YTD PAID	2,800.00
14714 RUST, KIM								
INVOICE: 05/29/15			113549	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	7.13
INVOICE: 5/20-5/21								
VENDOR TOTALS		121.03	YTD INVOICED			121.03	YTD PAID	7.13
11638 RUST, PAULA								
INVOICE: 06/12/15			113550	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	65.55
INVOICE: 5/18-6/12								
VENDOR TOTALS		1,746.80	YTD INVOICED			1,746.80	YTD PAID	65.55
14542 SAMS, LESLIE								
INVOICE: 06/12/15		15004961	113551	P	06/30/15	0002121 0349 337A	OTHER PROFESSIONAL SERVIC	175.00
INVOICE: 06/11/15			113551	P	06/30/15	1202818 0349 7120	OTHER PROFESSIONAL SERVIC	100.00
INVOICE: 05/30/15								
INVOICE: 5/30/15								
VENDOR TOTALS		9,628.00	YTD INVOICED			9,628.00	YTD PAID	275.00
230 SANITATION DISTRICT #1								
INVOICE: 05/29/15		15001060	113552	P	06/30/15	0011075 0441	LAND & BUILDING RENT	12,651.13
INVOICE: MISC05610								
VENDOR TOTALS		370,918.22	YTD INVOICED			376,143.05	YTD PAID	12,651.13
11316 SAPP, BRENNON								
INVOICE: 06/17/15			113553	P	06/30/15	1201118 0581 7000	TRAVEL - IN DISTRICT	414.23
INVOICE: 4/22-6/5								
VENDOR TOTALS		1,554.86	YTD INVOICED			1,554.86	YTD PAID	414.23
1778 VWR FUNDING, INC.								
INVOICE: 03/30/15		15009537	113554	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	8.31
INVOICE: 8041098473		15009537	113554	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	294.09
INVOICE: 04/16/15		15009537	113554	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	140.56
INVOICE: 804101967		15009537	113554	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	82.99
INVOICE: 04/10/15		15009537	113554	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	
INVOICE: 8040953119		15009537	113554	P	06/30/15	9031138 0610 106X	GENERAL SUPPLIES	
INVOICE: 04/13/15								
INVOICE: 8040966448								
VENDOR TOTALS		722.32	YTD INVOICED			722.32	YTD PAID	525.95
3944 SCHNEIDER, STEPHANIE								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/25/15 6/16-6/18		113555	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	193.50
VENDOR TOTALS		696.50	YTD INVOICED			696.50	YTD PAID	193.50
2166 SCHOETTLE, BETH	06/03/15		113556	P	06/30/15	0001121 0580	0033X TRAVEL	120.75
INVOICE:	4/29-6/1							
VENDOR TOTALS		1,102.37	YTD INVOICED			1,102.37	YTD PAID	120.75
390 SCHOLASTIC	04/22/15	15010040	113558	P	06/30/15	0502121 0650	337AC Other Supplies-Technology	7,596.00
INVOICE:	10953568							
	06/10/15	15010627	113557	P	06/30/15	4952121 0643	310A SUPPLEMENTARY BKS/STUDY G	692.01
INVOICE:	M56170327							
	05/07/15	15010307	113558	P	06/30/15	0002121 0349	337AC OTHER PROFESSIONAL SERVIC	2,899.00
INVOICE:	11039255							
VENDOR TOTALS		99,544.42	YTD INVOICED			99,544.42	YTD PAID	11,187.01
3098 SCHOLASTIC BOOK FAIRS	05/08/15	15010573	113559	P	06/30/15	0802859 0641	7080 LIBRARY BOOKS	4,023.56
INVOICE:	W3390252BF							
	06/04/15	15010957	113559	P	06/30/15	0802121 0643	310A SUPPLEMENTARY BKS/STUDY G	118.94
INVOICE:	4046BR150							
	06/04/15	15010957	113559	P	06/30/15	0802121 0643	310A SUPPLEMENTARY BKS/STUDY G	2,880.57
INVOICE:	4045BR150							
VENDOR TOTALS		51,324.30	YTD INVOICED			51,324.30	YTD PAID	7,023.07
2784 SCHOLASTIC CLASSROOM MAGAZINES	05/14/15	15010642	113560	P	06/30/15	4952121 0643	310A SUPPLEMENTARY BKS/STUDY G	2,894.50
INVOICE:	11075435							
VENDOR TOTALS		75,757.30	YTD INVOICED			75,757.30	YTD PAID	2,894.50
13971 SCHOLASTIC EDUCATION NORTH REGION	04/28/15	15010040	113561	P	06/30/15	0502121 0650	337AC Other Supplies-Technology	9,119.75
INVOICE:	10981958							
	06/03/15	15011092	113561	P	06/30/15	0002121 0338	337AC REGISTRATION FEES	56,970.00
INVOICE:	11190637							
VENDOR TOTALS		66,089.75	YTD INVOICED			66,089.75	YTD PAID	66,089.75
10453 SCHOLASTIC READING COUNT	05/06/15	15009378	113562	P	06/30/15	0062121 0643	310A SUPPLEMENTARY BKS/STUDY G	707.15
INVOICE:	11028796							
	05/21/15	15010787	113562	P	06/30/15	0602818 0643	7060 SUPPLEMENTARY BKS/STUDY G	1,782.50
INVOICE:	11115826							
	05/05/15	15009430	113562	P	06/30/15	0062121 0643	310A SUPPLEMENTARY BKS/STUDY G	4,659.75

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 11025472								
VENDOR TOTALS		9,584.53	YTD INVOICED			9,584.53	YTD PAID	7,149.40
11380 SCHOOL OUTFITTERS								
INVOICE:	05/05/15	15008016	113563	P	06/30/15	0702121 0734 310A	COMPUTERS & RELATED EQUIP	271.36
INVOICE: INV11690525								
VENDOR TOTALS		7,560.89	YTD INVOICED			7,560.89	YTD PAID	271.36
1052 SCHOOL SPECIALTY/BECKLEY-CARDY								
INVOICE:	04/25/15	15009280	113564	P	06/30/15	0062104 0610 125A	GENERAL SUPPLIES	65.92
INVOICE:	208114206490							
INVOICE:	05/22/15	15009281	113564	P	06/30/15	0702104 0610 125A	GENERAL SUPPLIES	8.64
INVOICE:	208114332648							
INVOICE:	05/21/15	15009281	113564	P	06/30/15	0702104 0610 125A	GENERAL SUPPLIES	53.17
INVOICE:	208114325187							
INVOICE:	04/24/15	15009429	113564	P	06/30/15	0062833 0610 7006	GENERAL SUPPLIES	8.57
INVOICE:	208114200671							
INVOICE:	04/25/15	15009434	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	36.09
INVOICE:	208114206487							
INVOICE:	05/20/15	15009436	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	4.82
INVOICE:	208114319605							
INVOICE:	04/25/15	15009436	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	70.05
INVOICE:	208114206479							
INVOICE:	04/24/15	15009443	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	31.40
INVOICE:	208114200536							
INVOICE:	04/24/15	15009448	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	24.40
INVOICE:	208114200537							
INVOICE:	04/24/15	15009449	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	26.16
INVOICE:	208114200541							
INVOICE:	04/25/15	15009452	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	15.79
INVOICE:	208114206482							
INVOICE:	04/25/15	15009622	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	7.40
INVOICE:	208114206501							
INVOICE:	04/25/15	15009627	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	51.57
INVOICE:	208114206485							
INVOICE:	04/25/15	15009628	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	29.66
INVOICE:	208114206477							
INVOICE:	04/30/15	15009635	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	4.94
INVOICE:	208114229255							
INVOICE:	04/24/15	15009635	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	8.70
INVOICE:	208114200538							
INVOICE:	04/23/15	15009635	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	3.95
INVOICE:	208114192079							
INVOICE:	04/25/15	15009635	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	129.55
INVOICE:	208114206492							
INVOICE:	04/25/15	15009638	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	12.12
INVOICE:	208114206500							
INVOICE:	04/25/15	15009673	113564	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	96.92
INVOICE:	208114206497							

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INVOICE:	04/24/15	15009632	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	67.98
	208114200542							
INVOICE:	04/25/15	15009632	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	106.37
	208114206488							
INVOICE:	04/25/15	15009632	113564	P	06/30/15	0062818 0643	7006 SUPPLEMENTARY BKS/STUDY G	50.83
	208114206488							
INVOICE:	04/25/15	15009828	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	156.78
	208114206480							
INVOICE:	04/25/15	15009827	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	86.16
	208114206489							
INVOICE:	04/25/15	15009824	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	106.28
	208114206478							
INVOICE:	04/24/15	15009823	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	129.42
	208114200539							
INVOICE:	04/29/15	15009670	113564	P	06/30/15	0062818 0643	7006 SUPPLEMENTARY BKS/STUDY G	11.65
	208114223613							
INVOICE:	04/25/15	15009670	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	54.88
	208114206498							
INVOICE:	04/25/15	15009670	113564	P	06/30/15	0062818 0643	7006 SUPPLEMENTARY BKS/STUDY G	34.12
	208114206498							
INVOICE:	04/25/15	15009670	113564	P	06/30/15	0062818 0650	7006 Other Supplies-Technology	27.23
	208114206498							
INVOICE:	05/07/15	15009653	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	6.87
	208114264632							
INVOICE:	04/24/15	15009653	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	8.02
	208114200672							
INVOICE:	04/25/15	15009653	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	111.33
	208114206483							
INVOICE:	04/23/15	15009643	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	3.95
	208114192080							
INVOICE:	04/25/15	15009643	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	31.67
	208114206494							
INVOICE:	04/25/15	15009643	113564	P	06/30/15	0062818 0643	7006 SUPPLEMENTARY BKS/STUDY G	30.96
	208114206494							
INVOICE:	04/24/15	15009029	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	64.54
	208114200540							
INVOICE:	04/25/15	15009147	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	32.85
	208114206484							
INVOICE:	04/24/15	15009148	113564	P	06/30/15	0062833 0610	7006 GENERAL SUPPLIES	21.12
	208114200670							
INVOICE:	04/13/15	15009012	113564	P	06/30/15	0071118 0610	7000 GENERAL SUPPLIES	523.05
	208114137582							
INVOICE:	05/15/15	15007822	113564	P	06/30/15	1051118 0610	7000 GENERAL SUPPLIES	381.59
	208114301975							
INVOICE:	06/08/15	15009439	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	14.78
	208114393143							
INVOICE:	04/24/15	15009439	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	46.05
	208114200543							
INVOICE:	05/26/15	15009630	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	2.45
	208114340714							
INVOICE:	05/02/15	15009630	113564	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	24.35

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 208114240823	05/19/15	15008823	113564	P	06/30/15	0062006 0610 135A	GENERAL SUPPLIES	10.57
INVOICE: 208114311364	05/12/15	15008823	113564	P	06/30/15	0062006 0610 135A	GENERAL SUPPLIES	37.16
INVOICE: 208114284707	04/25/15	15009754	113564	P	06/30/15	0452818 0610 7045	GENERAL SUPPLIES	42.85
INVOICE: 208114206301	04/18/15	15009754	113564	P	06/30/15	0452818 0610 7045	GENERAL SUPPLIES	7.60
INVOICE: 208114166631	04/20/15	15009754	113564	P	06/30/15	0452818 0610 7045	GENERAL SUPPLIES	211.50
INVOICE: 208114170601	06/24/15	15009754	113564	P	06/30/15	0452818 0610 7045	GENERAL SUPPLIES	-82.08
INVOICE: 208114460351								
VENDOR TOTALS		46,677.49	YTD INVOICED			47,673.07	YTD PAID	3,052.70
14541 SCHULTZ, CARA	06/05/15		113565	P	06/30/15	9032947 0581 106A	TRAVEL - IN DISTRICT	35.08
INVOICE: 5/20-5/27								
VENDOR TOTALS		663.18	YTD INVOICED			663.18	YTD PAID	35.08
14824 SCI SUPPLY	06/12/15	15009765	113566	P	06/30/15	0081118 0610 7000	GENERAL SUPPLIES	453.63
INVOICE: M901357								
VENDOR TOTALS		1,096.96	YTD INVOICED			1,096.96	YTD PAID	453.63
13430 SCOTTS LAWN SERVICE	05/26/15	15008451	113567	P	06/30/15	0401134 0424	CONTRACT GROUNDS SERVICE	400.00
INVOICE: 50122913	05/26/15	15008452	113567	P	06/30/15	0401134 0424	CONTRACT GROUNDS SERVICE	160.00
INVOICE: 50122914	05/26/15	15008453	113567	P	06/30/15	0401134 0424	CONTRACT GROUNDS SERVICE	130.00
INVOICE: 50122912	05/27/15	15008454	113567	P	06/30/15	1201134 0424	CONTRACT GROUNDS SERVICE	355.00
INVOICE: 50122921	05/27/15	15008455	113567	P	06/30/15	1201134 0424	CONTRACT GROUNDS SERVICE	355.00
INVOICE: 50122920	05/27/15	15008456	113567	P	06/30/15	1201134 0424	CONTRACT GROUNDS SERVICE	130.00
INVOICE: 50122919	05/05/15	15008458	113567	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	305.00
INVOICE: 49770561	05/26/15	15008459	113567	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	355.00
INVOICE: 50122915	05/05/15	15008460	113567	P	06/30/15	0901134 0424	CONTRACT GROUNDS SERVICE	120.00
INVOICE: 49770560	06/01/15	15008461	113567	P	06/30/15	0081134 0424	CONTRACT GROUNDS SERVICE	205.00
INVOICE: 50122917	06/01/15	15008462	113567	P	06/30/15	0081134 0424	CONTRACT GROUNDS SERVICE	305.00
INVOICE: 50122916								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/01/15	15008463	113567	P	06/30/15	1031134 0424	CONTRACT GROUNDS SERVICE	275.00
INVOICE:	06/01/15	15008464	113567	P	06/30/15	1051134 0424	CONTRACT GROUNDS SERVICE	275.00
INVOICE:	06/01/15	15008465	113567	P	06/30/15	1051134 0424	CONTRACT GROUNDS SERVICE	275.00
INVOICE:	05/27/15	15008466	113567	P	06/30/15	1081134 0424	CONTRACT GROUNDS SERVICE	275.00
VENDOR TOTALS		25,985.00	YTD INVOICED			25,985.00	YTD PAID	3,920.00
2568 SECO ELECTRIC CO., INC.	11/10/14	15011228	113568	P	06/30/15	1051134 0347	SECURITY SERVICES	336.00
INVOICE:	05/27/15	15011228	113568	P	06/30/15	0201134 0434Y	BLDG REPAIR & MAINTENANCE	518.00
VENDOR TOTALS		52,363.00	YTD INVOICED			53,185.00	YTD PAID	854.00
5016 SETTERS, MARTHA	06/11/15		113569	P	06/30/15	0001118 0581 014X	TRAVEL - IN DISTRICT	170.49
VENDOR TOTALS		2,690.60	YTD INVOICED			2,690.60	YTD PAID	170.49
10845 SHERMAN, BRIDGET	06/12/15		113570	P	06/30/15	0001121 0580 0033X	TRAVEL	86.25
VENDOR TOTALS		1,768.14	YTD INVOICED			1,768.14	YTD PAID	86.25
7932 SHERWIN WILLIAMS	06/01/15	15011229	113571	P	06/30/15	0801134 0610	GENERAL SUPPLIES	242.88
INVOICE:	06/01/15	15011229	113571	P	06/30/15	1031134 0610	GENERAL SUPPLIES	109.90
INVOICE:	06/11/15	15011229	113571	P	06/30/15	9011134 0610	GENERAL SUPPLIES	410.90
INVOICE:	06/18/15		113571	P	06/30/15	9011134 0610	GENERAL SUPPLIES	-410.90
INVOICE:	06/12/15	15011229	113571	P	06/30/15	9011096 0442	EQUIPMENT & VEHICLE RENT	50.00
INVOICE:	06/18/15	15011229	113571	P	06/30/15	9011134 0610	GENERAL SUPPLIES	306.50
INVOICE:	06/15/15	15011229	113571	P	06/30/15	0071134 0610	GENERAL SUPPLIES	474.70
INVOICE:	06/15/15	15011229	113571	P	06/30/15	1031134 0610	GENERAL SUPPLIES	99.25
INVOICE:	06/18/15	15011229	113571	P	06/30/15	0451134 0610	GENERAL SUPPLIES	148.25
INVOICE:	06/18/15	15011229	113571	P	06/30/15	0071134 0610	GENERAL SUPPLIES	199.72

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	8102-5							
VENDOR TOTALS		32,374.67	YTD INVOICED			32,374.67	YTD PAID	1,631.20
819 SHIFFLER EQUIPMENT SALES, INC.	05/27/15	15010888	113572	P	06/30/15	1051134 0610	GENERAL SUPPLIES	138.73
INVOICE:	1513500200							
VENDOR TOTALS		5,620.61	YTD INVOICED			9,505.81	YTD PAID	138.73
11395 SIMMS, MELODY	06/15/15		113573	P	06/30/15	0502104 0580 125A	TRAVEL	40.25
INVOICE:	6/3-6/11							
VENDOR TOTALS		367.39	YTD INVOICED			367.39	YTD PAID	40.25
14328 SKOOLAIID	04/14/15	15010489	113574	P	06/30/15	1032104 0675 125A	ORGANIZTN SUPPLIES (ACTIV	400.00
INVOICE:	4/14/15							
VENDOR TOTALS		2,280.00	YTD INVOICED			2,280.00	YTD PAID	400.00
14493 SMITH, KELLY	06/08/15		113575	P	06/30/15	0701118 0581 7000	TRAVEL - IN DISTRICT	12.65
INVOICE:	5/6/15							
VENDOR TOTALS		228.75	YTD INVOICED			228.75	YTD PAID	12.65
12157 SMITH, LISA JO	05/28/15		113576	P	06/30/15	0901118 0581 7000	TRAVEL - IN DISTRICT	130.53
INVOICE:	3/3-5/27							
VENDOR TOTALS		130.53	YTD INVOICED			130.53	YTD PAID	130.53
9768 SNAPPY TENTS, INC.	05/01/15	15002694	113577	P	06/30/15	0402818 0449 7040	OTHER RENTAL	2,050.00
INVOICE:	10886							
VENDOR TOTALS		11,307.50	YTD INVOICED			11,307.50	YTD PAID	2,050.00
12737 SNELLING, KAREN	06/19/15		113578	P	06/30/15	0002027 0580 337A	TRAVEL	173.65
INVOICE:	4/20-6/2							
VENDOR TOTALS		693.56	YTD INVOICED			993.16	YTD PAID	173.65
8505 SOWARD, SHERRY	06/17/15		113579	P	06/30/15	1201118 0581 7000	TRAVEL - IN DISTRICT	64.40
INVOICE:	6/1-6/17							

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VENDOR TOTALS		179.77 YTD INVOICED				179.77 YTD PAID		64.40
12854 SPARKS HARDWARE, INC.	06/01/15	15011230	113580	P	06/30/15	0701134 0610	GENERAL SUPPLIES	50.00
INVOICE: 19836	06/01/15	15011230	113580	P	06/30/15	0061134 0610	GENERAL SUPPLIES	4,695.00
INVOICE: 19489								
VENDOR TOTALS		20,867.00 YTD INVOICED				20,867.00 YTD PAID		4,745.00
10909 SPEAR CORPORATION	05/15/15	15010822	113581	P	06/30/15	1201134 0610 1107	GENERAL SUPPLIES	640.10
INVOICE: 94960	05/26/15	15011231	113581	P	06/30/15	1201134 0433	EQUIPMENT REPAIR & MAINT	1,353.90
INVOICE: 95213								
VENDOR TOTALS		4,846.70 YTD INVOICED				4,846.70 YTD PAID		1,994.00
14189 SPEEDWAY	06/08/15	15011008	113582	P	06/30/15	0002150 0680 310A	WELFARE (FOOD/CLOTHES/UTI	980.00
INVOICE: 6/8/15								
VENDOR TOTALS		2,460.00 YTD INVOICED				2,460.00 YTD PAID		980.00
13514 BOARD OF CONTROL FOR SOUTHERN REGIONAL EDUCATION	06/15/15	15010692	113583	P	06/30/15	9031947 0338 106X	REGISTRATION FEES	3,250.00
INVOICE: 3668	06/11/15		113584	P	06/30/15	9031143 0646 106X	TESTS	48.00
INVOICE: AC-KENTON-KY-1415B								
VENDOR TOTALS		7,068.00 YTD INVOICED				7,068.00 YTD PAID		3,298.00
7837 ST. ELIZABETH BUSINESS HEALTH	06/01/15	15001692	113585	P	06/30/15	0001072 0341	DRUG TESTING	183.00
INVOICE: 418746	06/01/15	15001668	113585	P	06/30/15	0011099 0341	DRUG TESTING	105.00
INVOICE: 418449	06/01/15	15001810	113585	P	06/30/15	0001037 0341	DRUG TESTING	60.00
INVOICE: 419167								
VENDOR TOTALS		15,645.56 YTD INVOICED				16,858.56 YTD PAID		348.00
13184 STEFFEN, SARAH	06/11/15		113586	P	06/30/15	0011082 0581	TRAVEL - IN DISTRICT	20.13
INVOICE: 6/4-6/9								
VENDOR TOTALS		139.63 YTD INVOICED				139.63 YTD PAID		20.13
11508 STEPHENS, RACHEL	05/29/15		113587	P	06/30/15	9981121 0581	TRAVEL - IN DISTRICT	191.36

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	4/8-5/29							
VENDOR TOTALS		440.92	YTD INVOICED			440.92	YTD PAID	191.36
11488 STETTER, EVELYN	05/29/15		113588	P	06/30/15	0001037 0581	TRAVEL - IN DISTRICT	29.90
INVOICE:	5/18-5/29							
VENDOR TOTALS		479.37	YTD INVOICED			479.37	YTD PAID	29.90
13975 STEWART, CAROLYN	05/27/15		113589	P	06/30/15	1202818 0610 7120	GENERAL SUPPLIES	420.20
INVOICE:	5/22-5/25							
VENDOR TOTALS		420.20	YTD INVOICED			420.20	YTD PAID	420.20
2413 STINSON, KEVIN	06/01/15		113590	P	06/30/15	0001124 0581	TRAVEL - IN DISTRICT	243.80
INVOICE:	5/1-5/29							
	06/19/15		113590	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	133.50
INVOICE:	6/16-6/18							
VENDOR TOTALS		2,969.21	YTD INVOICED			3,042.01	YTD PAID	377.30
14946 STOKER, NINA	06/29/15		113591	P	06/30/15	0002118 0582	GFCA5 TRAVEL - OUT OF DISTRICT	229.50
INVOICE:	6/16-6/18							
VENDOR TOTALS		229.50	YTD INVOICED			229.50	YTD PAID	229.50
14329 STREITENBERGER, LINDA	06/05/15		113592	P	06/30/15	9011096 0581	TRAVEL - IN DISTRICT	76.48
INVOICE:	6/2/15							
VENDOR TOTALS		963.85	YTD INVOICED			1,396.69	YTD PAID	76.48
14561 STROTHMAN+CO	12/31/14		113593	P	06/30/15	0011075 0342	AUDITING SERVICES	2,500.00
INVOICE:	34136A							
VENDOR TOTALS		35,528.07	YTD INVOICED			35,528.07	YTD PAID	2,500.00
3976 STUDIES WEEKLY	05/08/15	15010629	113594	P	06/30/15	4952121 0643 310A	SUPPLEMENTARY BKS/STUDY G	1,079.93
INVOICE:	153044							
VENDOR TOTALS		1,524.61	YTD INVOICED			1,524.61	YTD PAID	1,079.93
12778 SUMMIT PROFESSIONAL ED	05/06/15	15010630	113595	P	06/30/15	0001121 0338 0033X	REGISTRATION FEES	219.00
INVOICE:	373757							

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VENDOR TOTALS		219.00	YTD INVOICED			219.00	YTD PAID	219.00
11171 SUNBELT RENTALS								
INVOICE: 05/19/15			113596	P	06/30/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	454.25
52393911-001								
VENDOR TOTALS		10,166.40	YTD INVOICED			10,264.10	YTD PAID	454.25
14916 SUNBURST DIGITAL								
INVOICE: 06/09/15		15011070	113597	P	06/30/15	0052121 0643 310A	SUPPLEMENTARY BKS/STUDY G	719.95
INV113976								
VENDOR TOTALS		719.95	YTD INVOICED			719.95	YTD PAID	719.95
3634 T & R COMMUNICATIONS								
INVOICE: 05/18/15		15011232	113598	P	06/30/15	0901087 0532	TELEPHONE	225.00
4910								
INVOICE: 06/01/15		15011232	113598	P	06/30/15	0201087 0532	TELEPHONE	150.00
4922								
INVOICE: 06/01/15		15011232	113598	P	06/30/15	9011096 0532	TELEPHONE	529.44
4923								
INVOICE: 06/01/15		15011232	113598	P	06/30/15	9011096 0532	TELEPHONE	112.50
4924								
INVOICE: 06/01/15		15011232	113598	P	06/30/15	0901087 0532	TELEPHONE	112.50
4925								
INVOICE: 06/01/15		15011232	113598	P	06/30/15	0201087 0532	TELEPHONE	112.50
4926								
INVOICE: 06/01/15		15011232	113598	P	06/30/15	0901087 0532	TELEPHONE	112.50
4927								
INVOICE: 06/08/15		15011232	113598	P	06/30/15	0011087 0532	TELEPHONE	340.00
4937								
INVOICE: 06/15/15			113598	P	06/30/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	8,745.40
4950								
VENDOR TOTALS		44,899.47	YTD INVOICED			47,106.07	YTD PAID	10,439.84
10734 TEACHER DIRECT								
INVOICE: 05/12/15		15009663	113599	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	95.60
P458826800033								
INVOICE: 05/08/15		15009644	113599	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	115.46
P458826300026								
INVOICE: 05/05/15		15009639	113599	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	166.34
P458824500015								
INVOICE: 05/05/15		15009639	113599	P	06/30/15	0062818 0643 7006	SUPPLEMENTARY BKS/STUDY G	35.64
P458824500015								
INVOICE: 05/17/15		15009629	113599	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	209.50
P458826100046								
INVOICE: 04/29/15		15009450	113599	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	75.84
P458826700035								
INVOICE: 04/24/15		15009027	113599	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	49.54

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: P458826500039	04/23/15	15009022	113599	P	06/30/15	0062818 0643 7006	SUPPLEMENTARY BKS/STUDY G	53.76
INVOICE: P458826400016	04/25/15	15009020	113599	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	254.46
INVOICE: P458824600013								
VENDOR TOTALS		1,130.84	YTD INVOICED			1,130.84	YTD PAID	1,056.14
14261 TEACHERS PAY TEACHERS	05/15/15	15010795	113600	P	06/30/15	0072818 0610 7007	GENERAL SUPPLIES	29.95
INVOICE: 16196027								
VENDOR TOTALS		2,424.38	YTD INVOICED			2,424.38	YTD PAID	29.95
3348 TEAGUE, PENNY	05/26/15		113601	P	06/30/15	0002011 0581 130A	TRAVEL - IN DISTRICT	22.14
INVOICE: 5/22/15								
VENDOR TOTALS		181.94	YTD INVOICED			181.94	YTD PAID	22.14
12723 TERMINALS PLUS	06/10/15	15001086	113602	P	06/30/15	9011096 0663	REPAIR PARTS	405.00
INVOICE: 15994								
VENDOR TOTALS		1,907.84	YTD INVOICED			2,190.84	YTD PAID	405.00
14933 TEXTER, MARY	06/09/15		113603	P	06/30/15	510 1624	A-LA-CARTE SALES	58.30
INVOICE: 6/9/15								
VENDOR TOTALS		58.30	YTD INVOICED			58.30	YTD PAID	58.30
12287 THE BANK OF KENTUCKY CENTER	05/30/15	15001243	113604	P	06/30/15	0001118 0891 014X	GRADUATION EXPENSES	12,300.00
INVOICE: 1926								
VENDOR TOTALS		12,300.00	YTD INVOICED			12,300.00	YTD PAID	12,300.00
13952 THE CENTER FOR GIFTED STUDIES	03/19/15	15009238	113605	P	06/30/15	0902053 0338 140A	REGISTRATION FEES	600.00
INVOICE: 3/19/15								
VENDOR TOTALS		1,200.00	YTD INVOICED			1,200.00	YTD PAID	600.00
3388 THELEN ASSOCIATES, INC.	05/24/15		113606	P	06/30/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	336.00
INVOICE: 81226								
VENDOR TOTALS		845.29	YTD INVOICED			1,903.37	YTD PAID	336.00
6077 TINDALL, KAREN PROPHET								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	06/03/15 4/7-5/23		113607	P	06/30/15	0002121 0581 337A	TRAVEL - IN DISTRICT	137.43
VENDOR TOTALS		795.64	YTD INVOICED			795.64	YTD PAID	137.43
10949 TODD ENGRAVING, INC.	05/12/15	15011233	113608	P	06/30/15	0401134 0610	GENERAL SUPPLIES	38.50
INVOICE:	37498							
VENDOR TOTALS		1,939.90	YTD INVOICED			1,939.90	YTD PAID	38.50
9263 TOM SEXTON & ASSOCIATES, INC.	06/02/15	15009570	113609	P	06/30/15	0901118 0899 7000	MISC. EXPENDITURES	4,523.97
INVOICE:	TSA32616							
VENDOR TOTALS		53,739.00	YTD INVOICED			253,286.65	YTD PAID	4,523.97
14818 TOTAL REGISTRATION	04/03/15	15009247	113610	P	06/30/15	1202831 0610 7120	GENERAL SUPPLIES	156.48
INVOICE:	3309							
VENDOR TOTALS		156.48	YTD INVOICED			156.48	YTD PAID	156.48
6137 TRANE	05/07/15	15011234	113611	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	508.62
INVOICE:	10720209R1	15011234	113611	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	104.79
INVOICE:	10720243R1	15011234	113611	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	2,003.69
INVOICE:	10735347R1	15011234	113611	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	338.28
INVOICE:	10745972R1	15011234	113611	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	607.79
INVOICE:	10752435R1	15011234	113611	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	2,590.00
INVOICE:	35061671							
VENDOR TOTALS		52,358.15	YTD INVOICED			52,592.11	YTD PAID	6,153.17
12018 TREASURE BAY INC.	06/04/15	15011009	113612	P	06/30/15	0802118 0643 182A	SUPPLEMENTARY BKS/STUDY G	726.81
INVOICE:	353024							
VENDOR TOTALS		726.81	YTD INVOICED			726.81	YTD PAID	726.81
12251 TRI-DIM FILTER CORPORATION	04/13/15	15009087	113613	P	06/30/15	1031134 0431	HVAC/ELECTRIC REPAIR & MA	37.21
INVOICE:	1613107-1	15009087	113613	P	06/30/15	1031134 0431	HVAC/ELECTRIC REPAIR & MA	-37.21
INVOICE:	1606161-C-0	15011082	113613	P	06/30/15	1081134 0431	HVAC/ELECTRIC REPAIR & MA	267.60
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INVOICE: 1632341-1								
VENDOR TOTALS		18,338.89	YTD INVOICED			18,338.89	YTD PAID	267.60
10297 TRI-STATE LIQUID WASTE								
	05/15/15	15011235	113614	P	06/30/15	1201134 0610	GENERAL SUPPLIES	380.00
INVOICE: 47428								
VENDOR TOTALS		15,050.00	YTD INVOICED			15,050.00	YTD PAID	380.00
12151 TRI-STATE PEST MANAGEMENT								
	05/11/15	15001098	113615	P	06/30/15	0051134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104095								
	05/11/15	15001098	113615	P	06/30/15	0055101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104095								
	05/11/15	15001099	113615	P	06/30/15	0201134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104098								
	05/11/15	15001099	113615	P	06/30/15	0205101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104098								
	05/05/15	15001100	113615	P	06/30/15	0601134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104014								
	05/05/15	15001100	113615	P	06/30/15	0605101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104014								
	05/05/15	15001101	113615	P	06/30/15	0501134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104012								
	05/05/15	15001101	113615	P	06/30/15	0505101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104012								
	05/05/15	15001102	113615	P	06/30/15	0701134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104013								
	05/05/15	15001102	113615	P	06/30/15	0705101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104013								
	05/11/15	15001103	113615	P	06/30/15	0451134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104100								
	05/11/15	15001103	113615	P	06/30/15	0455101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104100								
	05/11/15	15001104	113615	P	06/30/15	0061134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104101								
	05/11/15	15001104	113615	P	06/30/15	0065101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104101								
	05/07/15	15001107	113615	P	06/30/15	0801134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104037								
	05/07/15	15001107	113615	P	06/30/15	0805101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104037								
	05/05/15	15001108	113615	P	06/30/15	0071134 0349	OTHER PROFESSIONAL SERVIC	45.00
INVOICE: 104016								
	05/07/15	15001109	113615	P	06/30/15	1001134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104042								
	05/07/15	15001109	113615	P	06/30/15	1005101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104042								
	05/07/15	15001110	113615	P	06/30/15	4951134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104040								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 104040	05/07/15	15001110	113615	P	06/30/15	4955101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104015	05/05/15	15001111	113615	P	06/30/15	0081134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104015	05/05/15	15001111	113615	P	06/30/15	0085101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104097	05/11/15	15001112	113615	P	06/30/15	1031134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104097	05/11/15	15001112	113615	P	06/30/15	1035101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104038	05/07/15	15001113	113615	P	06/30/15	1051134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104038	05/07/15	15001113	113615	P	06/30/15	1055101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104044	05/07/15	15001114	113615	P	06/30/15	1081134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104044	05/07/15	15001114	113615	P	06/30/15	1085101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104099	05/11/15	15001115	113615	P	06/30/15	0401134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104099	05/11/15	15001115	113615	P	06/30/15	0405101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104046	05/07/15	15001116	113615	P	06/30/15	1201134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104046	05/07/15	15001116	113615	P	06/30/15	1205101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104011	05/05/15	15001117	113615	P	06/30/15	0901134 0349	OTHER PROFESSIONAL SERVIC	18.00
INVOICE: 104011	05/05/15	15001117	113615	P	06/30/15	0905101 0349	OTHER PROFESSIONAL SERVIC	27.00
INVOICE: 104009	05/05/15	15001118	113615	P	06/30/15	0021134 0349	OTHER PROFESSIONAL SERVIC	45.00
INVOICE: 104010	05/05/15	15001119	113615	P	06/30/15	9011134 0349	OTHER PROFESSIONAL SERVIC	30.00
INVOICE: 104039	05/07/15	15001120	113615	P	06/30/15	0951134 0349	OTHER PROFESSIONAL SERVIC	75.00
INVOICE: 104045	05/07/15	15001121	113615	P	06/30/15	1201134 0349	OTHER PROFESSIONAL SERVIC	35.00
INVOICE: 104096	05/11/15	15001122	113615	P	06/30/15	9031134 0349	OTHER PROFESSIONAL SERVIC	32.00
INVOICE: 104094	05/12/15	15011236	113615	P	06/30/15	0801134 0349	OTHER PROFESSIONAL SERVIC	45.00
INVOICE: 104124	05/19/15	15011236	113615	P	06/30/15	0081134 0349	OTHER PROFESSIONAL SERVIC	1,190.00
VENDOR TOTALS		16,008.00	YTD INVOICED			16,359.00	YTD PAID	2,262.00
12911 TRI-STATE RECORD STORAGE & MANAGEMENT								
INVOICE: 1003568	06/01/15	15001591	113616	P	06/30/15	0011075 0349	OTHER PROFESSIONAL SERVIC	282.15
	06/01/15	15001669	113616	P	06/30/15	0551198 0349 103X	OTHER PROFESSIONAL SERVIC	35.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 1003578								
VENDOR TOTALS		3,801.65	YTD INVOICED			3,801.65	YTD PAID	317.15
11831 TRI-STATE SPORTS LLC	05/29/15	15008165	113617	P	06/30/15	0901134 0434Y	BLDG REPAIR & MAINTENANCE	5,500.00
INVOICE: 2432	05/29/15	15011277	113617	P	06/30/15	0901134 0434Y	BLDG REPAIR & MAINTENANCE	1,125.00
INVOICE: 2435								
VENDOR TOTALS		10,982.50	YTD INVOICED			11,225.00	YTD PAID	6,625.00
5619 TRIARCO ARTS AND CRAFTS INC	05/04/15	15009175	113618	P	06/30/15	0062818 0610 7006	GENERAL SUPPLIES	399.95
INVOICE: 374832								
VENDOR TOTALS		399.95	YTD INVOICED			551.39	YTD PAID	399.95
1735 TROPHY AWARDS MFG.	05/28/15	15010952	113619	P	06/30/15	0011075 0674	AWARDS	363.00
INVOICE: 25892	06/01/15	15010943	113619	P	06/30/15	0902825 0610 7090	GENERAL SUPPLIES	102.38
INVOICE: 26380	05/14/15	15010358	113619	P	06/30/15	1051118 0610 7000	GENERAL SUPPLIES	55.50
INVOICE: 25332	06/01/15	15010363	113619	P	06/30/15	1052818 0674 7105	AWARDS	260.00
INVOICE: 26222	05/12/15	15010349	113619	P	06/30/15	1051118 0674 7000	AWARDS	1,002.25
INVOICE: 25063								
VENDOR TOTALS		18,226.37	YTD INVOICED			18,292.37	YTD PAID	1,783.13
7995 TRUCKPRO	05/15/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	306.38
INVOICE: 053-0491536	05/15/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	95.56
INVOICE: 053-0491537	05/19/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	78.36
INVOICE: 053-0491930	05/21/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	35.88
INVOICE: 053-0492141	05/27/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	156.72
INVOICE: 053-0492483	05/27/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	57.50
INVOICE: 053-0492477	05/27/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	119.94
INVOICE: 053-0492479	05/27/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	29.90
INVOICE: 053-0492482	05/28/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	49.70
INVOICE: 053-0492580								

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INVOICE: 053-0494016	06/12/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	73.59
INVOICE: 053-0493383	06/05/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	1,078.68
INVOICE: 053-0493165	06/03/15		113620	P	06/30/15	9011096 0663	REPAIR PARTS	-59.97
INVOICE: 053-0493905	06/11/15	15001088	113620	P	06/30/15	9011096 0663	REPAIR PARTS	898.90
VENDOR TOTALS		24,990.33	YTD INVOICED			28,822.90	YTD PAID	2,921.14
7453 TURNER, GERALD								
INVOICE: 6/15-6/16	06/23/15		113621	P	06/30/15	0002053 0582 140A	TRAVEL - OUT OF DISTRICT	88.18
INVOICE: 6/16-6/18	06/23/15		113621	P	06/30/15	0002053 0582 140A	TRAVEL - OUT OF DISTRICT	120.95
VENDOR TOTALS		768.68	YTD INVOICED			768.68	YTD PAID	209.13
12239 TWISTED SISTERS CAFE'								
INVOICE: 6/2/15	06/02/15	15009226	113622	P	06/30/15	0071118 0616 7000	FOOD NON-INSTRUCTIONAL no	350.00
VENDOR TOTALS		1,635.50	YTD INVOICED			1,635.50	YTD PAID	350.00
4576 U.S. POSTAL SERVICE								
INVOICE: 5/20/15	05/20/15	15011056	113623	P	06/30/15	0011075 0531	POSTAGE & PO BOX RENT	220.00
VENDOR TOTALS		1,931.00	YTD INVOICED			1,931.00	YTD PAID	220.00
13960 UK PLTW KY								
INVOICE: 2149	06/08/15	15011136	113624	P	06/30/15	0002154 0338 348A	REGISTRATION FEES	3,600.00
INVOICE: 2037	03/27/15	15009589	113624	P	06/30/15	0002154 0338 348A	REGISTRATION FEES	1,800.00
VENDOR TOTALS		10,050.00	YTD INVOICED			10,050.00	YTD PAID	5,400.00
11988 UNDERGROUND DETECTIVE, THE								
INVOICE: 32296	05/21/15		113625	P	06/30/15	0003603 0349 14056	OTHER PROFESSIONAL SERVIC	225.00
VENDOR TOTALS		450.00	YTD INVOICED			450.00	YTD PAID	225.00
12653 UNITED DAIRY FARMERS, INC.								
INVOICE: 76239	06/02/15		113626	P	06/30/15	9011096 0627	DIESEL FUEL	2,508.80
INVOICE: 76238	05/27/15		113626	P	06/30/15	9011096 0627	DIESEL FUEL	2,797.94
	05/27/15		113626	P	06/30/15	9011096 0627	DIESEL FUEL	3,429.43

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 76237								
06/10/15			113626	P	06/30/15	9011096 0627	DIESEL FUEL	294.45
INVOICE: 76240								
VENDOR TOTALS		143,849.38	YTD INVOICED			144,086.89	YTD PAID	9,030.62
14175 VEX ROBOTICS, INC.								
06/08/15		15010788	113627	P	06/30/15	1032818 0610 7103	GENERAL SUPPLIES	641.58
INVOICE: 96871								
VENDOR TOTALS		641.58	YTD INVOICED			641.58	YTD PAID	641.58
14806 VILA PASSIONE, LINDA								
05/30/15			113628	P	06/30/15	0002150 0581 3104M	TRAVEL - IN DISTRICT	93.15
INVOICE: 5/1-5/27								
06/18/15			113628	P	06/30/15	0002797 0581 310AM	TRAVEL - IN DISTRICT	42.84
INVOICE: 6/2-6/19								
VENDOR TOTALS		518.20	YTD INVOICED			518.20	YTD PAID	135.99
14927 VOELKER, TARA								
06/03/15			113629	P	06/30/15	510 1624	A-LA-CARTE SALES	19.75
INVOICE: 6/3/15								
VENDOR TOTALS		19.75	YTD INVOICED			19.75	YTD PAID	19.75
292 W. W. GRAINGER, INC.								
05/21/15		15011237	113630	P	06/30/15	0801134 0431	HVAC/ELECTRIC REPAIR & MA	227.22
INVOICE: 9748084010								
05/22/15		15011237	113630	P	06/30/15	0451134 0610	GENERAL SUPPLIES	326.40
INVOICE: 9749142684								
VENDOR TOTALS		12,660.09	YTD INVOICED			12,660.09	YTD PAID	553.62
14856 WADDELL, MICHELLE								
06/04/15		15009966	113631	P	06/30/15	9011096 0349	OTHER PROFESSIONAL SERVIC	3,540.00
INVOICE: 5-15								
VENDOR TOTALS		3,540.00	YTD INVOICED			3,540.00	YTD PAID	3,540.00
9174 WATCON, INC.								
05/19/15		15001095	113632	P	06/30/15	0051134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17665								
05/19/15		15001095	113632	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665								
05/19/15		15001095	113632	P	06/30/15	0071134 0431	HVAC/ELECTRIC REPAIR & MA	45.00
INVOICE: 17665								
05/19/15		15001095	113632	P	06/30/15	0081134 0431	HVAC/ELECTRIC REPAIR & MA	45.00
INVOICE: 17665								
05/19/15		15001095	113632	P	06/30/15	0201134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17665								

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INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0401134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0451134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0501134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0601134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0701134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0801134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0901134 0431	HVAC/ELECTRIC REPAIR & MA	55.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	0951134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	1001134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	1031134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	1051134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	1081134 0431	HVAC/ELECTRIC REPAIR & MA	110.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	1201134 0431	HVAC/ELECTRIC REPAIR & MA	95.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	4951134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17665	05/19/15	15001095	113632	P	06/30/15	9031134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0051134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0061134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0071134 0431	HVAC/ELECTRIC REPAIR & MA	45.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0081134 0431	HVAC/ELECTRIC REPAIR & MA	45.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0201134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0401134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0451134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0501134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0601134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0701134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0801134 0431	HVAC/ELECTRIC REPAIR & MA	30.00

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0901134 0431	HVAC/ELECTRIC REPAIR & MA	55.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	0951134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	1001134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	1031134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	1051134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	1081134 0431	HVAC/ELECTRIC REPAIR & MA	110.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	1201134 0431	HVAC/ELECTRIC REPAIR & MA	95.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	4951134 0431	HVAC/ELECTRIC REPAIR & MA	30.00
INVOICE: 17894	06/15/15	15001095	113632	P	06/30/15	9031134 0431	HVAC/ELECTRIC REPAIR & MA	25.00
VENDOR TOTALS		11,480.00	YTD INVOICED			11,480.00	YTD PAID	1,530.00
3590 WAYMAN, CHARLOTTE	06/02/15		113633	P	06/30/15	9012096 0610	TRANS GENERAL SUPPLIES	71.16
INVOICE: 6/1-6/2								
VENDOR TOTALS		460.66	YTD INVOICED			490.66	YTD PAID	71.16
9927 WEBER, MICHELLE BOUTWELL	06/03/15		113634	P	06/30/15	0001121 0580	0033X TRAVEL	215.34
INVOICE: 5/1-5/28								
VENDOR TOTALS		3,009.61	YTD INVOICED			3,009.61	YTD PAID	215.34
14934 WELLMAN, STEPHANIE	06/10/15		113635	P	06/30/15	510 1624	A-LA-CARTE SALES	26.50
INVOICE: 6/10/15								
VENDOR TOTALS		26.50	YTD INVOICED			26.50	YTD PAID	26.50
1531 WEST MUSIC COMPANY	05/01/15	15009165	113636	P	06/30/15	0062818 0610	7006 GENERAL SUPPLIES	291.11
INVOICE: SI1127498								
VENDOR TOTALS		291.11	YTD INVOICED			291.11	YTD PAID	291.11
4050 WHAYNE SUPPLY COMPANY	05/19/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	75.60
INVOICE: PC160044079	05/18/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	16.73
INVOICE: PC160044054								

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VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/19/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	23.46
	PC160044080							
INVOICE:	05/19/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	976.33
	PC160044082							
INVOICE:	05/20/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	220.95
	PC160044101							
INVOICE:	05/14/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	23.88
	PC160043995							
INVOICE:	05/19/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	20.98
	PC160044081							
INVOICE:	05/18/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	832.32
	WO160020295							
INVOICE:	05/18/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	832.32
	WO160020297							
INVOICE:	05/18/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	832.32
	WO160020298							
INVOICE:	04/28/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	430.71
	WO160020086							
INVOICE:	05/28/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	94.86
	LY10060							
INVOICE:	05/18/15		113637	P	06/30/15	9011096 0663	REPAIR PARTS	-185.39
	PR160005818A							
INVOICE:	05/27/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	161.41
	PC160044178							
INVOICE:	05/27/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	119.90
	PC160044177							
INVOICE:	05/28/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	22.82
	PC160044203							
INVOICE:	06/01/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	5.95
	PC160044249							
INVOICE:	06/02/15	15001089	113637	P	06/30/15	9011096 0663	REPAIR PARTS	126.23
	WO090207084							
INVOICE:	06/16/15		113637	P	06/30/15	9011096 0663	REPAIR PARTS	-126.23
	WC090011266							
VENDOR TOTALS		110,589.25	YTD INVOICED			118,061.31	YTD PAID	4,505.15
10289 WILDER WINLECTRIC								
INVOICE:	04/13/15	15008376	113638	P	06/30/15	1051134 0610	GENERAL SUPPLIES	212.96
	103015-02							
INVOICE:	04/27/15	15008376	113638	P	06/30/15	1051134 0610	GENERAL SUPPLIES	31.60
	103015-01							
INVOICE:	04/08/15	15008376	113638	P	06/30/15	1051134 0610	GENERAL SUPPLIES	539.64
	103015-00							
INVOICE:	06/09/15	15011083	113638	P	06/30/15	1201134 0610	GENERAL SUPPLIES	17.16
	105928-01							
VENDOR TOTALS		9,363.81	YTD INVOICED			9,552.81	YTD PAID	801.36
12431 WILDER WINNELSON								
	06/03/15	15011267	113639	P	06/30/15	0801134 0434Y	BLDG REPAIR & MAINTENANCE	900.00

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TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 304663-01	06/08/15	15011267	113639	P	06/30/15	1001134 0434Y	BLDG REPAIR & MAINTENANCE	1,447.76
INVOICE: 309763-00								
VENDOR TOTALS		6,497.65	YTD INVOICED			6,497.65	YTD PAID	2,347.76
8138 WILLIS MUSIC								
INVOICE: 02/16/15	2010863	15007737	113640	P	06/30/15	1201118 0610 0137	GENERAL SUPPLIES	425.00
INVOICE: 03/23/15	2018971	15008299	113640	P	06/30/15	1201118 0610 0137	GENERAL SUPPLIES	125.00
INVOICE: 06/04/15	424602	15010118	113640	P	06/30/15	1031118 0610 7000	GENERAL SUPPLIES	308.40
VENDOR TOTALS		7,101.24	YTD INVOICED			7,101.24	YTD PAID	858.40
14797 WISCHER, BRITNEY								
INVOICE: 06/01/15			113641	P	06/30/15	0001029 0581	TRAVEL - IN DISTRICT	75.62
INVOICE: 5/4-5/29			113641	P	06/30/15	0002150 0581 3104	TRAVEL - IN DISTRICT	75.61
VENDOR TOTALS		690.58	YTD INVOICED			690.58	YTD PAID	151.23
1620 WISEWAY								
INVOICE: 05/21/15	S2144723.001	15011238	113642	P	06/30/15	0051134 0610	GENERAL SUPPLIES	25.29
VENDOR TOTALS		25.29	YTD INVOICED			25.29	YTD PAID	25.29
226 WISHER, EMILY								
INVOICE: 06/16/15			113643	P	06/30/15	0001118 0581	TRAVEL - IN DISTRICT	214.76
VENDOR TOTALS		1,862.35	YTD INVOICED			1,862.35	YTD PAID	214.76
47 XPEDX/CINCINNATI								
INVOICE: 04/29/15	6005406511	15009830	113644	P	06/30/15	0062818 0610P 7006	GENERAL SUPPLIES	4,378.30
INVOICE: 05/22/15	6005445498	15009923	113644	P	06/30/15	0081118 0610P 7000	GENERAL SUPPLIES	2,191.90
VENDOR TOTALS		159,691.20	YTD INVOICED			159,691.20	YTD PAID	6,570.20
14935 ZIEGE, JIM								
INVOICE: 06/10/15			113645	P	06/30/15	510 1624	A-LA-CARTE SALES	22.25
VENDOR TOTALS		22.25	YTD INVOICED			22.25	YTD PAID	22.25
4023 ZIMMER, ELLEN KUEHNE								

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KENTON COUNTY BOARD OF EDUCATION
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WARRANT: 07/06/15

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME

INV DATE

PO

CHECK NO

T

CHK DATE

GL ACCOUNT

GL ACCOUNT DESCRIPTION

INVOICE: 06/03/15
5/21/15
INVOICE: 06/09/15
6/3/15

113646 P 06/30/15 0001118 0582
113646 P 06/30/15 0011075 0616

TRAVEL - OUT OF DISTRICT 158.70
FOOD NON-INSTRUCTIONAL no 41.83

VENDOR TOTALS

1,496.91 YTD INVOICED

1,496.91 YTD PAID

200.53

REPORT TOTALS

1,272,272.11

COUNT

AMOUNT

TOTAL PRINTED CHECKS

377

1,272,272.11

** END OF REPORT - Generated by Sarah Steffen **

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KENTON COUNTY BOARD OF EDUCATION
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WARRANT: 07062015

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
8151 BORDEN DAIRY COMPANY	05/31/15	15001479	113647	P	06/30/15	0055101 0635	MILK	1,236.87
INVOICE: 336056005	05/31/15	15001478	113647	P	06/30/15	0205101 0635	MILK	971.29
INVOICE: 336056020	05/31/15	15001477	113647	P	06/30/15	0405101 0635	MILK	1,633.18
INVOICE: 336056040	05/31/15	15001476	113647	P	06/30/15	0605101 0635	MILK	1,109.84
INVOICE: 336056060	05/31/15	15001475	113647	P	06/30/15	0455101 0635	MILK	421.36
INVOICE: 336056045	05/31/15	15001474	113647	P	06/30/15	0505101 0635	MILK	856.02
INVOICE: 336056050	05/31/15	15001473	113647	P	06/30/15	0705101 0635	MILK	807.49
INVOICE: 336056070	05/31/15	15001472	113647	P	06/30/15	0065101 0635	MILK	1,160.08
INVOICE: 336056006	05/31/15	15001471	113647	P	06/30/15	0805101 0635	MILK	589.77
INVOICE: 336056080	05/31/15	15001470	113647	P	06/30/15	1205101 0635	MILK	1,158.37
INVOICE: 336056120	05/31/15	15001469	113647	P	06/30/15	0905101 0635	MILK	2,367.57
INVOICE: 336056090	05/31/15	15001468	113647	P	06/30/15	0085101 0635	MILK	1,739.57
INVOICE: 336056008	05/31/15	15001467	113647	P	06/30/15	1005101 0635	MILK	971.94
INVOICE: 336056100	05/31/15	15001466	113647	P	06/30/15	1035101 0635	MILK	1,188.50
INVOICE: 336056103	05/31/15	15001465	113647	P	06/30/15	1055101 0635	MILK	1,162.32
INVOICE: 336056105	05/31/15	15001464	113647	P	06/30/15	4955101 0635	MILK	1,014.89
INVOICE: 336056495	05/31/15	15001464	113647	P	06/30/15	4955101 0635	MILK	1,507.36
INVOICE: 336056108								
VENDOR TOTALS		222,564.41	YTD INVOICED			222,564.41	YTD PAID	19,896.42
9036 CDW COMPUTER CENTERS	05/14/15	15010849	113648	P	06/30/15	0025101 0734	COMPUTERS & RELATED EQUIP	975.18
INVOICE: VL79427	05/01/15	15010520	113648	P	06/30/15	0025101 0734	COMPUTERS & RELATED EQUIP	606.43
INVOICE: VF46095								
VENDOR TOTALS		85,548.29	YTD INVOICED			85,305.56	YTD PAID	1,581.61
13729 COCA-COLA REFRESHMENTS	05/20/15	15010781	113649	P	06/30/15	0905101 0630N	NON-PROGRAM FOOD	299.52
INVOICE: 1685184408	05/22/15	15010882	113649	P	06/30/15	1205101 0630N	NON-PROGRAM FOOD	86.40
INVOICE: 1645114910								

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KENTON COUNTY BOARD OF EDUCATION
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WARRANT: 07062015

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		50,154.08	YTD INVOICED			50,154.08	YTD PAID	385.92
497 COMMERCIAL PARTS AND SERVICE								
INVOICE: 05/27/15		15011124	113650	P	06/30/15	1085101 0349	OTHER PROFESSIONAL SERVIC	214.00
INVOICE: 05/29/15		15011123	113650	P	06/30/15	0065101 0349	OTHER PROFESSIONAL SERVIC	379.63
INVOICE: INV174356								
VENDOR TOTALS		7,612.13	YTD INVOICED			7,612.13	YTD PAID	593.63
2438 DESIGN PRESS								
INVOICE: 06/08/15		15011067	113651	P	06/30/15	0025101 0610	GENERAL SUPPLIES	520.00
INVOICE: 378703								
VENDOR TOTALS		34,685.10	YTD INVOICED			34,685.10	YTD PAID	520.00
8154 ELLENBEE-LEGGETT COMPANY								
INVOICE: 05/20/15		15010959	113652	P	06/30/15	0205101 0630	FOOD	435.78
INVOICE: 05/20/15		15010782	113652	P	06/30/15	0905101 0630	FOOD	929.90
INVOICE: 05/18/15		15010782	113652	P	06/30/15	0905101 0610	GENERAL SUPPLIES	31.19
INVOICE: 05/18/15			113652	P	06/30/15	0905101 0630N	NON-PROGRAM FOOD	56.84
INVOICE: 05/18/15			113652	P	06/30/15	0905101 0630	FOOD	2,320.43
INVOICE: 05/11/15		15010551	113652	P	06/30/15	1055101 0630	FOOD	569.32
INVOICE: 05/18/15		15010803	113652	P	06/30/15	1055101 0610	GENERAL SUPPLIES	31.19
INVOICE: 05/18/15			113652	P	06/30/15	1055101 0630	FOOD	410.50
INVOICE: 05/21/15		15010881	113652	P	06/30/15	1205101 0630	FOOD	777.87
INVOICE: 05/21/15		15011134	113652	P	06/30/15	0085101 0630	FOOD	84.10
INVOICE: 05/18/15		15010885	113652	P	06/30/15	0505101 0630	FOOD	383.97
INVOICE: 250715								
VENDOR TOTALS		588,247.85	YTD INVOICED			588,247.85	YTD PAID	6,031.09
9315 HORIZON SOFTWARE INTERNATIONAL, INC								
INVOICE: 05/24/15		15008752	113653	P	06/30/15	0025101 0650	Other Supplies-Technology	995.00
INVOICE: 06/23/15		15008752	113653	P	06/30/15	0025101 0650	Other Supplies-Technology	1,290.00
INVOICE: 73533								
VENDOR TOTALS		10,752.00	YTD INVOICED			10,752.00	YTD PAID	2,285.00

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KENTON COUNTY BOARD OF EDUCATION
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WARRANT: 07062015

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
10268 ICE CREAM SPECIALTIES & BAKERY	05/18/15	15010772	113654	P	06/30/15	0705101 0630	FOOD	219.75
INVOICE: 504427	05/19/15							
VENDOR TOTALS		49,669.54	YTD INVOICED			49,669.54	YTD PAID	219.75
2067 KENT REFRIGERATION COMPANY	05/18/15	15010980	113655	P	06/30/15	0065101 0433	EQUIPMENT REPAIR & MAINT	165.00
INVOICE: 0000106011	05/18/15	15010979	113655	P	06/30/15	0605101 0433	EQUIPMENT REPAIR & MAINT	237.69
INVOICE: 0000105541	06/03/15	15011155	113655	P	06/30/15	1005101 0349	OTHER PROFESSIONAL SERVIC	271.18
INVOICE: 0000106343								
VENDOR TOTALS		9,986.54	YTD INVOICED			9,986.54	YTD PAID	673.87
8155 KLOSTERMAN'S BAKING COMPANY	05/19/15	15010898	113656	P	06/30/15	0905101 0630	FOOD	165.04
INVOICE: 015017513910	05/23/15	15010613	113656	P	06/30/15	0455101 0630	FOOD	114.50
INVOICE: 015010614307	05/22/15	15010758	113656	P	06/30/15	0805101 0630	FOOD	49.30
INVOICE: 015010414222	05/26/15	15010965	113656	P	06/30/15	0905101 0630	FOOD	105.00
INVOICE: 015017514613	05/26/15	15010962	113656	P	06/30/15	0055101 0630	FOOD	102.84
INVOICE: 015010614608	05/22/15	15010765	113656	P	06/30/15	1085101 0630	FOOD	126.60
INVOICE: 015010414224	05/21/15	15010841	113656	P	06/30/15	4955101 0630	FOOD	155.72
INVOICE: 015010414113	05/23/15	15010868	113656	P	06/30/15	0605101 0630	FOOD	57.80
INVOICE: 015010614302	05/27/15	15010815	113656	P	06/30/15	0405101 0630	FOOD	47.90
INVOICE: 015010614305	05/27/15	15010815	113656	P	06/30/15	0405101 0630	FOOD	149.70
INVOICE: 015010614705	05/16/15	15010441	113656	P	06/30/15	0205101 0630	FOOD	103.44
INVOICE: 015010613610	05/12/15	15010978	113656	P	06/30/15	0705101 0630	FOOD	182.42
INVOICE: 015017513214	05/26/15	15010393	113656	P	06/30/15	1005101 0630	FOOD	88.50
INVOICE: 015010414614	05/22/15	15010985	113656	P	06/30/15	1055101 0630	FOOD	264.00
INVOICE: 015010414223	05/18/15	15010807	113656	P	06/30/15	1055101 0630	FOOD	154.60
INVOICE: 015010413821	05/22/15	15010968	113656	P	06/30/15	1205101 0630	FOOD	217.10
INVOICE: 015010414225	05/23/15	15010971	113656	P	06/30/15	0065101 0630	FOOD	219.00
INVOICE: 015011014320								

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KENTON COUNTY BOARD OF EDUCATION
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WARRANT: 07062015

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/23/15	15010442	113656	P	06/30/15	0205101 0630	FOOD	96.52
INVOICE:	05/23/15	15010769	113656	P	06/30/15	1035101 0630	FOOD	142.34
INVOICE:	05/26/15	15010977	113656	P	06/30/15	0085101 0630	FOOD	324.30
INVOICE:	05/09/15	15010602	113656	P	06/30/15	0405101 0630	FOOD	361.48
INVOICE:	05/18/15	15010886	113656	P	06/30/15	0505101 0630	FOOD	213.44
VENDOR TOTALS		96,871.51	YTD INVOICED			96,904.63	YTD PAID	3,441.54
1966 PITNEY BOWES	06/13/15	15008973	113657	P	06/30/15	0005101 0531	POSTAGE & PO BOX RENT	378.00
INVOICE:	06/07/15	15009897	113657	P	06/30/15	0005101 0531	POSTAGE & PO BOX RENT	1,029.99
VENDOR TOTALS		15,689.95	YTD INVOICED			16,689.95	YTD PAID	1,407.99
8157 REEVES PRODUCE	05/22/15	15010974	113658	P	06/30/15	0205101 0630	FOOD	287.00
INVOICE:	05/15/15	15010865	113658	P	06/30/15	0205101 0630	FOOD	367.45
INVOICE:	05/21/15	15010938	113658	P	06/30/15	0905101 0630	FOOD	473.50
INVOICE:	05/22/15	15010961	113658	P	06/30/15	0055101 0630	FOOD	39.45
INVOICE:	05/21/15	15010757	113658	P	06/30/15	0805101 0630	FOOD	140.05
INVOICE:	05/26/15	15010766	113658	P	06/30/15	1085101 0630	FOOD	153.50
INVOICE:	05/27/15	15010981	113658	P	06/30/15	0905101 0630	FOOD	262.80
INVOICE:	05/11/15	15010804	113658	P	06/30/15	1055101 0630	FOOD	44.00
INVOICE:	05/14/15	15010805	113658	P	06/30/15	1055101 0630	FOOD	146.50
INVOICE:	05/21/15	15010988	113658	P	06/30/15	1055101 0630	FOOD	70.00
INVOICE:	04/16/15	15010664	113658	P	06/30/15	1055101 0630	FOOD	7.50
INVOICE:	05/26/15	15010969	113658	P	06/30/15	1205101 0630	FOOD	151.00
INVOICE:	05/22/15	15010972	113658	P	06/30/15	0065101 0630	FOOD	413.00
INVOICE:	05/18/15	15010975	113658	P	06/30/15	0085101 0630	FOOD	48.00
INVOICE:	05/18/15	15010975	113658	P	06/30/15	0085101 0630	FOOD	312.00

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KENTON COUNTY BOARD OF EDUCATION
PAID WARRANT REPORT

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WARRANT: 07062015

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 38775	05/14/15	15010533	113658	P	06/30/15	0705101 0630	FOOD	168.10
INVOICE: 38759	05/21/15	15010534	113658	P	06/30/15	0705101 0630	FOOD	196.45
INVOICE: 38793	05/15/15	15010838	113658	P	06/30/15	0055101 0630	FOOD	289.55
INVOICE: 38761	05/26/15	15010247	113658	P	06/30/15	0455101 0630	FOOD	278.00
INVOICE: 38800	05/22/15	15010964	113658	P	06/30/15	1035101 0630	FOOD	128.20
INVOICE: 38794	05/22/15	15010976	113658	P	06/30/15	0505101 0630	FOOD	314.00
INVOICE: 38790	06/15/15	15011129	113658	P	06/30/15	0205632 0630 SP15	FOOD	54.00
INVOICE: 37659	06/17/15	15011133	113658	P	06/30/15	4955632 0630 SP15	FOOD	200.00
INVOICE: 37663								
VENDOR TOTALS		148,272.75	YTD INVOICED			148,272.75	YTD PAID	4,544.05
10748 RICKING PAPER & SPECIALTY COMPANY								
INVOICE: 248477	05/21/15	15010877	113659	P	06/30/15	0805101 0610	GENERAL SUPPLIES	135.00
INVOICE: 248475	05/21/15	15010967	113659	P	06/30/15	1005101 0610	GENERAL SUPPLIES	150.84
INVOICE: 247862	05/14/15	15010662	113659	P	06/30/15	1055101 0610	GENERAL SUPPLIES	32.70
INVOICE: 247863	05/14/15	15010662	113659	P	06/30/15	1055101 0610	GENERAL SUPPLIES	154.90
INVOICE: 248520	05/21/15	15010870	113659	P	06/30/15	0065101 0610	GENERAL SUPPLIES	154.92
INVOICE: 247764	05/14/15	15010746	113659	P	06/30/15	1205101 0610	GENERAL SUPPLIES	300.39
INVOICE: 243922	04/09/15	15011076	113659	P	06/30/15	1055101 0610	GENERAL SUPPLIES	289.71
VENDOR TOTALS		106,293.36	YTD INVOICED			106,293.36	YTD PAID	1,218.46
8273 SYSCO FOOD SERVICE								
INVOICE: 505201957	05/20/15	15010783	113660	P	06/30/15	0905101 0630N	NON-PROGRAM FOOD	263.92
INVOICE: 505201957	05/20/15		113660	P	06/30/15	0905101 0630	FOOD	3,747.30
INVOICE: 505201958	05/20/15	15010987	113660	P	06/30/15	1055101 0630N	NON-PROGRAM FOOD	62.92
INVOICE: 505201958	05/20/15		113660	P	06/30/15	1055101 0630	FOOD	364.90
INVOICE: 505130651	05/13/15	15010806	113660	P	06/30/15	1055101 0630N	NON-PROGRAM FOOD	34.56
INVOICE: 505130651	05/13/15		113660	P	06/30/15	1055101 0630	FOOD	116.86

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KENTON COUNTY BOARD OF EDUCATION
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WARRANT: 07062015

TO FISCAL 2015/12 07/01/2014 TO 06/30/2015

VENDOR NAME	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	05/21/15		113660	P	06/30/15	1205101 0630	FOOD	-67.98
	505210959							
INVOICE:	05/20/15	15010878	113660	P	06/30/15	1205101 0630N	NON-PROGRAM FOOD	51.84
	505201960							
INVOICE:	05/20/15		113660	P	06/30/15	1205101 0630	FOOD	1,223.93
	505201960							
INVOICE:	05/20/15	15010963	113660	P	06/30/15	0085101 0630	FOOD	467.05
	505201956							
INVOICE:	05/23/15	15010678	113660	P	06/30/15	0705101 0630	FOOD	59.02
	505230062							
VENDOR TOTALS		691,215.37	YTD INVOICED			692,262.02	YTD PAID	6,324.32
							REPORT TOTALS	49,123.65

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	14	49,123.65

** END OF REPORT - Generated by Sarah Steffen **

THE KENTON COUNTY BOARD OF EDUCATION
MISCELLANEOUS CATALOG / STORE DISCOUNT SPRING BID

EFFECTIVE JUNE 6, 2015
THROUGH DECEMBER 31, 2016

VENDOR	ADDRESS	PHONE	FAX	DISCOUNT	EXCEPTIONS	LABOR RATES	BID NO
ADVANCED TURF SOLUTIONS, INC.	12840 FORD DRIVE, FISHERS, IN 46038	317-842-1088	317-842-1847	0%			
AMAZON.COM	410 TERRY AVE N, SEATTLE, WA 98109-2510	206-266-7010		0%	PAYMENT IN ACCORDANCE WITH BUSINESS ACCOUNT TERMS AND CONDITIONS		
BRIGHTON TRUCK SERVICE	40 PRECISION DRIVE, WALTON, KY 41094	859-485-7911	859-485-8312	0%	MULTIPLE DISCOUNTS FOR MULTIPLE LINES	\$75.00 PER HOUR	
BSN SPORTS	PO BOX 7726, DALLAS, TX 75209-0726	800-527-7510	800-365-7653	10%	EXCEPTIONS APPLY - \$50 MINIMUM ORDER		
CARR'S INSTRUMENT REPAIR	5748 E. TALL OAKS DRIVE, MILFORD, OH 45150	513-444-4380			\$20 BENCH FEE		
CULTER VENTURES LLC DBA ROGUE FITNESS	1080 STEELWOOD ROAD	614-358/-6190	614-340-7206	0%			
CUSTOM TROPHY & APPREL	7132 TURFWAY RD, FLORENCE, KY 41042	859-371-2458	859-525-8603	10-25%			
EDGEWOOD VILLAGE CLEANERS	4 EDGEWOOD ROAD, EDGEWOOD, KY 41017	859-331-5095		0%			
FJM, INC	8765 WASHINGTON CHURCH RD, MIAMISBURG, OH 45342	800-444-3524	877-356-3291	0%			
KENTUCKY UNIFORMS, INC	2400 FORTUNE DRIVE, LEXINGTON, KY 40509-4125	859-299-7520	859-299-1681	0%			
LESLIE'S POOLMART, INC	2005 E. INDIAN SCHOOL ROAD, PHOENIX, AZ 85016	602-366-3848	602-366-3939	10%	ADA ITEMS OFFERED AT 5% DISCOUNT		

THE KENTON COUNTY BOARD OF EDUCATION
MISCELLANEOUS CATALOG / STORE DISCOUNT SPRING BID

EFFECTIVE JUNE 6, 2015
THROUGH DECEMBER 31, 2016

VENDOR	ADDRESS	PHONE	FAX	DISCOUNT	EXCEPTIONS	LABOR RATES	BID NO
LOTH, INC.	3574 E. KEMPER RD, CINCINNATI, OH 45241	513-307-6722	513-554-8700	VARIES	TIME AND LABOR: \$40, TIME & MATERIAL OT: \$60, TRUCK RATE \$21		
PROJECT LEAD THE WAY	3939 PRIORITY WAY S DRIVE, STE 400, INDIANAPOLIS, IN 46240	317-669-0200		0%			
SAVE MORE MONEY FOR YOUTH	10291 3 LAKE SORE DRIVE, CARMEL, IN 46033	317-660-5710	877-666-3804	VARIED DISCOUNT			
SCHOOL OUTFITTERS	3736 REGENT AVE, CINCINNATI, OH 45212	800-260-2776	800-494-1036	2%	SOME DEVIATIONS APPLY		
SPDAZZLES	3133 WINDERMERE HILL, COV, KY 41015	859-760-9828		0-25%	CALL FOR PRICING - NET 30		
SUPPLY ROOM, THE	230 SUPPLY ROOM ROAD, OXFORD, AIL 36203	256-835-7676		0%	KENTON COUNTY SCHOOLS RECEIVE THE SUPPLY ROOM SCHOOL WHOLESALE PRICING, "K". THEY WILL ALSO RECEIVE GSA AND EMAIL PRICING WHEN AVAILABLE.		
US GAMES	PO BOX 7726, DALLAS, TX 75209- 0726	800-327-0484	800-365-7653	15%	EXCEPTIONS APPLY - \$50 MINIMUM ORDER		
VEX ROBOTICS	1519 INTERSTATE 30 WEST, GREENVILLE, TX 75402	903-453-0802	214-722-1284	0%			

RECOMMENDATION: THE KENTON COUNTY BOARD OF EDUCATION AWARD THE CONTRACT TO ALL FULLY COMPLIANT VENDORS AS LISTED ABOVE

**THE KENTON COUNTY SCHOOL DISTRICT
PEST CONTROL BID TABULATION**

	Ace Pest			Orkin			Perfection Pest			Rose Pest			Select Pest Control			Terminix			Tri-State Pest				Truly Nolen Pest Protection		
Insect & Rodent Control	Food Service	Other School	Total	Food Service	Other School	Total	Food Service	Other School	Total	Food Service	Other School	Total	Food Service	Other School	Total	Food Service	Other School	Total	Food Service	Other School	Total	Food Service	Other School	Total	
Beechgrove Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	54.00	55.00	109.00			
J.A. Caywood Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	65.00	62.00	127.00			
Ft. Wright Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	54.00	55.00	109.00			
R.C. Hinsdale Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	65.00	62.00	127.00			
Kenton Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	54.00	55.00	109.00			
Piner Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	49.00	51.00	100.00			
River Ridge Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	40.00	65.00	50.00	27.00	18.00	45.00	65.00	62.00	127.00			
Ryland Heights Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	49.00	51.00	100.00			
Summit View Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	59.00	59.00	118.00			
Taylor Mill Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	54.00	55.00	109.00			
Whites Tower Elementary	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	54.00	55.00	109.00			
Summit View Middle	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	40.00	85.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	59.00	59.00	118.00			
Turkey Foot Middle	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	40.00	85.00	25.00	40.00	65.00	50.00	27.00	18.00	45.00	54.00	62.00	116.00			
Twenhofel Middle	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	40.00	85.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	65.00	59.00	124.00			
Woodland Middle	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	40.00	85.00	25.00	30.00	55.00	50.00	27.00	18.00	45.00	59.00	75.00	134.00			
Dixie Height High	55.00	55.00	110.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	55.00	100.00	25.00	40.00	65.00	75.00	27.00	18.00	45.00	70.00	75.00	145.00			
Scott High School	55.00	55.00	110.00	49.00	40.00	89.00	35.00	45.00	80.00	45.00	55.00	100.00	25.00	40.00	65.00	75.00	27.00	18.00	45.00	70.00	75.00	145.00			
Simon Kenton High	55.00	55.00	110.00	49.00	40.00	89.00	35.00	45.00	80.00	45.00	55.00	100.00	25.00	40.00	65.00	75.00	27.00	18.00	45.00	70.00	75.00	145.00			
Bus Garage		55.00	55.00		40.00	40.00		45.00	45.00		59.00	59.00		35.00	35.00	50.00	0.00	30.00	30.00		42.00	42.00			
Central Office South	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	25.00	50.00	50.00	0.00	45.00	45.00	40.00	42.00	82.00			
The Academics	45.00	45.00	90.00	44.00	40.00	84.00	35.00	45.00	80.00	45.00	30.00	75.00	25.00	25.00	50.00	50.00	0.00	75.00	75.00	50.00	67.00	117.00			
Transporation - Old Twenhofel		45.00	45.00		40.00	40.00		45.00	45.00		59.00	59.00		35.00	35.00		0.00		0.00		55.00	55.00			
Monthly Total	930.00	1,030.00	1,960.00	890.00	880.00	1,770.00			1,690.00			1,733.00	475.00	650.00	1,125.00	0.00	0.00	1,175.00	486.00	474.00	960.00	1,159.00	1,308.00	2,467.00	
Annual Total	11,160.00	12,360.00	23,520.00	10,680.00	10,560.00	21,240.00			20,280.00			20,796.00	5,700.00	7,800.00	13,500.00	0.00	0.00	14,100.00	5,832.00	5,688.00	11,520.00	13,908.00	15,696.00	29,604.00	
Bed Bug Inspections / Treatments																									
Price per 3 classrooms			60.00			95.00			75.00			95.00			40.00			75.00			45.00		237.00		
50 Times/year			50			50			50			50			50			50			50		50		
Total Bed Bug Inspection Cost			3,000.00			4,750.00			3,750.00			4,750.00			2,000.00			3,750.00			2,250.00		11,850.00		
Bed Bug Price/Treatment			95.00			400.00			300.00			300.00			300.00			600.00			325.00		571.00		
< 1,000 ft ²			0.0450			0.20			0.20			0.1250			1.2500			0.3000					0.3700		
1,000 - 10,000 ft ²			0.0540			0.18			0.18			0.1250			1.0000			0.2500					0.3100		
10,000 - 50,000 ft ²			0.0558			0.14			0.14			0.1000			1.2500			0.2000					0.2400		
> 50,000 ft ²			0.0558			0.12			0.12			0.0800			1.0000			0.1500					0.2100		
Total Bed Bug Annual Cost			3,095.00			5,150.00			4,050.00			5,050.00			2,300.00			4,350.00			2,575.00		12,421.00		
Termites																									
Soil - Baiting (per foot)			4.10			0.00			9.00			3.74			5.00			4.00			0.00		0.00		
Soil Conventional Liquid																									
Treatment (per foot)			0.00			8.00			7.50			0.00			5.00			6.00			5.00		6.00		
Concrete (per foot)			11.00			0.00			15.00			6.00			5.00			0.00			0.00		0.00		
Concrete Conventional Liquid																									
Treatment (per foot)			0.00			8.00			9.00			0.00			5.00			6.00			6.75		6.00		
Additional Work as Needed per hour			125.00			110.00			125.00			95.00			100.00			55.00			50.00		129.00		
Total			24,160.10			21,806.00			20,945.50			21,280.74			14,020.00			14,391.00			11,781.75		30,261.00		

 - Recommended as the lowest and/or best evaluated bid.

THE KENTON COUNTY SCHOOL DISTRICT
PROPANE BID TABULATION

Description	Auxier Gas	Midwest Gas	Ferrellgas	Suburban
Mark-up over the Todhunter Ohio Average for Propane published in the BPN Newsletter on the first Monday of each month	+ \$0.22/gallon	+ \$0.8544/gallon	+ \$0.5226/gallon	+ \$0.75/gallon
Total Mark-up with annual estimated usage of 77,180 gallons	16,979.60	65,942.59	40,334.27	57,885.00

Lowest and/or Best Evaluated Bid -

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Tim Combs			Paul Lawless		
							Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
1	1		Laminator, made by GBC		Poor	Beechgrove Elementary				1	1.00	1.00
2	1		Trailblazer waxer		Good	Beechgrove Elementary				1	1.00	1.00
3	2		Try Pods		Good	Beechgrove Elementary	2	1.00	2.00	2	0.50	1.00
4	2		VHS cameras with charchers		Unknown	Beechgrove Elementary				2	0.50	1.00
5	1	28486	Organ, Allen Digital Computer, 2 Sets of Manuals (1 unit), 11 Box Speakers, 1 Monitor Speaker, 1 Electronics Cabinet, 1 Box of Cables/Wiring		Good	Dixie Heights High	1	25.00	25.00	1	10.00	10.00
6	1	5253	Book, A little princess		Poor/Damaged	Piner Elementary - Library						
7	1	6683	Book, A little princess		Poor/Damaged	Piner Elementary - Library						
8	1	709	Book, A summer to die		Poor/Damaged	Piner Elementary - Library						
9	1	11319	Book, After the goat man		Poor/Damaged	Piner Elementary - Library						
10	1	10368	Book, Afternoon of the elves		Poor/Damaged	Piner Elementary - Library						
11	1	701	Book, All about sam		Poor/Damaged	Piner Elementary - Library						
12	1	7010	Book, All about sam		Poor/Damaged	Piner Elementary - Library						
13	1	10377	Book, Anastasia ask your analyst		Poor/Damaged	Piner Elementary - Library						
14	1	705	Book, Anastasia ask your analyst		Poor/Damaged	Piner Elementary - Library						
15	1	62899	Book, Anastasia at your service		Poor/Damaged	Piner Elementary - Library						
16	1	706	Book, Anastasia krupnik		Poor/Damaged	Piner Elementary - Library						
17	1	707	Book, Anastasia on her own		Poor/Damaged	Piner Elementary - Library						
18	1	5111	Book, Are you there, God		Poor/Damaged	Piner Elementary - Library						
19	1	10376	Book, Attaboy, sam		Poor/Damaged	Piner Elementary - Library						
20	1	10375	Book, Attaboy, sam		Poor/Damaged	Piner Elementary - Library						
21	1	7052	Book, Be a perfect person in just 3		Poor/Damaged	Piner Elementary - Library						
22	1	4696	Book, Bear's hiccups		Poor/Damaged	Piner Elementary - Library						
23	1	208	Book, Behind the attic wall		Poor/Damaged	Piner Elementary - Library						
24	1	7671	Book, Case of the elevator duck		Poor/Damaged	Piner Elementary - Library						
25	1	84	Book, Charley skedaddle		Poor/Damaged	Piner Elementary - Library						
26	1	46	Book, Dear lola		Poor/Damaged	Piner Elementary - Library						
27	1	12014	Book, Durango street		Poor/Damaged	Piner Elementary - Library						
28	1	245	Book, Ellen tebbits		Poor/Damaged	Piner Elementary - Library						
29	1	708	Book, Find a stranger say goodbye		Poor/Damaged	Piner Elementary - Library						
30	1	89	Book, From Miss Ida's porch		Poor/Damaged	Piner Elementary - Library						
31	1	10278	Book, Henry and ribsy		Poor/Damaged	Piner Elementary - Library						
32	1	479	Book, Homesick		Poor/Damaged	Piner Elementary - Library						
33	1	10892	Book, I, Juan de Pareja		Poor/Damaged	Piner Elementary - Library						
34	1	11066	Book, Jim ugly		Poor/Damaged	Piner Elementary - Library						
35	1	7302	Book, Julian, dream doctor		Poor/Damaged	Piner Elementary - Library						
36	1	10954	Book, Julian, secret agent		Poor/Damaged	Piner Elementary - Library						
37	1	4569	Book, Lad, a dog the bad puppy		Poor/Damaged	Piner Elementary - Library						
38	1	8359	Book, Lemonade for sale		Poor/Damaged	Piner Elementary - Library						
39	1	713	Book, Letters from a slave girl		Poor/Damaged	Piner Elementary - Library						
40	1	7350	Book, Lucky dog days		Poor/Damaged	Piner Elementary - Library						
41	1	63	Book, Miss hickory		Poor/Damaged	Piner Elementary - Library						
42	1	57	Book, Mr. popper's penguins		Poor/Damaged	Piner Elementary - Library						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
43	1	53	Book, Nice girl from good home		Poor/Damaged	Piner Elementary - Library						
44	1	749	Book, Nightwaves		Poor/Damaged	Piner Elementary - Library						
45	1	7427	Book, No dogs allowed		Poor/Damaged	Piner Elementary - Library						
46	1	76	Book, On my honor		Poor/Damaged	Piner Elementary - Library						
47	1	109	Book, Otherwise known as Sheila		Poor/Damaged	Piner Elementary - Library						
48	1	75	Book, Peter pan		Poor/Damaged	Piner Elementary - Library						
49	1	257	Book, Ralph s. mouse		Poor/Damaged	Piner Elementary - Library						
50	1	254	Book, Ramona and her mother		Poor/Damaged	Piner Elementary - Library						
51	1	12013	Book, Ramona forever		Poor/Damaged	Piner Elementary - Library						
52	1	10145	Book, Ramona the brave		Poor/Damaged	Piner Elementary - Library						
53	1	258	Book, Ramona the brave		Poor/Damaged	Piner Elementary - Library						
54	1	60810	Book, S.O.R. losers		Poor/Damaged	Piner Elementary - Library						
55	1	10314	Book, Secret of the andes		Poor/Damaged	Piner Elementary - Library						
56	1	7523	Book, Sidewalk story		Poor/Damaged	Piner Elementary - Library						
57	1	154	Book, Sixth grade sleepover		Poor/Damaged	Piner Elementary - Library						
58	1	4860	Book, Skellig		Poor/Damaged	Piner Elementary - Library						
59	1	490	Book, Son for a day		Poor/Damaged	Piner Elementary - Library						
60	1	7553	Book, Stay away from Simon		Poor/Damaged	Piner Elementary - Library						
61	1	56	Book, Steal away		Poor/Damaged	Piner Elementary - Library						
62	1	710	Book, Taking care of terrific		Poor/Damaged	Piner Elementary - Library						
63	1	112	Book, Tales of a 4th grade nothing		Poor/Damaged	Piner Elementary - Library						
64	1	7080	Book, The blossoms and the green		Poor/Damaged	Piner Elementary - Library						
65	1	10560	Book, The bobbin girl		Poor/Damaged	Piner Elementary - Library						
66	1	4054	Book, The bobbin girl		Poor/Damaged	Piner Elementary - Library						
67	1	9086	Book, The bobbin girl		Poor/Damaged	Piner Elementary - Library						
68	1	25	Book, The cat who wished to be a		Poor/Damaged	Piner Elementary - Library						
69	1	3640	Book, The Christmas present mystery		Poor/Damaged	Piner Elementary - Library						
70	1	169	Book, The Cybil war		Poor/Damaged	Piner Elementary - Library						
71	1	11592	Book, The enormous egg		Poor/Damaged	Piner Elementary - Library						
72	1	24	Book, The foundling		Poor/Damaged	Piner Elementary - Library						
73	1	9128	Book, The gadget war		Poor/Damaged	Piner Elementary - Library						
74	1	729	Book, The great gerbil roundup		Poor/Damaged	Piner Elementary - Library						
75	1	4659	Book, The key to the Indian		Poor/Damaged	Piner Elementary - Library						
76	1	55	Book, The key word		Poor/Damaged	Piner Elementary - Library						
77	1	7708	Book, The lemming condition		Poor/Damaged	Piner Elementary - Library						
78	1	11596	Book, The midnight fox		Poor/Damaged	Piner Elementary - Library						
79	1	49	Book, The mills of God		Poor/Damaged	Piner Elementary - Library						
80	1	14	Book, The monster garden		Poor/Damaged	Piner Elementary - Library						
81	1	172	Book, The night swimmers		Poor/Damaged	Piner Elementary - Library						
82	1	11326	Book, The pinballs		Poor/Damaged	Piner Elementary - Library						
83	1	7516	Book, The secret life of the underw		Poor/Damaged	Piner Elementary - Library						
84	1	10948	Book, The stories Julian tells		Poor/Damaged	Piner Elementary - Library						
85	1	10157	Book, The substitute creature		Poor/Damaged	Piner Elementary - Library						
86	1	170	Book, The summer of the swans		Poor/Damaged	Piner Elementary - Library						
87	1	176	Book, The TV kid		Poor/Damaged	Piner Elementary - Library						
88	1	133	Book, The wish giver		Poor/Damaged	Piner Elementary - Library						
89	1	44	Book, Thumbeline		Poor/Damaged	Piner Elementary - Library						
90	1	11777	Book, What a wimp!		Poor/Damaged	Piner Elementary - Library						
91	1	12221	Book, Year of impossible goodbyes		Poor/Damaged	Piner Elementary - Library						
92	1	5	DVD Player, Panasonic	Unknown	Unknown	Ryland Heights - Library	1	1.00	1.00	1	0.10	0.10
93	1	6	Overhead Projector	301L	Unknown	Ryland Heights - Library	1	1.00	1.00	1	0.10	0.10
94	2	7	Overhead Projector	sp2127	Unknown	Ryland Heights - Library	2	1.00	2.00	2	0.10	0.20

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
95	3	8	Overhead Projector	sp2127	Unknown	Ryland Heights - Library	3	1.00	3.00	3	0.10	0.30
96	4	9	Overhead Projector	sp2127	Unknown	Ryland Heights - Library	4	1.00	4.00	4	0.10	0.40
97	1	1	VCR Control Tower	AP Series	Unknown	Ryland Heights - Library	1	1.00	1.00	1	0.10	0.10
98	1	3	VCR, Panasonic	AG1290	Unknown	Ryland Heights - Library	1	1.00	1.00	1	0.10	0.10
99	1	4	VCR, Panasonic	AG1290	Unknown	Ryland Heights - Library	1	1.00	1.00	1	0.10	0.10
100	1	2	VCR/DVD Player, Panasonic	DME EA38V	Unknown	Ryland Heights - Library	1	1.00	1.00	1	0.10	0.10
101	76		Book, Algebra 1		Outdated	Simon Kenton High						
102	3		Book, Geometry		Outdated	Simon Kenton High						
103	49		Book, Springboard, 10 th Grade English		Outdated	Simon Kenton High						
104	40		Book, Springboard, 11 th Grade English		Outdated	Simon Kenton High						
105	189		Book, Springboard, 12 th Grade English		Outdated	Simon Kenton High						
106	50		Book, Springboard, 9 th Grade English		Outdated	Simon Kenton High						
107	1		Book, A Candidate For Murder		Poor	Simon Kenton High Library-Media Center						
108	1		Book, A Conneticut Yankee in King Arthur's Court		poor	Simon Kenton High Library-Media Center						
109	1		Book, A murder for her Majesty		Poor	Simon Kenton High Library-Media Center						
110	1		Book, A Tree Grows in Brooklyln		Poor	Simon Kenton High Library-Media Center						
111	1		Book, A Year Down Under		Poor	Simon Kenton High Library-Media Center						
112	1		Book, Accceleration		Poor	Simon Kenton High Library-Media Center						
113	1		Book, Across Five Aprils		Poor	Simon Kenton High Library-Media Center						
114	1		Book, Anne of Green Gables		Poor	Simon Kenton High Library-Media Center						
115	1		Book, Anne of the Island		Poor	Simon Kenton High Library-Media Center						
116	1		Book, Are You In the House Alone		Poor	Simon Kenton High Library-Media Center						
117	1		Book, B is for Buster		Poor	Simon Kenton High Library-Media Center						
118	1		Book, Babbit		Poor	Simon Kenton High Library-Media Center						
119	1		Book, Bear Dance		Poor	Simon Kenton High Library-Media Center						
120	1		Book, Bech is Back		Poor	Simon Kenton High Library-Media Center						
121	1		Book, Best Short Stories of Jack London		Poor	Simon Kenton High Library-Media Center						
122	1		Book, Blood and Chocolate		poor	Simon Kenton High Library-Media Center						
123	1		Book, Born Blue		Poor	Simon Kenton High Library-Media Center						
124	1		Book, Brian's Return		Poor	Simon Kenton High Library-Media Center						
125	1		Book, Call It Courage		Poor	Simon Kenton High Library-Media Center						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
126	1		Book, Cane River		Good	Simon Kenton High Library-Media Center						
127	1		Book, Caravans		Poor	Simon Kenton High Library-Media Center						
128	1		Book, Carlota		Poor	Simon Kenton High Library-Media Center						
129	1		Book, Centennial		Poor	Simon Kenton High Library-Media Center						
130	1		Book, Center Line		poor	Simon Kenton High Library-Media Center						
131	1		Book, Chesapeake		Poor	Simon Kenton High Library-Media Center						
132	1		Book, Clan of the Cave Bear		poor	Simon Kenton High Library-Media Center						
133	1		Book, Claws		Poor	Simon Kenton High Library-Media Center						
134	1		Book, Collected Stories of Eudora Wealthy		poor	Simon Kenton High Library-Media Center						
135	1		Book, Crash		Poor	Simon Kenton High Library-Media Center						
136	1		Book, D.H. Lawrence--Collected Works		Poor	Simon Kenton High Library-Media Center						
137	1		Book, Daniels Story		poor	Simon Kenton High Library-Media Center						
138	1		Book, Don't Care High		Poor	Simon Kenton High Library-Media Center						
139	1		Book, Don't Look And It Won't Hurt You		Poor	Simon Kenton High Library-Media Center						
140	1		Book, Down Town		Poor	Simon Kenton High Library-Media Center						
141	1		Book, Dragon Song		poor	Simon Kenton High Library-Media Center						
142	1		Book, Dragondrums		Poor	Simon Kenton High Library-Media Center						
143	1		Book, DragonFlight		Poor	Simon Kenton High Library-Media Center						
144	1		Book, Dragonsinger		poor	Simon Kenton High Library-Media Center						
145	1		Book, Dream of Orchids		poor	Simon Kenton High Library-Media Center						
146	1		Book, Drift House		Poor	Simon Kenton High Library-Media Center						
147	1		Book, East of Eden		poor	Simon Kenton High Library-Media Center						
148	1		Book, Eclipse		Poor	Simon Kenton High Library-Media Center						
149	1		Book, El Bronx Remembered		Poor	Simon Kenton High Library-Media Center						
150	1		Book, Every Time a Rainbow Dies		Poor	Simon Kenton High Library-Media Center						
151	1		Book, Fall on Your Knees		Poor	Simon Kenton High Library-Media Center						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
152	1		Book, Father Figure		Poor	Simon Kenton High Library-Media Center						
153	1		Book, Father Figure		Poor	Simon Kenton High Library-Media Center						
154	1		Book, Fear Nothing		Good	Simon Kenton High Library-Media Center						
155	1		Book, Fell Back		Poor	Simon Kenton High Library-Media Center						
156	1		Book, Finding Lubchenko		poor	Simon Kenton High Library-Media Center						
157	1		Book, Flaming Tree		poor	Simon Kenton High Library-Media Center						
158	1		Book, Flannery O'Connor: The Complete Short Stories		Poor	Simon Kenton High Library-Media Center						
159	1		Book, Flavor of the Week		Good	Simon Kenton High Library-Media Center						
160	1		Book, Franny and Zooey		Poor	Simon Kenton High Library-Media Center						
161	1		Book, Freaky Friday		Poor	Simon Kenton High Library-Media Center						
162	1		Book, Ghost Boy		Good	Simon Kenton High Library-Media Center						
163	1		Book, Gods and Generals		Good	Simon Kenton High Library-Media Center						
164	1		Book, Good Night, Mr. Tom		Poor	Simon Kenton High Library-Media Center						
165	1		Book, Good-bye, Mr.Chips		poor	Simon Kenton High Library-Media Center						
166	1		Book, Gothic! Ten Original Dark Tales		Poor	Simon Kenton High Library-Media Center						
167	1		Book, Guerrilla Season		Poor	Simon Kenton High Library-Media Center						
168	1		Book, Hannah in Between		Poor	Simon Kenton High Library-Media Center						
169	1		Book, Hawaii		Poor	Simon Kenton High Library-Media Center						
170	1		Book, Head Above Water		Poor	Simon Kenton High Library-Media Center						
171	1		Book, Heart's Delight		Poor	Simon Kenton High Library-Media Center						
172	1		Book, Hoop Dreams		Poor	Simon Kenton High Library-Media Center						
173	1		Book, Howl's Moving Castle		Poor	Simon Kenton High Library-Media Center						
174	1		Book, I, Juan de Pareja		poor	Simon Kenton High Library-Media Center						
175	1		Book, Immortal Wife		poor	Simon Kenton High Library-Media Center						
176	1		Book, In Darkness, Death		poor	Simon Kenton High Library-Media Center						
177	1		Book, In Summer Light		Poor	Simon Kenton High Library-Media Center						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
178	1		Book, Island of the Blue Dolphins		Poor	Simon Kenton High Library-Media Center						
179	1		Book, It's Like This, Cat		Poor	Simon Kenton High Library-Media Center						
180	1		Book, Ivanhoe		Poor	Simon Kenton High Library-Media Center						
181	1		Book, Kai: A Mission For her Village		Poor	Simon Kenton High Library-Media Center						
182	1		Book, Keeping Christmas		poor	Simon Kenton High Library-Media Center						
183	1		Book, Kidnapped		poor	Simon Kenton High Library-Media Center						
184	1		Book, Killashandra		Poor	Simon Kenton High Library-Media Center						
185	1		Book, Kim		poor	Simon Kenton High Library-Media Center						
186	1		Book, Kissing Kate		Poor	Simon Kenton High Library-Media Center						
187	1		Book, Let the Circle be Unbroken		poor	Simon Kenton High Library-Media Center						
188	1		Book, Love is Eternal		Poor	Simon Kenton High Library-Media Center						
189	1		Book, Lust for Life		poor	Simon Kenton High Library-Media Center						
190	1		Book, Martin Eden		Poor	Simon Kenton High Library-Media Center						
191	1		Book, Monster		Poor	Simon Kenton High Library-Media Center						
192	1		Book, More Ghosts Ghosts Ghosts		Poor	Simon Kenton High Library-Media Center						
193	1		Book, Mystery of the Glowing Eye		poor	Simon Kenton High Library-Media Center						
194	1		Book, Native Son		poor	Simon Kenton High Library-Media Center						
195	1		Book, Nightwing		Poor	Simon Kenton High Library-Media Center						
196	1		Book, Nine Stories		Poor	Simon Kenton High Library-Media Center						
197	1		Book, One Fat Summer		Poor	Simon Kenton High Library-Media Center						
198	1		Book, Onion John		Poor	Simon Kenton High Library-Media Center						
199	1		Book, Over the Wall		Poor	Simon Kenton High Library-Media Center						
200	1		Book, Pegasus in Flight		Poor	Simon Kenton High Library-Media Center						
201	1		Book, Planet of Exile		Poor	Simon Kenton High Library-Media Center						
202	1		Book, Playing Without the Ball		poor	Simon Kenton High Library-Media Center						
203	1		Book, Promises		Good	Simon Kenton High Library-Media Center						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
204	1		Book, Rabbit, run		Poor	Simon Kenton High Library-Media Center						
205	1		Book, Raiders Night		Poor	Simon Kenton High Library-Media Center						
206	1		Book, Rifles		Poor	Simon Kenton High Library-Media Center						
207	1		Book, Sayonara		Poor	Simon Kenton High Library-Media Center						
208	1		Book, Sea Glass		Poor	Simon Kenton High Library-Media Center						
209	1		Book, Send One Angel Down		Poor	Simon Kenton High Library-Media Center						
210	1		Book, Shiloh and Other Stories		Poor	Simon Kenton High Library-Media Center						
211	1		Book, Shooter		Poor	Simon Kenton High Library-Media Center						
212	1		Book, Sing Down the Moon		Poor	Simon Kenton High Library-Media Center						
213	1		Book, Sole Survivor		Poor	Simon Kenton High Library-Media Center						
214	1		Book, Son of the Mob		Poor	Simon Kenton High Library-Media Center						
215	1		Book, Song for a Dark Queen		poor	Simon Kenton High Library-Media Center						
216	1		Book, Song of Solomon		Poor	Simon Kenton High Library-Media Center						
217	1		Book, Songs in Ordinary Time		Poor	Simon Kenton High Library-Media Center						
218	1		Book, Spine Chillers		poor	Simon Kenton High Library-Media Center						
219	1		Book, Stories (Jack London)		Poor	Simon Kenton High Library-Media Center						
220	1		Book, Strangers		poor	Simon Kenton High Library-Media Center						
221	1		Book, Sunshine		Poor	Simon Kenton High Library-Media Center						
222	1		Book, Tales from the Plum Grove Hills		Good	Simon Kenton High Library-Media Center						
223	1		Book, Tales of the South Pacific		Poor	Simon Kenton High Library-Media Center						
224	1		Book, Tell me if the Lovers are Losers		Poor	Simon Kenton High Library-Media Center						
225	1		Book, Terrors, Torments, and Traumas		poor	Simon Kenton High Library-Media Center						
226	1		Book, Texas		Poor	Simon Kenton High Library-Media Center						
227	1		Book, That was Then, This is now		poor	Simon Kenton High Library-Media Center						
228	1		Book, The Afterlife		Poor	Simon Kenton High Library-Media Center						
229	1		Book, The Agony and the Ecstasy		Poor	Simon Kenton High Library-Media Center						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
230	1		Book, The Beet Fields		Poor	Simon Kenton High Library-Media Center						
231	1		Book, The Beet Fields		poor	Simon Kenton High Library-Media Center						
232	1		Book, The Best Loved Short-Stories of Jesse Stuart		fair	Simon Kenton High Library-Media Center						
233	1		Book, The Blue Sword		Poor	Simon Kenton High Library-Media Center						
234	1		Book, The Body of Christopher Creed		Poor	Simon Kenton High Library-Media Center						
235	1		Book, The Bridge of Madison County		poor	Simon Kenton High Library-Media Center						
236	1		Book, The Bronze Bow		Poor	Simon Kenton High Library-Media Center						
237	1		Book, The Catalogue of the Universe		Poor	Simon Kenton High Library-Media Center						
238	1		Book, The Clay Marble		Poor	Simon Kenton High Library-Media Center						
239	1		Book, The Confessions of Nat Turner		Poor	Simon Kenton High Library-Media Center						
240	1		Book, The Contender		Poor	Simon Kenton High Library-Media Center						
241	1		Book, The Covenant		Poor	Simon Kenton High Library-Media Center						
242	1		Book, The Dashwood Sisters' Secrets of Love		Poor	Simon Kenton High Library-Media Center						
243	1		Book, The Deep End of the Ocean		Poor	Simon Kenton High Library-Media Center						
244	1		Book, The Demon in the Tea House		Poor	Simon Kenton High Library-Media Center						
245	1		Book, The Demon Lover		Poor	Simon Kenton High Library-Media Center						
246	1		Book, The Dispossessed		Poor	Simon Kenton High Library-Media Center						
247	1		Book, The Dollimage		Poor	Simon Kenton High Library-Media Center						
248	1		Book, The Doom Stone		Poor	Simon Kenton High Library-Media Center						
249	1		Book, The Executioner's Song		Poor	Simon Kenton High Library-Media Center						
250	1		Book, The Fixer		Poor	Simon Kenton High Library-Media Center						
251	1		Book, The Forest of Hands and Teeth		Poor	Simon Kenton High Library-Media Center						
252	1		Book, The Fountainhead		Poor	Simon Kenton High Library-Media Center						
253	1		Book, The Ghost Belonged to Me		Poor	Simon Kenton High Library-Media Center						
254	1		Book, The Ghost in the Far Garden		Poor	Simon Kenton High Library-Media Center						
255	1		Book, The Girl Death Left Behind		Poor	Simon Kenton High Library-Media Center						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
256	1		Book, The God of Small Things		Poor	Simon Kenton High Library-Media Center						
257	1		Book, The Heart is a Lonely Hunter		Poor	Simon Kenton High Library-Media Center						
258	1		Book, The House of Thunder		Poor	Simon Kenton High Library-Media Center						
259	1		Book, The Human Comedy		Poor	Simon Kenton High Library-Media Center						
260	1		Book, The Man Without a Face		poor	Simon Kenton High Library-Media Center						
261	1		Book, The Name of the Wind		Poor	Simon Kenton High Library-Media Center						
262	1		Book, The Origin		Poor	Simon Kenton High Library-Media Center						
263	1		Book, The Passions of the Mind		Poor	Simon Kenton High Library-Media Center						
264	1		Book, The Pigman		poor	Simon Kenton High Library-Media Center						
265	1		Book, The Portable Steinbeck		poor	Simon Kenton High Library-Media Center						
266	1		Book, The Promise		Poor	Simon Kenton High Library-Media Center						
267	1		Book, The Sacrifice		Poor	Simon Kenton High Library-Media Center						
268	1		Book, The Secret in the Old Attic		poor	Simon Kenton High Library-Media Center						
269	1		Book, The Short Novels of John Steinbeck		poor	Simon Kenton High Library-Media Center						
270	1		Book, The Short Stories of Katherine Mansfield		Poor	Simon Kenton High Library-Media Center						
271	1		Book, The Short Stories of Saki		Poor	Simon Kenton High Library-Media Center						
272	1		Book, The Short Story: 50 Masterpieces		Poor	Simon Kenton High Library-Media Center						
273	1		Book, The Silver Kiss		poor	Simon Kenton High Library-Media Center						
274	1		Book, The Smugglers		Good	Simon Kenton High Library-Media Center						
275	1		Book, The Source		Poor	Simon Kenton High Library-Media Center						
276	1		Book, The Sterkarm Handshake		Poor	Simon Kenton High Library-Media Center						
277	1		Book, The Thief		Poor	Simon Kenton High Library-Media Center						
278	1		Book, The Tombs of Atuan		Poor	Simon Kenton High Library-Media Center						
279	1		Book, The Trial		Poor	Simon Kenton High Library-Media Center						
280	1		Book, The Turn of the Screw		Poor	Simon Kenton High Library-Media Center						
281	1		Book, The White Dragon		Poor	Simon Kenton High Library-Media Center						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
282	1		Book, The WindEater		Poor	Simon Kenton High Library-Media Center						
283	1		Book, The Wind's Twelve Quarters		Poor	Simon Kenton High Library-Media Center						
284	1		Book, The Witch of Blackbird Pond		Poor	Simon Kenton High Library-Media Center						
285	1		Book, The Word According to Garp		poor	Simon Kenton High Library-Media Center						
286	1		Book, The Wreckers		Poor	Simon Kenton High Library-Media Center						
287	1		Book, The Writings of Herman Melville		Poor	Simon Kenton High Library-Media Center						
288	1		Book, Them		Poor	Simon Kenton High Library-Media Center						
289	1		Book, This Strange New Feeling		Poor	Simon Kenton High Library-Media Center						
290	1		Book, Too Big a Storm		Poor	Simon Kenton High Library-Media Center						
291	1		Book, Trouble		Good	Simon Kenton High Library-Media Center						
292	1		Book, True Grit		Poor	Simon Kenton High Library-Media Center						
293	1		Book, Waiting for Odysseus		Poor	Simon Kenton High Library-Media Center						
294	1		Book, War and Remembrance		poor	Simon Kenton High Library-Media Center						
295	1		Book, What's in a Name		poor	Simon Kenton High Library-Media Center						
296	1		Book, When the Phone Rang		Poor	Simon Kenton High Library-Media Center						
297	1		Book, Wood-Song		Poor	Simon Kenton High Library-Media Center						
298	1		Book, World Stone		Good	Simon Kenton High Library-Media Center						
299	401		Assorted Obsolete Seat Back Coversand Cushion Covers		Excellent	Simon Kenton Transporation Garage						
300	3		Maxon, Wheel Chair Lift	CWL7	Like New	Simon Kenton Transporation Garage	3	50.00	150.00	3	5.00	15.00
301	75		Blue Pom Poms		Used	Twenhofel Middle - Athletic Storage Room						
302	31		Don Alleson Basketball Shorts (s-4/m-7/l-11/xl-9) blue		Good	Twenhofel Middle - Athletic Storage Room						
303	29		Don Alleson Basketball uniforms (s-3/m-12/l-10/xl-4) -blue		Yellow/Old	Twenhofel Middle - Athletic Storage Room						
304	29		Don Alleson Basketball uniforms (s-3/m-12/l-10/xl-4) -white		Yellow/Old	Twenhofel Middle - Athletic Storage Room						
305	23		Sport Tek Pull over wrestling jacket (s-6/m-15/l-2)		Used	Twenhofel Middle - Athletic Storage Room						
306	41		Varsity Cheer Skirts (4-14(2)/5-14(7)/6-14(10)/7-14(8)/8-14(4) 9-14(3)/6-15(1)/8-15(1)/10-15(2)/12-15(1)/13-15(1)?-1		Used	Twenhofel Middle - Athletic Storage Room						
307	39		Varsity Cheer Tops (32-3/34-5/36-14/38-13/40-3/42-1)blue		Used	Twenhofel Middle - Athletic Storage Room						

**THE KENTON COUNTY SCHOOL DISTRICT
SURPLUS EQUIPMENT BID TABULATION**

#	Quantity	Tag #	Item Description	Model #	Condition	Location	Quantity Bid	Unit Price	Total	Quantity Bid	Unit Price	Total
308	76		White Pom Poms		Used	Twenhofel Middle - Athletic Storage Room						
309	1		Football Uniform #89 .size M		Damanged	Twenhofel Middle - Football Locker Room						
310	63		Schutt Youth Advantage Football Helmets(s-10/m-26/l-25/xl-2)		Expired	Twenhofel Middle - Football Locker Room						

2015 Policy Update (#38) Checklist

District: Kenton County Schools

To enable KSBA to track and store your District's policies in our policy database, please indicate below what action you have taken on the new/revised policies enclosed for your review. We will forward printed or reproducible copies of the policies when we receive this form and update your online manual if you belong to that service.

Policy Number	Adopt as Written	Adopt with Modification*	Adoption Date	Order Number	Keep Current Policy	Rescind Policy
01.45	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.111	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.12322	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.13214	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.162	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.18	<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.211	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.22322	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.23214	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.262	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
04.32	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
05.4	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
05.42	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
06.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
06.342	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
07.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
07.111	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
07.13	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
07.16	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.133	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

Policy Number	Adopt as Written	Adopt with Modification*	Adoption Date	Order Number	Keep Current Policy	Rescind Policy
08.2323	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.31	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.11	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.111	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.121	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.122	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.211	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.22	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.224	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.2241	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.227	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.34	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.4261	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.42811	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
10.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

03.122	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

*Please attach a copy of the modified policy. DO NOT RETYPE A DRAFT - simply indicate the district-initiated changes by writing in colored ink, circling, highlighting, etc.

Board Chairman's Signature

Date

Superintendent's Signature

Date

**Please return this completed form to KSBA at your earliest opportunity.
Please contact your KSBA Consultant IF you need KSBA to completely reprint all policy pages or to order additional new manuals, instead of just getting copies of the updated policies.**

KSBA Procedure Service

2015 Procedure Update (#19) Checklist

District: Kenton County Schools

To enable KSBA to track and store your District's administrative procedures in our procedure database, please indicate below what decision you have made on the proposed new/revised procedures enclosed for your review. We will forward printed or reproducible copies of the procedures when we receive this form and update your online manual if you belong to that service.

Procedure Number	Adopt as Written	Adopt with Modification*	Date of District/ Board Review	Keep Current Procedure	Delete Procedure
02.14 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.111 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.16 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.162 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.162 AP.21	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.18 AP.12	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.18 AP.22	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.211 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
03.262 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
04.9 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
05.42 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
07.13 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
08.133 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
08.232 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.11 AP.23	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.111 AP.22	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.121 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.15 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.15 AP.21	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.211 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.224 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.4281 AP.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.4281 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.42811 AP.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
09.42811 AP.21	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

05.3 AP.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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*Please attach a copy of the modified policy. DO NOT RETYPE A DRAFT - simply indicate the district-initiated changes by writing in colored ink, circling, highlighting, etc.

Superintendent's Signature

Date

**Please return this completed form to KSBA at your earliest opportunity.
Please contact your KSBA Consultant IF you need KSBA to completely reprint all policy pages or to order additional new manuals, instead of just getting copies of the updated policies.**

LEGAL: THIS CHANGE CLARIFIES THAT THE AGENDA FOR A SPECIAL CALLED MEETING MAY BE AMENDED UP TO 24 HRS. PRIOR TO THE MEETING.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.45

Board Meeting Agenda

PREPARATION

Agenda for Board meetings shall be prepared by the Superintendent at the direction of, and subject to the approval of, the Chairperson. The agenda for each meeting shall be made available to the public prior to the Board meeting.

Any member of the Board may submit items for the agenda for a regular meeting through the Chairperson or the Superintendent. The agenda shall be closed to Board members ten (10) calendar days preceding the scheduled regular meeting unless the addition of a late item is approved by the Chairperson or by a request of three (3) Board members.

Items may be placed on a proposed special called meeting agenda at the direction of the Chairperson and shall be placed on the proposed agenda if requested by three (3) or more Board members.

The agenda of a regular meeting may be amended at the meeting upon affirmative vote of at least three (3) members. However, ~~once the agenda for a special called meeting may not be amended once it is posted or delivered to Board members and requesting media, it may only be amended when a new notice and reposting of the agenda, as amended, is completed prior to the twenty-four (24) hour period before the meeting as required by statute.~~

To reflect the Board's focus on advancing student achievement, the agenda for regular meetings shall be developed in accordance with the following requirements:

1. At least three (3) times a year, the agenda shall include a student presentation, performance, or other demonstration of student learning.
2. At each regular meeting, the Board shall recognize the achievements and contributions of students, staff, schools/councils, or community members.
3. The Board shall receive communications from citizens and schools/councils as early as practical in the agenda.
4. Each regular meeting agenda shall contain opportunities for dialogue concerning student achievement issues, including the impact of student learning and support services and an analysis of progress indicators and data.
5. The agenda shall reflect a regular schedule of reports to the Board on the status of District finances, programs, and services.
6. To the extent practicable, standard and/or recurring business shall be organized under a consent provision.

The agenda and accompanying documents for regular meetings shall be delivered to Board members no later than the Wednesday prior to the Monday night Board meeting.

DISTRICT EMPLOYEES/MEMBERS OF THE PUBLIC

District employees and any member of the public may submit items to be considered for the agenda to the Superintendent ten (10) calendar days prior to the date of the meeting by filing the appropriate form. Items may include a request that the Board consider adoption or amendment of a policy for future application.

Board Meeting Agenda

DISTRICT EMPLOYEES/MEMBERS OF THE PUBLIC (CONTINUED)

District employees and members of the public may address the Board during the period set aside by the Board without submitting an item for the agenda. No action shall be taken during this portion of the meeting on issues raised by employees or the public unless deemed an emergency by the Board.

Employee concerns dealing with a grievance/communication issue must first be addressed in keeping with the Board's established policy/procedures.

EXCEPTIONS

Any item submitted after the printing of a regular Board meeting agenda, and approved by the Superintendent or Board Chairperson as an item requiring immediate action by the Board, shall be printed as an addendum and considered part of the agenda. The necessity for immediate action shall be listed on the addendum.

ORDER OF BUSINESS

The agenda shall be the official guide by which the meeting will be conducted. The order of business shall be as follows:

1. Call to Order
2. Recognition and Information Agenda
3. Consent Agenda
 - a. Approval of Minutes
 - b. Payment of Bills
4. Discussion and Action Agenda
5. Motion Making Agenda Part of the Official Board Business Meeting
6. Other Business
 - a. Board
 - b. Personnel
 - c. Public
7. Adjournment

REFERENCE:

KRS 160.290

RELATED POLICIES:

01.44, 01.451, 01.5, 03.16/03.26

LEGAL: REVISIONS TO 702 KAR 1:160 REQUIRE INDIVIDUALS IDENTIFIED AS HIGH RISK FOR TB TO UNDERGO EITHER A TB SKIN TEST OR A BLOOD TEST FOR MYCOBACTERIUM TUBERCULOSIS (BAMT). ALSO, MEDICAL EXAMINATIONS MAY BE REPORTED ELECTRONICALLY IF THE ELECTRONIC MEDICAL RECORD INCLUDES ALL DATA EQUIVALENT TO THAT ON THE MEDICAL EXAMINATION OF SCHOOL EMPLOYEES FORM.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.111

- CERTIFIED PERSONNEL -

Medical Examination

NEWLY EMPLOYED PERSONNEL

All newly employed certified personnel, including substitute teachers, shall present documentation in the form of a medical examination performed by a designated licensed physician, physician assistant (PA), or Advanced Practice Registered Nurse or by a licensed medical practitioner of the employee's choice. Through appropriate personnel documents, such as handbooks and/or job applications, employees shall be notified as to who will pay for medical examinations required for initial employment. Medical examinations must be performed within a ninety (90)-day period prior to initial employment.

REPORT

The medical examination shall be reported on the form required by Kentucky Administrative Regulation or an electronic medical record that includes all of the data equivalent to that on the Medical Examination of School Employees form. A copy of the form or electronic medical record and a statement indicating the employee's medical status must be filed with the Superintendent prior to assuming assigned duties.

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TUBERCULOSIS SCREENING/TESTING

Each medical examination shall include a risk assessment for tuberculosis as required by Kentucky Administrative Regulation. Individuals identified by that assessment as being at high risk for TB shall be required to undergo a tuberculin skin test or a blood test for Mycobacterium tuberculosis (BAMT) as required by 702 KAR 1:160. A person who tests positive for TB shall be required to comply with the directives of the Board, local board of health and the Kentucky Department for Public Health, Cabinet for Health and Family Services, for further evaluation and treatment of the tuberculosis infection.^{1&2}

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PRESENT PERSONNEL

When, in the opinion of the Superintendent, there is evidence that an employee is no longer able to perform satisfactorily the assigned duties because of health problems or when the employee poses a health threat to students or other employees, the Superintendent may require the employee to provide evidence of fitness in the form of an examination and report by a physician of the Superintendent's choosing.

The Board shall bear the cost of this examination.¹

SCHOOL TO REPORT

Local school authorities shall report immediately all known or suspected cases of communicable disease to the local health department. Diseases to be reported shall not include those considered confidential, such as HIV/AIDS, as set forth in Kentucky Administrative Regulation.²

PERSONNEL

03.111
(CONTINUED)

Medical Examination

MEDICAL CONFIDENTIALITY

Signed consent of the employee designating personnel to be informed shall be required before the Superintendent advises personnel of the employee's medical condition.

Superintendent shall determine which employees are to have access to medical information. This determination shall be made on a need-to-know basis.

REFERENCES:

²702 KAR 1:160, 902 KAR 2:020; KRS 214.181; KRS 214.625

OAG 65-560

Genetic Information Nondiscrimination Act of 2008

Americans with Disabilities Act

RELATED POLICIES:

¹03.1234, 03.14, 03.24

- CERTIFIED PERSONNEL -**Holidays, Non-Working Days, and Annual Leave**

All certified employees shall be paid for four (4) holidays which shall be designated in the official school calendar. These are part of the school year required by state law.¹ Twelve (12) month employees shall be paid for five (5) holidays, which shall be designated on their work calendar.

WORKING SCHEDULE

All employees working beyond the minimum number of working days required by law shall complete and submit a work schedule prior to July 1. The work schedule shall note the specific dates that the employee will not be scheduled to work. When changes are necessary, a revision of the original request must be filed prior to the change occurring. The immediate supervisor shall approve all work schedules and revisions prior to being submitted to the District personnel office.

ANNUAL LEAVE

Certified personnel who are employed for a minimum of 230 days annually and are credited with a minimum of fifteen (15) years of continuous service within the school district shall be entitled eligible to accumulate up to five (5) days of annual leave per year ~~to accumulate a~~ maximum of sixty (60) days of annual leave total. Eligibility continues throughout employee's service provided employee continues to work a minimum of 230 days annually. Personnel who are terminated with just cause will forfeit any unused annual leave days.

Compensation for accrued annual leave shall be made at time of retirement or resignation at a rate not to exceed the daily salary rate calculated from the employee's last annual compensation; no stipend position salary will be added to this calculation.²

~~In the event of retirement or resignation annual leave shall be prorated and accrue on a monthly basis.~~

Recognition of annual leave for KTRS purposes shall be governed by applicable statutes and regulations. For an individual who became a member of KTRS on or after July 1, 2008, payment for annual or compensatory leave shall not be included in determining the member's last annual compensation.

REFERENCES:

¹KRS 158.070

²KRS 160.291

KRS 161.220

KRS 161.540

KRS 2.110

KRS 2.190

LEGAL: THE U.S. LABOR DEPARTMENT CHANGED THE FMLA REGULATION IN KEEPING WITH THE U.S. SUPREME COURT RULING IN UNITED STATES V. WINDSOR. THE NEW REGULATION USES THE "PLACE OF CELEBRATION" RULE FOR THE DEFINITION OF "SPOUSE". THIS RULE ALLOWS ALL COUPLES WHO ARE LEGALLY MARRIED IN THE PLACE OF CELEBRATION (WHETHER SAME SEX OR OPPOSITE SEX) TO QUALIFY AS SPOUSES FOR FMLA PURPOSES EVEN IF THEIR STATE OF RESIDENCE DOES NOT RECOGNIZE SAME SEX OR COMMON LAW MARRIAGES. THIS REGULATION WENT INTO EFFECT MARCH 27, 2015.

FINANCIAL IMPLICATIONS: POSSIBLE NEED FOR SUBSTITUTES AS THIS WILL BROADEN THE NUMBER OF EMPLOYEES WHO MAY QUALIFY FOR FMLA LEAVE

PERSONNEL

03.12322

- CERTIFIED PERSONNEL -

Family and Medical Leave

REASONS

In compliance with the Family and Medical Leave Act of 1993 and under procedures developed by the Superintendent, unpaid leave shall be granted to eligible employees for the following reasons:

1. For the birth and care of an employee's newborn child , or for placement of a child with the employee for adoption or foster care;
2. To care for the employee's spouse, child or parent who has a serious health condition, as defined by federal law;
3. For an employee's own serious health condition, as defined by federal law, that makes the employee unable to perform the employee's job;
4. To address a qualifying exigency (need) defined by federal regulation arising out of the covered active duty or call to active duty involving deployment to a foreign country of the employee's spouse, son, daughter, or parent who serves in a reserve component or as an active or retired member of the Regular Armed Forces or Reserve in support of a contingency operation; and
5. To care for a covered service member (spouse, son, daughter, parent or next of kin) who has incurred or aggravated a serious injury or illness in the line of duty while on active duty in the Armed Forces that has rendered or may render the family member medically unfit to perform his/her duties or to care for a covered veteran with a serious injury or illness as defined by federal regulations.

NOTICES AND DEADLINES

- a. Employees who may be eligible for or who request leave for any of the above reasons shall be provided an FMLA notice of eligibility and rights and responsibilities. Requests for family and medical leave should be made in writing but verbal requests may be made to the immediate supervisor or other designated administrator who shall then document the request. The District may require that a request for leave be supported by a certification for health care or military-related situations as permitted by federal law, but such requirements must be set out in the required notice.

Deadline for Notice to be Provided: Absent extenuating circumstances, within five (5) business days of District receipt of a request or the District being made aware of a potentially qualifying reason.

Family and Medical Leave**NOTICES AND DEADLINES (CONTINUED)**

NOTE: Only the District's human resources professional, leave administrator, or personnel director may contact an employee's health care provider to clarify or authenticate an FML certification in support of an FML request about which there are questions. The employee's direct supervisor shall not contact the provider.

- b. The District shall designate an employee's leave, paid or unpaid, as FMLA-qualifying and shall provide a designation notice indicating whether the request is approved or if additional information is needed. Leave may be delayed if the employee does not provide proper notice (30 days advance notice for a foreseeable leave; otherwise, notice as soon as the need becomes known).

Deadline for Notice to be Provided: Absent extenuating circumstances, within five (5) business days of learning that an FMLA reason supports the leave.

ELIGIBILITY

Employees are eligible for up to twelve (12) workweeks of family and medical leave each school year, if they have been employed by the District for twelve (12) months, have worked at least 1,250 hours during the twelve (12) months preceding the start of the leave, and otherwise qualify for family and medical leave. When family and medical military caregiver leave is taken based on a serious illness or injury of a covered service member, an eligible employee may take up to twenty-six (26) workweeks of leave during a single twelve-month period. This provision also applies to covered service members/veterans that have been on active duty within the past five (5) years as defined by federal regulation.

Full-time teachers are presumed to have worked at least 1,250 hours during a school year. In determining whether returning veterans meet the minimum 1,250 hour standard, hours actually worked for the District during the twelve-month period are to be combined with hours they would have worked for the District had they not been called for military service.

In situations involving both the Americans with Disabilities Act (ADA) and FMLA, the District shall apply the law affording the employee the greater benefit.

RESTRICTIONS

Paid leave used by the employee as required under this policy shall count, as applicable, against the twelve (12) or twenty-six (26) FMLA workweek entitlement.

Entitlement to family and medical leave for the birth and care of a newborn child or placement of a child shall expire twelve (12) months after the date of such birth or placement.

- { When both ~~husband and wife~~spouses are employed by the District, each employee shall be entitled to 12 work weeks of yearly unpaid leave (for an aggregate total of 24 weeks), if the leave is required due to the illness of a child, the illness of the other spouse, or the employee's own illness. If the leave is to care for the birth or adoption of a child or to care for a sick parent, the District shall limit the couple's aggregate leave to a total of twelve (12) weeks.

- { Exception: The limit on the combined amount of family and medical leave shall be twenty-six (26) workweeks when both an-eligible ~~husband and wife~~spouses are employed by the District and are eligible for leave that involves a covered Armed Forces service member/veteran.

Family and Medical Leave

RESTRICTIONS (CONTINUED)

Depending on the date family and medical leave is to begin, instructional employees as designated by federal regulation may be required to continue on leave until the end of the school term to avoid disruption.

Unused family and medical leave shall not accumulate from year to year.

INTERMITTENT LEAVE/REDUCED HOURS

Family and medical leave may be taken intermittently (when medically necessary) or on a reduced hours basis.

CONTINUATION OF BENEFITS

While on family and medical leave, employees shall be entitled to all employment benefits accrued prior to the date on which the leave commenced. Health insurance for an employee on family and medical leave shall continue to be provided by the state on the same basis had the employee not taken leave. Other employment benefits and seniority shall not accrue during unpaid family and medical leave.

RETURN TO WORK

As noted by the required notice of eligibility and rights and responsibilities, when family and medical leave is taken due to an employee's own serious health condition, the employee shall provide fitness-for-duty certification before returning to work. This may include certification by the health care provider that the employee is able to perform essential functions specific to the job, as noted by the District in a list attached to the certification form.

Upon return to work, the employee shall be entitled to his/her same position (or an equivalent position with equivalent pay) with corresponding benefits and other terms and conditions of employment.

NOTICE

The District shall notify employees of family and medical leave provisions by posting appropriate notices in conspicuous places in the Central Office and each worksite and distributing notices as required by law.

REFERENCES:

Family and Medical Leave Act of 1993, 29 U.S.C. 2601-2654
Title I of the FMLA, as amended by the National Defense Authorization Act
Code of Federal Regulations, Title 29, Part 825

RELATED POLICIES:

03.123, 03.1232, 03.1233, 03.1234, 03.1238, 03.124

RECOMMENDED: THIS CHANGE IS TO CLARIFY THAT TAKING PICTURES, VIDEO, OR AUDIO RECORDINGS OF OTHERS MAY RESULT IN VIOLATION OF CONFIDENTIALITY AND PRIVACY AND MAY BE PROHIBITED.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.13214

- CERTIFIED PERSONNEL -

Use of Personal Cell Phones/Telecommunication Devices

Due to privacy concerns, and except for emergency situations, personally owned recording devices are not to be used to create video or audio recordings or to take pictures while on duty or working with students except with prior permission from the Principal/designee or immediate supervisor.

An exception may be made for events considered to be in the public arena (e.g. sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena.

Such devices include, but are not limited to, personal cell phones and tablets.

Employees are permitted to possess cellular telephones and pagers on school premises. Employees having cellular telephones or pagers on campus shall be allowed to use them before and after school as well as during planning time or lunch breaks. Use of these items shall not be permitted during instructional time except in the case of an emergency such as, but not limited to, the health or safety of someone is threatened, the employee serves in the capacity of an active member of a volunteer fire fighting organization, or the employee serves in a volunteer emergency medical services organization.

Cellular phones should never be used by anyone who is in the process of transporting children. If an emergency arises while students are being transported, the driver must stop the vehicle before using a cellular phone.

LEGAL: THIS LANGUAGE IS BEING REMOVED AS IT IS A LEGAL COURT STANDARD THAT IS NOT CONTROLLED BY POLICY AND THE OFFICE OF CIVIL RIGHTS' POSITION IS THAT IT LEADS STAFF OTHER THAN ADMINISTRATORS TO BELIEVE THEY DO NOT HAVE TO ADDRESS ALLEGATIONS OF HARASSMENT.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.162

- CERTIFIED PERSONNEL -

Harassment/Discrimination

DEFINITION

Harassment/Discrimination of employees is unlawful behavior based on the race, color, national origin, age, religion, sex, genetic information or disability of an employee involving intimidation by threats of or actual physical violence; the creation, by whatever means, of a climate of hostility or intimidation, or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred or prejudice.

PROHIBITION

Harassment/Discrimination is prohibited at all times on school property and off school grounds during school-sponsored activities. This prohibition also applies to visitors to the school who may come into contact with employees and students. (Acts of harassment/discrimination based on sex may be committed by persons of the same or the opposite sex.)

District staff shall provide for a prompt and equitable resolution of complaints concerning harassment/discrimination.

DISCIPLINARY ACTION

Employees who engage in harassment/discrimination of another employee or a student on the basis of any of the areas mentioned above shall be subject to disciplinary action including but not limited to termination of employment.

GUIDELINES

Employees who believe they or any other employee, student, or visitor is being or has been subjected to harassment/discrimination shall, as soon as reasonably practicable, report it. In each school building, the Principal is the person responsible for receiving reports of harassment/discrimination at the building level. Otherwise, reports of harassment/discrimination may be made directly to the Superintendent. If an employee is not assigned to a particular school, a report of harassment/discrimination may be made to the employee's immediate supervisor or to the Superintendent. Additionally, if sexual discrimination or harassment is being alleged, reports may be made directly to the District Title IX Coordinator. Complaints of harassment/discrimination, whether verbal or written, shall lead to a documented investigation.

~~Without a report being made to the Principal, Superintendent or Title IX/Equity Coordinator, the District shall not be deemed to have received a complaint of harassment/discrimination.~~

In applicable cases, employees must report harassment/discrimination to appropriate law enforcement authorities in accordance with law.¹

The Superintendent shall provide for the following:

Harassment/Discrimination**GUIDELINES (CONTINUED)**

1. Investigation of allegations of harassment/discrimination to commence as soon as circumstances allow, but not later than three (3) working days of receipt of the original complaint. A written report of all findings of the investigation shall be completed within thirty (30) calendar days, unless additional time is necessary due to the matter being investigated by a law enforcement or governmental agency.

The Superintendent/designee may take interim measures to protect complainants during the investigation.

2. A process to identify and implement, within ten (10) working days of the submission of the written investigative report, methods to correct and prevent reoccurrence of the harassment/discrimination. If corrective action is not required, an explanation shall be included in the report.
3. A process to be developed and implemented to communicate requirements of this policy to all staff, which may include, but not be limited to the following:
 - written notice provided in publications such as handbooks, staff memoranda, and/or pamphlets;
 - postings in the same location as are documents that must be posted according to state/federal law; and/or
 - such other measures as determined by the Superintendent/designee.

Method(s) used shall provide a summary of this policy, along with information concerning how individuals can access the District's complete policy.

4. Annual training explaining prohibited behaviors and the necessity for prompt reporting of alleged harassment/discrimination; and
5. Development of alternate methods of filing complaints for individuals with disabilities and others who may need accommodation.

PROHIBITED CONDUCT

Depending on the circumstances and facts of the situation, and within the definition of harassment/discrimination contained in this policy, examples of conduct and/or actions that could be considered a violation of this policy include, but are not limited to:

1. Any nicknames, slurs, stories, jokes, written materials or pictures that are lewd, vulgar, or profane and relate to any of the protected categories listed in the definition of harassment/discrimination contained in this policy;
2. Unwanted touching, sexual advances, requests for sexual favors, and spreading sexual rumors;
3. Instances involving sexual violence;
4. Causing an employee to believe that he or she must submit to unwelcome sexual conduct in order to maintain employment or that a personnel decision will be based on whether or not the employee submits to unwelcome sexual conduct;

Harassment/Discrimination

PROHIBITED CONDUCT (CONTINUED)

5. Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories;
6. Seeking to involve individuals with disabilities in antisocial, dangerous or criminal activity where they, because of the disability, are unable to comprehend fully or consent to the activity; and
7. Destroying or damaging an individual's property based on any of the protected categories.

CONFIDENTIALITY

District employees involved in the investigation of complaints shall respect, as much as possible, the privacy and anonymity of all parties involved.

APPEAL

Upon the completion of the investigation and correction of the conditions leading to the harassment/discrimination, any party may appeal in writing any part of the findings and corrective actions to the Superintendent.

If a supervisory staff member is an alleged party in the harassment/discrimination complaint, provision shall be made for addressing the complaint to a higher level of authority.

Failure by employees to report, notify, and/or initiate an investigation of alleged harassment/discrimination as required by this policy or to take corrective action shall be cause for disciplinary action.

RETALIATION PROHIBITED

No one shall retaliate against an employee or student because s/he submits a grievance, assists or participates in an investigation, proceeding, or hearing regarding the charge of harassment/discrimination of an individual or because s/he has opposed language or conduct that violates this policy.

Upon the resolution of allegations, the Superintendent shall take steps to protect employees and students against retaliation.

OTHER CLAIMS

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 03.113, 03.1325 and/or 09.422.

PERSONNEL

03.162
(CONTINUED)

Harassment/Discrimination

REFERENCES:

¹KRS 158.156
42 USC 2000e, Civil Rights Act of 1964, Title VII; KRS Chapter 344
29 C.F.R. 1604.11, Equal Employment Opportunity Commission (EEOC) Regulations
Implementing Title VII
20 U.S.C. 1681, Education Amendments of 1972, Title IX
34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights Regulations
Implementing Title IX
Genetic Information Nondiscrimination Act of 2008

RELATED POLICIES:

03.113, 03.1325, 03.16, 09.2211, 09.422, 09.42811

LEGAL: THE KENTUCKY BOARD OF EDUCATION RESCINDED 704 KAR 3:345 AND CREATED A NEW REGULATION 704 KAR 3:370 TO ESTABLISH A STATEWIDE PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM (POES) FOR ALL CERTIFIED PERSONNEL. THIS REVISED POLICY CONTAINS CHANGES IN CONFORMITY WITH THE NEW REGULATION. IN ADDITION, THE APRIL 25 DATE IS BEING REMOVED AS IT IS NOT REQUIRED BY LAW.
FINANCIAL IMPLICATIONS: POTENTIAL INCREASED TRAINING COSTS

PERSONNEL

03.18

- CERTIFIED PERSONNEL -

Evaluation

DEVELOPMENT OF SYSTEM

The Superintendent shall recommend for approval ~~of by~~ the Board and the Kentucky Department of Education an evaluation system, developed by an evaluation committee, for all certified employees below the level of District Superintendent, which is in compliance with and which shall be implemented consistent with applicable statute and regulation.¹

PURPOSES

The purposes of the professional growth and effectiveness ~~evaluation~~ system shall be to: support and improve instruction; provide a measure of performance of all certified school personnel; accountability to citizens; foster professional growth; and to inform ~~support~~ individual personnel decisions.

The District may submit an alternative effectiveness evaluation system to the Kentucky Board of Education for approval.

REPORTING

The District shall report to KDE the percentage of principals, assistant principals and teachers in each overall performance category and the percentage of tenured teachers on each professional growth plan level.

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NOTIFICATION

The evaluation criteria and evaluation process to be used shall be explained to and discussed with certified school personnel no later than the end of the evaluator's first thirty (30) calendar days ~~month of reporting for employment for each~~ the school year as provided in regulation.

CONFIDENTIALITY

Evaluation data on individual classroom teachers shall not be disclosed under the Kentucky Open Records Act.

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REVIEW

All employees shall be afforded an opportunity for a review of their evaluations. All written evaluations shall be discussed with the evaluatee, and he/she shall have the opportunity to submit ~~attach a written response~~ statement to the evaluation instrument be included in the certified employee's personnel record. Both the evaluator and evaluatee shall sign and date the evaluation instrument.

All evaluations shall be maintained in the employee's personnel file.²

APPEAL PANEL

The District shall establish a panel to hear appeals from summative evaluations as required by law.¹

Evaluation**ELECTION**

Two (2) members of the panel shall be elected by and from the certified employees of the District. A list ranking alternates, from highest to lowest on the basis of votes received, shall be maintained in the event an elected member cannot serve. The Board shall appoint one (1) certified employee and one (1) alternate certified employee to the panel.

TERMS

All terms of panel members and alternates shall be for two (2) years and run from January 1 July 4 to December 31 ~~June 30~~. Members may be reappointed or reelected. Elections are to be held prior to November 30 according to Evaluation Guidelines.

CHAIRPERSON

The chairperson of the panel shall be elected by the Appeals Panel.

APPEAL TO PANEL

Any certified employee who believes that he or she was not fairly evaluated on the summative evaluation may appeal to the Superintendent within ten (10) school days of the summative conference. The certified employee may review any evaluation material related to him/her. Both the evaluator and the evaluatee shall be given the opportunity to review documents to be given to the Appeals Panel reasonably in advance of the hearing and may have representation of their choosing.

APPEAL FORM

The appeal shall be signed and in writing on a form prescribed by the District evaluation committee. The form shall state that evaluation records may be presented to and reviewed by the panel.

CONFLICTS OF INTERESTS

No panel member shall serve on any appeal panel considering an appeal for which s/he was the evaluator.

Whenever a panel member or a panel member's immediate family appeals to the panel, the member shall not serve for that appeal. Immediate family shall include father, mother, brother, sister, husband, wife, son, daughter, uncle, aunt, nephew, niece, grandparent, and corresponding in-laws.

A panel member shall not hear an appeal filed by his/her immediate supervisor.

BURDEN OF PROOF

The certified employee appealing to the panel has the burden of proof. The evaluator may respond to any statements made by the employee and may present written records which support the summative evaluation.

HEARING

The panel shall hold necessary hearings. The evaluation committee shall develop necessary procedures for conducting the hearing.

Evaluation**PANEL DECISION**

The panel shall review the complaint, grant a hearing, and deliver its decision to the District Superintendent who shall take whatever action is appropriate or necessary as permitted by law. The panel's written decision shall be issued within fifteen (15) school days from the date an appeal is filed. The panel shall deliberate and issue its written findings within ten (10) school days of the hearing. No extension of that deadline beyond April 25th shall be granted without written approval of the Superintendent.

SUPERINTENDENT

The Superintendent shall receive the panel's decision and shall take such action as permitted by law as s/he deems appropriate or necessary. A copy of the Superintendent's decision will be sent to the panel members.

REVISIONS

The Superintendent shall submit proposed revisions to the evaluation plan to the Board for its review to ensure compliance with applicable statute and regulation. Upon adoption, all revisions to the plan shall be submitted to the Kentucky Department of Education for approval.

REFERENCES:

¹KRS 156.557; 704 KAR 3:370-704 KAR 3:345
703 KAR 5:225
OAG 92-135, Thompson v. Board of Educ., Ky., 838 S.W.2d 390 (1992)

RELATED POLICIES:

²03.15, 02.14, 03.16

LEGAL: REVISIONS TO 702 KAR 1:160 REQUIRE INDIVIDUALS IDENTIFIED AS HIGH RISK FOR TB TO UNDERGO EITHER A TB SKIN TEST OR A BLOOD TEST FOR MYCOBACTERIUM TUBERCULOSIS (BAMT). ALSO, MEDICAL EXAMINATIONS MAY BE REPORTED ELECTRONICALLY IF THE ELECTRONIC MEDICAL RECORD INCLUDES ALL DATA EQUIVALENT TO THAT ON THE MEDICAL EXAMINATION OF SCHOOL EMPLOYEES FORM.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.211

- CLASSIFIED PERSONNEL -

Medical Examination

Through appropriate personnel documents, such as handbooks and/or job applications, employees shall be notified as to who will pay for medical examinations required for initial employment.

BUS DRIVERS

As a condition of employment, each school bus driver, including substitute drivers, shall pass a medical examination on initial employment and each year thereafter in accordance with 702 KAR 5:080. Also, each school bus driver, including substitute drivers on initial employment shall pass a job placement assessment (JPA) protocol.

Before being allowed to drive a bus, the driver must be free of any medical condition which could endanger the health or safety of students in the performance of duties.

OTHER NEWLY EMPLOYED CLASSIFIED PERSONNEL

As a condition of initial employment, all classified employees (except bus drivers), including substitute employees, shall pass a medical examination as indicated in 702 KAR 1:160. The examination shall be provided by a licensed physician, physician assistant (PA), or Advanced Practice Registered Nurse designated by the Board. If the employee elects to be examined by a private practitioner, the cost of examination shall be borne by the employee.¹

JOB PLACEMENT ASSESSMENT (JPA)

Classified employees hired for the following positions shall undergo and pass a job placement assessment (JPA) protocol: transportation department employees, cafeteria employees, maintenance employees, custodial employees and special education instructional assistants. The JPA must be performed by a health care provider designated by the Board and the cost shall be borne by the District.

REPORT REQUIREMENTS

Unless a new employee is hired after the beginning of the school year, examinations shall be conducted prior to August 1 of the school year in which the person is employed.

Medical examinations performed within a ninety (90)-day period prior to initial employment will be accepted.

The medical examination shall be reported on the form required by Kentucky Administrative Regulation or an electronic medical record that includes all of the data equivalent to that on the Medical Examination of School Employees form. A copy of the form or electronic medical record and a statement indicating the employee's medical status must be filed with the Superintendent prior to assuming assigned duties.

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Medical Examination**TUBERCULOSIS SCREENING/TESTING**

Each medical examination shall include a risk assessment for tuberculosis as required by Kentucky Administrative Regulation. Individuals identified by that assessment as being at high risk for TB shall be required to undergo a tuberculin skin test or a blood test for Mycobacterium tuberculosis (BAMT) as required by 702 KAR 1:160. A person who tests positive for TB shall be required to comply with the directives of the Board, local board of health and the Kentucky Department for Public Health, Cabinet for Health and Family Services, for further evaluation and treatment of the tuberculosis infection.^{1, 2 & 3}

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REQUIRED EXAMINATION FOR PRESENT PERSONNEL

When, in the opinion of the Superintendent, there is evidence that an employee is no longer able to perform satisfactorily the assigned duties because of health problems or when the employee poses a health threat to students or other employees, the Superintendent may require the employee to provide evidence of fitness in the form of an examination and report by a physician of the Superintendent's choosing. The Board shall bear the cost of this examination.³

When an employee cannot pass the JPA or has not been cleared by his or her physician to return to work without restrictions, that employee cannot automatically be transferred to another job classification. Each case will be considered independently to determine whether or not modifications to the job classification are appropriate and in the best interest of student safety and the effective operations of the district.

SCHOOL TO REPORT

Local school authorities shall report immediately all known or suspected cases of communicable disease to the local health department. Diseases to be reported shall not include those considered confidential, such as HIV/AIDS, as set forth in Kentucky Administrative Regulation.²

MEDICAL CONFIDENTIALITY

Signed consent of the employee designating personnel to be informed shall be required before the Superintendent advises personnel of the employee's medical condition.

The Superintendent shall determine which employees are to have access to medical information. This determination shall be made on a need-to-know basis.

REFERENCES:

¹KRS 161.145; 702 KAR 5:080

²702 KAR 1:160, 902 KAR 2:020; KRS 214.181; KRS 214.625

OAG 91-1; ~~OAG 92-131~~

Genetic Information Nondiscrimination Act of 2008
Americans with Disabilities Act

RELATED POLICIES:

³03.2234

03.24

LEGAL: THE U.S. LABOR DEPARTMENT CHANGED THE FMLA REGULATION IN KEEPING WITH THE U.S. SUPREME COURT RULING IN UNITED STATES V. WINDSOR. THE NEW REGULATION USES THE "PLACE OF CELEBRATION" RULE FOR THE DEFINITION OF "SPOUSE". THIS RULE ALLOWS ALL COUPLES WHO ARE LEGALLY MARRIED IN THE PLACE OF CELEBRATION (WHETHER SAME SEX OR OPPOSITE SEX) TO QUALIFY AS SPOUSES FOR FMLA PURPOSES EVEN IF THEIR STATE OF RESIDENCE DOES NOT RECOGNIZE SAME SEX OR COMMON LAW MARRIAGES. THIS REGULATION WENT INTO EFFECT MARCH 27, 2015.

FINANCIAL IMPLICATIONS: POSSIBLE NEED FOR SUBSTITUTES AS THIS WILL BROADEN THE NUMBER OF EMPLOYEES WHO MAY QUALIFY FOR FMLA LEAVE

PERSONNEL

03.22322

- CLASSIFIED PERSONNEL -

Family and Medical Leave

REASONS

In compliance with the Family and Medical Leave Act of 1993 and under procedures developed by the Superintendent, unpaid leave shall be granted to eligible employees for the following reasons:

1. For the birth and care of an employee's newborn child or for placement of a child with the employee for adoption or foster care;
2. To care for the employee's spouse, child or parent who has a serious health condition, as defined by federal law;
3. For an employee's own serious health condition, as defined by federal law, that makes the employee unable to perform the employee's job;
4. To address a qualifying exigency (need) defined by federal regulation arising out of the covered active duty or call to active duty involving deployment to a foreign county of the employee's spouse, son, daughter, or parent who serves in a reserve component or as an active or retired member of the Regular Armed Forces or Reserve in support of a contingency operation; and
5. To care for a covered service member (spouse, son, daughter, parent or next of kin) who has incurred or aggravated a serious injury or illness in the line of duty while on active duty in the Armed Forces that has rendered or may render the family member medically unfit to perform his/her duties or to care for a covered veteran with a serious injury or illness as defined by federal regulations.

NOTICES AND DEADLINES

- a. Employees who may be eligible for or who request leave for any of the above reasons shall be provided an FMLA notice of eligibility and rights and responsibilities. Requests for family and medical leave should be made in writing, but verbal requests may be made to the immediate supervisor or other designated administrator who shall then document the request. The District may require that a request for leave be supported by a certification for health care or military-related situations as permitted by federal law, but such requirements must be set out in the required notice.

Deadline for Notice to be Provided: Absent extenuating circumstances, within five (5) business days of District receipt of a request or the District being made aware of a potentially qualifying reason.

Family and Medical Leave**NOTICES AND DEADLINES (CONTINUED)**

NOTE: Only the District's human resources professional, leave administrator, or personnel director may contact an employee's health care provider to clarify or authenticate an FML certification in support of an FML request about which there are questions. The employee's direct supervisor shall not contact the provider.

- b. The District shall designate an employee's leave, paid or unpaid, as FMLA-qualifying and shall provide a designation notice indicating whether the request is approved or if additional information is needed. Leave may be delayed if the employee does not provide proper notice (30 days advance notice for a foreseeable leave; otherwise, notice as soon as the need becomes known).

Deadline for Notice to be Provided: Absent extenuating circumstances, within five (5) business days of learning that an FMLA reason supports the leave.

ELIGIBILITY

Employees are eligible for up to twelve (12) workweeks of family and medical leave each school year, if they have been employed by the District for twelve (12) months, have worked at least 1,250 hours during the twelve (12) months preceding the start of the leave, and otherwise qualify for family and medical leave. When family and medical military caregiver leave is taken based on a serious illness or injury of a covered service member, an eligible employee may take up to twenty-six (26) workweeks of leave during a single twelve-month period. This provision also applies to covered service members/veterans that have been on active duty within the past five (5) years as defined by federal regulation.

In determining whether returning veterans meet the minimum 1,250 hour standard, hours actually worked for the District during the twelve-month period are to be combined with hours they would have worked for the District had they not been called for military service.

In situations involving both the Americans with Disabilities Act (ADA) and FMLA, the District shall apply the law affording the employee the greater benefit.

RESTRICTIONS

Paid leave used by the employee as required under this policy shall count, as applicable, against the twelve (12) or twenty-six (26) FMLA workweek entitlement.

Entitlement to family and medical leave for the birth and care of a newborn child or placement of a child shall expire twelve (12) months after the date of such birth or placement.

- { When both ~~husband and wife~~spouses are employed by the District, each employee shall be entitled to 12 work weeks of yearly unpaid leave (for an aggregate total of 24 weeks), if the leave is required due to the illness of a child, the illness of the other spouse, or the employee's own illness. If the leave is to care for the birth or adoption of a child or to care for a sick parent, the District shall limit the couple's aggregate leave to a total of 12 weeks.

- { EXCEPTION: The limit on the combined amount of family and medical leave shall be twenty-six (26) workweeks when both an ~~eligible husband and wife~~spouses are employed by the District and are eligible for leave that involves a covered Armed Forces service member/veteran.

Unused family and medical leave shall not accumulate from year to year.

Family and Medical Leave

INTERMITTENT LEAVE/REDUCED HOURS

Family and medical leave may be taken intermittently (when medically necessary) or on a reduced hours basis.

CONTINUATION OF BENEFITS

While on family and medical leave, employees shall be entitled to all employment benefits accrued prior to the date on which the leave commenced. Health insurance for an employee on family and medical leave shall continue to be provided by the state on the same basis had the employee not taken leave. Other employment benefits and seniority shall not accrue during unpaid family and medical leave.

RETURN TO WORK

As noted by the required notice of eligibility and rights and responsibilities, when family and medical leave is taken due to an employee's own serious health condition, the employee shall provide fitness-for-duty certification before returning to work. This may include certification by the health care provider that the employee is able to perform essential functions specific to the job, as noted by the District in a list attached to the certification form.

Upon return to work, the employee shall be entitled to his/her same position (or an equivalent position with equivalent pay) with corresponding benefits and other terms and conditions of employment.

NOTICE

The District shall notify employees of family and medical leave provisions by posting appropriate notices in conspicuous places in the Central Office and each worksite and distributing notices as required by law.

REFERENCES:

Family and Medical Leave Act of 1993, 29 U.S.C. 2601-2654
Title I of the FMLA, as amended by the National Defense Authorization Act
Code of Federal Regulations, Title 29, Part 825

RELATED POLICIES:

03.223, 03.2232, 03.2233, 03.2234, 03.2238, 03.224

RECOMMENDED: THIS CHANGE IS TO CLARIFY THAT TAKING PICTURES, VIDEO, OR AUDIO RECORDINGS OF OTHERS MAY RESULT IN VIOLATION OF CONFIDENTIALITY AND PRIVACY AND MAY BE PROHIBITED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

Due to privacy concerns, and except for emergency situations, personally owned recording devices are not to be used to create video or audio recordings or to take pictures while on duty or working with students except with prior permission from the Principal/Dee or immediate supervisor.

An exception may be made for events considered to be in the public arena (e.g., sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena.

Such devices include, but are not limited to, personal cell phones and tablets.

RECOMMENDED: THIS CHANGE IS TO CLARIFY THAT TAKING PICTURES, VIDEO, OR AUDIO RECORDINGS OF OTHERS MAY RESULT IN VIOLATION OF CONFIDENTIALITY AND PRIVACY AND MAY BE PROHIBITED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.23214

- CLASSIFIED PERSONNEL -

Use of Personal Cell Phones/Telecommunication Devices

Due to privacy concerns, and except for emergency situations, personally owned recording devices are not to be used to create video or audio recordings or to take pictures while on duty or working with students except with prior permission from the Principal/designee or immediate supervisor.

An exception may be made for events considered to be in the public arena (e.g. sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena.

Such devices include, but are not limited to, personal cell phones and tablets.

Employees are permitted to possess cellular telephones and pagers on school premises. Employees having cellular telephones or pagers on campus shall be allowed to use them before and after school as well as during planning time or lunch breaks. Use of these items shall not be permitted during instructional time except in the case of an emergency such as, but not limited to, the health or safety of someone is threatened, the employee serves in the capacity of an active member of a volunteer fire fighting organization, or the employee serves in a volunteer emergency medical services organization.

Cellular phones should never be used by anyone who is in the process of transporting children. If an emergency arises while students are being transported, the driver must stop the vehicle before using a cellular phone.

LEGAL: THIS LANGUAGE IS BEING REMOVED AS IT IS A LEGAL COURT STANDARD THAT IS NOT CONTROLLED BY POLICY AND THE OFFICE OF CIVIL RIGHTS' POSITION IS THAT IT LEADS STAFF OTHER THAN ADMINISTRATORS TO BELIEVE THEY DO NOT HAVE TO ADDRESS ALLEGATIONS OF HARASSMENT.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.262

- CLASSIFIED PERSONNEL -

Harassment/Discrimination

DEFINITION

Harassment/Discrimination of employees is unlawful behavior based on the race, color, national origin, age, religion, sex, genetic information or disability of an employee involving intimidation by threats of or actual physical violence; the creation, by whatever means, of a climate of hostility or intimidation or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred or prejudice.

PROHIBITION

Harassment/Discrimination is prohibited at all times on school property and off school grounds during school-sponsored activities. This prohibition also applies to visitors to the school who may come into contact with employees and students. (Acts of harassment/discrimination based on sex may be committed by persons of the same or the opposite sex.)

District staff shall provide for a prompt and equitable resolution of complaints concerning harassment/discrimination.

DISCIPLINARY ACTION

Employees who engage in harassment/discrimination of another employee or a student on the basis any of the areas mentioned above shall be subject to disciplinary action including but not limited to termination of employment.

GUIDELINES

Employees who believe they have been a victim of an act of harassment/discrimination or who have observed incidents involving students or other employees that they believe to be an act of harassment/discrimination shall, as soon as reasonably practicable, report it. In each school building, the Principal is the person responsible for receiving reports of harassment/discrimination at the building level. Otherwise, reports of harassment/discrimination may be made directly to the Superintendent. If an employee is not assigned to a particular school, a report of harassment/discrimination may be made to the employee's immediate supervisor or to the Superintendent. Additionally, if sexual discrimination or harassment is being alleged, reports may be made directly to the District Title IX Coordinator. Complaints of harassment/discrimination, whether verbal or written, shall lead to a documented investigation. Without a report being made to the Principal, Superintendent or Title IX/Equity Coordinator, the District shall not be deemed to have received a complaint of harassment/discrimination.

The Superintendent shall provide for the following:

1. Investigation of allegations of harassment/discrimination to commence as soon as circumstances allow, but not later than three (3) working days of receipt of the original complaint. A written report of all findings of the investigation shall be completed within thirty (30) calendar days, unless additional time is necessary due to the matter being investigated by a law enforcement or governmental agency.

The Superintendent/designee may take interim measures to protect complainants during the investigation.

Harassment/Discrimination**GUIDELINES (CONTINUED)**

2. A process to identify and employ, within ten (10) working days of the submission of the written investigative report, methods to correct and prevent reoccurrence of the harassment/discrimination. If corrective action is not required, an explanation shall be included in the report.
3. A process to be developed and implemented to communicate requirements of this policy to all staff, which may include, but not be limited to, the following:
 - written notice provided in publications such as handbooks, staff memoranda, and/or pamphlets;
 - postings in the same location as are documents that must be posted according to state/federal law; and/or
 - such other measures as determined by the Superintendent/designee.

Method(s) used shall provide a summary of this policy, along with information concerning how individuals can access the District's complete policy.

4. Annual training explaining prohibited behaviors and the necessity for prompt reporting of alleged harassment/discrimination; and
5. Development of alternate methods of filing complaints for individuals with disabilities and others who may need accommodation.

PROHIBITED CONDUCT

Depending on the circumstances and facts of the situation, and within the definition of harassment/discrimination contained in this policy conduct and/or actions that could be considered a violation of this policy include but are not limited to:

1. Any nicknames, slurs, stories, jokes, written materials or pictures that are lewd, vulgar, or profane and relate to any of the protected categories listed in the definition of harassment/discrimination contained in this policy;
2. Unwanted touching, sexual advances, requests for sexual favors and spreading sexual rumors;
3. Causing an employee to believe that he or she must submit to unwelcome sexual conduct in order to maintain employment or that a personnel decision will be based on whether or not the employee submits to unwelcome sexual conduct;
4. Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories;
5. Seeking to involve individuals with disabilities in antisocial, dangerous or criminal activity where they, because of disability, are unable to comprehend fully or consent to the activity; and
6. Destroying or damaging an individual's property based on any of the protected categories.

Harassment/Discrimination

CONFIDENTIALITY

District employees involved in the investigation of complaints shall respect, as much as possible, the privacy and anonymity of all parties involved.

APPEAL

Upon the completion of the investigation and correction of the conditions leading to the harassment/discrimination, any party may appeal in writing any part of the findings and corrective actions to the Superintendent.

If a supervisory staff member is an alleged party in the harassment/discrimination complaint, provision shall be made for addressing the complaint to a higher level of authority.

Failure by an employee, immediate supervisor, Principal, and/or Superintendent to report, notify, and/or initiate an investigation of alleged harassment/discrimination as required by this policy, or to take corrective action shall be cause for disciplinary action.

RETALIATION PROHIBITED

No one shall retaliate against an employee or student because s/he files a written grievance, assists or participates in an investigation, proceeding, or hearing regarding the charge of harassment/discrimination of an individual or because s/he has opposed language or conduct that violates this policy. Upon the resolution of allegations, the Superintendent shall take steps to protect employees and students against retaliation.

Other Claims

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 03.212, 03.2325 and/or 09.422.

REFERENCES:

- 42 USC 2000e, Civil Rights Act of 1964, Title VII; KRS Chapter 344
- 29 C.F.R. 1604.11, Equal Employment Opportunity Commission (EEOC) Regulations Implementing Title VII
- 20 U.S.C. 1681, Education Amendments of 1972, Title IX
- 34 C.F.R. 106.1-106.71, U. S. Department of Education Office for Civil Rights Regulations Implementing Title IX
- Genetic Information Nondiscrimination Act of 2008
- KRS 161.164 (re discrimination based on political opinions/affiliations)

RELATED POLICIES:

03.212, 03.2325, 03.26, 09.422, 09.42811

LEGAL: 2 C.F.R. 200.318 REQUIRES THAT SCHOOL DISTRICTS HAVE A CODE OF CONDUCT FOR PROCUREMENT USING FEDERAL FUNDS. THIS CONFLICT OF INTEREST LANGUAGE SPEAKS TO THAT REQUIREMENT.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

FISCAL MANAGEMENT

04.32

Purchasing

AUTHORITY

Purchasing procedures shall conform to the Model Procurement Code, KRS 45A.345 - KRS 45A.460.¹ All contracts or purchases shall be awarded by competitive sealed bidding or competitive negotiation, both of which may include the use of a reverse auction, except as otherwise provided by law.²

All purchases of Kentucky Education Technology System (KETS) components shall adhere to KETS architectural standards and procedures.

The District may purchase supplies and/or equipment outside an established price contract of the federal government (GSA), the State Division of Purchases, a cooperative agency bid approved by the Board, or a District bid if:

1. The supplies and/or equipment meet the specifications of contracts awarded by the Division of Purchases, a federal agency (GSA), a cooperative agency, or a District bid;
2. The supplies and/or equipment are available for purchase at a lower price;
3. The purchase does not exceed \$2,500; and
4. The District's finance or purchasing officer has certified compliance with the first and second requirements.

Prior to purchase of education technology components defined in the master technology plan, the Department of Education must certify that the items to be purchased meet or exceed the specifications of components of the original equipment of manufacturers currently holding Kentucky price contracts.⁴

FEDERAL AWARDS/CONFLICT OF INTEREST

No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.⁸

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. In determining whether an activity constitutes an impermissible acceptance of a gratuity or item of monetary value, the definition of "gratuity" (covering anything of more than fifty dollars [\$50] value) set forth in KRS 45A.445 shall apply. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

ETHICAL STANDARDS

To avoid conflicts that may arise during the decision-making process for procurement of services and products for the District, employees shall adhere to the ethical standards set out in KRS 45A.455.

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Purchasing**PREFERENCE FOR RESIDENT BIDDERS**

For all contracts funded in whole or in part by the District, the Board shall apply the reciprocal preference for resident bidders required by law. Geographical preferences relating to school nutrition service purchases may be utilized only as permitted by applicable federal law.³

EXEMPTIONS

Federal regulatory requirements do not provide a bidding exception for purchase of perishables using school nutrition service funds. Such purchases must follow applicable federal regulations.⁸

PRICE REDUCTIONS

Price reductions may be accepted on supplies and/or equipment being offered by the vendor with whom a price agreement has been made if the supplies and/or equipment meet all terms and conditions specified in the price agreement except for price and if the price reduction is offered to all participants in the price agreement. Price reductions may be accepted even if the reduced price requires the purchase of a specified quantity of units different from the quantity stated in the original price agreement.

SMALL PURCHASES

District small purchase procedures may be used for any contract in which the aggregate amount does not exceed \$20,000.00.⁵

ADVERTISEMENT OF BIDS

All notice of invitations for bids shall be published under the legal section of the local newspaper.⁶

WAIVER STIPULATION

The Board shall reserve the right to waive defects and informalities in proposals, to reject or accept any proposal, and to award by item, combination of items or lot.

RECORDING OF BIDS

All bids meeting Board specifications shall be recorded in Board minutes. In the event the lowest bid is not accepted, the Board shall record in the minutes the reason for the rejection.

BACKGROUND CHECK FOR CONTRACTORS

The Superintendent shall require that a contractor submit, at no expense to the District, to a national and state criminal history background check by the Kentucky State Police and the Federal Bureau of Investigation in keeping with KRS 160.380. This provision shall become part of the contractual obligation of the contractor and shall be reflected in the bid specifications, or, if the contract is not subject to bid requirements, in the negotiations with the contractor.

"Contractor" shall refer to any adult who is permitted access to school grounds pursuant to a current or prospective contractual agreement with the school, school board, school district, or school-affiliated entity, at times when students are present. The term "contractor" includes an employee of a contractor.⁷

Purchasing

REFERENCES:

¹KRS 45A.343

²KRS 45A.070; KRS 160.290; KRS 45A.380

³KRS 160.303; 200 KAR 5:400; KRS 45A.494

⁴KRS 156.076

⁵KRS 45A.385

⁶KRS 45A.365

⁷KRS 160.380

⁸2 C.F.R. 200.3187-C.F.R. 240.21 and 7 C.F.R. 3016.36

OAG 79-501; OAG 82-170; OAG 82-407

KRS 45A.345; KRS 45A.360; KRS 45A.370

KRS 45A.420; KRS 45A.445; KRS 45A.455

KRS 45A.460; KRS 45A.620

Kentucky Educational Technology Systems (KETS)

RELATED POLICIES:

05.6; 06.4; 07.13

KENTON COUNTY BOARD OF EDUCATION

FACILITY USE CONTRACT

This agreement made by and between the Kenton County Board of Education.

_____ acting as school representative or Superintendent/designee (Circle one)

authorized so to act by direction of the Board of Education and _____

hereinafter referred to as "user" of the school facilities hereinafter described. The user is a: (Check One):

_____ profit organization _____ non-profit organization/FEIN # _____

Category of user (1-5) _____ (Final determination of category is made by Superintendent/designee).

WITNESSETH:

The school designee does hereby agree to permit user to utilize certain school facilities more particularly described as follows: _____

at the following times and dates: _____

subject to the following terms and conditions:

1. The school property identified above may be utilized by the user as a permittee at will on the condition that all terms and conditions as hereinafter set out are complied with and any other terms and conditions specified by the Principal. Any violation of such terms and conditions may result in immediate termination of the Use Agreement and/or liability of the user. The utilization of the premises by the user is a privilege extended to the user by the Board of Education and said use does not constitute a property right nor shall it be deemed a lease or renewable beyond the specified period without the written consent of the principal.

2. The use of these school facilities shall be in compliance with all laws and regulations and the terms and conditions of the Kenton County Board of Education policies, specifically including Board Policy 05.3, the terms of which are incorporated herein by reference.
3. The reserved time/date for use by user may be cancelled or preempted by Principal or Superintendent / designee and permissions for use may be terminated without cause by notice from Principal or designee.
4. User is responsible for the conduct of its participants or guests.
5. There shall be no transfer or assignment of this agreement, nor any profit making or commercial venture subject to this use.
6. Approved users are responsible for the observance of county and state fire and safety regulations at all times. Corridors, exits, and stairways shall be kept free of obstructions. Members of an audience or spectators must never stand or sit to block exits, aisle ways, or stairways. Facility capacities as determined by the Fire Marshall shall be observed.
7. All activities will be cancelled when school is closed due to inclement weather. Outside groups using our facilities during inclement weather will be at their own risk. **Campuses will be cleared for school use only.**
8. User shall return the facilities or premises in the same condition as at the commencement of the use, or if user fails to do so, the user will be responsible for the cost of clean-up and be prohibited from further use of facilities.
9. The user agrees to hold harmless and defend the Kenton County Board of Education, its employees and agents, for any claim, liability, damage, loss, or expense resulting from the utilization of the facilities used hereunder.
10. The user agrees to provide liability insurance coverage for its use of the facilities including the following minimum amounts:

The liability insurance certificate is required to include the following minimum amounts:

\$2,000,000 General Liability coverage in the aggregate

\$1,000,000 General Liability coverage per occurrence

~~\$5,000 medical expense per person and does not exclude participants in the lessee's activities~~

The Kenton County Board of Education is noted as additional insured

A copy of the liability policy or declaration of coverage must be attached to this contract.

11. An orientation has been provided.

(Please initial) _____ user _____ school representative

Applicable Fees:

Rental fee: _____ per hr. (min 2 hours) Rental fee total: _____

Custodial fee*: _____ per hr. (min 2 hours) Custodial fee total: _____

Supervisory fee *: _____ per hr. (min 2 hours) Supervisory fee total: _____

Equipment fee *: _____ Equipment fee total: _____

Other fees *: _____ Other fees total: _____

~~* If supervisory/custodial fees apply, they must be paid as a security deposit at the time of contract signing.~~

_____ 50% of total fees to be paid as security deposit at contract signing; remainder to be paid within two weeks after contracted event.

Total Fees: _____

Deposit: _____

Checks are payable to Kenton County Board of Education

Supervision / Custodial Support Details:

Misc. Considerations:

Name of School: _____

Name of Renting Organization "User"

Name of "User" Representative (Print)

Address

City

State

Zip

()

Phone Number

E-Mail Address

If responsible individual is other than then the "User" whose signature appears on this page below, please identify that individual. Responsible individual will be in attendance during entire use of facility.

Name

Address

Telephone Number

E-Mail Address

IN WITNESS WHEREOF the principal or Superintendent/designee for and on behalf of the Board of Education and the user hereunto set their hands this _____ day of _____, 20____.

Contracts for recurring events expire on June 30th of the school year.

Signature of "User" Representative

Principal/school representative* / Superintendent/designee*

*Principal has reviewed this contract _____

LEGAL: SB 39 REQUIRES THE BEST AVAILABLE SEVERE WEATHER SAFE ZONES TO BE DETERMINED IN CONSULTATION WITH STATE AND LOCAL SAFETY OFFICIALS AND GUIDED BY PRINCIPLES SET FORTH BY THE NATIONAL WEATHER SERVICE AND THE FEDERAL EMERGENCY MANAGEMENT AGENCY.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

SCHOOL FACILITIES

05.4

Safety

BOARD TO ADOPT PLAN

The Board shall adopt a plan for immediate and long-term strategies to address school safety and discipline, which shall be reviewed annually and revised, as needed. This plan shall utilize information gathered from the District assessment of school safety and student discipline required by law and shall include the Board's code of acceptable behavior and discipline and a description of instructional placement options for threatening or violent students. The committee that develops the plan for Board consideration shall include at least one (1) representative from each school in the District, as well as representatives from the community as required by law.

The plan shall identify measures to be taken in protecting students, staff, visitors, and property. Areas addressed by the plan shall include, but not be limited to, the following:

1. Employment practices and employee management;
2. School facility design, maintenance and usage;
3. Safety and security procedures, orientation and training in use and management of equipment and facilities;
4. Supervision of students;
5. Compliance with state and federal safety requirements;
6. Regularly scheduled reports to the Board concerning implementation of the plan and its effects on District students, personnel and operations.
7. Emergency/crisis intervention;
8. Community involvement.

SCHOOL EMERGENCY PLANNING

The school council or, if none exists, the Principal shall adopt an emergency plan for the school that shall include procedures to be followed in cases of fire, severe weather, earthquake or a building lockdown as defined in KRS 158.164. A copy of the emergency plan, including a diagram of the facilities shall be given to first responders, including local fire, police, and emergency medical personnel.

Following the end of each school year, the school council, or if none exists, the Principal, and first responders shall review the emergency plan and revise it as needed.

The school emergency plan shall address staff responsibilities for safely evacuating students needing special assistance during safety drills and actual emergency situations, including students with disabilities and those with 504 plans. The Principal shall discuss the emergency plan with all school staff prior to the first instructional day annually and shall document the date and time.

Whenever possible, first responders shall be invited to observe emergency response drills.

In addition, the school council or, if none exists, the Principal shall:

Safety**SCHOOL EMERGENCY PLANNING (CONTINUED)**

1. Establish and post primary and secondary evacuation routes in each room by any doorway used for evacuation;
2. Identify the best available severe weather safe zones, in consultation with local and state safety officials and informed by guiding principles set forth by the National Weather Service and the Federal Emergency Management Agency, and post the location of the safe zones in each room. These safe zones are to be reviewed by the local fire marshal or fire chief;
3. Develop school procedures to follow during an earthquake; and
4. Develop and adhere to practices to control access to the school.

No later than November 1 of each school year, the Superintendent shall send verification to the Kentucky Department of Education that all schools are in compliance with school emergency planning requirements.

PRECAUTIONS

Precautions will be taken for the safety of the students, employees, and visitors.

REPORTING HAZARDS

Each employee observing a potential safety or security hazard shall report such hazard in writing to his/her immediate supervisor who shall cause the situation to be remedied or reported to the proper authority for remedy.

COMMUNICATION SYSTEM

The Board shall establish a process for a two-way communication system for employees to notify the Principal, supervisor or other administrator of an existing emergency. The process may include, but is not limited to, use of intercoms, telephones, and two-way radios.

REFERENCES:

~~KRS 158.162~~
KRS 158.148; ~~KRS 158.162~~; ~~KRS 158.164~~; KRS 158.445
KRS 160.290; KRS 160.445
KRS 311.667; KRS 411.148

RELATED POLICIES:

03.14; 03.24; 05.2; 05.21; 05.41; 05.411; 05.42; 05.45; 05.47
09.22; 09.221; 09.4 (entire section)

LEGAL: SB 39 REQUIRES THE BEST AVAILABLE SEVERE WEATHER SAFE ZONES TO BE DETERMINED IN CONSULTATION WITH STATE AND LOCAL SAFETY OFFICIALS AND GUIDED BY PRINCIPLES SET FORTH BY THE NATIONAL WEATHER SERVICE AND THE FEDERAL EMERGENCY MANAGEMENT AGENCY.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

SCHOOL FACILITIES

05.42

Severe Weather/Tornado Drills

PROCEDURE SYSTEM

To maintain the safety and care of students and employees, a severe weather/tornado emergency procedure system shall be established to include, but not be limited to, the following components:

1. A school building disaster plan that provides for a drop procedure and safe area evacuation practices;
2. Designation of the best available safe zones for each facility, in consultation with local and state safety officials and informed by guiding principles set forth by the national Weather Service and the Federal Emergency Management Agency that have been reviewed by local fire marshal or fire chief as part of the school emergency planning process and posted in each room of the school;
3. Protective measures to be taken before, during, and following severe weather/tornado; and
4. Training of staff and students in the system, including use of a drop procedure.

TIMES FOR DRILLS

Severe weather/tornado and safe area evacuation drills are to be held during the first thirty (30) instructional days of the school year and in January. Designated school primary and secondary evacuation routes are to be posted by any doorway used for evacuation.

IMPLEMENTATION

The Principal is responsible for implementing this policy.

REFERENCES:

KRS 158.162
KRS 158.163

RELATED POLICY:

05.4

LEGAL: HB 315-THE 2015 GENERAL ASSEMBLY AMENDED KRS 189.125 TO REQUIRE THAT CHILDREN UNDER AGE 8 AND BETWEEN 40 AND 57 INCHES TALL BE PROPERLY SECURED IN CHILD BOOSTER SEATS WHEN BEING TRANSPORTED IN CERTAIN VEHICLES. ANY CHILD 57 INCHES OR TALLER DOES NOT HAVE TO BE SECURED IN A BOOSTER SEAT, NO MATTER THE AGE OF THE CHILD.

FINANCIAL IMPLICATIONS: COST OF ADDITIONAL BOOSTER SEATS

TRANSPORTATION

06.2

Safety

DEVELOPMENT OF PROGRAM

The Superintendent shall develop a transportation safety program as required by applicable law and administrative regulation. Appropriate safety information shall be disseminated annually in writing to employees, parents, and pupils of the school District.

BOOSTER SEATS

When students who are under ~~seven-eight~~ (78) years old and between forty (40) and ~~fifty-seven~~ (5057) inches in height are transported in District-owned or leased vehicles designed for ~~ten-nine~~ (402) or fewer passengers, they shall be properly secured in a child booster seat. Per KRS 189.125, a child of any age who is greater than fifty-seven (57) inches in height is not required to be secured in a booster seat.

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REFERENCES:

KRS 158.110
KRS 189.125
702 KAR 5:030
702 KAR 5:060
702 KAR 5:080

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RELATED POLICY:

06.12

LEGAL: THIS CHANGE IS TO CLARIFY THAT A SERVICE ANIMAL MUST BE ALLOWED ON DISTRICT
TRANSPORTATION WITHOUT MEDICAL DOCUMENTATION.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

TRANSPORTATION

06.342

Hazards in and on Bus

PROHIBITED ITEMS

Passengers shall not bring an object on the school bus that may block the bus aisles or exits.

A driver shall not knowingly permit any of the following to be transported on the bus:

1. Firearms or weapons, either operative or ceremonial;
2. Fireworks or other explosive materials of any type;
3. Live animals; Note: except for an animal that is not a risk to other bus riders and that is necessary to enable a person to safely utilize the bus transportation as documented by adequate medical evidence, or required by a student's Individual Education or Section 504 Plan, or a service animal and that is not a risk to other bus riders, shall be allowed on the bus.
4. Preserved specimens that would likely frighten a pupil or cause a commotion on the bus; or
5. Glass objects or helium balloons.

REFERENCES:

KRS 158.110
702 KAR 5:080
702 KAR 5:150
Individuals with Disabilities Education Improvement Act of 2004
Section 504 of Rehabilitation Act of 1973
Americans with Disabilities Act

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LEGAL: THE HEALTHY, HUNGER-FREE KIDS ACT OF 2010 PUTS IN PLACE PROFESSIONAL STANDARDS FOR STATE AND LOCAL SCHOOL NUTRITION PERSONNEL. THESE GO INTO EFFECT JULY 1, 2015.

FINANCIAL IMPLICATIONS: POSSIBLE SALARY IMPLICATIONS

LEGAL: IN ADDITION, SCHOOL NUTRITION AUDITORS ADVISE THAT ALL FNS ASSISTANCE PROGRAMS MUST NOTIFY PARTICIPANTS OF THEIR RIGHT TO FILE A COMPLAINT AND HOW TO DO SO. THIS LINK AND MAILING ADDRESS SPEAK TO THOSE REQUIREMENTS.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

SUPPORT SERVICES

07.1

Food/School Nutrition Services

The Board shall provide a District-wide school nutrition program in compliance with applicable state and federal statutes and regulations.

SCHOOL LUNCH PATTERN

Cafeterias shall provide complete hot or cold meals as defined by federal regulations.

FOOD SERVICE/SCHOOL NUTRITION PROGRAM DIRECTOR

The District (or food service area to which the District belongs) shall appoint/select a Food Service/School Nutrition Program Director to oversee and manage the school nutrition service program. All Food Service/School Nutrition Program Directors shall meet minimum educational requirements and annual training requirements in accordance with federal and state law.

Each school shall have a lunchroom manager under the supervision of the Principal and direction of the Food Service/School Nutrition Program Director.

ANNUAL REPORT/PUBLIC FORUM

Immediately following the release of the annual school nutrition report, the Board shall discuss the findings and seek public comment during a publicly advertised Board meeting.

By January 31 of each year, the Board shall hold an advertised public forum to present a plan to improve school nutrition in the District. The Board shall review the annual report at the regular meeting scheduled in November.

The District shall compile a summary of findings and recommendations and submit the summary to the Kentucky Board of Education.

DISCRIMINATION COMPLAINTS

The District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its school nutrition program.

~~In compliance with state and federal requirements, the Superintendent/designee shall develop a process to address complaints of alleged discrimination in the delivery of benefits or services in the District's school nutrition program, whether received in written or verbal form.~~

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Anyone wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, or email, program.intake@usda.gov.

http://www.ascr.usda.gov/complaint_filing_cust.html

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District personnel shall assist parents/guardians and students wishing to file a complaint.

Food/School Nutrition Services**SPECIAL DIETARY NEEDS**

Students whose dietary needs qualify them for an adaptation under law shall be provided accommodations in keeping with local procedures.

MEAL PAYMENT

Parents are encouraged to pay for meals in advance with cash, checks, or on-line with a debit or credit card. The on-line payment system (Mealpay) can be found by going to the Kenton County Schools website at www.kenton.kyschools.us.

Charging meals is allowed to cover the situation of a student occasionally losing or forgetting meal money. This service is not designed or intended to provide a credit service for continuous charging and collection of student meals. Under no circumstances can a-la-carte items be charged.

Adults shall not be permitted to charge meals or a la carte items.

Food Service funds shall not be used to collect outstanding meal charges.

BOARD FUNDS NOT ALLOCATED

The Board does not allocate funds derived from local tax, state funds, or any other source of funds intended for instructional purposes to subsidize the operation of the school-lunch program.

REFERENCES:

- | KRS 156.160; ~~KRS 156.502~~
- | KRS 158.852; KRS 158.856
- | KRS 160.290
- | 702 KAR 6:010; 702 KAR 6:020
- | 702 KAR 6:040; 702 KAR 6:045; 702 KAR 6:050
- | 702 KAR 6:060; 702 KAR 6:075; 702 KAR 6:090
- | 7 C.F.R. §210.23, 7 C.F.R. §210.30; FNS Instruction 113
- | Section 504 of Rehabilitation Act of 1973, Americans with Disabilities Act

RECOMMENDED: THIS LANGUAGE IS BEING MOVED TO THE BOARD WELLNESS POLICY 09.2 SO THAT IT IS EASIER TO LOCATE WHEN FOOD SERVICE AUDITS TAKE PLACE.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

SUPPORT SERVICES

07.111

Competitive Foods

MINIMAL NUTRITIONAL VALUE

The sale of competitive foods and beverages to students during the school day shall be in compliance with current federal and state regulations.

DEFINITIONS

"Competitive Food" shall mean all food and beverages sold to students on the school campus during the school day, other than those meals reimbursable under the programs authorized by the National School Lunch Act and the Child Nutrition Act.

"School-day" means the period of time from midnight before to thirty (30) minutes after the end of the official school day.

"School Campus" shall mean all areas of the property under the jurisdiction of the school that are accessible to students during the school day.

NUTRITIONAL STANDARDS

No school may sell competitive foods or beverages, whether from vending machines, school stores or canteens, classrooms, teacher or parent groups, from midnight before until thirty (30) minutes after the last school lunch period of the school day. From thirty (30) minutes after the last lunch period closes until thirty (30) minutes after the school day, food and beverages sold must conform with nutritional standards specified in state and federal regulations.

Fund-raising activities held off of the school campus or not during the school day are not subject to regulatory requirements of 702 KAR 6:090 or federal competitive food limitations.

~~FOOD/BEVERAGES AS REWARDS~~

~~When possible, rewards given to students shall be other than food/beverages items. When food/beverage items are used as rewards, such items shall comply with nutritional guidelines set out in Kentucky Administrative Regulation.~~

REFERENCES:

7 C.F.R. 210.11b; 7 C.F.R. 220.12
KRS 156.160; KRS 158.850; KRS 158.854
702 KAR 6:090
U. S. Dept. of Agriculture's *Dietary Guidelines for Americans*

RELATED POLICIES:

07.12
09.2

LEGAL: 2 C.F.R. 200.318 REQUIRES THAT SCHOOL DISTRICTS HAVE A CODE OF CONDUCT FOR PROCUREMENT USING FEDERAL FUNDS. THIS CONFLICT OF INTEREST LANGUAGE, ORIGINALLY LOCATED IN 07.13 AP.1 FOR DISTRICTS IN THE KSBA PROCEDURE SERVICE, SPEAKS TO THAT REQUIREMENT.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

SUPPORT SERVICES

07.13

School Nutrition Procurement

OPEN BIDDING

In all applicable cases, food, food products, supplies, and equipment purchased with school food service funds shall be procured in accordance with the process and procedures established in Policy 04.32 in a manner that provides full and open competition consistent with the standards in applicable federal regulations.

CONFLICT OF INTEREST

The following conduct will be expected of all persons who are engaged in the award and administration of contracts supported by School Food Service Program Funds.

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1. No employee, officer, or agent of the District shall participate in selection or in the award or administration of a contract supported by Program funds if a conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:

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a) District employee, officer, or agent;

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b) Any member of his/her immediate family;

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c) His/her partner;

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d) An organization that employs or is about to employ one of the above.

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2. District employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subagreements. In determining whether an item is an impermissible gratuity or of monetary value, the definition of "gratuity" (covering anything of more than fifty dollars [\$50] value) set forth in KRS 45A.445 shall apply.

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3. The purchase during the school day of any food or service from a contractor for individual use is prohibited.

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4. The removal of any food, supplies, equipment, or school property such as records, recipe books, and the like is prohibited.

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5. The outside sale of such items as used oil, empty cans, and the like will be sold by contract between the District and the outside agency. Individual sales by any school person to an outside agency or other school person is prohibited.

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Failure of any employee to abide by the above-stated code may result in disciplinary action, including but not limited to, a fine, suspension, or dismissal.

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SUPPORT SERVICES

07.13
(CONTINUED)

School Nutrition Procurement

REFERENCES:

~~7 CFR 3016.36~~
~~7 CFR 210.24~~ 2 C.F.R. 200.318
2 C.F.R. 200.320
KRS 160.290
KRS 424.260
KRS 45A.345 – KRS 45A.460
702 KAR 6:010

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RELATED POLICY:

04.32

LEGAL: THE HEALTHY, HUNGER-FREE KIDS ACT OF 2010 PUTS IN PLACE PROFESSIONAL STANDARDS FOR STATE AND LOCAL SCHOOL NUTRITION PERSONNEL. THESE GO INTO EFFECT JULY 1, 2015.
FINANCIAL IMPLICATIONS: POSSIBLE SALARY IMPLICATIONS

SUPPORT SERVICES

07.16

Food Service/School Nutrition Employees

FOOD SERVICE/SCHOOL NUTRITION EMPLOYEES

All food service/school nutrition employees shall meet the qualifications of and be in compliance with the responsibilities noted in federal regulation or 702 KAR 6:045, whichever is most stringent.¹ In addition, food service/school nutrition program directors and school cafeteria managers shall meet training and credential requirements specified in statute.²

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REFERENCES:

¹702 KAR 6:045; 7 C.F.R. §210.30

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²KRS 158.852

KRS 156.160

KRS 161.011

RELATED POLICIES:

See Section 03.2

07.1

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RECOMMENDED: THE STATE'S REQUEST FOR A FOUR (4) YEAR NCLB WAIVER EXTENSION HAS BEEN GRANTED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.133

Extended School/Supplemental Educational Services

PLAN FOR DIAGNOSING

The Superintendent/designee shall develop a plan for diagnosing and addressing student academic deficiencies by providing extended school services (ESS) and supplemental educational services (SES) as required by federal or state law.

EXTENDED SCHOOL SERVICES

The Board shall provide extended school services consistent with students' intervention plans and goals included as part of individual learning plans, requirements of 704 KAR 3:390, and local plans and procedures.

For students eligible to attend ESS, the District shall:

- Identify learning goals and benchmarks for each student that, if achieved, indicate that the student may exit the extended school services program;
- Determine conditions under which a student's absence from the program may be considered excused or unexcused; and
- Determine method for transporting students mandated to attend.

The District shall select pupils who need additional instructional time or differentiated opportunity to learn academic and enrichment content aligned with their individual student needs to improve their present level of performance in one (1) or more content areas. Priority for ESS services shall be placed on designing and delivering services to students at risk academically.

The District may provide extended school services during the regular school day when a waiver for alternative service delivery has been obtained. Extended school services offered during the summer shall be available to all eligible students residing in the District regardless of whether they attend District schools.

~~Pending renewal of Because the Kentucky request to the U. S. Dept. of Education for flexibility was granted, the following section is waived through the 2018-2019 school year. If request is not renewed, the following section will be in force.~~

SUPPLEMENTAL EDUCATIONAL SERVICES

Eligible students shall be provided supplemental educational services as required by federal law.¹

The District shall post on the District/school web site(s) information about available supplemental educational services in keeping with federal regulatory requirements.

REFERENCES:

- ¹P. L. 107-110 (No Child Left Behind Act of 2001)
- 34 C.F.R. 200.45 – 200.48
- KRS 158.070
- 704 KAR 3:390

LEGAL: THE FEDERAL COMMUNICATIONS COMMISSION (FCC) ISSUED "E-RATE MODERNIZATION ORDERS" AND MADE REGULATORY CHANGES INCREASING THE RETENTION REQUIREMENTS FOR E-RATE DOCUMENTS RELATED TO THE APPLICATION FOR, RECEIPT, AND DELIVERY OF SUPPORTED SERVICES FROM FIVE (5) YEARS TO TEN (10) YEARS EFFECTIVE JULY 1, 2015.
FINANCIAL IMPLICATIONS: ADDITIONAL RECORDS STORAGE COSTS; NOTE TO DISTRICT: THERE MAY BE POTENTIAL FUNDING IMPLICATIONS AS SUPPORTS FOR E-RATE SERVICES ARE PHASED OUT.

CURRICULUM AND INSTRUCTION

08.2323

Access to Electronic Media

(Acceptable Use Policy)

The Board supports reasonable access to various information formats for students, employees and the community and believes it is incumbent upon users to utilize this privilege in an appropriate and responsible manner as required by this policy and related procedures, which apply to all parties who use District technology.

SAFETY PROCEDURES AND GUIDELINES

The Superintendent shall develop and implement appropriate procedures to provide guidance for access to electronic media. Guidelines shall address teacher supervision of student computer use, ethical use of electronic media (including, but not limited to, the Internet, e-mail, and other District technological resources), and issues of privacy versus administrative review of electronic files and communications. In addition, guidelines shall prohibit utilization of networks for prohibited or illegal activities, the intentional spreading of embedded messages, or the use of other programs with the potential of damaging or destroying programs or data.

Students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.

Internet safety measures, which shall apply to all District-owned devices with Internet access or personal devices that are permitted to access the District's network, shall be implemented that effectively address the following:

- Controlling access by minors to inappropriate matter on the Internet and World Wide Web;
- Safety and security of minors when they are using electronic mail, chat rooms, and other forms of direct electronic communications;
- Preventing unauthorized access, including "hacking" and other unlawful activities by minors online;
- Unauthorized disclosure, use and dissemination of personal information regarding minors; and
- Restricting minors' access to materials harmful to them.

A technology protection measure may be disabled by the Board's designee during use by an adult to enable access for bona fide research or other lawful purpose.

The District shall provide reasonable public notice of, and at least one (1) public hearing or meeting to address and communicate, its initial Internet safety measures.

Specific expectations for appropriate Internet use shall be reflected in the District's code of acceptable behavior and discipline including appropriate orientation for staff and students.

Access to Electronic Media

(Acceptable Use Policy)

PERMISSION/AGREEMENT FORM

A written parental request shall be required prior to the student being granted independent access to electronic media involving District technological resources.

The required permission/agreement form, which shall specify acceptable uses, rules of on-line behavior, access privileges, and penalties for policy/procedural violations, must be signed by the parent or legal guardian of minor students (those under 18 years of age) and also by the student. This document shall be kept on file as a legal, binding document. In order to modify or rescind the agreement, the student's parent/guardian (or the student who is at least 18 years old) must provide the Superintendent with a written request.

EMPLOYEE USE

Employees shall not use a code, access a file, or retrieve any stored communication unless they have been given authorization to do so. (Authorization is not required each time the electronic media is accessed in performance of one's duties.) Each employee is responsible for the security of his/her own password.

Employees are encouraged to use electronic mail and other District technology resources to promote student learning and communication with the home and education-related entities. If those resources are used, they shall be used for purposes directly related to work-related activities.

Technology-based materials, activities and communication tools shall be appropriate for and within the range of the knowledge, understanding, age and maturity of students with whom they are used.

District employees and activity sponsors may set up blogs and other social networking accounts using District resources and following District guidelines to promote communications with students, parents, and the community concerning school-related activities and for the purpose of supplementing classroom instruction.

Networking, communication and other options offering instructional benefits may be used for the purpose of supplementing classroom instruction and to promote communications with students and parents concerning school-related activities.

In order for District employees and activity sponsors to utilize a social networking site for instructional, administrative or other work-related communication purposes, they shall comply with the following:

1. They shall request prior permission from the Superintendent/designee.
2. If permission is granted, staff members will set up the site following any District guidelines developed by the Superintendent's designee.
3. Guidelines may specify whether access to the site must be given to school/District technology staff.
4. If written parental consent is not otherwise granted through AUP forms provided by the District, staff shall notify parents of the site and obtain written permission for students to become "friends" prior to the students being granted access. This permission shall be kept on file at the school as determined by the Principal.

Access to Electronic Media

(Acceptable Use Policy)

EMPLOYEE USE (CONTINUED)

5. Once the site has been created, the sponsoring staff member is responsible for the following:
 - a. Monitoring and managing the site to promote safe and acceptable use; and
 - b. Observing confidentiality restrictions concerning release of student information under state and federal law.

Staff members are discouraged from creating personal social networking sites to which they invite students to be friends. Employees taking such action do so at their own risk.

All employees shall be subject to disciplinary action if their conduct relating to use of technology or online resources violates this policy or other applicable policy, statutory or regulatory provisions governing employee conduct. The Professional Code of Ethics for Kentucky School Certified Personnel requires certified staff to protect the health, safety, and emotional well-being of students and confidentiality of student information. Conduct in violation of this Code, including, but not limited to, such conduct relating to the use of technology or online resources, must be reported to Education Professional Standards Board (EPSB) as required by law and may form the basis for disciplinary action up to and including termination.

COMMUNITY USE

On recommendation of the Superintendent/designee, the Board shall determine when and which computer equipment, software, and information access systems will be available to the community.

Upon request to the Principal/designee, community members may have access to the Internet and other electronic information sources and programs available through the District's technology system, provided they attend any required training and abide by the rules of usage established by the Superintendent/designee.

DISREGARD OF RULES

Individuals who refuse to sign required acceptable use documents or who violate District rules governing the use of District technology shall be subject to loss or restriction of the privilege of using equipment, software, information access systems, or other computing and telecommunications technologies.

Employees and students shall be subject to disciplinary action, up to and including termination (employees) and expulsion (students) for violating this policy and acceptable use rules and regulations established by the school or District.

RESPONSIBILITY FOR DAMAGES

Individuals shall reimburse the Board for repair or replacement of District property lost, stolen, damaged, or vandalized while under their care. Students or staff members who deface a District web site or otherwise make unauthorized changes to a web site shall be subject to disciplinary action, up to and including expulsion and termination, as appropriate.

Access to Electronic Media

(Acceptable Use Policy)

RESPONDING TO CONCERNS

School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media.

AUDIT OF USE

Users with network access shall not utilize District resources to establish electronic mail accounts through third-party providers or any other nonstandard electronic mail system.

The Superintendent/designee shall establish a process to determine whether the District's education technology is being used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

1. Utilizing technology that meets requirements of Kentucky Administrative Regulations and that blocks or filters internet access for both minors and adults to certain visual depictions that are obscene, child pornography, or, with respect to computers with Internet access by minors, harmful to minors;
2. Maintaining and securing a usage log; and
3. Monitoring online activities of minors.

TEACHER AND STUDENT OWNED COMPUTERS

The District appreciates the fact that employees are willing to bring in personally owned computer equipment to be used for schoolwork and student use. However, several items must be addressed when connecting a non-KETS standard device to the District's network;

1. Security
2. Network stability
3. Liability for personal property
4. Virus protection
5. Repairs and upgrades

A student or staff member who brings privately owned computers and/or other technological devices to school are personally responsible for the equipment. Responsibility for the maintenance and repair of the equipment rests solely with the student/staff member. Any damage to the equipment is the responsibility of the individual. No privately owned computers, printers, or other devices may be attached to the District's network unless District technology department personnel have authorized the addition. All privately owned computers attached and/or connected to the District's network are treated as District computers. Any device that runs Palm OS, Windows CE or Pocket PC is considered a computer.

Software residing on privately owned computers must be personally owned. All devices must include anti-virus software as necessary.

Access to Electronic Media

(Acceptable Use Policy)

TEACHER AND STUDENT OWNED COMPUTERS (CONTINUED)

District technicians will not service or repair any computer not belonging to the District. No internal components belonging to the District shall be placed in any personal equipment, whether as enhancements, upgrades or replacements. No software that is deemed by the District technology department to be for personal use will be supported by District level personnel. If personal software interferes with the District network software or hardware, a technician may remove the personal software from the computer. Any damage caused by use in the District is the responsibility of the owner.

Technology peripherals (printers, scanners, projectors, etc.) purchased privately to be used in the school system must also be maintained by the owner. Purchasing perishable supplies to be used in equipment not owned by the District is the owner's responsibility.

The District retains the right to determine where and when privately owned equipment may be plugged into the network. The student/staff member is responsible for the security of the equipment when it is not being used. The District does not guarantee the privacy or security of any item stored on or transmitted by any privately owned computers.

A privately owned computer can be connected to the District's network, including access to the Internet, under the following conditions:

1. The connection has been approved and performed by the District technology department.
2. Use of the computer must adhere to this policy.
3. File storage on the network from privately owned computers is limited to schoolwork only.
4. The individual must supply all necessary hardware/software and cabling to connect to the network.
5. Privately owned computers must be running virus detection software prior to accessing the network or Internet.

For privately owned computers being used in District facilities, the District reserves the right to:

1. Monitor all activity.
2. Make determinations on whether specific uses of the computer are consistent with this policy.
3. Log network use and monitor storage disk space utilized by such users.
4. Deem what is appropriate use.
5. Remove the user's access to the network and suspend the right to use the privately owned computer in District facilities if at any time it is determined that the user is engaged in unauthorized activity or is violating this policy.

Access to Electronic Media

(Acceptable Use Policy)

RETENTION OF RECORDS FOR E-RATE PARTICIPANTS

Following initial adoption, this policy and documentation of implementation shall be retained for at least ~~five-ten~~ (510) years after the last day of service in a particular funding year.

REFERENCES:

KRS 156.675; KRS 365.732; KRS 365.734
701 KAR 5:120
16 KAR 1:020 (Code of Ethics)
47 U.S.C. 254/Children's Internet Protection Act; 45 C.F.R. 54.520
Kentucky Education Technology System (KETS)
47 C.F.R. 54.516

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RELATED POLICIES:

03.13214/03.23214; 03.1325/03.2325; 03.17/03.27
08.1353; 08.2322
09.14; 09.421; 09.422; 09.425; 09.426; 09.4261
10.5

LEGAL: 702 KAR 7:140 HAS BEEN REVISED ESTABLISHING THE REQUIREMENTS FOR SCHOOL DISTRICTS TO FOLLOW REGARDING SCHOOL CALENDARS.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.3

School Calendar

DEVELOPMENT OF CALENDAR

~~The Superintendent shall annually develop and present to the Board for adoption a school calendar for the upcoming school year.~~ On or before May 15, of each year the Board, upon recommendation of the Superintendent, shall adopt a school calendar prior to each upcoming school year that establishes or includes: The calendar shall establish the following:

1. Opening and closing dates of the school term,
2. Beginning and ending dates of each school month,
3. ~~Number and minimum~~ Days on which students are scheduled to receive instruction at school within designated start and dismissal times (student attendance days) and the length of each student attendance days in accordance with KRS 158.060,
4. A minimum school term of not less than one hundred eight-five (185) days composed of student attendance days, teacher professional days, and holidays,
5. A student instructional year of at least one thousand sixty-two (1062) hours of instructional time or not less than one-hundred seventy (170) student attendance days,
- 4-6. Instructional time required for kindergarten per KRS 157.320 if in excess of the minimum three (3) hours of daily instruction,
7. Any instructional time to be banked to make up for full days that may be missed due to an emergency,
8. Days in addition to the student instructional year for the make-up of instructional time missed due to emergency equal to the greatest number of days missed system-wide over the preceding five (5) school years, and
- 5-9. Days on which schools shall be dismissed, and

ADDITIONAL REQUIREMENTS

A testing window in accordance with KRS 158.6453 and KRS 164.302 to accommodate state-mandated assessments shall also be included.

The Board may schedule days for breaks in the calendar that shall not be counted as part of the minimum school term student instructional year.

Schools shall be closed on the Tuesday after the first Monday in November in Presidential election years.

Schools shall be closed on the day of a regular or primary election, and those days may be used for professional development activities, professional meetings, or parent-teacher conferences.

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School Calendar**AMENDING THE CALENDAR**

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The Board may amend the school calendar after it is adopted due to an emergency. The Board may lengthen or shorten any remaining student attendance days by thirty (30) minutes or more, as necessary provided it meets at minimum, a student instructional year as defined in statute. No student attendance day may contain more than seven (7) hours of instructional time unless the District submits and receives approval from the Commissioner of Education for an innovative alternative calendar.

EMERGENCY WAIVERS

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Emergency day waivers may be requested if the District has missed more than twenty (20) regular student attendance days and demonstrates that an extreme hardship will result if not granted the waiver. Board requests for District-wide emergency day waivers shall be submitted to the Commissioner.

REFERENCES:

702 KAR 7:130; 702 KAR 7:140
KRS 2.190; KRS 118.035
~~KRS 157.320; KRS 157.360; KRS 158.070~~
~~KRS 158.070; KRS 158.6453~~

LEGAL: 702 KAR 7:140 HAS BEEN REVISED TO REQUIRE UP-TO-DATE MASTER (BELL) SCHEDULES FOR EACH SCHOOL IN THE DISTRICT TO BE ON FILE IN THE CENTRAL OFFICE.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.31

Student Attendance Day

STUDENT ATTENDANCE DAY

The length of the student attendance day designated by the Board shall provide students with no less than the minimum number of student attendance days/hours required by law. The Board may request approval of an alternative school calendar based on procedures set out in Kentucky Administrative Regulations.

EXCEPTIONS

The Board shall provide a preschool education program in compliance with applicable statutes and administrative regulations.

Except for schools where full-day kindergarten service is provided, the student attendance day for kindergarten students shall be one-half (1/2) day (either morning or afternoon), five (5) days a week for a full school year.

Students with disabilities and students attending primary school may attend less than six (6) hours per day under programs approved by the Board and the Commissioner of Education.¹

MASTER SCHEDULE

An up-to-date master (bell) schedule shall be on file in each school and up-to-date master (bell) schedules for each school shall be on file in the District's central office.

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REFERENCES:

¹KRS 158.060
KRS 157.320
KRS 157.360
KRS 158.030; KRS 158.070
702 KAR 7:125
702 KAR 7:140

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RELATED POLICIES:

08.1112
08.1114

RECOMMENDED: THE STATE'S REQUEST FOR A FOUR (4) YEAR NCLB WAIVER EXTENSION HAS BEEN GRANTED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.11

School Attendance Areas

ASSIGNED ZONES

All pupils shall be assigned by geographic attendance zones and will attend the school designated to serve their area of residence. Specific areas served by each attendance zone will be marked on a map in the central administration office. The Board may revise attendance zones from time to time to attain maximum utilization of school facilities.¹

IF FAMILIES MOVE

If a family moves from one attendance zone to another within the school system, the pupil may be permitted to finish the grade period in the school in which s/he was last enrolled (at no cost or service by the Board). The pupil must enroll the following grade period in the school in the attendance zone of his/her legal residence. A student moving out of the District during a school grade period may be allowed to finish the grade period without payment of tuition.

REQUESTS FOR TRANSFER (OPEN ENROLLMENT)

Requests for transfer to another District school must be based on physical, psychological, or educational reasons. Family hardship may also be considered in changing school assignment. The Superintendent shall be authorized to change school assignments for the above reasons.

In compliance with and as set forth by federal requirements, the District shall allow students to transfer to another school within the District if:

1. Another school option exists;
2. The assigned school is identified for school improvement under federal guidelines (priority for transfer will be given to the lowest achieving children from low-income families);*
3. The assigned school is designated by the state as being "persistently dangerous"; or
4. The student becomes a victim of a violent criminal offense, as determined by state law, while attending school.²

*Because the Kentucky request to the U. S. Dept. of Education for flexibility was granted, this reason is waived through the 2018-2019 school year.

REFERENCES:

¹KRS 159.070; OAG 80-394

²P. L. 107-110 (No Child Left Behind Act of 2001)

LEGAL: THE 2013 GENERAL ASSEMBLY AMENDED KRS 159.010 TO ALLOW DISTRICTS TO SET THE DROP-OUT AGE AT 18 EFFECTIVE WITH THE 2015-2016 SCHOOL YEAR.
FINANCIAL IMPLICATIONS: ADDITIONAL STUDENTS MAY REQUIRE ADDITIONAL STAFFING AND RESOURCES

STUDENTS

09.111

Transfers and Withdrawals

TEACHER TO ASCERTAIN REASON

When a pupil of compulsory school age withdraws from school, the teacher of the pupil shall ascertain the reason.¹

REPORT TO DPP

The teacher shall immediately report the withdrawal and the reason for it to the Superintendent's office (Director of Pupil Personnel).

CHANGE OF RESIDENCE

If the child has withdrawn because of residence, the next residence shall be ascertained and included in the report. The District shall notify the Kentucky Department of Education when a new student enrolls.¹

MISSING CHILDREN

The Director of Pupil Personnel shall notify the Justice Cabinet of any request for the records of a student who has been flagged as missing.¹

PERMISSION REQUIRED

~~Before an unmarried student between the ages of sixteen (16) and eighteen (18) may withdraw from school and terminate his/her education prior to graduation, s/he shall comply with the requirements of KRS 159.010.~~

~~A written permission for withdrawal shall be required from the parent, guardian, or other person residing in the state and having custody or charge of the student before the unmarried student may withdraw.~~

No written permission for withdrawal shall be required after the student's eighteenth (18th) birthday.²

~~Beginning with the 2015-2016 school year, s~~Students between the ages of six (6) and eighteen (18) shall enroll and be in regular attendance in the schools to which they are assigned and shall be subject to compulsory attendance.²

FOLLOW-UP BY DISTRICT PERSONNEL

Within three (3) months of the date of a student's withdrawal from school, District personnel designated by the Superintendent shall contact each student between the ages of sixteen (16) and eighteen (18) who has withdrawn from school to encourage reenrollment in a regular, alternative, or GED preparation program. If the student does not reenroll at that time, personnel shall make at least one (1) more attempt toward reenrollment of the student before the beginning of the next school year.²

STUDENTS

09.111
(CONTINUED)

Transfers and Withdrawals

REFERENCES:

¹KRS 159.170; KRS 158.032

²KRS 159.010; KRS 159.020

RELATED POLICY:

09.122

LEGAL: SB 201 OF THE 2015 GENERAL ASSEMBLY AMENDED KRS 158.030 TO ENSURE TUITION CHARGED TO A STUDENT WHO IS ALLOWED TO ENROLL IN A PRIMARY SCHOOL PROGRAM BEFORE MEETING THE AGE REQUIREMENT IS THE SAME AS THE TUITION CHARGED TO A STUDENT WHO MEETS THE AGE REQUIREMENT; STUDENTS ENROLLED UNDER THIS POLICY SHALL BE INCLUDED IN THE SCHOOL'S AVERAGE DAILY ATTENDANCE FOR PURPOSES OF SEEK FUNDING.

FINANCIAL IMPLICATIONS: WILL HAVE A POSITIVE IMPACT ON DISTRICT BUDGETS

STUDENTS

09.121

Entrance Age

PRESCHOOL

In accordance with appropriate state and federal legal requirements, any child who has been identified as disabled, and who is three (3) or four (4) years of age, by August 1 of the current year, shall be eligible for a free and appropriate preschool education and related services.

Children at risk of educational failure who are four (4) by August 1 may enter preschool. All other four (4) year old children may be served to the extent placements are available.¹

PRIMARY SCHOOL

A child who becomes five (5) by October 1 may enter the entry level of primary school (kindergarten). A child who becomes six (6) by October 1 shall attend public schools unless s/he qualifies for an exemption as provided by law.³ A child must be six years of age by October 1 to enter second year primary. Placement of students within the school's instructional program shall be determined in compliance with school council policies.

Beginning with the 2017-2018 school year, the following provisions shall apply:

- A child who becomes five (5) by August 1 may enter primary school and may advance through the primary program without regard to age in accordance with KRS 158.031. A child who becomes six (6) by August 1 shall attend public school unless s/he qualifies for an exemption as provided by law.
- A child who is six (6) years of age, or who may become six (6) years of age by August 1, shall attend public school or qualify for an exemption as provided by KRS 159.030.²

EARLY ENTRANCE PRIMARY ONE (P1) PROGRAM (KINDERGARTEN)

Students who turn five (5) years of age between October 2nd and December 31st will be eligible to enroll in the Early Entrance Primary One (P1) program, provided: (1) cost, is paid by the student's guardian; and (2) criteria established by the Board are met. Application for early entrance testing must be made, in writing, prior to June 15 of the proposed entry school year.

Successful completion of Early Entrance Primary One (P1) is the prerequisite into Primary Two (P2).

To equalize costs, both full-day programs and half-day programs are assessed at the same level. This cost is equal to half of the current school year SEEK formula amount.

CRITERIA FOR EARLY ENTRANCE (P1)

Parents/guardians may petition the Board to allow their child to enter school earlier than permitted under statutory age requirements. On receipt of a petition, the District shall conduct an evaluation process to help determine a student's readiness to engage in and benefit from early entry to school. Criteria for early entrance include:

Entrance Age**CRITERIA FOR EARLY ENTRANCE (P1) (CONTINUED)**

1. A score at or above the 95th percentile on Developmental Indicators for the Assessment of Learning (DIAL-4);
2. Dynamic Indicators of Basic Early Literacy (DIBELS) performing at or above local grade level norms;
3. Scores on standardized intelligence test, behavior rating scales, and standardized achievement test at or above the 95th percentile; and,
4. Considerations may include availability of space and funding.

Any tuition amounts charged to students permitted early entry under this Policy shall be the same as that charged to other tuition paying students who meet statutory age requirements.

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EARLY ENTRANCE PRIMARY TWO (P2) PROGRAM (FIRST GRADE)

Students who turn six (6) years of age between October 2nd and December 31st who have not participated in the Early Entrance Primary One (P1) Program will be eligible to enroll in the Early Entrance Primary Two (P2) Program, provided: (1) criteria established by the Board are met; and (2) candidates have successfully completed a Kindergarten program. Application for early entrance testing must be made, in writing, prior to June 15 of the proposed entry school year.

CRITERIA FOR EARLY ENTRANCE (P2)

Criteria for early entrance include:

1. Dynamic Indicators of Basic Early Literacy (DIBELS) performing at or above local grade level norms;
2. Scores on standardized intelligence test, behavior rating scales, and standardized achievement test at or above the 95th percentile; and,
3. Committee determination.

PROOF OF AGE

Upon enrollment for the first time in any elementary or secondary school, a student or student's parent shall provide:

- A certified copy of the student's birth certificate, or
- Other reliable proof of the student's identity and age with an affidavit explaining the inability to produce a copy of the birth certificate.⁴

HEALTH RECORDS

Before enrolling in any District, the new student must present a current Kentucky immunization certificate (properly signed and dated by a physician), a physical examination form (performed no earlier than twelve months prior to the date of enrollment), and a vision examination performed by an optometrist or ophthalmologist.

STUDENTS

09.121
(CONTINUED)

Entrance Age

REFERENCES:

- ¹KRS 157.3175; 2014 Budget Bill
- ²KRS 158.030
- ³KRS 157.226; KRS 159.030
- ⁴KRS 158.032; KRS 158.035; KRS 214.034
- KRS 158.990; KRS 159.010
- 702 KAR 1:160; 704 KAR 5:070; OAG 85-55; OAG 82-408

RELATED POLICIES:

- | 09.124
- 09.126 (re requirements/exceptions for students from military families)

LEGAL: THE 2013 GENERAL ASSEMBLY AMENDED KRS 159.010 TO ALLOW DISTRICTS TO SET THE DROP-OUT AGE AT 18 EFFECTIVE WITH THE 2015-2016 SCHOOL YEAR.
FINANCIAL IMPLICATIONS: ADDITIONAL STUDENTS MAY REQUIRE ADDITIONAL STAFFING AND RESOURCES

STUDENTS

09.122

Attendance Requirements

COMPULSORY ATTENDANCE

All children in the district who have entered kindergarten or who are between the ages of six (6), as of October 1, and ~~sixteen-eighteen (18)~~6, except those specifically exempted by statute, shall enroll and be in regular attendance in the schools to which they are assigned. ~~Beginning with the 2015-2016 school year, students between the ages of six (6) and eighteen (18) shall enroll and be in regular attendance in the schools to which they are assigned and shall be subject to compulsory attendance.¹~~

~~Before an unmarried student between the ages of sixteen (16) and eighteen (18) may withdraw from school and terminate education prior to graduation, s/he shall confer with the Principal or designee, and s/he shall secure written permission from her/his parents, guardian, or other person residing in the state and having custody or charge of the student.¹ (See Board Policy 09.111.)~~

EXEMPTIONS FROM COMPULSORY ATTENDANCE

The Board shall exempt the following from compulsory attendance:

1. A graduate from an accredited or approved 4-year high school,
2. A pupil who is enrolled in a private or parochial school,
3. A pupil who is less than seven (7) years old and in regular attendance in a private kindergarten nursery school,
4. A pupil whose physical or mental condition prevents or renders inadvisable, attendance at school or application to study,
5. A pupil who is enrolled and in regular attendance in private, parochial, or church school programs for exceptional children, or
6. A pupil who is enrolled and in regular attendance in a state supported program for exceptional children.²

PHYSICIAN'S STATEMENT REQUIRED

The Board, before granting an exemption, shall require a signed statement as required by law unless a student's individual education plan (IEP) specifies that placement of the child with a disability at home or in a hospital is the least restrictive environment for providing services.²

EXCEPTIONS TO PRESENCE AT SCHOOL

Students must be physically present in school to be counted in attendance, except under the following conditions:

1. Students shall be counted in attendance when they are receiving home/hospital, institutional,² or court-ordered instruction in another setting.
2. Participation of a pupil in 4-H activities that are regularly scheduled and under the supervision of a county extension agent or the designated 4-H club leader shall be considered school attendance.³

Attendance Requirements**EXCEPTIONS TO PRESENCE AT SCHOOL (CONTINUED)**

3. Students may participate in cocurricular activities and be counted as being in attendance during the instructional school day, provided the Principal/designee has given prior approval to the scheduling of the activities. Approval shall be granted only when cocurricular activities and trips are instructional in nature, directly related to the instructional program, and scheduled to minimize absences from classroom instruction.⁴ (See policy 09.36)
4. Students having an individual education plan (IEP) that requires less than full-time instructional services shall not be required to be present for a full school day.⁴
5. Students participating in an off-site virtual high school class or block may be counted in attendance in accordance with requirements set out in Kentucky Administration Regulation.⁴
6. Students participating as part of a school-sponsored interscholastic athletic team, who compete in a regional or state tournament sanctioned by the Kentucky Board of Education or KHSAA, that occurs on a regularly scheduled student attendance day shall be counted and recorded present at school on the date or dates of the competition, for a maximum of two (2) days per student per school year. Students shall be expected to complete any assignments missed on the date or dates of the competition.⁵

REFERENCES:¹KRS 159.010; OAG 85-55²KRS 159.030³KRS 159.035; OAG 79-68, OAG 79-539, OAG 87-40; OAG 97-26⁴702 KAR 7:125⁵KRS 158.070

KRS 158.240

KRS 159.180; KRS 159.990

RELATED POLICIES:

08.131; 08.1312

09.111; 09.123; 09.36

LEGAL: CHANGES TO 7 C.F.R. PARTS 210 AND 220 REQUIRE DISTRICT WELLNESS POLICIES TO INCLUDE SPECIFIC REPORTING OF PROGRESS TO BE DONE ANNUALLY AND ASSESSMENTS TO BE DONE EVERY THREE (3) YEARS. ALSO, EACH SCHOOL WILL DEVELOP A WELLNESS PLAN.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED
RECOMMENDED: ADDED LANGUAGE WILL AID USERS IN FINDING OTHER POLICY LANGUAGE RELATED TO WELLNESS.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.2

Student Welfare and Wellness

The health and safety of pupils shall be a priority consideration in all Board decisions.

The Board is committed to providing school environments that promote and protect student health, well-being, and ability to learn by supporting healthy eating and physical activity. To this end, the Board supports school efforts to implement the following:

- To the maximum extent practicable, schools will participate in available federal school meal programs.
- Schools will provide and promote nutrition education and physical education to foster lifelong habits of healthy eating and physical activity and will establish linkages between health education, school meal programs, and related community services.
- ~~Schools will engage all students in physical activities on a regular basis as provided by the School-Based Decision-Making Council policy. The council of each school shall adopt a policy to be implemented by the Principal in the areas specified in KRS 160.345, Sec. 11. Each council of a school containing grades K-5 shall develop and implement a wellness policy that includes moderate to vigorous physical activity each day and encourages healthy choices among students. The policy may permit physical activity to be considered part of the instructional day in addition to the regularly scheduled Physical Education curriculum, not to exceed thirty (30) minutes per day, or one hundred and fifty (150) minutes per week. Each school council shall adopt an assessment tool to determine each child's level of physical activities on an annual basis. The policy developed by the council shall comply with provisions required by federal law, state law, and local board policy.~~
- ~~All students will have opportunities, support, and encouragement to be physically active on a regular basis as provided by school/council policy.~~
- ~~Foods and beverages sold or served at school will meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans.~~

NUTRITION EDUCATION AND PROMOTION AND EDUCATION, PHYSICAL ACTIVITY, AND OTHER SCHOOL-BASED ACTIVITIES

~~Each school is encouraged to set measurable goals in providing to provide nutrition education and engaging in nutrition promotion that is offered at each grade level as part of a sequential, comprehensive, standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health in both health classes and regular classroom settings to positively influence lifelong eating behaviors.~~

Student Welfare and Wellness**NUTRITION GUIDELINES FOR ALL FOODS**

Each school is to follow minimum federal and state nutrition standards. Below is suggested language for the District to choose from to reach District specific desired outcomes:

- Foods and beverages sold during the school day shall be done in accordance with state and federal regulations and Board Policies 07.111 and 07.12.
- Foods and beverages sold or served at school shall be consistent with the federal regulations for school meal nutrition standards. Nutrition guidelines for all foods and beverages served or sold on campus shall be maintained by the Superintendent/designee and made available upon request. The Superintendent shall designate an individual or individuals to monitor compliance of beverages and food sold ala carte with state and federal nutrition requirements.
- Qualified child nutrition professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; will accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- When possible, rewards given to students shall be other than food/beverage items. When food/beverage items are used as rewards, such items shall comply with nutritional guidelines set out in Kentucky Administrative Regulation.

PHYSICAL ACTIVITIES

Schools with K-5 organization, or any configuration thereof, shall include in their wellness policy, moderate to vigorous physical activity each day in accordance with KRS 160.345 and Board Policy 02.4241.

SCHOOL WELLNESS PLANS

After reviewing guidelines set out in District Policy 09.2, each school shall develop a Wellness Plan detailing how those guidelines shall be incorporated in the school.

EVALUATION AND ENFORCEMENT**Leadership:**

The Superintendent/designee will monitor compliance with this and related policies. At the school level, the Principal/designee will monitor compliance with those policies in his/her school and will report on the school's compliance as directed by the Superintendent/designee.

The District shall form a District Wellness Committee and actively seek A process shall be implemented to engage students, parents, physical and/or health education teachers, school food service professionals, school health professionals, school board members, school administrators, and other interested community members in developing, implementing, monitoring, and reviewing this policy.

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Student Welfare and Wellness**EVALUATION AND ENFORCEMENT (CONTINUED)****Annual Progress Report:**

The District shall inform and update the public annually on the content and progress of implementation of its school wellness efforts. The report shall include:

1. The District website and/or other information on how the public can access copies of school and District Wellness Policies;
2. A summary of each school's wellness events and/or activities;
3. A description of each school's progress in meeting the school wellness goals;
4. Contact information for the leader(s) of the Wellness Committee; and
5. Information on how individuals can get involved.

ASSESSMENT

The District shall periodically measure and make available to update the public once every three (3) years at a minimum, on the content and progress of implementation of its school wellness efforts. The report shall include:

1. Extent to which the District is in compliance with this policy;
2. A comparison of how the District measures up to model wellness policies provided by recognized state and national authorities; and
3. A description of the measurable progress made towards reaching goals of the District wellness policy and addressing any gaps identified in the wellness report for the previous year.

REFERENCES:

KRS 158.850; KRS 158.854
702 KAR 6:090
P. L. 111-296
7 C.F.R. Part 210
7 C.F.R. Part 220
U. S. Dept. of Agriculture's Dietary Guidelines for Americans

RELATED POLICIES:

02.4241, 07.1, 07.111, 07.12

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LEGAL: REVISIONS TO 702 KAR 1:160 ALLOW STUDENT HEALTH CARE EXAMINATIONS TO BE REPORTED ELECTRONICALLY IF THE ELECTRONIC MEDICAL RECORD INCLUDES ALL DATA EQUIVALENT TO THAT ON THE APPROPRIATE FORM.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.211

Health Care Examinations

All pupils shall undergo ~~preventative~~preventive student health care, dental, and vision examinations as required by Kentucky Administrative Regulation, which shall be reported on the state forms ~~or an electronic medical record that includes all of the data equivalent to that on the appropriate forms~~ required by state regulation.¹

IMMUNIZATIONS

The immunization certificate form required by 702 KAR 1:160 shall be on file within two (2) weeks of a student's enrollment in school.^{1, 2 & 3}

Forms relating to exemptions from immunization requirements shall be available at each school.

Immunization certificates shall be kept current.¹

REFERENCES:

¹KRS 156.160; 702 KAR 1:160

²KRS 214.036; KRS 214.034

³KRS 158.035

902 KAR 2:060; 902 KAR 2:090

OAG 82-131

Health Services Reference Guide, Kentucky Department of Education

RELATED POLICIES:

09.121

09.126 (re requirements/exceptions for students from military families)

LEGAL: REVISIONS TO 702 KAR 1:160 REQUIRE A BOARD TO MAINTAIN PROOF THAT ALL UNLICENSED SCHOOL PERSONNEL WHO HAVE ACCEPTED DELEGATION TO PERFORM MEDICATION ADMINISTRATION HAVE BEEN TRAINED AS ALLOWED BY KRS 158.838.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.22

Student Health and Safety

PRIORITY

Student health, welfare and safety shall receive priority consideration by the Board.

Rules and regulations on health and safety promulgated by the Kentucky Board of Education under Kentucky statute and by local and state boards of health relating to student safety and sanitary conditions shall be implemented in each school.

HEALTH SERVICES TO BE PROVIDED

In keeping with applicable legal requirements, only licensed medical professionals or school employees who have been appropriately trained and authorized to do so shall provide health services to students.

Employees to whom health service responsibilities have been delegated must be approved in writing by the delegating physician or nurse. The approval form shall state the employee consents to perform the health service when the employee does not have the administration of health services in his/her contract or job description as a job responsibility, possesses sufficient training and skills, and has demonstrated competency to safely and effectively perform the health service. The approval form shall be maintained as required by law. Delegation of health service responsibilities shall be valid only for the current school year.¹

If the delegation involves administration of medication, the District will maintain proof that the employee has completed the required training provided by the Kentucky Department of Education (KDE) or as allowed under KRS 158.838.

Employees to whom health service responsibilities have been delegated shall notify their immediate supervisor by April 15 of each year if they are not willing to perform the service(s) during the next school year.

SAFETY PROCEDURES

All pupils shall receive annual instruction in school bus safety.

The Superintendent shall develop procedures designed to promote the safety of all students. Said procedures shall specify specific responsibilities for line positions having responsibility for student supervision and also shall identify measures to be taken in the event of a crisis situation.

SUICIDE PREVENTION

All middle and high school teachers, principals, and guidance counselors shall annually complete a minimum of two (2) hours of self-study review of suicide prevention materials.³

By September 1 of each school year, administrators shall provide suicide prevention awareness information to students in middle school grades and above, as provided by the Cabinet for Health and Family Services or a commercially developed suicide prevention training program.²

STUDENTS

09.22
(CONTINUED)

Student Health and Safety

REFERENCES:

¹KRS 156.501; KRS 156.502; 702 KAR 1:160

²KRS 156.095

³KRS 158.070

KRS 156.160

KRS 158.836; KRS 158.838

702 KAR 5:030; 704 KAR 4:020

RELATED POLICY:

09.2241

LEGAL: REVISIONS TO 702 KAR 1:160 REQUIRE THAT WHEN ENROLLED STUDENTS, FOR WHOM DOCUMENTATION UNDER KRS 158.838 (2) OR (7) HAS BEEN PROVIDED TO THE SCHOOL, ARE PRESENT DURING SCHOOL HOURS OR AS PARTICIPANTS IN SCHOOL-RELATED ACTIVITIES, A SCHOOL EMPLOYEE WHO HAS BEEN APPROPRIATELY TRAINED TO ADMINISTER OR ASSIST WITH THE SELF-ADMINISTRATION OF GLUCAGON, INSULIN, OR SEIZURE RESCUE MEDICATIONS SHALL BE PRESENT.

FINANCIAL IMPLICATIONS: POSSIBLE ADDITIONAL STAFFING

STUDENTS

09.224

Emergency Medical Treatment

FIRST AID TO BE PROVIDED

First aid shall be provided all pupils in case of an accident or sudden illness until the services of a health care professional become available.

FIRST-AID AREA

Appropriate equipment, supplies, and provisions for the child to recline shall be available in each school. At least one (1) adult employee in each school shall have completed and been certified in a standard first aid course that includes CPR for infants and children.

The District shall have employees trained in accordance with the law to administer or help administer emergency medications.

When enrolled students, for whom documentation under KRS 158.838 has been provided to the school, are present during school hours or as participants in school-related activities, a school employee who has been appropriately trained to administer or assist with the self-administration of glucagon, insulin, or seizure rescue medications shall be present.

INFORMATION NEEDED

A number at which parents can be reached and the name of the family physician shall be maintained at each school for all its pupils.¹ Parents will be notified in the event of an accident.

EMERGENCY PROCEDURES

Each Principal shall develop a procedure for handling medical emergencies.

When an emergency arises and the student's parent/guardian or designee cannot be reached in a timely manner, the school will take action necessary to maintain the student's health, such as calling emergency medical personnel or taking the student to a health care facility. In such instances, school personnel shall notify health professionals of any medications that they are aware the student is taking.

REPORTING

Every accident on school property or at school-sponsored events shall be reported immediately to the person in charge, to the Principal, and to the Superintendent or designee.

REFERENCES:

- ¹702 KAR 1:160
- KRS 156.160; KRS 156.502
- KRS 158.838

RELATED POLICIES:

09.21; 09.22; 09.2241

LEGAL: REVISIONS TO 702 KAR 1:160 CLEAN UP LANGUAGE REGARDING TRAINING FOR ADMINISTRATION OF DIABETES MEDICATION. THEREFORE, THE QUALIFYING STATEMENT ABOUT ADMINISTRATION GUIDELINES MAY BE REMOVED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.2241

Student Medication

School personnel authorized to give medications must be trained in accordance with KRS 158.838, KRS 156.502 and 702 KAR 1:160. ~~Guidelines for diabetes medication administration under 702 KAR 1:160 no longer apply to training of non-licensed school personnel.~~

Pupils may take medicine which is brought from home once a completed authorization form from the parent/guardian and a signed authorization from the health care practitioner is on file, provided the conditions required by administrative procedures are met.

SELF-ADMINISTRATION

Students may be permitted to carry medication that has been prescribed or ordered by a health care practitioner to stay on or with the pupil due to a pressing medical need.

Provided the parent/guardian and health care practitioner files a completed authorization form each year as required by law and follows the procedures developed by the Superintendent, a student under treatment for certain chronic conditions may be permitted to self-administer medication.¹

In accordance with KRS 158.836, students with a documented life-threatening allergy or designated staff shall be permitted to carry an epinephrine auto-injector in all school environments. The auto-injector shall be provided by the student's parent/guardian, and a written individual health care plan shall be in place for the student.²

Students with serious allergies or other serious health conditions may be permitted to self-administer medication as provided in an individualized education program, Section 504 Plan or Health Plan.

Students shall not share any prescription or over-the counter medication with another student. Each year, the District shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary action, including but not limited to suspension or expulsion.

REFERENCES:

¹KRS 158.834; KRS 158.838

²KRS 158.836

KRS 156.502; KRS 158.832

702 KAR 1:160

Americans with Disabilities Act

Section 504 of the Rehabilitation Act of 1973

OAG 73-768

OAG 77-530

OAG 83-115

RELATED POLICIES:

09.22

09.224

LEGAL: SB 119 REVISED KRS 156.095 TO NOW REQUIRE BOARDS TO SELECT A CHILD ABUSE TRAINING PROGRAM FROM A LIST MAINTAINED BY KDE. ALL CURRENT ADMINISTRATORS, CERTIFIED PERSONNEL, OFFICE STAFF, INSTRUCTIONAL ASSISTANTS, COACHES AND EXTRACURRICULAR SPONSORS ARE TO COMPLETE THIS TRAINING BY JANUARY 31, 2017. NEW EMPLOYEES IN THE POSITIONS LISTED ABOVE HIRED AFTER JANUARY 31, 2017, SHALL HAVE 90 DAYS TO COMPLETE THE TRAINING. TRAINING SHALL BE GIVEN EVERY 2 YEARS AFTER JANUARY 31, 2017.

FINANCIAL IMPLICATIONS: POSSIBLE INCREASE IN COST OF SUBSTITUTES AND INCREASED RECORDKEEPING

RECOMMENDED: LANGUAGE ADDRESSING THE INTERVIEWING OF ALLEGED VICTIMS OF CHILD ABUSE AT SCHOOL IS REPEATED FROM DISTRICT POLICY 09.4361/POLICE OFFICERS IN THE SCHOOL. THIS SHOULD MAKE IT EASIER FOR USERS TO FIND.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.227

Child Abuse

REPORT REQUIRED

Any teacher, school administrator, or other school personnel who knows or has reasonable cause to believe that a child under age eighteen (18) is dependent, abused or neglected¹ shall immediately make a report to a local law enforcement agency or the Kentucky State Police, the Cabinet for Families and Children or its designated representative, the Commonwealth's Attorney or the County Attorney in accordance with KRS 620.030.²

After making the report, the employee shall notify the Principal of the suspected abuse, who then shall also promptly make a report to the proper authorities for investigation. If the Principal is suspected of child abuse, the employee shall notify the Superintendent/designee who shall also promptly report to the proper authorities for investigation.

Only agencies designated by law are authorized to conduct an investigation of a report of alleged child abuse. Therefore, the District shall not first investigate a claim before an employee makes a report to the proper authorities. However, in certain situations, reports involving claims made under state and federal laws, such as Title IX, shall require the District, after making the required report, to conduct an independent investigation of the allegations in order to determine appropriate personnel action.

WRITTEN REPORT

The person reporting shall, if requested, in addition to the report required above, file with the local law enforcement agency or the Kentucky State Police or the Commonwealth's or County's Attorney or the Cabinet for Families and Children or its designated representative within forty-eight (48) hours of the original report a written report containing specific information regarding the child, the child's parents or guardians, and the person allegedly responsible for the abuse or neglect.

WRITTEN RECORDS

Copies of reports kept by the District that are submitted to authorities in compliance with the child abuse law are educational records and subject to inspection by the parents of the alleged victim of child abuse. Whether the records are considered "internal records", and not maintained with the students' "permanent records", is immaterial if such records are directly related to students and are maintained by the school or school District.

Child Abuse**INTERVIEWS**

If the student is an alleged victim of abuse or neglect, school officials shall follow directions provided by the investigating officer or Cabinet for Families and Children representative as to whether to contact a parent.³

REQUIRED TRAINING

All current school administrators, certified personnel, office staff, instructional assistants, coaches, and extracurricular sponsors shall complete Board selected training on child abuse and neglect prevention, recognition, and reporting by January 31, 2017, and every two (2) years thereafter. School administrators, certified personnel, office staff, instructional assistants, coaches, and extracurricular sponsors hired after January 31, 2017, shall complete the training within ninety (90) days of being hired, and every two (2) years thereafter.

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REFERENCES:¹KRS 600.020 (1)(15)²KRS 620.030; KRS 620.040³OAG 85-134; OAG 92-138

KRS 17.160; KRS 17.165; KRS 17.545; KRS 17.580

KRS 156.095; KRS 199.990; KRS 209.020; KRS 620.050

OAG 77-407; OAG 77-506; OAG 80-50; OAG 85-134

34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights
Regulations Implementing Title IX

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RELATED POLICIES:09.42811; 09.4361; 10.5

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RECOMMENDED: THIS CHANGE IS TO CLARIFY THAT PER HAZELWOOD V. KUHLMIEER, MATERIALS MAY BE EXCLUDED FOR LEGITIMATE EDUCATIONAL REASONS.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.34

Student Publications

SPONSOR PROVIDED

A designated faculty sponsor shall be provided for all student publications.

PRIOR SUBMISSION

Materials to be published shall be submitted to the Principal three (3) days before publication and/or distribution.

The Principal shall have the right to edit all materials for legitimate educational reasons including, but not limited to, ~~for items which could be reasonably expected to create a material and substantial disruption of school activities or operations are substantially disruptive or which~~ may cause harm to others.

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APPEAL

A student or author may appeal in writing to the Superintendent the Principal's decision.

REFERENCES:

KRS 160.290

Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)

RELATED POLICY:

09.426

RECOMMENDED: THIS CHANGE IS TO CLARIFY THAT TAKING PICTURES, VIDEO, OR AUDIO RECORDINGS OF OTHERS MAY RESULT IN VIOLATION OF CONFIDENTIALITY AND PRIVACY AND MAY BE PROHIBITED. THIS POLICY LANGUAGE SHOULD BE CHECKED FOR CONSISTENCY WITH THE STUDENT DISCIPLINE CODE.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.4261

Telecommunication Devices

POSSESSION AND USE

While in the school building or while attending school-sponsored or school-related activities, whether on or off school property, students shall be permitted to possess but shall not be permitted to use personal telecommunications and other related electronic devices in a manner that disrupts the educational process, including, but not limited to, use that:

- a. Poses a threat to academic integrity, such as cheating;
- b. Violates confidentiality or privacy rights of another individual. This includes, but is not limited to, taking photographs, video, or audio recordings of others without the permission of the Principal/designee and the affected individual(s). An exception may be made for events considered to be in the public arena (e.g. sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena;
- c. Is profane, indecent, or obscene;
- d. Constitutes or promotes illegal activity or activity in violation of school rules; or
- e. Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device.

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These restrictions shall not be interpreted to prohibit material protected under the state or federal constitutions where such material does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.

Students shall not utilize a telecommunication or similar electronic device in a manner that would violate the District's Acceptable Use policy or procedures or its Code of Acceptable Behavior and Discipline. A violation also may result in a report being made to law enforcement.

NOTICE OF POLICY

Notice of this policy and penalties for violating it shall be published annually in the District's Code of Acceptable Behavior and Discipline.

REFERENCE:

KRS 158.165

RELATED POLICIES:

08.2323

09.426, 09.436, 09.438

LEGAL: THIS LANGUAGE IS BEING REMOVED AS IT IS A LEGAL COURT STANDARD THAT IS NOT CONTROLLED BY POLICY AND THE OFFICE OF CIVIL RIGHTS' POSITION IS THAT IT LEADS STAFF OTHER THAN ADMINISTRATORS TO BELIEVE THEY DO NOT HAVE TO ADDRESS ALLEGATIONS OF HARASSMENT.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.42811

Harassment/Discrimination

DEFINITION

Harassment/Discrimination is unlawful behavior based on race, color, national origin, age, religion, sex or disability that is sufficiently severe, pervasive, or objectively offensive that it adversely affects a student's education or creates a hostile or abusive educational environment.

The provisions of this policy shall not be interpreted as applying to speech otherwise protected under the state or federal constitutions where the speech does not otherwise materially or substantially disrupt the educational process, as defined by policy 09.426, or where it does not violate provisions of policy 09.422.

PROHIBITION

Harassment/Discrimination is prohibited at all times on school property and off school grounds during school-sponsored activities. This prohibition also applies to visitors to the school who may come into contact with employees and students. (Acts of harassment/discrimination based on sex may be committed by persons of the same or the opposite sex.)

District staff shall provide for a prompt and equitable resolution of complaints concerning harassment/discrimination.

DISCIPLINARY ACTION

Students who engage in harassment/discrimination of an employee or another student on the basis of any of the areas mentioned above shall be subject to disciplinary action, including but not limited to suspension and expulsion.

GUIDELINES

Students who believe they or any other student, employee, or visitor is being or has been subjected to harassment/discrimination shall, as soon as reasonably practicable, report it. In each school building, the Principal is the person responsible for receiving reports of harassment/discrimination at the building level. Otherwise, reports of harassment/discrimination may be made directly to the Superintendent. Additionally, if sexual discrimination or harassment is being alleged, reports may be made directly to the District Title IX Coordinator. Complaints of harassment/discrimination, whether verbal or written, shall lead to a documented investigation. Without a report being made to the Principal, Superintendent or Title IX/Equity Coordinator, the District shall not be deemed to have received a complaint of harassment/discrimination.

Employees who believe prohibited behavior is occurring or has occurred shall notify the victim's Principal, who shall immediately forward the information to the Superintendent.

The Superintendent shall provide for the following:

Harassment/Discrimination**GUIDELINES (CONTINUED)**

1. Investigation of allegations of harassment/discrimination to commence as soon as circumstances allow, but not later than three (3) school days of receipt of the original complaint. A written report of all findings of the investigation shall be completed within thirty (30) calendar days, unless additional time is necessary due to the matter being investigated by a law enforcement or governmental agency.
The Superintendent/designee may take interim measures to protect complainants during the investigation.
2. A process to identify and implement, within five (5) school days of the submission of the written investigative report, methods to correct and prevent reoccurrence of the harassment/discrimination. If corrective action is not required, an explanation shall be included in the report.
3. A process to be developed and implemented to communicate requirements of this policy to all students, which may include, but not be limited to, the following:
 - written notice provided in publications such as handbooks, codes, and/or pamphlets; and/or
 - such other measures as determined by the Superintendent/designee.Method(s) used shall provide a summary of this policy, along with information concerning how individuals can access the District's complete policy/procedures and obtain assistance in reporting and responding to alleged incidents. Students, parents or guardians, as appropriate, will be directed to sign an acknowledgement form verifying receipt of information concerning this policy as part of the Board-approved code of acceptable behavior and discipline.
4. Age appropriate training during the first month of school to include an explanation of prohibited behavior and the necessity for prompt reporting of alleged harassment/discrimination; and
5. Development of alternate methods of filing complaints for individuals with disabilities and others who may need accommodation.

When sexual harassment is alleged, the District's Title IX Coordinator, as designated in the student handbook/code, shall be notified.

NOTIFICATIONS

Within twenty-four (24) hours of receiving a serious allegation of harassment/discrimination, District personnel shall attempt to notify parents of both student victims and students who have been accused of harassment/discrimination.

In circumstances also involving suspected child abuse, additional notification shall be required by law. (See Policy 09.227.)

In applicable cases, employees must report harassment/discrimination to appropriate law enforcement authorities in accordance with law.¹

PROHIBITED CONDUCT

Depending on the circumstances and facts of the situation, and within the definition of harassment/discrimination contained in this policy, examples of conduct and/or actions that could be considered a violation of this policy include, but are not limited to:

STUDENTS

09.42811
(CONTINUED)

Harassment/Discrimination

PROHIBITED CONDUCT (CONTINUED)

1. Any nicknames, slurs, stories, jokes, written materials or pictures that are lewd, vulgar, or profane and relate to any of the protected categories listed in the definition of harassment/discrimination contained in this policy;
2. Unwanted touching, sexual advances, requests for sexual favors, and spreading sexual rumors;
3. Instances involving sexual violence;
4. Causing a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school program or activity or that an educational decision will be based on whether or not the student submits to unwelcome sexual conduct;
5. Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories;
6. Seeking to involve students with disabilities in antisocial, dangerous or criminal activity where the students, because of disability, are unable to comprehend fully or consent to the activity; and
7. Destroying or damaging an individual's property based on any of the protected categories.

CONFIDENTIALITY

District employees involved in the investigation of complaints shall respect, as much as possible, the privacy and anonymity of both victims and persons accused of violations.

APPEAL

Upon the completion of the investigation and correction of the conditions leading to the harassment/discrimination, any party may appeal in writing any part of the findings and corrective actions to the Superintendent.

If a supervisor is an alleged party in the harassment/discrimination complaint, procedures shall also provide for addressing the complaint to a higher level of authority.

Failure by employees to report, notify, and/or initiate an investigation of alleged harassment/discrimination as required by this policy, or to take corrective action shall be cause for disciplinary action.

RETALIATION PROHIBITED

No one shall retaliate against an employee or student because s/he submits a grievance, assists or participates in an investigation, proceeding, or hearing regarding the charge of harassment/discrimination of an individual or because s/he has opposed language or conduct that violates this policy.

Upon the resolution of allegations, the Superintendent shall take steps to protect employees and students against retaliation.

FALSE COMPLAINTS

Deliberately false or malicious complaints of harassment/discrimination may result in disciplinary action taken against the complainant.

STUDENTS

09.42811
(CONTINUED)

Harassment/Discrimination

OTHER CLAIMS

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 09.422 and/or 09.426.

REFERENCES:

¹KRS 158.156
42 USC 2000e, Civil Rights Act of 1964, Title VII
Racial Incidents and Harassment Against Students at Educational Institutions:
Investigative Guidance (U.S. Department of Education)
U. S. Supreme Court - Franklin vs. Gwinnett County
29 C.F.R. 1604.11, Equal Employment Opportunity Commission (EEOC)
Regulations Implementing Title VII
20 U.S.C. 1681, Education Amendments of 1972, Title IX
34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights
Regulations Implementing Title IX
Gebser v. Lago Vista Independent School Dist., 118 S. Ct. 1989 (1998)
Davis v. Monroe County Bd. of Educ., 119 S. Ct. 1661 (1999)

RELATED POLICIES:

03.162; 03.262
09.13; 09.2211, 09.227
09.422; 09.426; 09.438

RECOMMENDED: THIS CHANGE IS SUGGESTED BY KSBA LEGAL STAFF TO HELP ADDRESS PRIVACY AND DISRUPTION CONCERNS ARISING FROM INCREASING REQUESTS FROM OUTSIDE ENTITIES WISHING TO OBSERVE STUDENTS IN A CLASSROOM SETTING. IN ADDITION THIS CHANGE IS TO CLARIFY THAT TAKING PICTURES, VIDEO, OR AUDIO RECORDINGS OF OTHERS WITHOUT PERMISSION MAY RESULT IN VIOLATION OF CONFIDENTIALITY AND PRIVACY AND MAY BE PROHIBITED. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

COMMUNITY RELATIONS

10.5

Visitors to the Schools

LOCAL CITIZENS

The Board encourages and welcomes visitations to the schools by parents and other members of the community. However, to avoid interference with the educational program and to protect the safety and welfare of pupils and employees, the Principal of each school shall administer visitations in accordance with procedures established by the Superintendent. Visits to classrooms shall be scheduled in advance unless authorized by the Principal/designee.

REGISTRANTS

No registrant, as defined in KRS 17.500, nor any person residing outside of Kentucky who would be required to register under KRS 17.510 if the person resided in Kentucky, shall be on the clearly defined grounds of a District school, except with the advance written permission of the Principal or the Board that has been given after full disclosure of the person's status under KRS 17.510 as a registrant or sex offender from another state and all registrant information as required in KRS 17.500.

A registrant is defined as:

1. Any person eighteen (18) years of age or older at the time of the offense or any youthful offender, as defined in KRS 600.020, who has committed:
 - a. A sex crime; or
 - b. A criminal offense against a victim who is a minor; or
2. Any person required to register under KRS 17.510; or
3. Any sexually violent predator; or
4. Any person whose sexual offense has been diverted pursuant to KRS 533.250, until the diversionary period is successfully completed.

A registrant who is the parent/legal guardian, or the person designated by the parent/legal guardian to have access to a student, must request and receive prior permission from the Principal to come onto school grounds. The Principal shall determine whether the requesting registrant is permitted to come onto school grounds for the following reasons:

1. To pick up or drop off their child each day.
2. To pick up the child who is injured or ill.
3. To confer with school staff concerning academic, disciplinary or placement issues involving the student, including matters required by federal or state law.
4. To attend a school activity, including athletic practices and competition, in which the student is a participant.
5. To vote when the school has been designated as a polling place.

Depending on the facts of the particular request, the Principal's response options may include, but are not be limited to the following:

Visitors to the Schools**REGISTRANTS (CONTINUED)**

- Requiring the registrant to provide additional information needed;
- Specifying check-in and check-out requirements;
- Requiring the registrant to be directly supervised by an individual designated by the Principal while on school grounds;
- Restricting the registrant to a designated location on school grounds;
- Limiting the time the registrant will be permitted to be on school grounds; and
- Denying the request to come onto school grounds.

The Principal shall notify the Superintendent/designee of each request from a registrant and the response made to the registrant. If questions arise about a request, the Principal shall consult with the Superintendent concerning requests from registrants, and the Superintendent may seek further advice from the Board Attorney.

For all other reasons and for all individuals making a request other than parent/legal guardian/designee, the Principal shall consult with the Superintendent as the executive agent of the Board before making a final determination.

OUTSIDERS

~~Professional educators and citizens who are from other communities and who wish to observe the schools in operation are welcome. Arrangements for such visits must be made in advance with the Superintendent.~~

CONDUCT/PROHIBITION ON RECORDING

All visitors to the schools must conduct themselves so as not to interfere with the daily operation of the school program.

~~Due to privacy concerns, and except for emergency situations, personally owned recording devices are not to be used to create video or audio recordings or to take pictures except with prior permission from the Principal/designee and the affected individual(s).~~

~~An exception may be made for events considered to be in the public arena (e.g. sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena.~~

~~Such devices include, but are not limited to, personal cell phones and tablets.~~

USE OF TOBACCO PROHIBITED

The use of any tobacco product, alternative nicotine product, or vapor product as defined in KRS 438.305, is prohibited twenty-four (24) hours a day, seven (7) days a week, in any building or vehicle owned or operated by the Board, on school-owned property, and during school-related student trips.

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COMMUNITY RELATIONS

10.5
(CONTINUED)

Visitors to the Schools

ACCOMMODATION

Visitors with disabilities shall be accommodated as required by law. Individuals requesting accommodation shall contact the District ADA/504 Coordinator for assistance and guidance.

The District shall notify the public of any requirements and/or deadline for requesting such accommodation.

REFERENCES:

KRS 17.545; KRS 17.500; KRS 17.510
KRS 160.380; KRS 211.394, KRS 211.395; KRS 600.020
OAG 91-13; P. L. 107-110 (No Child Left Behind Act of 2001)
Section 504 of the Rehabilitation Act of 1973

RELATED POLICIES:

| 05.3; 09.227; 09.3211; 09.426

EXPLANATION: EFFECTIVE WITH THE 2015-16 SCHOOL YEAR, THE BOARD WILL UTILIZE THE SYSTEM DEVELOPED BY KDE UNLESS A LOCAL BOARD DEVELOPS ITS OWN LOCAL SUPERINTENDENT PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM (SPGES), ALIGNED TO THE STEERING COMMITTEE RUBRIC AND APPROVED BY THE KENTUCKY DEPARTMENT OF EDUCATION (KDE). THIS DOCUMENT WILL REPLACE THE DISTRICT'S EXISTING PROCEDURE.
FINANCIAL IMPLICATIONS: INCREASED TRAINING COSTS

ADMINISTRATION

02.14 AP.2

Evaluation of the Superintendent

The Board will utilize the Kentucky Department of Education evaluation instrument and procedures for the Superintendent Professional Growth and Effectiveness System (SPGES). The instrument and procedures may be found at the link below. Subject to the approval of the Kentucky Department of Education (KDE), the Board may utilize locally developed superintendent evaluation procedures.

<http://education.kv.gov/teachers/PGES/SPGES/Pages/Early-Info.aspx>

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EXPLANATION: REVISIONS TO 702 KAR 1:160 ALLOW MEDICAL EXAMINATIONS TO BE REPORTED ELECTRONICALLY IF THE ELECTRONIC MEDICAL RECORD INCLUDES ALL DATA EQUIVALENT TO THAT ON THE MEDICAL EXAMINATION OF SCHOOL EMPLOYEES FORM.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.111 AP.2

Medical Examination Form

Medical examinations for District employees, including substitute teachers, must be completed using the form required by Kentucky Administrative Regulation ("Medical Examination of School Employees") or an electronic medical record that includes all of the data equivalent to that on the Medical Examination of School Employees form.

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EXPLANATION: THE CHANGE IS TO CLARIFY THAT A RESOLUTION MAY NOT ALWAYS BE SATISFACTORY TO EVERY COMPLAINING PARTY.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.16 AP.2

Grievance Initiation Form

This form shall be used by an employee who wishes to allege a violation of a constitutional, statutory, or regulatory provision, Board policy, or administrative rule or procedure and to secure at the lowest administrative level an equitable, and prompt, and satisfactory resolution.

Grievant

Employee Name _____ Date _____

Home Address _____

Work Location _____ Title _____

GRIEVANCE

Identify the provision that you allege was violated. Use full names, dates, exact location, and specific occurrence, if appropriate. (Use additional sheet if necessary.)

What results are you seeking from this grievance initiation? (Use additional sheet if necessary)

Employee's Signature

Date

LEVEL ONE: IMMEDIATE SUPERVISOR

Name: _____ Title: _____

Date grievance received at this level _____

IMMEDIATE SUPERVISOR'S RESPONSE: (USE ADDITIONAL SHEET IF NECESSARY.)

Supervisor's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) WORKING DAYS OF RECEIPT OF THIS GRIEVANCE AT THIS LEVEL.

PERSONNEL

03.16 AP.2
(CONTINUED)

Grievance Initiation Form

BOARD POLICY ALLOWS FOR APPEAL OF THE IMMEDIATE SUPERVISOR'S DECISION AND THE OPPORTUNITY TO ADDRESS THE GRIEVANCE TO A HIGHER LEVEL OF AUTHORITY IF THE IMMEDIATE SUPERVISOR IS AN ALLEGED PARTY IN THE COMPLAINT.

LEVEL TWO: SUPERINTENDENT/DESIGNEE

Name: _____ Title: _____

Date grievance received at this level _____

SUPERINTENDENT'S/DESIGNEE'S RESPONSE (USE ADDITIONAL SHEET IF NECESSARY.)

Superintendent's/Designee's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) WORKING DAYS OF RECEIPT OF THIS GRIEVANCE AT THIS LEVEL.

THE BOARD WILL NOT HEAR ANY GRIEVANCE CONCERNING PERSONNEL ACTIONS UNLESS THE GRIEVANCE CONCERNS AN ALLEGED VIOLATION OF CONSTITUTIONAL, STATUTORY, REGULATORY, OR POLICY PROVISIONS.

LEVEL THREE: BOARD OF EDUCATION

Note: The Board shall not take action on any grievance that does not fall within the authority of the Board, nor shall the Board hear grievances concerning simple disagreement or dissatisfaction with a personnel action.

Date grievance received at this level _____

BOARD OF EDUCATION'S RESPONSE (USE ADDITIONAL SHEET IF NECESSARY.)

Board Chairperson's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) WORKING DAYS OF RECEIPT AFTER THE NEXT REGULARLY SCHEDULED BOARD MEETING.

EXPLANATION: THE CHANGE IS TO CLARIFY THAT A RESOLUTION MAY NOT ALWAYS BE SATISFACTORY TO EVERY COMPLAINING PARTY. IN ADDITION, SCHOOL NUTRITION AUDITORS ADVISE THAT ALL FNS ASSISTANCE PROGRAMS MUST NOTIFY PARTICIPANTS OF THEIR RIGHT TO FILE A COMPLAINT AND HOW TO DO SO.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.162 AP.2

Harassment/Discrimination Reporting Form

This form provides the opportunity for an employee to report violation(s) of Board Policy 03.162 or 03.262 and to secure an equitable ~~and~~ prompt ~~and satisfactory~~ resolution. This procedure shall be implemented in compliance with Board policy and shall be used to document all complaints, whether addressed informally or formally.

Employee's Name	_____	_____	_____
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
Employee's Address	_____	_____	_____
	<i>City</i>	<i>State</i>	<i>Zip Code</i>
Employee's Home Phone Number	_____	Daytime Phone #	_____
	Work Site	_____	_____

CONFIDENTIALITY

Information regarding an investigation of alleged harassment/discrimination shall be kept confidential to the extent possible. Individuals involved in the investigation shall not discuss information regarding the complaint outside of the investigation process.

HARASSMENT/DISCRIMINATION COMPLAINT (USE ADDITIONAL SHEETS IF NECESSARY.)

Date(s)/approximate time of the alleged incident(s): _____

Place alleged incident(s) occurred: _____

What type of harassment or discrimination was involved in the alleged incident?

- ☐ sexual ☐ racial ☐ on the basis of national origin ☐ on the basis of disability
☐ other type of harassment/discrimination? If other, specify: _____

Name of person you believe is guilty of harassment or discrimination: _____

Position: _____

If the alleged behavior was directed toward another person, name that person: _____

Describe the alleged incident as clearly as possible, including such information as verbal statements (i.e. slurs, threats, other verbal or physical abuse or prohibited requests), what physical contact, if any was involved, what force, if any was used. _____

List any witnesses to these events: _____

PLEASE ATTACH ANY EXHIBITS OR OTHER TANGIBLE EVIDENCE (I.E., NOTES).

WHAT RESULTS ARE YOU SEEKING BY FILING THIS FORM? _____

I agree that all information reported here is complete, accurate and true to the best of my knowledge and affirm that I honestly believe that the person named harassed or discriminated against me or another person.

_____ Signature of Employee	_____ Date
_____ Received by	_____ Date

PERSONNEL

03.162 AP.2
(CONTINUED)

Harassment/Discrimination Reporting Form

NOTE:

- Employees wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, or email, program.intake@usda.gov.

http://www.ascr.usda.gov/complaint_filing_cust.html

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EXPLANATION: THIS LANGUAGE IS BEING REMOVED AS IT IS A LEGAL COURT STANDARD THAT IS NOT CONTROLLED BY POLICY AND THE OFFICE OF CIVIL RIGHTS' POSITION IS THAT IT LEADS STAFF OTHER THAN ADMINISTRATORS TO BELIEVE THEY DO NOT HAVE TO ADDRESS ALLEGATIONS OF HARASSMENT. ALSO, RECENT OFFICE OF CIVIL RIGHTS' INVESTIGATIONS REQUIRE THE INVESTIGATOR TO SUPPLY THE COMPLAINANT AND THE ACCUSED A COPY OF THE NOTICE TO INDIVIDUALS COMPLAINING OF HARASSMENT/DISCRIMINATION.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.162 AP.21

Harassment/Discrimination Investigation and Appeals

(FOR INTERNAL ADMINISTRATIVE TRACKING PURPOSES ONLY)

EMPLOYEE COMPLAINANT _____		
<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
WORK SITE _____		

The Superintendent shall appoint an investigator who is not an alleged party in the complaint to investigate allegations of harassment/discrimination. The investigator shall be trained in this area, and her/his duties shall be assigned by the Superintendent/designee or, for contractors, set out in a contract, as appropriate. If the Superintendent is the alleged party, the Board shall designate an outside investigator and, after presentation of the final investigative report, determine when and how it is to be released. All instances involving suspected child abuse or criminal conduct shall be reported as required by law.

ALLEGED HARASSER/DISCRIMINATING PARTY: _____

Investigator: _____ Date Complaint Form is Received: _____

INFORMAL PROCEDURE

If both parties agree, prior to a formal grievance process an administrator may facilitate a conversation between the complainant and the party alleged to have harassed or discriminated against the complainant. Both the complainant and the accused party may be accompanied by a person of their choice. If both parties feel that a resolution has been achieved, no further action need be taken. The results of an informal resolution shall be reported by the facilitator, in writing, to the Principal/immediate supervisor, along with a signed agreement, if one is reached. If any of the interested parties choose not to utilize the informal procedure, or feel that it has been unsuccessful, s/he may opt to proceed to the formal grievance procedure. However, any complaints directed at District employees or alleging criminal acts must be formally investigated and/or reported to state authorities as required by law.

Was this complaint resolved informally, as indicated by an agreement signed by both parties?

☐ Yes ☐ No Date: _____ Facilitator _____

FORMAL PROCEDURE

Employees should make their complaint to their Principal/immediate supervisor, who shall immediately, without screening or beginning an investigation, inform the Superintendent of receipt of the complaint. Otherwise, the complaint can be filed directly with the Superintendent or, in cases involving sexual harassment/discrimination, with the Title IX/Equity Coordinator. Employees who have knowledge of alleged or observed harassment/discrimination shall immediately notify the alleged victim's Principal, immediate supervisor, or the Superintendent. ~~Without a report being made to the Principal or immediate supervisor, Superintendent or Title IX/Equity Coordinator, the District shall not be deemed to have received a complaint of harassment/discrimination.~~

The Superintendent shall designate an individual to investigate the complaint. If necessary, the investigator will seek assistance from District administrators. In some instances it may be necessary to involve legal counsel, when authorized by the Superintendent or by the Board if the Superintendent is the subject of the complaint.

PERSONNEL

03.162 AP.21
(CONTINUED)

Harassment/Discrimination Investigation and Appeals

FORMAL PROCEDURE (CONTINUED)

TIMELINE

The investigator shall provide the complainant and the accused with a copy of the District's Policy 03.162 or 03.262 and Notice to Individuals Complaining of Harassment/Discrimination and inform the complainant and the accused of required timelines that have been established for initiation and completion of an investigation.

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CORRECTIVE ACTION

If corrective action is needed, the investigator shall recommend to the Superintendent, or to the Superintendent's designee if the alleged harasser is a classified employee, and, if so instructed by the Superintendent, the type of corrective action and methods to prevent reoccurrence of the harassment/discrimination.

USING THE DESIGNATED FORM (03.162 AP.23), A RESPONSE SHALL BE PRESENTED TO THE COMPLAINANT WITHIN TEN (10) WORKING DAYS OF COMPLETION OF THIS LEVEL OF INVESTIGATION.

Board policy allows for appeal of the investigator's decision and the opportunity to address the complaint to a higher level of authority. An appeal must be made within ten (10) working days of receipt of a response at this level.

Is this complaint to be referred/appealed to a higher level of authority? ☐ Yes ☐ No

If yes, to whom will the complaint be referred? _____ Date: _____

FIRST APPEAL LEVEL

EMPLOYEE COMPLAINANT
<i>Last Name</i> _____ <i>First Name</i> _____ <i>Middle Initial</i> _____
WORK SITE _____

ALLEGED HARASSER/DISCRIMINATING PARTY: _____

Superintendent/designee who will consider appeal: _____

Date appeal and related data received by Superintendent/designee: _____

In some instances it may be necessary to involve legal counsel at the appeal level, when authorized by the Superintendent or by the Board if the Superintendent is the subject of the complaint.

CORRECTIVE ACTION

If corrective action is needed, the investigator shall recommend to the Superintendent, or to the Superintendent's designee if the alleged harasser is a classified employee, and, if so instructed by the Superintendent, the type of corrective action and methods to prevent reoccurrence of the harassment/discrimination.

USING THE DESIGNATED FORM (03.162 AP.23), A RESPONSE SHALL BE PRESENTED TO THE COMPLAINANT WITHIN TEN (10) WORKING DAYS OF COMPLETION OF THIS LEVEL OF INVESTIGATION.

Board policy allows for appeal of the decision made at this level and the opportunity to address the complaint to the Board of Education. An appeal must be made within ten (10) working days of receipt of a response at this level.

Is this complaint to be referred/appealed to a higher level of authority? ☐ Yes ☐ No

If yes, to whom will the complaint be referred? _____ Date: _____

PERSONNEL

03.162 AP.21
(CONTINUED)

Harassment/Discrimination Investigation and Appeals

SECOND APPEAL LEVEL

EMPLOYEE COMPLAINANT	_____	_____	_____
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
WORK SITE	_____		

ALLEGED HARASSER/DISCRIMINATING PARTY: _____

Board Chairperson: _____

Date appeal and related data received by the Chairperson on behalf of the Board: _____

CORRECTIVE ACTION

If corrective action is needed, the investigator shall recommend to the Superintendent, or to the Superintendent's designee if the alleged harasser is a classified employee, and, if so instructed by the Superintendent, the type of corrective action and methods to prevent reoccurrence of the harassment/discrimination.

USING THE DESIGNATED FORM (03.162 AP.23), A RESPONSE SHALL BE PRESENTED TO THE COMPLAINANT WITHIN TEN (10) WORKING DAYS OF COMPLETION OF THIS LEVEL OF INVESTIGATION.

GUIDELINES

1. The Board shall not hear grievances concerning personnel actions taken by the Superintendent/designee, unless the grievance is based on an alleged violation of constitutional, statutory, regulatory, or policy provisions.
2. In some instances it may be necessary to involve legal counsel, when authorized by the Board.
3. The Superintendent/designee shall implement corrective action as determined by the Superintendent or by the Board, as appropriate under law, after appeal rights have been exhausted. If the Superintendent is subject to corrective action, the Board shall implement the action.
4. The District is prohibited from disclosing personally identifiable information contained in student discipline records under the Federal Educational Rights and Privacy Act and corresponding state law.
5. Employee evaluation and private reprimand information generally is confidential and may require consent of the employee prior to release.

RELATED POLICIES:

09.2211, 09.227

RELATED PROCEDURES:

09.227 AP.1, 03.162 (all procedures)

EXPLANATION: THE KENTUCKY BOARD OF EDUCATION RESCINDED 704 KAR 3:345 AND CREATED A NEW REGULATION 704 KAR 3:370 TO ESTABLISH A STATEWIDE PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM (PGES) FOR ALL CERTIFIED PERSONNEL. THE EVALUATION PROCEDURES AND FORMS SHALL BE DEVELOPED BY THE 50/50 COMMITTEE IN CONFORMITY WITH THE NEW REGULATION. APPEALS PROCEDURES ARE LOCATED IN ANOTHER AREA. THIS CHANGE IS TO CLARIFY THAT RECORDS ARE TO BE KEPT CONFIDENTIAL AS REQUIRED BY LAW. FINANCIAL IMPLICATIONS: POTENTIAL INCREASED TRAINING COSTS

PERSONNEL

03.18 AP.12

- CERTIFIED PERSONNEL -

Confidentiality of Records

Personnel evaluation records, specifically the personnel evaluation folder and its contents, will be kept as a part of the employee's personnel file and will be treated as confidential as required by law ~~will be treated with the same confidentiality as other personnel records.~~ During an appeal/hearing, evaluation records will be kept in a secure location designated by the Superintendent.

ACCESSIBILITY

Evaluation records will be accessible only to:

1. Members of the District Evaluation Appeals Panel when an employee has appealed his/her summative evaluation to the Panel.
2. Administrators who supervise, or share the supervision of, the evaluatee. Generally, these administrators will include the Principal/Assistant Principal in the evaluatee's building, the Superintendent, and other District-level administrative staff members, as designated by the Superintendent.
3. The Board, on advice of legal counsel and if the upon a majority vote of Board members vote to request such when access to the information is required for lawful District purposes and on advice of legal counsel. Access may be permitted without a vote when such records are relevant and necessary to hearing matters or proceedings before the Board such as in the case of a demotion hearing under KRS 161.765. members shall review evaluation records in a Except as otherwise required or authorized by law, access shall take place in closed session ~~Board meeting in the presence of the Superintendent.~~
4. Records may be subpoenaed in cases where litigation occurs.

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REFERENCES:

KRS 61.878

KRS 156.557

KRS 161.765

704 KAR 3:370

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RELATED PROCEDURE:

03.18 AP.11

Appendix A: Introduction

The following table provides a summary of the data collected during the experiment. The data was collected over a period of 10 days, with measurements taken at intervals of 1 hour. The data was then analyzed using a statistical model to determine the relationship between the variables.

EXPLANATION: THE KENTUCKY BOARD OF EDUCATION RESCINDED 704 KAR 3:345 AND CREATED A NEW REGULATION, 704 KAR 3:370, TO ESTABLISH A STATEWIDE PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM (PGES) FOR ALL CERTIFIED PERSONNEL. THESE CHANGES REFLECT THE NEW TRAINING REQUIREMENTS.

FINANCIAL IMPLICATIONS: POTENTIAL INCREASED TRAINING COSTS

PERSONNEL

03.18 AP.22

-CERTIFIED PERSONNEL-

Evaluation Committee/Evaluators and Observers

EVALUATION COMMITTEE TASKS

The following tasks have been completed by the Evaluation Committee, which shall consist of equal numbers of teachers and administrators:

- ☐ Developing the processes to be used in formative and summative evaluations for certified positions below the level of District Superintendent.
- ☐ Developing all forms associated with the evaluation process.
- ☐ Establishing a procedure for certified employees to review their summative evaluation.
- ☐ Developing plan for providing assistance to certified employees in formulating their professional growth plans.

TRAINING AND TESTING OF EVALUATORS AND OBSERVERS

In meeting the evaluation requirements of KRS 156.557 and 704 KAR 3:370, primary evaluators shall be trained, tested, and approved on a four (4) year cycle, and observers shall be trained as follows:

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- ☐ Effective teaching practices.
- ☐ Techniques of classroom observation.
- ☐ Conducting conferences.
- ☐ Techniques for assisting in the development of professional growth plans.
- ☐ Conducting summative evaluations, and
- ☐ Using the District's evaluation forms.

Year one (1) of the District's evaluator training cycle shall include the following training requirements:

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- a) Training on KRS 156.557 and 704 KAR 3:370;
- b) Training in identifying effective teaching and management practices, in effective observation and conferencing techniques, in development of student growth goals, in providing clear and timely feedback, in establishing and assisting with a professional growth plan, and in summative decision techniques;
- c) Training provided by KDE for all certified administrator evaluators who have never evaluated certified school personnel; and
- d) Training, for all other evaluators, by a provider who has been approved by KDE as a trainer for the Instructional Leadership Improvement Program established in 704 KAR 3:325.

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Evaluation Committee/Evaluators and ObserversTRAINING AND TESTING OF EVALUATORS AND OBSERVERS (CONTINUED)

Year one (1) of the District's evaluator training cycle shall include the following testing requirements:

- a) An evaluator shall successfully complete testing of research-based and professionally accepted teaching and management practices and effective evaluation techniques;
- b) The testing shall be conducted by KDE or an individual or agency approved by KDE; and
- c) The testing shall include certification as an observer through the KDE-approved observer certification process for an evaluator who is evaluating teachers or other professionals.

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KDE shall issue year one (1) approval as an evaluator upon the evaluator's successful completion of the required evaluation training and testing program and successful completion of observer certification.

Years two (2) and three (3) of the District's evaluator training and testing cycle shall include a minimum of six (6) hours in each year and shall include:

- (a) Observer calibration training, as approved by KDE, for all evaluators who observe teachers or other professionals, for the purpose of evaluation;
- (b) Update training on professional growth and effectiveness statutes and administrative regulations; and
- (c) Training for evaluators on any changes to the Professional Growth and Effectiveness System and certified evaluation plan, policies, or procedures.

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Year four (4) of the District's evaluator training and testing cycle shall include refresher evaluator training and, if evaluating teachers or other professionals, recertification training and testing.

The District shall require peer observers to complete the KDE-approved peer observer training at least once every three (3) years.

DISTRICT CONTACT

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The District shall designate a contact person responsible for monitoring evaluator training and for implementing the system.

Evaluation Committee/Evaluators and ObserversFREQUENCY OF SUMMATIVE EVALUATIONS

At a minimum, summative evaluations shall occur on a schedule as specified below:

Position	Annually	Every two (2) years	Every three (3) years
Superintendent	X		
Administrators	X		
Non-tenured	X		
Tenured			X*

*More often if need shown by evaluation.

EXPLANATION: REVISIONS TO 702 KAR 1:160 ALLOW MEDICAL EXAMINATIONS TO BE REPORTED ELECTRONICALLY IF THE ELECTRONIC MEDICAL RECORD INCLUDES ALL DATA EQUIVALENT TO THAT ON THE MEDICAL EXAMINATION OF SCHOOL EMPLOYEES FORM.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.211 AP.2

Medical Examination Form

Medical examinations for District employees must be completed using the form required by Kentucky Administrative Regulation ("Medical Examination of School Employees") or an electronic medical record that includes all of the data equivalent to that on the Medical Examination of School Employees form.

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EXPLANATION: THE CHANGE IS TO CLARIFY THAT A RESOLUTION MAY NOT ALWAYS BE
SATISFACTORY TO EVERY COMPLAINING PARTY.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.262 AP.2

Harassment/Discrimination Forms

Please refer to procedures coded to the 03.162 policy area. Those procedures provide the opportunity for an employee to report violation(s) of Board Policy 03.262 and to secure at the lowest administrative level an equitable ~~and prompt and satisfactory~~ resolution.

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EXPLANATION: THIS CHANGE IS TO CLARIFY THAT THE CPA/CPA FIRM SELECTED FOR DISTRICT AUDITS MUST MEET THE REQUIREMENTS OF THE STATE COMMITTEE FOR SCHOOL DISTRICT AUDITS.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

FISCAL MANAGEMENT

04.9 AP.1

Audits

BOARD ACCOUNTS

All accounts under Board control shall be audited annually by an approved CPA/CPA firm. The following procedures will be implemented:

1. The Board shall request audit proposals containing criteria set forth by appropriate state agencies.
2. The Superintendent shall review the proposals and through competitive negotiations recommend for Board approval a CPA/CPA firm to conduct the audit. The recommendation shall include a cost estimate.
3. ~~The Board shall request approval of the CPA/CPA firm~~ shall meet requirements imposed by the State Committee for School District Audits (Committee) and the contract with the CPA/CPA firm shall be subject to approval by the Committee.

The Board may request to meet with the auditor prior to the audit to discuss expectations.

4. The CPA/CPA firm shall conduct the audit as soon as possible after the close of the fiscal year. Copies of the audit report shall be sent to Board members prior to the auditor's presentation of the report to the full Board.

Unless the CPA/CPA firm obtains authorization from the State Committee for School District Audits for a later date, the audit report shall be presented to the Board at the October meeting.

5. Following presentation of the audit report, the Superintendent/designee shall present to the Board for its approval, internal control strategies to respond to significant deficiencies and material weaknesses identified in writing by the auditor. In addition, a timeline for taking action and reporting progress back to the Board shall be established.
6. A written report is made to the Chief State School Officer of any audit exceptions and the progress made to correct them.
7. Copies of the audit report shall be distributed to Board members and to appropriate state agencies by the date in November designated by KDE (unless an extension has been granted at District request). The audit report shall be accompanied by a management letter from the auditor to the Superintendent and other documents required by the State Committee for School District Audits. File copies are placed in the office of the Principal(s) and in the office of the Superintendent and shall be open for public inspection.

An exit conference shall be held between the auditing staff and District staff, with two (2) Board members in attendance.

8. When funding is available, a request is made to the state for reimbursement.

EXPLANATION: THE PRACTICE OF GOING TO A SOUTHWEST CORNER OF A BUILDING DURING SEVERE WEATHER IS NO LONGER CONSIDERED BEST PRACTICE.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

SCHOOL FACILITIES

05.42 AP.1

Severe Weather Drills

DRILLS

The Principal/designee shall schedule severe weather drills according to Policy 05.42 and shall complete Procedure 05.41 AP.2.

DEFINITIONS

Severe weather - Tornadoes, destructive winds, severe thunderstorms, severe snow or freezing rain shall be considered to be severe weather.

Drop procedure - an activity during which each student and staff member takes cover under a table or desk, dropping to his or her knees, with the head protected by the arms, and the back to the windows.

Safe area - a designated space including an enclosed area with no windows, a basement or the lowest floor using the interior hallway or rooms, or taking shelter under sturdy furniture.

RESPONSIBILITIES OF PRINCIPAL/DESIGNEE

Implementation of the school building disaster plan shall be the responsibility of the Principal or designee. As part of the implementation process, the Principal/designee shall:

1. Plan/coordinate all evacuation drills to minimize disruption of the educational process.
2. Provide plan of predrill and pretraining instruction, including but not limited to, warning signals, the approved drop procedure, and safe areas, for all staff and students.
3. Assure that the school can receive and understand communications for severe weather watches and warnings.
4. Sound the severe weather alert signal that is different from the fire alarm and the "all-clear" signal.
5. Designate, mark, and post assigned and alternate safe areas as follows:
 - a) Students/personnel who are housed in one-story buildings, shops, and in portable buildings shall be brought into interior halls or corridors of the main buildings.
 - b) Students/personnel who are housed in two-story buildings should be evacuated from the top floor to interior halls of the lower floor. ~~If this space does not accommodate all students, the smallest number of students possible should be kept in corridors of the second floor southwest area.~~
 - c) Students/personnel shall not be placed in auditoriums, gymnasiums, cafeterias, or other large areas with a wide, free span roof or in boiler or furnace rooms.
6. Maintain in the Principal's office a master chart of the safe areas.
7. Prepare and keep on file a report on all drills and forward a copy to the Superintendent, as required.
8. Notify Superintendent/designee if transportation or evacuation to another facility may be necessary.
9. Determine, in conjunction with the Superintendent, the need for schools to be dismissed early.

Severe Weather Drills

FACULTY/STAFF RESPONSIBILITIES

The faculty and staff shall:

1. Utilize designated safe areas during a severe weather drill or warning.
2. Instruct students in the procedures to be used during a severe weather drill, watch, or warning.
3. Maintain order during the drill, watch, or warning and arrange assistance for students with disabilities.
4. Require students to use one of the following positions, as appropriate:¹
 - a) Rest on knees, lean forward, cover face by crossing arms above face.
 - b) Sit on floor, cross legs, cover face with folded arms.
 - c) If space does not permit use of the first or second suggested position, stand and cover face with crossed arms. Wraps or coats, when readily available, should be used as a covering.
5. Remain in the assigned safety area with students until the "all-clear" signal or recall signal is given.
6. Report to the Principal any student who is missing.

CUSTODIANS' RESPONSIBILITIES

When a tornado warning has been received, the Principal/designee shall notify the head custodian/designee to:

1. Turn off all gas and electrical appliances.
2. Turn off all motor-operated equipment and pilot lights to hot water heaters or stoves in furnace rooms, cafeterias, home economics rooms, and shops.

BUS DRIVERS' RESPONSIBILITIES

If the bus is en route to or from school when a severe weather warning is issued, drivers shall:

1. If available, take shelter in a substantially strong, weather proof building in the immediate vicinity.
2. Otherwise, stop the bus near a depression or cut in the road where possible and keep the students in the bus, except when a tornado or destructive winds occur, in which case lead students away from the bus and power lines and instruct them to lie flat in a ditch.

¹ Kneeling and sitting positions should be maintained for only a short period of time. If the alert must be kept for a longer time, students should be permitted to stand for a brief period and then resume kneeling or sitting positions.

RELATED PROCEDURE:

05.41 AP.2

EXPLANATION: 2 C.F.R. 200.318 REQUIRES THAT SCHOOL DISTRICTS HAVE A CODE OF CONDUCT FOR PROCUREMENT USING FEDERAL FUNDS. THIS CONFLICT OF INTEREST LANGUAGE IS BEING MOVED TO DISTRICT POLICY 07.13 TO SPEAK TO THAT REQUIREMENT.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

SUPPORT SERVICES

07.13 AP.1

Bidding of School Food Service Supplies

LIKE ITEMS IN EXCESS OF \$20,000

If the total amount of purchases for like items is \$20,000 or more, formal bid procedures will be utilized. Food, food products, supplies, and equipment will be bid through or in accordance with a schedule determined by the local educational cooperative.

BID SPECIFICATIONS

1. The bid specifications, including delivery and storage instructions, for all lunchroom/cafeteria supplies shall be prepared by the ~~SFS Director~~School Food Service/School Nutrition Program Director.
2. The request for bid shall be advertised in the local newspaper with the greatest circulation in the District.
3. Specifications and bid documents shall be mailed to all potential bidders.
4. Bids shall be opened and tabulated by the ~~SFS Director~~School Food Service/School Nutrition Program Director.
5. The bids shall be submitted to the Board of Education for action.

PERISHABLES

Applicable federal law (~~7 C.F.R. §3016.36~~) does not provide a bidding exception for perishable food items purchased with school food service funds. Perishables purchased using school food service funds shall be procured in accordance with ~~7 CFR 3016.36 and 7 CFR 210.242 C.F.R. 200.320.~~

EMERGENCY PURCHASES

If it is necessary to make an emergency purchase in order to continue service, the purchase shall be made and a log of all such purchases shall be maintained and reviewed by the ~~SFS Director~~School Food Service/School Nutrition Program Director.

The log of emergency purchases shall include: item name, dollar amount, vendor, and reason for emergency.

RECORDS MANAGEMENT

The following records will be maintained for a period of three (3) years plus the current year:

1. Records of all phone quotes
2. Logs of all emergency and noncompetitive purchases
3. All written quotes and bid documents
4. Comparison of all price quotes and bids with the effective dates shown
5. Price comparison showing bid or quote awarded
6. Log of approval substitutions

Bidding of School Food Service Supplies**CONFLICT OF INTEREST**

The following conduct will be expected of all persons who are engaged in the award and administration of contracts supported by School Food Service Program Funds:

1. ~~No employee, officer, or agent of the District shall participate in selection or in the award or administration of a contract supported by Program funds if a conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:~~
 - a) ~~District employee, officer, or agent;~~
 - b) ~~Any member of his/her immediate family;~~
 - c) ~~His/her partner;~~
 - d) ~~An organization that employs or is about to employ one of above.~~
2. ~~District employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subagreements.~~
3. ~~The purchase during the school day of any food or service from a contractor for individual use is prohibited.~~
4. ~~The removal of any food, supplies, equipment, or school property such as records, recipe books, and the like is prohibited.~~
5. ~~The outside sale of such items as used oil, empty cans, and the like will be sold by contract between the District and the outside agency. Individual sales by any school person to an outside agency or other school person is prohibited.~~

DISCIPLINARY ACTION

Failure of any employee to abide by the above stated code may result in disciplinary action, including but not limited to, a fine, suspension, or dismissal.

RELATED PROCEDURE:

04.32 AP.1

EXPLANATION: THE STATE'S REQUEST FOR A FOUR (4) YEAR NCLB WAIVER EXTENSION HAS BEEN GRANTED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.133 AP.1

Extended School/Supplemental Educational Services

Eligible students shall be provided extended school (ESS) and/or supplemental educational services (SES) in accordance with the following procedures.

ELIGIBILITY FOR EXTENDED SCHOOL SERVICES

One (1) or more of the following methods of documentation shall be used to determine which students shall be eligible for and in the greatest need of extended school services:

1. Teacher recommendation;
2. Academic performance data, including diagnostic, formative, interim, or summative assessments;
3. Student performance on high school, college, and workforce readiness assessments required by KRS 158.6459; or
4. Behavioral and developmental progress as documented in formal and informal assessments and reports.

SELECTION FOR EXTENDED SCHOOL SERVICES

Selection criteria for the extended school services program shall be in compliance with applicable administrative regulations.

NOTIFICATION TO PARENTS OF EXTENDED SCHOOL SERVICES

Parents of eligible students shall be notified using Procedure 08.133 AP.2.

The District will inform parents and guardians of the availability of extended school services, the rationale for offering extended school services, and consequences of not obtaining a high school diploma.

STUDENTS ATTENDING PRIVATE, PAROCHIAL, OR HOME SCHOOLS

Students residing within the District's boundaries who attend private, parochial, or home schools shall be eligible for the after-school tutorial program or enrollment in the summer school program in the attendance area in which they reside. Parents should contact the building Principal in that attendance area or the District ESS Coordinator to enroll in the program.

~~Because Pending renewal of the Kentucky request to the U. S. Dept. of Education for flexibility was granted, the following provision shall be waived through the 20148-20159 school year. If the request is not renewed, then the following section shall be in force.~~

SUPPLEMENTAL EDUCATIONAL SERVICES

Eligible students shall be provided supplemental educational services (SES). "Eligible students" mean all students from low-income families who attend Title I schools that are in their second year of school improvement, in corrective action, or in restructuring. "Supplemental educational services" means additional academic instruction designed to increase students' academic achievement such as tutoring, remediation, distance-learning technologies, or other educational interventions provided by state-approved service providers outside of the regular school day.

Extended School/Supplemental Educational Services

SUPPLEMENTAL EDUCATIONAL SERVICES (CONTINUED)

In providing supplemental educational services, the District shall:

1. Notify parents of eligible children about the availability of supplemental educational services in a manner that is clear and concise, as well as clearly distinguishable from other school-related information that parents receive.

The District shall post on the District/school web site(s) information about available supplemental educational services to include:

- a. The number of students who were eligible for and who participated in supplemental educational services (SES), beginning with data from the 2007-08 school year and for each subsequent year; and
 - b. A list of SES providers approved to serve the District, as well as the locations where services are provided for the current school year.
2. Help parents, at their request, choose a provider;
3. Determine which students should receive services, pursuant to criteria set forth in federal law, if not all students can be served;
4. Enter into agreements with service providers whom the parents select;
5. Assist the Kentucky Department of Education (KDE) in identifying potential providers within the District;
6. Provide information KDE needs to monitor the quality and effectiveness of the services that providers offer; and
7. Protect the privacy of students who receive supplemental educational services.

REFERENCES:

KRS 158.6459
704 KAR 3:390

RELATED PROCEDURE:

08.133 AP.2

EXPLANATION: THIS RECOMMENDED CHANGE WILL CLARIFY THAT THE FEE WAIVER PROCESS WILL APPLY WHETHER THE DISTRICT IS USING THE COMMUNITY ELIGIBILITY PROVISION (CEP) OR THE FREE AND REDUCED PRICE MEAL PROGRAM.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.232 AP.1

Instructional Resource Procedures

District personnel shall comply with requirements established in Kentucky Administrative Regulations and other documents and forms prepared and distributed by the Kentucky Department of Education.

For waiver of student fees for students who qualify ~~for free and reduced price meals~~, see Procedure 09.15 AP.21.

RELATED PROCEDURES:

04.7 AP.2 (inventory form)

09.15 AP.21

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EXPLANATION: THE STATE'S REQUEST FOR A FOUR (4) YEAR NCLB WAIVER EXTENSION HAS BEEN GRANTED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.11 AP.23

NCLB Transfer Notification Options

~~Because Pending renewal of the Kentucky waiver request to the U. S. Dept. of Education for flexibility was granted, there will be no need to use school improvement/restructuring notification forms through the 2014-2015 school year. If the request is not renewed, then the following section shall be in force.~~

SCHOOL IMPROVEMENT YEAR 1

TO: _____ <i>Parent's Name</i>	FROM: _____ <i>School Name</i>
DATE: _____	RE: _____ <i>Student's Name</i>
	GRADE: _____

Dear Parent/Guardian,

Our school is dedicated to providing the best education possible for your child. We are notifying you because under the federal No Child Left Behind Act (NCLB), our school has been identified for school improvement. This means the school did not make adequate yearly progress (AYP).

In terms of our academic achievement, here is how our school compares with other schools in the District and in the state (information may be attached): _____

Our school was identified for these reasons: _____

We are working to improve student achievement by: _____

The District and state of Kentucky will help us by: _____

Parents wanting to get involved in addressing the academic issues that caused the school to be identified for school improvement should refer to the District's Title I Parental Involvement policy.

Although we are committed to improving our school, as required by law, we are notifying you that you may request your child be transferred, at no expense to you, to the same grade level at another public school selected by the District that has not been identified for school improvement, corrective action, or restructuring. Your child may also be eligible for transportation to or from that school at no cost to you.

☐ However, no other school option is available at this time for these reasons: _____

☐ The following are District schools available to accept transfers. Attached to this notice is information concerning performance and quality of the school(s). _____

You may also check our District web site (_____) for a list of available school transfer options for your child for the upcoming school year.

Please contact us immediately, but no later than ten (10) school days following the date of this letter by calling _____ at _____ to request a transfer.

Contact Telephone #

Failure to meet this deadline will result in loss of your option to request a transfer. You will be notified of the school assignment.

Please let me know if you have questions about this information.

Sincerely, _____
Principal/designee

STUDENTS

09.11 AP.23

(CONTINUED)

NCLB Transfer Notification Options

SCHOOL IMPROVEMENT-RESTRUCTURING

TO: _____ <i>Parent's Name</i>	FROM: _____ <i>School Name</i>
DATE: _____	RE: _____ <i>Student's Name</i>
	GRADE: _____

Dear Parent/Guardian,

Our school is dedicated to providing the best education possible for your child. We are notifying you because under the federal No Child Left Behind Act (NCLB), our school has been identified for

- ☐ second year school improvement ☐ corrective action year 1 ☐ corrective action year 2
☐ restructuring year 1 ☐ restructuring year 2 and beyond.

Being identified at any of these levels means the school did not make adequate yearly progress (AYP).

In terms of our academic achievement, here is how our school compares with other schools in the District and in the state (information may be attached): _____

Our school was identified for these reasons: _____

We are working to improve student achievement by: _____

The District and state of Kentucky will help us by: _____

Parents wanting to get involved in addressing the academic issues that caused the school to be identified for school improvement should refer to the District's Title I Parental Involvement policy.

Although we are committed to improving our school, as required by law, we are notifying you that you may request your child be transferred, at no expense to you, to the same grade level at another public school selected by the District that has not been identified for school improvement, corrective action, or restructuring. Your child may also be eligible for transportation to and from that school at no cost to you.

- ☐ However, no other school option is available at this time for these reasons: _____

- ☐ The following are District schools available to accept transfers. Attached to this notice is information concerning performance and quality of the school(s). _____

If you are a parent who falls under the designation "low income" and you choose not to transfer your child to another school, your child may receive supplemental educational services (SES) before or after school. You may choose from a state-approved list of providers. The District shall pay the providers but you must provide transportation. The providers available to you are: _____.

Included with this notification is a description of the services, qualifications and effectiveness for each available provider. Should the demand for supplemental education services exceed available funds, the amount of tutoring your child may receive will depend on the cost of the service selected. Should the number of students signing up for tutoring services exceed the ability of the District to fund the service, the District will give priority to students based on the following: _____.

Please contact us immediately, but no later than ten (10) school days following the date of this letter by calling _____ (Contact) at _____ (Telephone #) to request a transfer or supplemental educational services. Failure to meet this deadline will result in the loss of your option to request a transfer or receive supplemental educational services (SES).

Please let me know if you have questions about this information.

Sincerely, _____

Principal/designee

RELATED PROCEDURE: 08.133 AP.1

STUDENTS

09.11 AP.23
(CONTINUED)

NCLB Transfer Notification Options

TO: _____ <i>Parent's Name</i>	FROM: _____ <i>School Name</i>
DATE: _____	RE: _____ <i>Student's Name</i>
	GRADE: _____

Our school is dedicated to providing the safest educational experience possible for your child. We are notifying you because under NCLB and state law, our school has been designated as "persistently dangerous." A Kentucky public school is considered persistently dangerous if conditions exist over a period of time that expose students to injury due to violent criminal acts.

Although we are committed to improving our school, as required by law, we are notifying you that you may request your child be transferred to the same grade level at a District school that is making adequate yearly progress and that has not been identified as being persistently dangerous, or in school improvement, corrective action, or restructuring. Your child would be entitled to free transportation services.

- ☐ However, no other school option is available at this time.
- ☐ The following are schools available to accept transfers: _____

Please contact us immediately, but no later than ten (10) school days following the date of this letter by calling _____ at _____ to request

_____ Contact _____ Telephone # _____
a transfer. Failure to meet this deadline will result in loss of your option to request a transfer.

You will be notified of the school assignment.

Please let me know if you have questions about this information.

Sincerely, _____
Principal/designee

STUDENTS

09.11 AP.23
(CONTINUED)

NCLB Transfer Notification Options

TO: _____ <i>Parent's Name</i>	FROM: _____ <i>School Name</i>	
DATE: _____	RE: _____ <i>Student's Name</i>	GRADE: _____

Our school is dedicated to providing the safest educational experience possible for your child. We are notifying you because the Superintendent has determined that your child has been a victim of a violent criminal offense as defined under state law.

Although we are committed to improving our school as required by law, we are notifying you that you may request your child be transferred to the same grade level at a District school that is making adequate yearly progress and that has not been identified as being persistently dangerous, or in school improvement, corrective action, or restructuring, if such a school is available within the District.

- ☐ However, no other school option is available at this time.
- ☐ The following are schools available to accept transfers: _____

Please contact us immediately, but no later than ten (10) school days following the date of this letter by calling _____ at _____ to request a

transfer. Failure to meet this deadline will result in loss of your option to request a transfer.

You will be notified of the school assignment.

Please let me know if you have questions about this information.

Sincerely, _____
Principal/designee

NOTE: This parent was contacted by telephone by _____ on _____
Staff Member

Date

NCLB Transfer Notification Options

~~Because~~Pending the renewal of the Kentucky NCLB waiver request ~~was granted through the 20148-20159~~ school year, only those sections addressing persistently dangerous schools, victims of a violent criminal offense, and related deadlines will apply. ~~If the request is not renewed, then all transfer options shall be in force.~~

TIMELINE INFORMATION**NCLB IMPROVEMENT SCHOOL:**

- ◆ When a school is identified for “school improvement, corrective action, or restructuring,” the District shall notify parents of students attending the designated school of the option to transfer their child to another public school not identified for improvement and provide details about the available options as far in advance as possible, but no later than fourteen (14) days before the start of the school year.
- ◆ As required by federal regulations, the District shall post on the District/school web site(s) information about available public school choice options to include the number of students who were eligible for and who participated in public school choice, beginning with data from the 2007–08 school year and for each subsequent year, and a list of available schools to which students eligible for public school choice may transfer for the current school year.

SUPPLEMENTAL EDUCATIONAL SERVICES:

- ◆ To assist parents of eligible students in requesting and selecting an SES provider, the District shall provide at least two (2) enrollment windows at separate points in the school year.

PERSISTENTLY DANGEROUS SCHOOL:

- ◆ Within ten (10) days of receiving notification of a school being designated as a “persistently dangerous school” (as defined by the Kentucky Board of Education), the District shall notify parents of students attending the designated school.
- ◆ Within twenty (20) school days from the date the District receives notice of being designated as “persistently dangerous,” the District must notify students attending the school and their parents of the opportunity to transfer to a safe District school with transportation provided.

VICTIM OF VIOLENT CRIMINAL OFFENSE:

- ◆ The District shall notify parents within twenty-four (24) hours, both in writing and by telephone, of a final determination that their child has been a victim of a violent criminal offense.
- ◆ The District shall offer the parent/guardian of the student the opportunity to transfer to a safe District school within ten (10) calendar days of such a determination.

DEADLINE:

- ◆ Transfers resulting from any of these designations must be completed within thirty (30) school days from the date the District receives notice of the designation. The District will make every effort to arrange for a requested transfer prior to the beginning of a school year.

◆ = time requirement designated by federal law

EXPLANATION: THE 2013 GENERAL ASSEMBLY AMENDED KRS 159.010 TO ALLOW DISTRICTS TO SET THE DROP-OUT AGE AT 18 EFFECTIVE WITH THE 2015-2016 SCHOOL YEAR. STUDENTS AGE 18 OR OLDER DO NOT NEED TO COMPLETE A WITHDRAWAL AUTHORIZATION THUS MAKE THAT LANGUAGE UNNECESSARY.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.111 AP.22

Notice of Transfer and Withdrawal Authorization

NOTICE OF TRANSFER

KRS 159.170 requires this procedure be done whenever any child transfers to another school district.

Student Name: _____
Last First Middle

Father's Name: _____

Mother's Name: _____

Guardian's Name (if applicable): _____

New Address: _____

New Phone: _____

Name of Other Children in Family	Grade	Date of Birth	Name of New School Child Will Attend (if known)

Parent/Guardian Signature

Date

Sending Principal's Signature

Date

Sending Director of Pupil Personnel's Signature

Date

New School District: _____

Receiving Director of Pupil Personnel: _____

STUDENTS

09.11.11 AP.22

(CONTINUED)

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Notice of Transfer and Withdrawal Authorization

WITHDRAWAL AUTHORIZATION

This form must be completed for students between the ages of sixteen (16) and eighteen (18) who notify the school of intent to withdraw prior to graduation.

Name of Student

Date of Birth

Date Notice Given

Student ID Number

Address

Telephone Number

Name of Parent/Legal Guardian

Date of Conference with Principal/designee

Date of Counseling Session

Number of Credits Completed

REASONS FOR WITHDRAWING FROM SCHOOL

Student's Reason(s) for Withdrawing From School

Parent's Reason(s) for Allowing Student to Withdraw

Student's Signature

Date

Parent/Guardian's Signature

Date

I HAVE HELD A CONFERENCE WITH THIS STUDENT AND HIS/HER PARENT/GUARDIAN.

Principal/designee's Signature

Date

I CERTIFY THAT THE STUDENT AND HIS/HER PARENTS/GUARDIANS ATTENDED A ONE HOUR COUNSELING SESSION WITH ME.

Counselor's Signature

Date

EXPLANATION: REVISIONS TO 702 KAR 1:160 ALLOW STUDENT HEALTH CARE EXAMINATIONS TO BE REPORTED ELECTRONICALLY IF THE ELECTRONIC MEDICAL RECORD INCLUDES ALL DATA EQUIVALENT TO THAT ON THE PREVENTIVE STUDENT HEALTH CARE FORM.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

EXPLANATION: REVISIONS TO 902 KAR 2:055 ALLOW AN ADVANCED PRACTICE REGISTERED NURSE OR A LICENSED PHYSICIAN TO ISSUE EVIDENCE OF IMMUNIZATION BY MEANS OF A CERTIFICATE.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.121 AP.1

Entrance Age

PRINCIPAL'S RESPONSIBILITY

Principals are responsible for administering the following entrance requirements related to age and health status of a student:

- *Proof of Age and Identity* - Each pupil entering any elementary or secondary school for the first time shall present evidence of age by means of a state issued birth certificate. If a birth certificate is not presented other reliable proof of the student's identity and age as well as an affidavit of the inability to produce a copy of the birth certificate must be given.
- *Proof of Immunization* - Upon enrollment, each pupil entering kindergarten or first grade for the first time shall present evidence of immunization by means of a ~~doctor's certificate or a certificate from the Public Health Service~~ issued by a licensed physician or an APRN.
- *~~Preventative~~ Preventive Student Health Care, and Vision, and Dental Examinations* - Within one (1) year prior to initial ~~admission~~ entry to school, each student entering kindergarten shall undergo a ~~preventative~~ preventive student health care examination, which shall be documented on the state-required form ~~or an electronic medical record that includes all of the data equivalent to that on the Preventive Student Health Care Examination form~~. A ~~preventative~~ preventive student health care examination may also be required for students entering pre-school.

Also upon enrollment, each student entering the first year of public school, public pre-school or Head Start must undergo a vision examination as required by applicable statute and regulation and provide the school with ~~either the required form or electronic medical record~~ by January 1 of the first year of enrollment. Evidence of a dental screening or examination shall be required to be submitted ~~on the required form or electronic medical record~~ by January 1 of the first year that a five-(5) and six-(6) year-old student is enrolled in the District.

PRINCIPALS TO REPORT

Principals are to report to the Superintendent/designee the names of those children who do not present acceptable evidence of age and required immunizations and examinations.

FAILURE TO PROVIDE

Except for vision examination ~~forms~~ records and dental examination ~~forms~~ records as noted above, which are due by January 1 of the first year of enrollment, the remaining required documentation is due within two (2) weeks of student's enrollment in school.

RELATED PROCEDURE:

09.12 AP.1

EXPLANATION: THIS REVISION IS NEEDED TO CLARIFY THAT THERE IS NO SPECIFIC FUND DESIGNATED BY REGULATION OR STATUTE TO BE USED TO PAY FOR SUPPLIES FOR FREE/REDUCED LUNCH PARTICIPANTS.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.15 AP.1

Student Fees

SCHEDULE APPROVED ANNUALLY

If student fees are charged, a schedule of fees shall be reviewed and approved annually by the Board. The approved schedule shall be published in student handbooks or other written notice, as appropriate.

NO CHILD DENIED

Students will not be denied access to any educational program due to an inability to pay a fee, purchase school supplies, or rent or purchase instructional resources.

PRINCIPAL'S RESPONSIBILITY

Principals shall determine those students who qualify for free school supplies and instructional resources as follows:

1. Principals shall use the guidelines of the free and reduced-price lunch program to determine the inability of students to rent instructional resources, pay fees, and purchase necessary school supplies. *
2. During the first week of school, the Principal shall send to the parents of each student the eligibility guidelines for free and reduced-price lunches. The eligibility guidelines form shall include a statement that if the student qualifies for free or reduced-price lunches, s/he also qualifies for free necessary school supplies.
3. Parents shall be informed that they must complete the required documentation to be eligible for exemption from payment of fees for necessary school supplies.

*If a school or District participates in the Community Eligibility Provision (CEP) meal program, the Principal shall use the Household Income Form (HIF) to determine the inability of students to rent instructional resources, pay fees, and purchase necessary school supplies.

SUPPLIES PAID

~~Necessary school supplies that are furnished to students who qualify for free or reduced-price lunches are to be paid from the miscellaneous instructional supply account.~~

SBDM

In SBDM schools, councils shall provide free supplies and/or instructional resources from funds allocated to the school.

ADDITIONAL FEES

Additional fees may be required in classes that use consumable items, for items which are to remain the student's property, and for use of school equipment.

EXPLANATION: THIS CHANGE IS TO CLARIFY THAT PER 702 KAR 3:220 DISTRICTS MUST HAVE A PROCESS IN PLACE TO WAIVE (NOT REDUCE) ANY APPLICABLE FEES CHARGED BY THE DISTRICT FOR PUPILS WHO QUALIFY. IN ADDITION SCHOOL NUTRITION PERSONNEL ARE PROHIBITED FROM ACCESSING CEP INFORMATION WHICH MUST BE HANDLED BY THE FRAM COORDINATOR. FINANCIAL IMPLICATIONS: POSSIBLE INCREASE IN COST TO SCHOOLS

STUDENTS

09.15 AP.21

Application for Waiver/Reduction of Fees

Student's Name _____			
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
Student's Address _____			
	<i>City</i>	<i>State</i>	<i>ZIP Code</i>
Student's Age _____	Date of Birth _____	Sex _____	Student's Phone Number _____
School _____	Grade _____	Homeroom/Classroom _____	

Name of Parent/Guardian _____

Address of Parent/Guardian _____

Home Telephone _____ If none, number of nearest neighbor _____

In the chart below, list the Name, Birthdate, School, and Grade for all other children in the home:

NAME	BIRTHDATE	GRADE	SCHOOL ATTENDING

Employment Status of Parent/Guardian:

Mother: ☐ Employed ☐ Unemployed

Employer's Name _____ Address _____

Father: ☐ Employed ☐ Unemployed

Employer's Name _____ Address _____

Gross Family Income from last Income Tax Return _____

1. Is the family presently receiving or eligible to receive any type of financial aid from the Kentucky Cabinet for Human Resources Health & Family Services? ☐ YES ☐ NO
2. Are you financially able to partially pay the instructional resources fee now and continue to make payments until fully paid? ☐ YES ☐ NO
3. If your child is granted free/reduced price meal status, do you grant permission for school food service personnel to disclose that information to the following District personnel for the sole purpose of determining if your child is eligible for a fee waiver for such activities as textbook rental and school athletic and field trip fees, etc.?
 - School administrators

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STUDENTS

09.15 AP.21
(CONTINUED)

Application for Waiver/Reduction of Fees

- Other District personnel, such as activity sponsors, who do not otherwise have access to information in connection with the School Nutrition program.

☐ YES ☐ NO

4. If your child is eligible under the Community Eligibility Provision (CEP), do you grant permission for the FRAM coordinator to disclose that information to the following District personnel for the sole purpose of determining if your child is eligible for a fee waiver for such activities as textbook rental and school athletic and field trip fees, etc.?

- School administrators
- Other District personnel, such as activity sponsors, who do not otherwise have access to information in connection with the Community Eligibility Provision.

☐ YES ☐ NO

- Failure to sign this consent statement will not affect your child's eligibility or participation for the program.
- The recipient will be required to maintain confidentiality of the information.

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Comments: _____

Parent/Guardian's Signature

Date

APPLICATION ☐ APPROVED ☐ DENIED

Central Office Designee's Signature

Date

EXPLANATION: REVISIONS TO 702 KAR 1:160 ALLOW STUDENT HEALTH CARE EXAMINATIONS TO BE REPORTED ELECTRONICALLY IF THE ELECTRONIC MEDICAL RECORD INCLUDES ALL DATA EQUIVALENT TO THAT ON THE PREVENTIVE STUDENT HEALTH CARE FORM.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.211 AP.2

Preventive Student ~~Preventative~~ Health Care Examination Form

All local boards of education shall require a ~~preventive student~~ preventative health care examination of each child first entering a Kentucky public school within a period of twelve (12) months prior to initial admission to school and within one (1) year prior to entry to sixth grade. Local school boards may extend this time not to exceed two (2) months. (702 KAR 1:160)

PLEASE COMPLETE THE IDENTIFYING INFORMATION AND RECORDS

IDENTIFYING INFORMATION

Student Name: _____ Gender: M F Grade: _____

Date of Birth: _____ Age: ____ yrs ____ months Preferred Language: _____

Parent or Guardian Name: _____

RECORD OF IMMUNIZATIONS TO BE REPORTED ON IMMUNIZATION CERTIFICATE FORM, EPID 230.

MEDICAL HISTORY

Allergies: _____

Current Prescribed Medications to be taken daily at school: _____

Significant Historical Information: _____

SCREENING RESULTS:

BP: _____ Height: _____ (ft.) _____ (inches) Weight _____ lbs. BMI _____
BMI% _____

Vision	Right 20/ _____	Passed <input type="checkbox"/>	Hearing – Right	Passed <input type="checkbox"/> Failed <input type="checkbox"/> Referred <input type="checkbox"/>
		Failed <input type="checkbox"/>		
	Left 20/ _____	Referred <input type="checkbox"/>	Hearing - Left	Passed <input type="checkbox"/> Failed <input type="checkbox"/> Referred <input type="checkbox"/>

Optional: Hct/HGB: _____ Lead: _____ Urinalysis: _____

General appearance	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____
Gross dental (teeth and gums)	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____
Head/scalp/skin	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____
Eyes/Ears/Nose/Throat	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____
Chest/Lungs/Heart	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____
Abdomen/Genitalia	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____
Extremities/back	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____
Neuro	<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	Refer/Tx: _____

STUDENTS

09.211 AP.2
(CONTINUED)

Preventive Student Preventative Health Care Examination Form

This child has the following problems that may impact the educational experience:

☐ Vision ☐ Hearing ☐ Speech/Language ☐ Physical ☐ Social/Behavioral ☐ Cognitive

Specify: _____

☐ This child has a health condition that may require emergency action at school, e.g. seizures, allergies. Specify below. _____

Recommendations (Attach additional sheet if necessary): _____

(Please Check One)

☐ This child may participate fully in school activities including physical education.

☐ This child may participate in school activities including physical education with the following restriction/adaptation.

(Specify reason and restriction) _____

ANTICIPATORY GUIDELINES

Discussed and/or handout given

☐ SCHOOL READINESS

- Establish routines
- After-school care/activities
- Friends
- Bullying
- Communicate with teachers

☐ MENTAL HEALTH

- Family time
- Anger management
- Discipline for teaching not punishment
- Limit TV, computer

☐ NUTRITION AND PHYSICAL ACTIVITY

- Healthy weight
- Well-balanced diet, including breakfast
- Fruits, vegetables, whole grains, dairy
- 60 minutes of exercise/day

STUDENTS

09.211 AP.2
(CONTINUED)

Preventive Student Preventative Health Care Examination Form

☐ ORAL HEALTH

- Regular dentist visits
- Brushing/Flossing
- Fluoride

☐ SAFETY

- Sexual safety
- Pedestrian safety
- Safety helmets
- Swimming safety
- Fire escape plan
- Smoke/carbon monoxide detectors
- Guns
- Sun
- Appropriately restrained in all vehicles

Additional comments or recommendations:

Signed: _____ Date: _____

Physician/APRN/PA/EPSDT Provide

Address: _____ Phone: _____

EXPLANATION: REVISIONS TO 702 KAR 1:160 REQUIRE THAT WHEN ENROLLED STUDENTS, FOR WHOM DOCUMENTATION UNDER KRS 158.838 (2) OR (7) HAS BEEN PROVIDED TO THE SCHOOL, ARE PRESENT DURING SCHOOL HOURS OR AS PARTICIPANTS IN SCHOOL-RELATED ACTIVITIES, A SCHOOL EMPLOYEE WHO HAS BEEN APPROPRIATELY TRAINED TO ADMINISTER OR ASSIST WITH THE SELF-ADMINISTRATION OF GLUCAGON, INSULIN, OR SEIZURE RESCUE MEDICATIONS SHALL BE PRESENT.

FINANCIAL IMPLICATIONS: POSSIBLE COST OF ADDITIONAL PERSONNEL

STUDENTS

09.224 AP.1

Emergency Medical Care Procedures

The emergency medical care procedures listed below are to be followed in case of serious accidents and/or sudden illnesses occurring in the schools:

EMERGENCY INFORMATION

Emergency care information for each student shall be filed in the Principal's office. This information is to include:

1. Student's name, address, and date of birth.
2. Parents' names, addresses, and home, work, and emergency phone numbers.
3. Name and phone number of family physician and permission to contact health care professionals in case of emergency.
4. Name and phone number of "emergency" contact (person other than parent/guardian) to reach, if necessary.
5. Unusual medical problems, if any.

MEDICAL EMERGENCY PROCEDURES

The following procedures shall be used in a medical emergency:

1. Administer first aid by a school employee trained in first aid and CPR in accordance with state regulation.
2. Contact the child's parent or other authorized person(s) listed on the school emergency card to:
 - a) Inform parent or authorized contact that the child is not able to remain at school.
 - b) Indicate the apparent symptoms; however, do not attempt to diagnose.
 - c) Advise the contact that s/he may want to contact a health care practitioner regarding the child's condition.
3. Take care of child until parent, health care practitioner, or ambulance arrives.
4. Use emergency ambulance service if needed.
5. Administer medication in accordance with District policy and procedure when ordered by the student's personal health care practitioner.
6. Keep the student in a first aid area if s/he appears to be unable to return to the classroom.
7. Do not allow the student to leave school with anyone other than the parent/guardian/designee after an accident or when ill.
8. After a child has an accident or becomes ill at school, arrange transportation home with the parent/guardian/designee.
9. Report all emergency situations to the person in charge, to the Principal, and to the Superintendent/designee.
10. Treat students with contagious diseases, including AIDS, according to state guidelines.

STUDENTS

09.224 AP.1
(CONTINUED)

Emergency Medical Care Procedures

MEDICAL EMERGENCY PROCEDURES (CONTINUED)

11. Employees shall follow the District's Exposure Control Plan when clean-up of body fluids is required.

SUPPLIES/PERSONNEL

1. Each school shall have an approved first-aid kit and designated first-aid area.
2. At least one (1) adult employees in each school shall have completed and been certified in a standard first-aid course, including but not limited to, CPR.
3. As provided by Policy 09.224, Any school that has a student enrolled with diabetes or seizure disorders shall have on duty during the school day or during any school-related activities in which the student is a participant, at least one (1) school employee who is a licensed medical professional, or has been appropriately trained to administer or assist with the self-administration of glucagon, insulin or FDA approved seizure rescue medication as prescribed by the student's health care practitioner.

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DOCUMENTATION

A complete record of any emergency care provided shall be made and filed with the student's health record. The following information shall be recorded:

1. Time and place accident or illness occurred.
2. Causative factors, if known.
3. Type of care provided and name(s) of person(s) who gave emergency treatment.
4. Condition of the student receiving emergency care.
5. Verification of actual contacts and attempts to contact parent/guardian.
6. List of names of persons who witnessed the accident or illness and the treatment rendered, as appropriate.

RELATED POLICIES:

09.224
09.2241

RELATED PROCEDURES:

09.224 AP.21
09.2241 AP.21
09.2241 AP.22
09.2241 AP.23

EXPLANATION: THIS LANGUAGE IS RECOMMENDED TO BE RELOCATED TO THE HARASSMENT/DISCRIMINATION COMPLAINT FORM 09.42811 AP.2 WHERE IT WILL MOST LIKELY BE FOUND DURING A SCHOOL NUTRITION AUDIT.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.4281 AP.1

Grievance Procedures

Students wishing to initiate a harassment/discrimination complaint should use Procedure 09.42811 AP.2.

CONDITIONS

1. All grievances are individual in nature and must be brought by the individual grievant.
2. All grievance proceedings shall be conducted outside the regular school day and at a time and place mutually agreed upon.
3. The grievant shall be permitted to have not more than two (2) representatives.
4. All attendant records shall be filed in the office of the Principal and/or Superintendent and shall be considered private information and separate from the student's educational records. All records will be kept for a minimum of three (3) years.
5. No reprisal shall be taken against any aggrieved student because of the filing of a grievance.

TIME LIMITS

1. Students or their parents must file their grievance within fifteen (15) school days following the alleged violation. However, depending on the nature of the grievance, the Superintendent may recommend an extension of the filing deadline to twenty (20) school days if the grievance is based on an alleged violation of constitutional, statutory, regulatory, or policy provisions.
2. Days referred to in the grievance initiation form shall be school days.
3. The time limits stated in various sections of these procedures may be extended by mutual consent of the Board, its authorized agents, and the grievant.
4. If no extension occurs and the grievant does not file an appeal to the next level within ten (10) school days of receiving a response, the grievance shall be considered to have been settled and terminated at the previous level, and the answer given at that level shall stand.

PRINCIPAL'S/SCHOOL COUNCIL'S INVOLVEMENT

1. When appropriate, the grievant shall give his/her communication directly to the Principal, thus bypassing the teacher or other employee. This action shall be taken only in those instances where the matter communicated is of such a personal and private nature that it cannot be effectively communicated at a lower level or in those instances where the nature of the grievance would require the initial response of the Principal.
2. The Principal reserves the right to redirect the communicator to the appropriate level and/or consult with the council, as appropriate.

Grievance Procedures**SUPERINTENDENT'S/DESIGNEE'S INVOLVEMENT**

1. When appropriate, the grievant shall give his/her communication directly to the Superintendent, thus bypassing the Principal. This action shall be taken only in those instances where the matter communicated is of such a personal and private nature that it cannot be effectively communicated at a lower level or in those instances where the nature of the grievance would require the initial response of the Superintendent.
2. The Superintendent reserves the right to redirect the communicator to the appropriate level.

BOARD OF EDUCATION'S INVOLVEMENT

1. If the student, after reviewing the Superintendent's response, desires direct communication with the Board of Education, the student may present his/her written communication to the Superintendent for transmittal to the Board of Education or notify the Superintendent ten (10) school days prior to the meeting of the Board at which the student wishes the grievance presented. Students contacting Board members individually about a grievance shall be advised to communicate with the entire Board.
2. If the Board decides to review the grievance, the student will then be afforded an opportunity to appear before the Board at the next regular meeting for relevant discussion of the student's communication. If the student does not wish to make a verbal presentation, the student's right to refrain from such activity will be respected.
3. The Superintendent or the grievant shall present the communication to the Board of Education at its next regularly scheduled meeting.
4. The Board of Education will consider the grievance and will provide the student a written response within ten (10) school days after the next regularly scheduled meeting of the Board, following the meeting of the Board at which the grievance was initially presented. The decision of the Board of Education shall be final.

NOTES:

- Students/parents wishing to initiate a complaint about a Title I issue should refer to Procedure 08.13451 AP.1.
 - ~~• Students/parents wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, or email, program.intake@usda.gov.~~
- ~~http://www.asec.usda.gov/complaint_filing_eust.html~~

RELATED PROCEDURES:

08.13451 AP.1
09.42811 AP.2

EXPLANATION: THE CHANGE IS TO CLARIFY THAT A RESOLUTION MAY NOT ALWAYS BE SATISFACTORY TO EVERY COMPLAINING PARTY.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.4281 AP.2

Grievance Initiation Form (Students)

This form provides the opportunity for a student to question the application of a Board policy or administrative rule or procedure and to secure at the lowest administrative level an equitable, and prompt, and satisfactory resolution.

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STUDENT GRIEVANT

Student Name _____ Date _____

Home Address _____ Phone _____

School _____ Grade Level _____

GRIEVANCE

Identify the policy, rule, or procedure whose application is at issue. Use full names, dates, exact location, and specific occurrence, if appropriate. (Use additional sheet if necessary.)

What results are you seeking from this grievance initiation? (Use additional sheet if necessary)

Student's Signature

Date

LEVEL ONE: CLASSROOM TEACHER

Name: _____

Date grievance received at this level _____

CLASSROOM TEACHER'S RESPONSE: (USE ADDITIONAL SHEET IF NECESSARY.)

Classroom Teacher's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) SCHOOL DAYS OF RECEIPT OF THIS GRIEVANCE AT THIS LEVEL.

STUDENTS

09.4281 AP.2
(CONTINUED)

Grievance Initiation Form (Students)

BOARD POLICY ALLOWS FOR APPEAL OF THE CLASSROOM TEACHER'S DECISION AND THE OPPORTUNITY TO ADDRESS THE GRIEVANCE TO A HIGHER LEVEL OF AUTHORITY IF THE CLASSROOM TEACHER IS AN ALLEGED PARTY IN THE COMPLAINT.

LEVEL TWO: PRINCIPAL OR PRINCIPAL'S DESIGNEE

Name: _____

Date grievance received at this level _____

PRINCIPAL/PRINCIPAL'S DESIGNEE'S RESPONSE (USE ADDITIONAL SHEET IF NECESSARY.)

Principal's/Designee's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) SCHOOL DAYS OF RECEIPT OF THIS GRIEVANCE AT THIS LEVEL.

=====

BOARD POLICY ALLOWS BOTH FOR APPEAL OF THE PRINCIPAL/DESIGNEE'S DECISION AND THE OPPORTUNITY TO ADDRESS THE GRIEVANCE TO A HIGHER LEVEL OF AUTHORITY IF THE PRINCIPAL/DESIGNEE IS AN ALLEGED PARTY IN THE COMPLAINT.

LEVEL THREE: SCHOOL COUNCIL, IF APPROPRIATE

Name: _____

Date grievance received at this level _____

RESPONSE OF SCHOOL COUNCIL (USE ADDITIONAL SHEET IF NECESSARY.)

School Council Chairperson's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) SCHOOL DAYS OF RECEIPT OF THIS GRIEVANCE AT THIS LEVEL.

=====

BOARD POLICY ALLOWS BOTH FOR APPEAL OF THE SCHOOL COUNCIL'S DECISION AND THE OPPORTUNITY TO ADDRESS THE GRIEVANCE TO A HIGHER LEVEL OF AUTHORITY IF THE SCHOOL COUNCIL IS AN ALLEGED PARTY IN THE COMPLAINT.

STUDENTS

09.4281 AP.2

(CONTINUED)

Grievance Initiation Form (Students)

LEVEL FOUR: SUPERINTENDENT/DESIGNEE

Name: _____

Date grievance received at this level _____

SUPERINTENDENT/DESIGNEE'S RESPONSE (USE ADDITIONAL SHEET IF NECESSARY.)

Superintendent's/Designee's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) SCHOOL DAYS OF RECEIPT OF THIS GRIEVANCE AT THIS LEVEL.

=====

THE BOARD WILL NOT HEAR ANY GRIEVANCE CONCERNING PERSONNEL ACTIONS UNLESS THE GRIEVANCE CONCERNS CONSTITUTIONAL, STATUTORY, REGULATORY, OR OTHER POLICY APPLICATION OR DEMOTION UNDER KRS 161.765.

LEVEL FIVE: BOARD OF EDUCATION

Date grievance received at this level _____

BOARD OF EDUCATION'S RESPONSE (USE ADDITIONAL SHEET IF NECESSARY.)

Board Chairperson's Signature

Date

THIS RESPONSE SHALL BE PRESENTED TO THE GRIEVANT WITHIN TEN (10) SCHOOL DAYS OF RECEIPT AFTER THE NEXT REGULARLY SCHEDULED BOARD MEETING.

EXPLANATION: THE CHANGE IS TO CLARIFY THAT A RESOLUTION MAY NOT ALWAYS BE SATISFACTORY TO EVERY COMPLAINING PARTY. IN ADDITION, SCHOOL NUTRITION AUDITORS ADVISE THAT ALL FNS ASSISTANCE PROGRAMS MUST NOTIFY PARTICIPANTS OF THEIR RIGHT TO FILE A COMPLAINT AND HOW TO DO SO.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.42811 AP.2

Harassment/Discrimination Reporting Form

This form provides the opportunity for a student or parent to report violation(s) of Board Policy 09.42811 and to secure an equitable, ~~and prompt, and satisfactory~~ resolution. This procedure shall be implemented in compliance with Board Policy 09.42811 and shall be used to document all complaints, whether addressed informally or formally.

Student's Name		Last Name		First Name	Middle Initial
Student's Address		City	State	Zip Code	
Student's Age	Date of Birth	Student's Phone Number			
School	Grade	Homeroom/Classroom			
Name of Parent/Guardian		Daytime Phone #			

CONFIDENTIALITY

Information regarding an investigation of alleged harassment/discrimination shall be kept confidential to the extent possible. Individuals involved in the investigation shall not discuss information regarding the complaint outside of the investigation process.

HARASSMENT/DISCRIMINATION COMPLAINT (USE ADDITIONAL SHEETS IF NECESSARY.)

Date(s)/approximate time of the alleged incident(s): _____

Place alleged incident (s) occurred: _____

What type of harassment or discrimination was involved in the alleged incident?

☐ sexual ☐ racial ☐ on the basis of national origin ☐ on the basis of disability

☐ other type of harassment/discrimination? If other, specify: _____

Name of person you believe is guilty of harassment or discrimination: _____

Position (if employee): _____ Grade (if student): _____ Other (specify) _____

If the alleged behavior was directed toward another person, name that person: _____

Describe the alleged incident as clearly as possible, including such information as verbal statements (i.e. slurs, threats, other verbal or physical abuse or prohibited requests), what physical contact, if any was involved, what force, if any was used. _____

LIST ANY WITNESSES TO THESE EVENTS: _____

PLEASE ATTACH ANY EXHIBITS OR OTHER TANGIBLE EVIDENCE (I.E., NOTES).

WHAT RESULTS ARE YOU SEEKING BY FILING THIS FORM? _____

I agree that all information reported here is complete, accurate and true to the best of my knowledge and affirm that I honestly believe that the person named harassed or discriminated against me or another person.

_____ Signature of Student	_____ Date
_____ Signature of Parent/Guardian (not required)	_____ Date
_____ Received by	_____ Date

STUDENTS

09.42811 AP.2
(CONTINUED)

Harassment/Discrimination Reporting Form

NOTE:

- Students/parents wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, or email, program.intake@usda.gov.

http://www.ascr.usda.gov/complaint_filing_cust.html

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EXPLANATION: THIS LANGUAGE IS BEING REMOVED AS IT IS A LEGAL COURT STANDARD THAT IS NOT CONTROLLED BY POLICY AND THE OFFICE OF CIVIL RIGHTS' POSITION IS THAT IT LEADS STAFF OTHER THAN ADMINISTRATORS TO BELIEVE THEY DO NOT HAVE TO ADDRESS ALLEGATIONS OF HARASSMENT. IN ADDITION, LANGUAGE IS BEING REMOVED TO CLARIFY THAT THE INVESTIGATOR REPORTS CORRECTIVE ACTION RECOMMENDATIONS TO THE SUPERINTENDENT/DESIGNEE. ALSO, RECENT OFFICE OF CIVIL RIGHTS' INVESTIGATIONS REQUIRE THE INVESTIGATOR TO SUPPLY THE COMPLAINANT AND THE ACCUSED A COPY OF THE NOTICE TO INDIVIDUALS COMPLAINING OF HARASSMENT/DISCRIMINATION.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.42811 AP.21

Harassment/Discrimination Investigation and Appeals

(FOR INTERNAL ADMINISTRATIVE TRACKING PURPOSES ONLY)

STUDENT COMPLAINANT _____

Last Name

First Name

Middle Initial

STUDENT'S SCHOOL _____

GRADE _____

HOMEROOM/CLASSROOM _____

The Superintendent shall appoint an investigator who is not an alleged party in the complaint to investigate allegations of harassment/discrimination. The investigator shall be trained in this area, and her/his duties shall be assigned by the Superintendent/designee or, for contractors, set out in a contract, as appropriate. If the Superintendent is the alleged party, the Board shall designate an outside investigator and, after presentation of the final investigative report, determine when and how it is to be released. All instances involving suspected child abuse or criminal conduct shall be reported as required by law.

ALLEGED HARASSER/DISCRIMINATING PARTY: _____

Investigator: _____

Date Complaint Form is Received: _____

INFORMAL PROCEDURE

If both parties agree, prior to a formal grievance process an administrator may facilitate a conversation between the complainant and the party alleged to have harassed or discriminated against the complainant. Both the complainant and the accused party may be accompanied by a person of their choice. If both parties feel that a resolution has been achieved, no further action need be taken. The results of an informal resolution shall be reported by the facilitator, in writing, to the Principal, along with a signed agreement, if one is reached. If any of the interested parties choose not to utilize the informal procedure, or feel that it has been unsuccessful, s/he may opt to proceed to the formal grievance procedure. However, any complaints directed at District employees or alleging criminal acts must be formally investigated and/or reported to state authorities as required by law.

Was this complaint resolved informally, as indicated by an agreement signed by both parties?

☐ Yes ☐ No

Date: _____ Facilitator _____

FORMAL PROCEDURE

Students should make their complaint to their Principal or other designated administrator, who shall immediately, without screening or beginning an investigation, inform the Superintendent of receipt of the complaint. Otherwise, the complaint can be filed directly with the Superintendent or, in cases involving sexual harassment/discrimination, with the Title IX/Equity Coordinator. Employees who have knowledge of alleged or observed student harassment/discrimination shall immediately notify the alleged victim's Principal. ~~Without a report being made to the Principal, Superintendent or Title IX/Equity Coordinator, the District shall not be deemed to have received a complaint of harassment/discrimination.~~

The Superintendent shall designate an individual to investigate the complaint. If necessary, the investigator will seek assistance from District administrators. In some instances it may be necessary to involve legal counsel, when authorized by the Superintendent, or by the Board if the Superintendent is the subject of the complaint.

STUDENTS

09.42811 AP.21

(CONTINUED)

Harassment/Discrimination Investigation and Appeals

TIMELINE

The investigator shall provide the complainant and the accused with a copy of the District's Policy 09.42811 and Notice to Individuals Complaining of Harassment/Discrimination and inform the complainant and the accused of required timelines that have been established for initiation and completion of an investigation.

CORRECTIVE ACTION

If corrective action is needed, the investigator shall recommend to the Superintendent/~~designee, or to the Superintendent's designee if the alleged harasser is a classified employee, and, if so instructed by the Superintendent,~~ the type of corrective action and methods to prevent reoccurrence of the harassment/discrimination.

USING THE DESIGNATED FORM (09.42811 AP.24), A RESPONSE SHALL BE PRESENTED TO THE COMPLAINANT AND THE ACCUSED (AND TO THEIR PARENTS/GUARDIANS IF STUDENT IS UNDER AGE EIGHTEEN OR IF STUDENT HAS REACHED AGE EIGHTEEN AND HAS A LEGAL GUARDIAN) WITHIN TEN (10) SCHOOL DAYS OF COMPLETION OF THIS LEVEL OF INVESTIGATION.

Board policy allows for appeal of the investigator's decision and the opportunity to address the complaint to a higher level of authority. An appeal must be made within ten (10) school days of receipt of a response at this level.

Is this complaint to be referred/appealed to a higher level of authority? ☐ Yes ☐ No

If yes, to whom will the complaint be referred? _____ Date: _____

FIRST APPEAL LEVEL

STUDENT COMPLAINANT _____	_____	_____	_____
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
STUDENT'S SCHOOL _____	GRADE _____	HOMEROOM/CLASSROOM _____	

ALLEGED HARASSER/DISCRIMINATING PARTY: _____

Superintendent/designee who will consider appeal: _____

Date appeal and related data received by Superintendent/designee: _____

In some instances it may be necessary to involve legal counsel at the appeal level, when authorized by the Superintendent or by the Board if the Superintendent is the subject of the complaint.

CORRECTIVE ACTION

If corrective action is needed, the investigator shall recommend to the Superintendent/~~designee, or to the Superintendent's designee if the alleged harasser is a classified employee, and, if so instructed by the Superintendent,~~ the type of corrective action and methods to prevent reoccurrence of the harassment/discrimination.

USING THE DESIGNATED FORM (09.42811 AP.24), A RESPONSE SHALL BE PRESENTED TO THE COMPLAINANT AND THE ACCUSED (AND TO THEIR PARENTS/GUARDIANS IF THE STUDENT IS UNDER AGE EIGHTEEN OR IF STUDENT HAS REACHED AGE EIGHTEEN AND HAS A LEGAL GUARDIAN) WITHIN TEN (10) SCHOOL DAYS OF COMPLETION OF THIS LEVEL OF INVESTIGATION.

Board policy allows for appeal of the decision made at this level and the opportunity to address the complaint to the Board of Education. An appeal must be made within ten (10) school days of receipt of a response at this level.

Is this complaint to be referred/appealed to a higher level of authority? ☐ Yes ☐ No

If yes, to whom will the complaint be referred? _____ Date: _____

STUDENTS

09.42811 AP.21

(CONTINUED)

Harassment/Discrimination Investigation and Appeals

SECOND APPEAL LEVEL

STUDENT COMPLAINANT _____			
	<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
STUDENT'S SCHOOL _____	GRADE _____	HOMEROOM/CLASSROOM _____	

ALLEGED HARASSER/DISCRIMINATING PARTY: _____

Board Chairperson: _____

Date appeal and related data received by the Chairperson on behalf of the Board: _____

CORRECTIVE ACTION

If corrective action is needed, the investigator shall recommend to the Superintendent/~~designee~~ or to the Superintendent's designee if the alleged harasser is a classified employee, and, if so instructed by the Superintendent, the type of corrective action and methods to prevent reoccurrence of the harassment/discrimination.

USING THE DESIGNATED FORM (09.42811 AP.24), A RESPONSE SHALL BE PRESENTED TO THE COMPLAINANT AND THE ACCUSED (AND TO THEIR PARENTS/GUARDIANS IF STUDENT IS UNDER AGE EIGHTEEN OR IF STUDENT HAS REACHED AGE EIGHTEEN AND HAS A LEGAL GUARDIAN) WITHIN TEN (10) SCHOOL DAYS OF COMPLETION OF THIS LEVEL OF INVESTIGATION.

GUIDELINES

1. The Board shall not hear grievances concerning personnel actions taken by the Superintendent/designee, unless the grievance is based on an alleged violation of constitutional, statutory, regulatory, or policy provisions.
2. In some instances it may be necessary to involve legal counsel, when authorized by the Board.
3. The Superintendent/designee shall implement corrective action as determined by the Superintendent or by the Board, as appropriate under law, after appeal rights have been exhausted. If the Superintendent is subject to corrective action, the Board shall implement the action.
4. The District is prohibited from disclosing personally identifiable information contained in student discipline records under the Federal Educational Rights and Privacy Act and corresponding state law.
5. Employee evaluation and private reprimand information generally confidential and may require consent of the employee prior to release.

RELATED POLICIES:

09.2211; 09.227

RELATED PROCEDURES:

09.227 AP.1, 09.42811 (all procedures)

KENTON COUNTY BOARD OF EDUCATION
SUBSTITUTE TEACHERS
JULY 1, 2015 – JUNE 30, 2016

RANK I \$134.00/DAY

RANK II \$134.00/DAY

RANK III \$134.00/DAY

RANK IV \$120.00/DAY

SUB1 SUL1
SUB2 SUL2
SUB3 SUL3
SUB4 SUL4

A substitute teacher employed for a continuous assignment shall be paid in the following manner.

	Initial 10 DAYS	DAYS 11-90	DAYS 91+
RANK I	\$134.00/DAY	\$223.00/DAY	Rank and experience on Board approved salary schedule
RANK II	\$134.00/DAY	\$218.00/DAY	Rank and experience on Board approved salary schedule
RANK III	\$134.00/DAY	\$172.00/DAY	Rank and experience on Board approved salary schedule
RANK IV	\$120.00/DAY	\$ 120.00/DAY	Rank and experience on Board approved salary schedule

****All pay is effective following Board approval. This schedule does not provide for retroactive pay.**

KENTON COUNTY BOARD OF EDUCATION
2015-2016 SUPPLEMENTARY SALARY SCHEDULE

SUPP Certified
SPCL Classified/Para

1 High School Athletic Director	\$9,824
2 Middle School Athletics	\$4,988
3 Weight/Conditioning Coach HS	\$1,094

Football

4 Head	\$8,728
5 Assistant	\$5,785
6 Level I (4)	\$5,076
7 Level II (2)	\$2,632
8 Level III (2)	\$1,686
9 Middle School Head	\$2,342
10 Middle School Assistant(7)	\$1,686

Volleyball

11 High School Head	\$3,493
12 Assistant High School	\$1,463
13 Freshman	\$1,094
14 Middle School Girls-6th	\$944
15 Middle School Girls-7th	\$944
16 Middle School Girls-8th	\$944

Cross Country

17 Head Boys	\$2,342
18 Head Girls	\$2,342
19 Middle School	\$944
20 Assistant Middle School	\$859

Basketball

21 High School Head Boys	\$8,728
22 Assistant High School	\$5,785
23 Level I	\$5,076
24 Level II	\$2,503
25 High School Head Girls	\$8,728
26 Assistant High School	\$5,785
27 Level I	\$5,076
28 Level II	\$2,503
29 (1) Middle School Boys-6th	\$2,342
30 (1) Middle School Girls-6th	\$2,342
31 Middle School Boys-7th	\$2,342
32 Middle School Girls-7th	\$2,342
33 Middle School Boys-8th	\$2,342
34 Middle School Girls-8th	\$2,342

Track - Boys and Girls

35 Head	\$3,494
36 Assistant	\$2,478
37 Level One Assistant	\$1,463
38 Middle School	\$944
39 Assistant Middle School	\$859

Soccer

40 Head Boys Coach	\$3,494
41 Assistant Boys	\$1,463
42 Freshman	\$1,094
43 Head Girls Coach	\$3,494
44 Assistant Girls	\$1,463
45 Freshman	\$1,094

Softball - Fast Pitch

46 Head	\$5,238
47 Assistant High School	\$3,471
48 Level I	\$3,044

Tennis

49 Head Boys	\$2,342
50 Head Girls	\$2,342

Golf

51 Head Boys	\$1,726
52 Head Girls	\$1,726

Archery

53 Head	\$2,342
54 Assistant (2)	\$1,094
55 Middle School Head	\$944
56 Middle School Assistant	\$859

Athletic Program Support

57 Athletic/Activity Camp Director	Up to \$2,000
58 Athletic Team Instructor (1-20)	\$600
59 Athletic Support Level I (1-3)	\$1,000
60 Athletic Support Level II (1-3)	\$2,000
61 Athletic Support Level III	\$3,000
62 Non-KHSAA Official	20 \$30

COLUMN TOTAL:

(14) Requires comparable number of games as the 7th and 8th grade teams.

(10) Additional assistant if team participation exceeds 70.

(57-62) Athletic Program Support will be funded by the school or boosters

KENTON COUNTY BOARD OF EDUCATION
2015-2016 SUPPLEMENTARY SALARY SCHEDULE

SUP1 Certified
SUCL Classified/Para

<u>Cheerleaders</u>			<u>Middle School</u>		
	Varsity	\$5,785	27	Academic Competition	\$3,494
2	Assistant	\$3,494	28	Writing Cluster Leader	\$1,525
3	Freshman	\$2,632	29	Exceptional Children Lead Teacher	\$1,525
4	Middle School-6th	\$1,200	30	Sponsors (14 positions)	\$1,277
5	Middle School-7th	\$1,200	31	Intramural/Activities Coordinator	\$2,228
6	Middle School-8th	\$1,200	<u>High School</u>		
7	Middle School Football	\$972	32	Academic Competition	\$5,785
<u>Marching Band</u>			33	Department Curriculum Leader (8 Positions)	\$1,540
8	Director	\$8,728	34	Technology Coordinator	\$1,726
9	Assistant	\$5,785	35	Writing Cluster Leader	\$1,726
10	Level I	\$5,075	36	Sponsors (10 positions)	\$1,639
<u>Bowling</u>			37	Exceptional Children Lead Teacher	\$1,726
11	Head Coach	\$1,050	<u>Bass Fishing</u>		
12	Assistant Coach	\$525	38	Head Coach	\$525
<u>Wrestling</u>			<u>District Wide</u>		
13	Head	\$3,494	39	Elementary Activities Coordinator- 2 positions	\$7,542
14	Assistant	\$1,463	40	Secondary School Activities Coordinator	\$7,542
15	Middle School	\$944	<u>Music Program Support</u>		
	Assistant Middle School	\$859	41	Marching Band Caption Head	Up to \$4,040
<u>Swimming</u>			42	Marching Band Support Level I	\$3,030
17	Swim Coach	\$2,342	43	Marching Band Support Level II	\$2,020
18	Diving Coach	\$1,463	44	Marching Band Support Level III (1-3)	\$1,010
<u>Baseball</u>			45	Marching Band Camp Level IV (1-4)	\$606
19	Head	\$5,238	<u>Gifted and Talented Program</u>		
20	Assistant High School	\$3,472	Elementary-Primary Talent Pool/Intermediate		
21	Level I	\$3,045	46-47	Enrollment <500 Students (1/1)	\$625/\$825
<u>Elementary</u>			48-49	Enrollment 500-749 Students (1/1)	\$1020/\$1230
22	Writing Cluster Leader	\$1,364	50-51	Enrollment >750 Students (1/1)	\$1350/\$1650
23	Academic Team Sponsor	\$2,233	Middle/High School		
24	Exceptional Children Lead Teacher	\$1,364	52	Enrollment <1000 Students (2)	\$1,136
25	Sponsors (10 positions)	\$1,144	53	Enrollment >1000 Students (2)	\$1,515
26	Elementary Athletics Director	\$1,876	54	Speech Pathologist Leader	\$1,726

COLUMN TOTAL:

(8) Includes responsibility for Flags, Rifles, Pep Band and Summer Camp.

(25, 36) Examples include Future Educators of America, Okey of the Mind and E-WISE

(26) \$100 per team for teams in excess of 4

(33) Additional \$500, rotating with Kentucky Textbook Adoption Cycle.

(24, 29, 37) High school three per school, middle school two per school, elementary two per school.

(41-45) Music Program Support will be funded by the school or boosters

KENTON COUNTY BOARD OF EDUCATION

SCLA

SUPPORT PERSONNEL 2015-2016

MISCELLANEOUS POSITIONS

SBOA SECRETARY TO BOARD	\$13,980	ANNUAL
TREA TREASURER	\$11,586	ANNUAL
SUP3 TRANSPORTATION-SUB CALLING	\$3,000	ANNUAL
SUP2 FOOD SERVICE MANAGER - BREAKFAST SUPPLEMENT	\$1,200	ANNUAL
HAST HEALTH ASSISTANT SUPPLEMENT	\$1.40	PER HOUR
1 SUBSTITUTE AIDES - INSTRUCTIONAL	\$11.95	PER HOUR
2 SUBSTITUTE AIDES - NON-INSTRUCTIONAL	\$10.81	PER HOUR
3 SUBSTITUTE BUS MONITOR	\$10.81	PER HOUR
4 SUBSTITUTE CUSTODIAN	\$13.14	PER HOUR
5 CAFETERIA SUBSTITUTE	\$10.81	PER HOUR
6 SUBSTITUTE NURSE	\$19.42	PER HOUR
7 SUBSTITUTE SECRETARY	\$13.89	PER HOUR
8 SUMMER FOREMAN RESERVE MAINTENANCE WORKER	\$15.21	PER HOUR
9 SUMMER BUS MAINTENANCE	\$13.18	PER HOUR
10 SWIM INSTRUCTOR	\$13.07	PER HOUR
11 SUBSTITUTE INTERPRETER	Per contracted Rate	
12 ADMINISTRATIVE - SUPERINTENDENT	\$22.99	PER HOUR
13 SUBSTITUTE MECHANIC	\$22.47	PER HOUR
14 SUBSTITUTE BUS DRIVER	\$14.83	PER HOUR
15 SUBSTITUTE BUILDING OPERATIONS SUPERVISOR	Per hourly Rate of HCME/HCMS/HCHS	
16 LEAD CONSULTANT	Per hourly Rate	
17 CHILD CARE CLASSIFIED EMPLOYEE	\$15.82	PER HOUR
18 ESS AND GRANT INSTRUCTIONAL WORK	\$25.00	PER HOUR
19 SBDM SECRETARY	UP TO \$25.00	PER HOUR
20 NKYDC SUMMER SCHOOL TEACHER	\$33.00	PER HOUR
21 ADMINISTRATOR EVENT SUPERVISOR	\$35.00	PER HOUR

KCSD CLASSIFIED POSITION INDEX

POSITION	JOB CODE	PAY GRADE	DAYS	HRS
CAFETERIA WORKER/HOUR	FOOD	G1	180	6
NON-INSTRUCTIONAL ASSISTANTS	NITA	G1	180	6
INSTRUCTIONAL ASSISTANTS LEVEL I	INA1	G2	185	6
BUS MONITORS	BUSM	G2	181	4
CAFÉ CUSTODIAN	CAFC	G3	180	3
HEALTH ASSISTANT	HAST	G4	185	6
HEALTH ASSISTANT/BUS MONITOR	HEBM	G4	181	4
JOB COACH	JOB	G4	187	6.5
INSTRUCTIONAL ASSISTANTS LEVEL II	INA2	G5	185	6
CAFETERIA MGR. - ENROLLMENT OF 500 - 850	FMMS	G5	187	7
BUS DRIVER/SUBSTITUTE BUS DRIVER	BUSD	G6	181	4
AQUATICS DIRECTOR	AQUA	G6	230	7
HIGH SCHOOL GUIDANCE SECRETARY	SHSG	G7	207	7.5
MIDDLE SCHOOL SECRETARY	SMSP	G7	207	7.5
SECRETARY TO HIGH SCHOOL ASST. PRINCIPAL	SHAP	G7	207	7.5
BOOKKEEPER - HIGH SCHOOL	SHSP	G7	207	7.5
SECRETARY TO HIGH SCHOOL PRINCIPAL	SHSP	G7	207	7.5
SECRETARY - ELEMENTARY SCHOOL	SLES	G7	197	7
BUILDING OPERATIONS SUPERVISOR	HCHS	G8	245	8
CLERK	CLER	G9	230	7.5
INSTRUCTIONAL ASSISTANTS LEVEL III	INA3	G10	185	6
GENERAL MAINTENANCE	MAIN	G10	245	7.5
RECEPTIONIST	RECT	G10	230	7.5
ASSISTANT SCHOOL PLANT MANAGER	ASPM	G11	245	8
ADMINISTRATIVE ASSISTANT ACADEMIC AFFAIRS, PERSONNEL,	SADM	G11	230	7.5
HUMAN RESOURCES/PERSONNEL COORDINATOR	PERC	G12	230	7.5
GENERAL MAINTENANCE JOURNEYMAN	MAIJ	G12	245	7.5
OPERATIONS SYSTEM COORDINATOR	OPCO	G12	230	7.5
SCHOOL NURSE - RN	RN	G13	185	7
BOOKKEEPER CENTRAL OFFICE	BOOK	G13	230	7.5
PURCHASING AGENT CENTRAL OFFICE	PUAG	G13	230	7.5
FOOD SERVICE OPERATIONS COORDINATOR	FSOC	G14	225	7.5
STUDENT INFORMATION SYSTEM SPECIALIST	SISP	G14	230	7.5
CARPENTER/PLUMBER	MCAP	G14	245	7.5
TRANSPORTATION AREA COORDINATOR	TRAC	G14	230	7.5
INSTRUCTIONAL ASSISTANTS LEVEL IV	INA4	G15	185	6
STUDENT RECORDS SUPERVISOR	STRM	G15	230	7.5
SCHOOL PLANT MANAGER	SPLM	G15	245	8
PAYROLL/BENEFITS COORDINATOR	EMBC	G15	230	7.5
SCHOOL PLANT MANAGER JOURNEYMAN	SPLJ	G16	245	8
EQUIPMENT TECHNICIAN	MAET	G16	225	7.5
HVAC TECHNICIAN	MHAC	G16	245	7.5
JOURNEYMAN PLUMBER	MPLU	G16	245	7.5
PUBLIC INFORMATION OFFICER	PIO	G16	230	7.5

NOT ADDED TO THE PAY GRADES AT THIS TIME

KCSD CLASSIFIED POSITION INDEX

POSITION	JOB CODE	DAYS	HRS
BUILDING OPERATIONS SUPPORT	CUST	245	8
BUILDING OPERATIONS SUPERVISOR Medium Elementary	HCME	245	8
BUILDING OPERATIONS SUPPORT	CUSJ	245	8
ASSISTANT MECHANIC	AMEC	245	8
CAFETERIA MGR. - ENROLLMENT OF 851+	FMHS	187	8
BUILDING OPERATIONS SUPERVISOR Large Elementary	HCLE	245	8
BUS DRIVER TRAINER HOURS AS ASSIGNED	BUST	181	4
BUILDING OPERATIONS SUPERVISOR Middle School & RR	HCMS	245	8
HEAD CUSTODIAN LARGE ELEMENTARY	HCLJ	245	8
BUILDING OPERATIONS SUPERVISOR MIDDLE SCHOOL & RR JOURNEYMAN	HCMC	245	8
HEAD CUSTODIAN MIDDLE/HIGH	HCHS	245	8
SCHOOL NURSE - LPN	LPN	185	6.5
ASSISTANT SCHOOL PLANT MANAGER JOURNEYMAN	ASPJ	245	8
SPEECH INTERPRETER - LEVEL I	INTR	185	6.5
SPEECH INTERPRETER - LEVEL II	INTM	185	6.5
CERTIFIED PHYSICAL AND OCCUPATIONAL THERAPY ASSISTANT	THEA	185	6.5
GARAGE MECHANIC	MECH	245	8
EDUCATIONAL SPEECH INTERPRETER - LEVEL III	INTI	185	6.5
LEAD MECHANIC	MECL	245	8
SOCIAL WORKER	CFRC	185	6.5
SHOP SUPERVISOR-GARAGE	SHOP	245	8
SPEECH THERAPIST/PATHOLOGIST	SPTH	187	6.5
ASSISTANT DIRECTOR OF TRANSPORTATION	ADTR	230	8
SPEECH THERAPIST/PATHOLOGIST - MASTERS	SPTM	187	7
PHYSICAL / OCCUPATIONAL THERAPIST - BACHELOR	THEB	192	6.5
FACILITIES MANAGER	FMGR	230	7.5
SPEECH THERAPIST/PATHOLOGIST ASSISTANT (SPLA)	SPAS	187	7
SPEECH THERAPIST/PATHOLOGIST - RANK I	SPTI	187	7
PHYSICAL / OCCUPATIONAL THERAPIST - MASTERS	THEM	192	6.5
CARPENTER HVAC JOURNEYMAN	MCAJ	245	7.5

The following positions are classified exempt and do not qualify for overtime pay:
 SHOP, ADTR, FMGR

Kenton County School District
2015-2016 CLASSIFIED EMPLOYEES SALARY SCHEDULE
PAY SCHEDULE FOR EACH POSITION

		ADTR	AMEC	ASPJ	BUST	CFRC	CUST	CUSJ	FMGR	FMHS	HCLE	HCME	HCMS	HCUJ	HCMC
LEVEL OF EXPERIENCE	0	\$ 34.02	\$ 15.45	\$ 20.62	\$ 16.32	\$ 28.22	\$ 13.98	\$ 14.69	\$ 34.05	\$ 15.36	\$ 15.62	\$ 15.17	\$ 16.36	\$ 16.34	\$ 17.07
	1	\$ 34.45	\$ 15.65	\$ 20.88	\$ 16.53	\$ 28.58	\$ 14.16	\$ 14.88	\$ 34.49	\$ 15.56	\$ 15.82	\$ 15.36	\$ 16.57	\$ 16.54	\$ 17.29
	2	\$ 34.87	\$ 15.88	\$ 21.15	\$ 16.74	\$ 28.99	\$ 14.36	\$ 15.09	\$ 34.99	\$ 15.78	\$ 16.05	\$ 15.58	\$ 16.81	\$ 16.77	\$ 17.53
	3	\$ 35.38	\$ 16.15	\$ 21.45	\$ 17.02	\$ 29.49	\$ 14.62	\$ 15.34	\$ 35.60	\$ 16.06	\$ 16.33	\$ 15.86	\$ 17.10	\$ 17.06	\$ 17.82
	4	\$ 35.81	\$ 16.39	\$ 21.81	\$ 17.25	\$ 29.94	\$ 14.83	\$ 15.55	\$ 36.12	\$ 16.29	\$ 16.57	\$ 16.09	\$ 17.35	\$ 17.29	\$ 18.07
	5	\$ 36.09	\$ 16.55	\$ 22.11	\$ 17.36	\$ 30.23	\$ 14.94	\$ 15.66	\$ 36.46	\$ 16.45	\$ 16.72	\$ 16.23	\$ 17.50	\$ 17.44	\$ 18.22
	6	\$ 36.53	\$ 16.82	\$ 22.33	\$ 17.47	\$ 30.71	\$ 15.05	\$ 15.77	\$ 37.06	\$ 16.72	\$ 16.84	\$ 16.36	\$ 17.64	\$ 17.57	\$ 18.36
	7	\$ 36.98	\$ 17.04	\$ 22.60	\$ 17.68	\$ 31.18	\$ 15.14	\$ 15.86	\$ 37.60	\$ 16.91	\$ 16.94	\$ 16.45	\$ 17.74	\$ 17.66	\$ 18.46
	8	\$ 37.48	\$ 17.32	\$ 22.84	\$ 17.94	\$ 31.66	\$ 15.24	\$ 15.97	\$ 38.20	\$ 17.18	\$ 17.06	\$ 16.57	\$ 17.86	\$ 17.78	\$ 18.58
	9	\$ 37.98	\$ 17.64	\$ 23.11	\$ 18.20	\$ 32.17	\$ 15.49	\$ 16.21	\$ 38.81	\$ 17.46	\$ 17.33	\$ 16.83	\$ 18.15	\$ 18.06	\$ 18.87
	10	\$ 38.31	\$ 17.98	\$ 23.46	\$ 18.64	\$ 32.62	\$ 15.63	\$ 16.35	\$ 39.86	\$ 17.93	\$ 17.70	\$ 17.18	\$ 18.53	\$ 18.42	\$ 19.25
	11	\$ 38.63	\$ 18.34	\$ 24.02	\$ 19.16	\$ 33.58	\$ 16.10	\$ 16.82	\$ 41.06	\$ 18.46	\$ 18.23	\$ 17.70	\$ 19.09	\$ 18.95	\$ 19.81
	12	\$ 38.96	\$ 18.69	\$ 24.72	\$ 19.69	\$ 34.43	\$ 16.57	\$ 17.29	\$ 42.26	\$ 19.01	\$ 18.76	\$ 18.22	\$ 19.65	\$ 19.49	\$ 20.37
	13	\$ 39.29	\$ 19.05	\$ 25.43	\$ 20.24	\$ 34.60	\$ 16.98	\$ 17.71	\$ 43.58	\$ 19.48	\$ 19.23	\$ 18.67	\$ 20.14	\$ 19.95	\$ 20.86
	14	\$ 39.62	\$ 19.42	\$ 26.04	\$ 20.70	\$ 34.76	\$ 17.40	\$ 18.12	\$ 45.10	\$ 19.92	\$ 19.68	\$ 19.12	\$ 20.60	\$ 20.40	\$ 21.33
	15	\$ 39.96	\$ 19.79	\$ 26.53	\$ 21.23	\$ 34.96	\$ 17.82	\$ 18.54	\$ 46.57	\$ 20.41	\$ 20.13	\$ 19.58	\$ 21.07	\$ 20.86	\$ 21.79
	16	\$ 40.38	\$ 20.16	\$ 27.02	\$ 21.77	\$ 35.20	\$ 18.28	\$ 19.00	\$ 47.94	\$ 20.93	\$ 20.64	\$ 20.08	\$ 21.58	\$ 21.36	\$ 22.30
	17	\$ 40.73	\$ 20.57	\$ 27.58	\$ 22.24	\$ 35.39	\$ 18.70	\$ 19.42	\$ 49.14	\$ 21.40	\$ 21.09	\$ 20.53	\$ 22.05	\$ 21.81	\$ 22.77
	18	\$ 41.08	\$ 20.76	\$ 28.07	\$ 22.62	\$ 35.56	\$ 19.12	\$ 19.84	\$ 49.95	\$ 21.81	\$ 21.54	\$ 20.98	\$ 22.51	\$ 22.26	\$ 23.24
	19	\$ 41.43	\$ 20.94	\$ 28.56	\$ 23.12	\$ 35.73	\$ 19.54	\$ 20.26	\$ 50.77	\$ 22.30	\$ 21.99	\$ 21.44	\$ 22.98	\$ 22.72	\$ 23.70
	20	\$ 41.79	\$ 21.15	\$ 29.05	\$ 23.64	\$ 35.90	\$ 19.95	\$ 20.68	\$ 52.24	\$ 22.77	\$ 22.45	\$ 21.89	\$ 23.45	\$ 23.17	\$ 24.17
	21	\$ 42.15	\$ 21.40	\$ 29.54	\$ 24.14	\$ 36.09	\$ 20.37	\$ 21.10	\$ 53.81	\$ 23.24	\$ 22.90	\$ 22.35	\$ 23.91	\$ 23.63	\$ 24.63
	22	\$ 42.51	\$ 21.58	\$ 30.04	\$ 24.69	\$ 36.28	\$ 20.79	\$ 21.52	\$ 55.39	\$ 23.73	\$ 23.36	\$ 22.80	\$ 24.38	\$ 24.08	\$ 25.10
	23	\$ 42.88	\$ 21.79	\$ 30.53	\$ 25.22	\$ 36.46	\$ 21.21	\$ 21.93	\$ 55.53	\$ 24.20	\$ 23.81	\$ 23.26	\$ 24.85	\$ 24.54	\$ 25.57
	24	\$ 43.25	\$ 21.99	\$ 31.02	\$ 25.36	\$ 36.63	\$ 21.32	\$ 22.04	\$ 57.41	\$ 24.35	\$ 23.95	\$ 23.39	\$ 24.99	\$ 24.67	\$ 25.71
	25	\$ 43.99	\$ 22.21	\$ 31.20	\$ 25.77	\$ 37.22	\$ 21.66	\$ 22.38	\$ 58.61	\$ 24.55	\$ 24.35	\$ 23.79	\$ 25.41	\$ 25.08	\$ 26.14
	26	\$ 45.12	\$ 22.83	\$ 31.72	\$ 26.50	\$ 38.31	\$ 22.30	\$ 23.02	\$ 60.34	\$ 25.13	\$ 25.07	\$ 24.49	\$ 26.16	\$ 25.79	\$ 26.88
	27	\$ 45.21	\$ 22.84	\$ 32.63	\$ 26.66	\$ 38.55	\$ 22.45	\$ 23.17	\$ 60.94	\$ 25.19	\$ 25.24	\$ 24.65	\$ 26.34	\$ 25.96	\$ 27.06
	28	\$ 45.54	\$ 23.11	\$ 32.85	\$ 26.88	\$ 38.87	\$ 22.63	\$ 23.35	\$ 61.44	\$ 25.40	\$ 25.44	\$ 24.85	\$ 26.55	\$ 26.17	\$ 27.28
	29	\$ 45.74	\$ 23.21	\$ 33.11	\$ 26.99	\$ 39.04	\$ 22.73	\$ 23.46	\$ 61.72	\$ 25.51	\$ 25.56	\$ 24.97	\$ 26.67	\$ 26.29	\$ 27.40

Kenton County School District
2015-2016 CLASSIFIED EMPLOYEES SALARY SCHEDULE

PAY SCHEDULE FOR EACH POSITION

		INTR	INTM	INTI	LPN	MCAJ	MECH	MECL	SHOP	SPAS	SPTH	SPTM	SPTE	THEA	THEB	THEM
LEVEL OF EXPERIENCE	0	\$20.22	\$22.24	\$24.47	\$18.74	\$22.38	\$22.76	\$23.89	\$29.45	\$31.19	\$31.19	\$32.48	\$35.56	\$24.30	\$33.59	\$34.98
	1	\$20.48	\$22.53	\$24.78	\$18.98	\$22.67	\$23.05	\$24.19	\$29.82	\$31.59	\$31.59	\$32.90	\$36.01	\$24.61	\$34.02	\$35.43
	2	\$20.78	\$22.85	\$25.14	\$19.22	\$22.99	\$23.38	\$24.54	\$30.26	\$31.87	\$31.87	\$33.20	\$36.37	\$24.97	\$34.33	\$35.76
	3	\$21.14	\$23.25	\$25.58	\$19.55	\$23.38	\$23.79	\$24.97	\$30.79	\$32.22	\$32.22	\$33.77	\$36.99	\$25.40	\$34.70	\$36.36
	4	\$21.45	\$23.59	\$25.95	\$19.80	\$23.71	\$24.14	\$25.33	\$31.23	\$32.56	\$32.56	\$34.24	\$37.79	\$25.77	\$35.06	\$36.88
	5	\$21.65	\$23.81	\$26.19	\$19.99	\$23.92	\$24.36	\$25.57	\$31.53	\$32.80	\$32.80	\$34.73	\$38.33	\$26.01	\$35.33	\$37.40
	6	\$22.00	\$24.21	\$26.63	\$20.29	\$24.30	\$24.77	\$25.99	\$31.80	\$33.00	\$33.00	\$35.20	\$38.86	\$26.44	\$35.54	\$37.91
	ASP	\$22.33	\$24.56	\$27.02	\$20.59	\$24.65	\$25.11	\$26.36	\$32.23	\$33.43	\$33.43	\$35.67	\$39.39	\$26.82	\$36.01	\$38.42
	8	\$22.68	\$24.95	\$27.45	\$20.88	\$25.03	\$25.50	\$26.76	\$32.70	\$33.86	\$33.86	\$36.13	\$39.90	\$27.25	\$36.46	\$38.91
	9	\$23.05	\$25.35	\$27.89	\$21.20	\$25.42	\$25.99	\$27.28	\$33.29	\$34.16	\$34.16	\$37.00	\$40.66	\$27.69	\$36.78	\$39.85
	10	\$23.39	\$25.73	\$28.30	\$21.74	\$26.08	\$26.49	\$27.46	\$33.46	\$34.52	\$34.52	\$38.01	\$41.77	\$28.10	\$37.17	\$40.93
	11	\$23.62	\$25.98	\$28.58	\$22.35	\$26.84	\$27.00	\$28.27	\$34.44	\$35.23	\$35.23	\$38.88	\$42.73	\$28.38	\$37.94	\$41.87
	12	\$23.86	\$26.24	\$28.87	\$23.54	\$27.61	\$27.52	\$28.78	\$35.04	\$36.02	\$36.02	\$39.76	\$43.71	\$28.94	\$38.79	\$42.82
	13	\$24.10	\$26.51	\$29.16	\$24.18	\$28.28	\$28.05	\$29.56	\$35.94	\$36.61	\$36.61	\$40.36	\$44.33	\$29.51	\$39.43	\$43.46
	14	\$24.34	\$26.77	\$29.45	\$24.44	\$28.75	\$28.59	\$29.83	\$36.25	\$37.29	\$37.29	\$41.05	\$45.03	\$30.13	\$40.16	\$44.21
	15	\$24.58	\$27.04	\$29.74	\$24.73	\$29.22	\$29.14	\$30.38	\$36.89	\$38.13	\$38.13	\$41.81	\$45.64	\$30.73	\$41.07	\$45.02
	16	\$24.89	\$27.37	\$30.11	\$24.98	\$29.76	\$29.71	\$31.00	\$37.62	\$39.17	\$39.17	\$42.95	\$46.52	\$31.41	\$42.18	\$46.26
	17	\$25.13	\$27.65	\$30.41	\$25.30	\$30.23	\$30.28	\$31.57	\$38.28	\$40.16	\$40.16	\$44.05	\$47.71	\$32.04	\$43.25	\$47.43
	18	\$25.39	\$27.92	\$30.72	\$25.85	\$30.70	\$30.57	\$31.85	\$38.60	\$41.07	\$41.07	\$45.06	\$48.82	\$32.67	\$44.23	\$48.52
	19	\$25.64	\$28.20	\$31.02	\$26.36	\$31.18	\$30.83	\$32.12	\$38.92	\$41.67	\$41.67	\$45.66	\$49.64	\$33.35	\$44.88	\$49.17
	20	\$25.90	\$28.49	\$31.33	\$26.91	\$31.64	\$31.15	\$32.43	\$39.28	\$42.27	\$42.27	\$46.28	\$50.43	\$34.01	\$45.53	\$49.84
	21	\$26.15	\$28.77	\$31.65	\$27.45	\$32.12	\$31.52	\$32.75	\$39.64	\$42.87	\$42.87	\$46.90	\$51.10	\$34.68	\$46.17	\$50.51
	22	\$26.42	\$29.06	\$31.96	\$27.99	\$32.59	\$31.77	\$33.06	\$40.01	\$43.78	\$43.78	\$47.60	\$51.73	\$35.39	\$47.15	\$51.26
	23	\$26.68	\$29.35	\$32.28	\$28.51	\$33.06	\$32.08	\$33.23	\$40.38	\$44.98	\$44.98	\$48.92	\$53.09	\$36.08	\$48.45	\$52.68
	24	\$26.95	\$29.64	\$32.61	\$28.63	\$33.26	\$32.39	\$33.86	\$40.45	\$46.02	\$46.02	\$50.05	\$54.33	\$36.81	\$49.56	\$53.89
	25	\$27.64	\$30.40	\$33.45	\$29.02	\$33.83	\$32.71	\$34.12	\$41.54	\$46.66	\$46.66	\$50.85	\$55.30	\$38.51	\$50.25	\$54.76
	26	\$28.45	\$31.30	\$34.43	\$29.83	\$34.80	\$33.61	\$35.06	\$42.33	\$47.28	\$47.28	\$51.53	\$56.04	\$39.63	\$50.92	\$55.50
	27	\$28.63	\$31.50	\$34.64	\$30.02	\$35.03	\$33.64	\$35.09	\$42.75	\$47.81	\$47.81	\$52.11	\$56.71	\$39.89	\$51.49	\$56.12
	28	\$29.24	\$32.16	\$35.38	\$30.26	\$35.31	\$34.03	\$35.50	\$43.11	\$48.29	\$48.29	\$52.60	\$57.25	\$40.83	\$52.01	\$56.65
	29	\$29.37	\$32.31	\$35.54	\$30.39	\$35.47	\$34.18	\$35.66	\$43.30	\$48.54	\$48.54	\$52.85	\$57.50	\$41.01	\$52.28	\$56.92

	BGMS	HCHS
0	\$31.28	\$16.71
1	\$31.68	\$16.92
2	\$32.12	\$17.16
3	\$32.66	\$17.47
4	\$33.11	\$17.72
5	\$33.39	\$17.91
6	\$33.92	\$18.04
ASP	\$34.74	\$18.14
8	\$35.72	\$18.27
9	\$36.27	\$18.57
10	\$37.12	\$18.96
11	\$38.17	\$19.53
12	\$39.22	\$20.10
13	\$40.12	\$20.61
14	\$40.34	\$21.07
15	\$41.47	\$21.54
16	\$41.78	\$22.05
17	\$42.30	\$22.52
18	\$42.82	\$22.98
19	\$43.34	\$23.45
20	\$43.86	\$23.91
21	\$44.39	\$24.38
22	\$44.91	\$24.84
23	\$45.43	\$25.31
24	\$45.69	\$25.45
25	\$46.46	\$25.89
26	\$47.78	\$26.65
27	\$48.09	\$26.83
28	\$48.48	\$27.05
29	\$48.69	\$27.17

LEVEL OF EXPERIENCE



Commonwealth of Kentucky

CONTRACT

IMPORTANT

Show Doc ID number on all packages, invoices and correspondence.

Doc Description: 730 FRYSC BOE Region 4 SFY16

Doc ID No: PON2 730 1500001650 1

Procurement Folder: 3896917

Procurement Type: Memorandum of Agreement

Administered By: DOUGLAS HOLT

Cited Authority: FAP111-44-00

Telephone: 502-564-4986

Issued By: DOUGLAS HOLT

C
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Multiple Provider

702 Capitol Avenue

OMPS

Frankfort

KY 40601

US

Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
1	Bellevue Independent BOE FY16		0.00		0.00000	110,150.70	110,150.70

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Bellevue YSC and Family Connections FRYSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Wayne Starnes 859-261-7577

B
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CHFS DFRCVS/FRYSC

275 EAST MAIN ST 3C-G

FRANKFORT

KY 40621

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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
2	Boone Co. BOE FY16		0.00		0.00000	599,613.45	599,613.45

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Boone Co HS YSC, Burlington EL FRC,

Extended Description

Camp Enst MS YSC, Florence EL FRC, Goodridge EL FRC, Hillard Collins EL FRC, Kelly Elem FRC, Ockerman EL FRC, RA Jones YSC and Yealy EL FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Randy Poe 859-282-3325

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
3	Campbell Co. BOE FY16		0.00		0.00000	242,400.60	242,400.60

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Campbell Co FRC, Campbell Ridge EL FRC, Campbell Co YSC and Southern Campbell Co EL FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Glen Miller 859-448-2436

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
4	Carroll Co. BOE FY16		0.00		0.00000	155,385.00	155,385.00

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Carroll Co YSC and Carroll Co FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Lisa James 502-732-7070

Extended Description

B I L T O			S H I P T O			
	CHFS DFRCVS/FRYSC					
	275 EAST MAIN ST 3C-G					
	FRANKFORT	KY 40621				
	US					

Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
5	Covington Independent BOE FY16		0.00		0.00000	530,553.45	530,553.45

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Glenn O Swing EL FRC, Holmes MS YSC, Holmes HS YSC, James E Biggs ECC FRC, John G. Carlisle FRC, Latonia EL FRC, Ninth District FRC, and Sixth District FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Alvin Garrison 859-392-1001

B I L T O			S H I P T O			
	CHFS DFRCVS/FRYSC					
	275 EAST MAIN ST 3C-G					
	FRANKFORT	KY 40621				
	US					

Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
6	Dayton Independent BOE FY16		0.00		0.00000	120,164.40	120,164.40

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Dayton FRC and Dayton YSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Jay Brewer 859-491-6565

Extended Description

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
7	Eminence Independent BOE FY16		0.00		0.00000	77,692.50	77,692.50

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Eminence FRYSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Buddy Berry 502-845-5427

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
8	Erlanger-Elsmer Independent BOE FY16		0.00		0.00000	217,539.00	217,539.00

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Arnett, Howell, Lindeman FRC, Tichenor MS YSC, Lloyd Memorial HS YSC and Miles FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Kathy Burkhardt 859-727-2009

Extended Description

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O	
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
9	Gallatin Co. BOE FY16		0.00		0.00000	155,385.00	155,385.00

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Gallatin Co FRC and Gallatin Co YSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Dorothy Perkins 859-567-1821

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O	
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
10	Grant Co. BOE FY16		0.00		0.00000	295,576.80	295,576.80

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Crittenden/Mt. Zion FRC, Dry Ridge FRC, Grant Co YSC, Mason-Corinth FRC and Sherman EL FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Ronald Livingood 859-824-3323

Extended Description

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
11	Henry Co. BOE FY16		0.00		0.00000	155,385.00	155,385.00

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Henry Co FRC and Henry Co YSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Tim Abrams 502-845-8600

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
12	Kenton Co. BOE FY16		0.00		0.00000	830,446.50	830,446.50

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Beechgrove FRC, Dixie Heights HS YSC, Fort Wright FRC, J.A. Caywood EI FRC, Kenton EI FRC, Piner EL FRC, River Ridge EI FRC, Ryland FRC, Scott HS YSC, Simon Kenton YSC, Summit View FRYSC, Taylor Mill FRC, Turkey Foot MS YSC, Twenhofel MS YSC, White's Tower FRC and Woodland MS YSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Terri Cox Cruvey 859-344-8888

Extended Description

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
13	Ludlow Independent BOE FY16		0.00		0.00000	77,692.50	77,692.50

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Ludlow FRYSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Mike Borchers 859-261-8210

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
14	Newport Independent BOE FY16		0.00		0.00000	247,925.40	247,925.40

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Newport HS YSC, Newport Jr High YSC, Newport Intermediate School FRC, and Newport Primary School FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Kelly Middleton 859-292-3004

Extended Description

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
15	Oldham Co. BOE FY16		0.00		0.00000	75,793.35	75,793.35

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Family Connection FRC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Will Wells 502-241-3500

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
16	Owen Co. BOE FY16		0.00		0.00000	155,385.00	155,385.00

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Owen Co FRC and Owen Co YSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Robert Stafford 502-484-3934

Extended Description

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
17	Pendleton Co. BOE FY16		0.00		0.00000	155,385.00	155,385.00

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: North FRYSC and South FRYSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Anthony Strong 859-654-6911

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
18	Silver Grove Independent BOE FY16		0.00		0.00000	28,487.25	28,487.25

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Silver Grove FRYSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Ken Ellis 859-441-3894

Extended Description

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O	
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
19	Trimble Co. BOE FY16		0.00		0.00000	125,861.85	125,861.85

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Trimble Cares FRYSC and Trimble Co YSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Marcia Dunaway 502-255-3201

B I L L T O	CHFS DFRCVS/FRYSC 275 EAST MAIN ST 3C-G FRANKFORT KY 40621 US	S H I P T O	
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Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
20	Williamstown BOE FY16		0.00		0.00000	77,692.50	77,692.50

Extended Description

Administer the Family Resource and Youth Services Centers program within the parameters established in the approved plan(s) and this agreement. Employ full time center coordinator(s) responsible for the provision of both core and optional components to students and/or families served by the school(s) either onsite or offsite through referral to existing services or by direct provision if no alternative exists. The school district centers are as follows: Williamstown FRYSC. Method of Payment: Upon receipt of invoice. Source of funds: Funds transferred pursuant to KRS 156.497. 100% General Funds. Term of contract 7/1/15 to 6/30/16.

Contact: Sally Skinner 859-824-7144

Extended Description

B I L T O			S H I P T O			
	CHFS DFRCVS/FRYSC					
	275 EAST MAIN ST 3C-G					
	FRANKFORT	KY 40621				
	US					

Total Order Amount:	4,434,515.25
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Approvals:

This Contract is subject to the terms and conditions as stated. By affixing their signatures below, the parties agree that electronic approvals may serve as electronic signatures. In addition, the parties verify that they are authorized to bind this agreement between parties and that they accept the terms of this agreement.

1st Party:

Signature Title

Printed name Date

2nd Party:

Signature Title District

Printed name Date

Other Party:

Signature Title

Printed name Date

Approved as to form and legality:

Attorney

1500001650	Document Phase Draft	Document Description 730 FRYSC BOE Region 4 SFY16	Page 13 of 50
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Title Page

For

Memorandum of Agreement Between A State Agency and Other Governmental Body or Political Subdivision

**Cabinet for Health and Family Services
Department for Family Resource Centers and Volunteer Services**

Family Resource and Youth Services Centers (FRYSC)

**Douglas Holt, Contract Specialist
Department for Family Resource Centers and Volunteer Services
275 East Main Street, 3C-G
Frankfort, KY 40621
Telephone: (502) 564-4986
Fax: (502) 564-6108
E-mail: Douglas.Holt@ky.gov**

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- 1.05—Organization

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 4.51—Violation of Tax and Employment Laws (See Exhibit A)
 4.52—Certification Regarding Drug Free Workplace
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 4.54—Confidentiality, Confidentiality Agreements and Limitations on Information and Data Use
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4.57—Reduction in Contract Worker Hours

4.58—No Grant of Employment or Agency

Cost/Budget Form

Exhibits and Attachments

Exhibit A Required Affidavit For Bidders Or Offerors (Not applicable for public institutions for post-secondary education)

Section 1—Administrative Overview

1.00—Purpose and Background

Pursuant to statutorily established and continuing eligibility in the designated school(s), provide local administration of the Family Resource and Youth Services Centers (FRYSC) program within the parameters established in the approved plan(s) and this agreement. Employ full-time center coordinator(s) that shall be responsible for the provision of both core and optional components to students and/or families served by the school(s) either on-site or off-site through referral to existing services or by direct provision if no alternative exists. Provide activities and additional services as deemed necessary by local need surveys and described in the approved plan. The Cabinet will provide funding, training, support and technical assistance to the District in the local administration of this program.

1.01—Issuing Office

The Commonwealth of Kentucky, Cabinet for Health and Family Services, Department for Family Resource Centers and Volunteer Services, is issuing this Contract on behalf of the Division of Family Resource and Youth Services Centers. The Department for Family Resource Centers and Volunteer Services is the only office authorized to change, modify, amend, alter, or clarify the specifications, terms and conditions of this Contract.

1.02—Communications

The Contract Specialist named on the Title Page is the point of contact for communications concerning contract issues.

1.03—Terminology

For the purpose of this Contract, the following terms may be used interchangeably;

Proposer, Offeror, Contractor, Provider, Second Party, or Vendor

Contract Specialist, Buyer, Purchaser, or Contract Officer

Proposal, or Offer

Commonwealth of Kentucky, Commonwealth, State of Kentucky, or State

Fiscal Year will be defined as the Commonwealth fiscal year: July 1 through June 30

Biennium will be defined as the Commonwealth biennium: July 1 of each even numbered year through June 30 of the next even numbered year.

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1.04—Definitions

For the purpose of this contract the following Acronyms will be used:

(DFRYSC) Division of Family Resource and Youth Services Centers
(FRYSC) Family Resource and Youth Services Centers
(DCBS) Department for Community Based Services
(KTAP) Kentucky Transitional Assistance Program
(CHFS) Cabinet for Health and Family Services
(IC) Infinite Campus

1.05—Organization

This contract is organized in the following manner:

Section 1—Administrative Overview / General information regarding the objectives of the Contract.

Section 2—Scope of Work / Description of tasks to be performed, contractor responsibilities, deliverables, performance criteria, technology standards, and system requirements.

Section 3—Terms and Conditions of the Contract / Terms and Conditions under which the Contractor shall perform this Contract.

Section 4—CHFS Standard Terms and Conditions of Memorandum of Agreements

Exhibits— Procurement Requirements

Exhibit A Required Affidavit For Bidders Or Offerors (Not applicable for public institutions for post-secondary education)

Forms—OPTIONAL—A Budget may be attached depending on the structure of the cost information.

Section 2—Scope of Work

2.00—Services Required

The Second Party shall:

Provide local administration of the FRYSC program and ensure a supportive environment and framework for each center to operate and perform in compliance with the requirements listed herein, including but not limited to, the requirements of the Division of Family Resource and Youth Services Centers (DFRYSC) set forth in KRS 156.496, as amended.

2.01—Deliverables

The Second Party shall perform the following services:

A. Approved Plan

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1. Ensure the submission of an annual plan for each center, which must be approved by the Cabinet prior to the awarding of funding. The Second Party shall ensure that each submitted plan meets the following requirements:

- a. Ensure that each center complies with the provisions set forth in its approved plan, for:
 - 1) Financial operations;
 - 2) Marketing services and activities;
 - 3) Training support staff and school personnel;
 - 4) Minimizing stigma of participants;
 - 5) Involving parents and families;
 - 6) Self-evaluation of the Center's program; and,
 - 7) Granting priority status for receipt of services to economically disadvantaged students and families, if resources are limited.
 - 8) The Approved Plan is hereby incorporated by reference, as if fully set forth herein.
- b. Ensure that each center develops and maintains procedures pertaining to parental or guardian consent for children who receive services, except when state or federal law supersedes this requirement, and for sharing confidential information with other service providers.
- c. Ensure that each center develops and adheres to approved action components that address the core components as outlined in the New or Continuation Program Plan relative to whether the center is a Family Resource Center, Youth Services Center or Family Resource and Youth Services Center and any optional components. Each component within the plan shall be addressed by an individual action component in a way that is consistent with the needs assessment.
- d. Ensure that the center revises elements of the programs included in the action components of the approved plan as needed with submission and approval of the proposed revision(s) on the form specified by the Cabinet and submitted to the appropriate DFRYSC Regional Program Manager (RPM), except during the last sixty (60) days of the agreement.
- e. Ensure that, prior to the direct provision of services by a center, the center staff shall promote identification, coordination, and utilization of existing resources to meet the needs identified in the needs assessment and in accordance with its action component plans.
- f. Ensure that local centers develop specific optional components, as needed, that shall be based on needs assessments and that these optional components shall be developed in a way that promotes the identification, coordination, and utilization of existing resources.
- g. Ensure that each center coordinates and collaborates with state and local agencies or organizations for the provision of student and family support services.
- h. Ensure that middle or high schools served by FRYSCs participate in the Youth Risk Behavior Survey if selected for inclusion by the Centers for Disease Control and Prevention.

B. General Personnel

1. Ensure that center coordinators and center staff spend 100% of their time, which is paid with funds provided under this agreement, in job duties and functions directly related to the operation of the center and center programs, services and activities.

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2. Ensure that center staff work under the supervision of the center coordinator.
3. Evaluate all center staff according to local district policy but, at a minimum, biennially utilizing position-specific protocols.
4. Ensure that center coordinators coordinate the hiring, evaluation, and reassignment of staff paid with FRYSC funds.
5. Ensure that no center coordinator spends any of his/her time in the supervision of other center coordinators or staff that is not directly related to center programs.
6. Ensure that center coordinators are responsible for carrying out the activities specified in the approved New or Continuation Program Plan.
7. Ensure that Administrative Staff shall not assign coordinators duties that are unrelated to the implementation and/or operation of the center.
8. Ensure that, although center coordinators are eligible to apply for extra service duties outside established center operation hours, they shall not spend any of their required time, which is paid under this agreement, performing these duties.
9. Ensure that the center coordinator, additional full-time or part-time center staff, and volunteers, have a criminal record check for individuals with supervisory relationships with students upon initial employment and may be subject at any point thereafter to be in compliance with all local District policies.
10. Ensure center staff are in compliance with time and attendance requirements.

C. Advisory Council

1. Ensure that each center adheres to the following requirements and maintains the following for each center:
 - a. A local advisory council whose voting membership is comprised of:
 - 1) At least one-third (1/3) parents/caregivers who are not employees of the school district in any capacity and who reflect the composition of the school(s) community in gender, racial, ethnic and socio-economic status;
 - 2) Not more than one-third (1/3) staff representing the school(s) served by the center;
 - 3) The remaining council members must be made up of representatives from community partners;
 - 4) And, at least two (2) students in a Youth Services Centers or a Family Resource Youth Services Centers.
 - b. Ensure that advisory council meets at least every other month to maintain program and fiscal review of the center operations through ongoing discussion including the following:
 - 1) Needs assessment;
 - 2) Component updates;
 - 3) Budget and fiscal reports; and,
 - 4) Evaluation activities.

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c. Ensure that the advisory council maintains ongoing communication with the local school board and the School-Based Decision-Making Council(s) in accordance with the procedures outlined in the FRYSC Administrators Guidebook.

d. Ensure that the advisory council carries out its function and responsibilities in accordance with the approved plan.

e. Any change to the advisory council membership requires timely notification (within 2 weeks of the change) to the Cabinet through the DFRYSC Regional Program Manager.

D. Site Location(s)

Ensure that each center is located in or near the participating school(s) with any change in site location requiring prior approval from the Cabinet through the DFRYSC Regional Program Manager and, if appropriate, a revision to the Approved Plan on the form specified by the Cabinet.

E. Records

1. Ensure that each center shall be designated and recognized as the Custodian of the FRYSC records and family and individual FRYSC records. As such, the Second Party shall ensure that each center shall meet the following requirements:

a. The Custodian shall maintain family and individual FRYSC records in accordance with procedures outlined by the DFRYSC School Administrators Guidebook.

b. Centers shall maintain all records on-site as outlined in the recordkeeping section of the DFRYSC School Administrators Guidebook.

c. Information contained in the individual or family records shall not be shared, without the written consent of the student's legal guardian, or other person or agency exercising custodial control or supervision, or unless required by law or the terms of this agreement.

d. Individuals younger than age 18, who meet qualifications specified in existing federal and state laws, may also give consent for certain specified information.

e. Exceptions are:

- 1) DFRYSC monitoring;
- 2) Responding to federal and state laws and regulations mandating a report (i.e., the duty to warn in the event someone threatens harm to self or others, the duty to report child or adult abuse or neglect); and,
- 3) Responding to court orders.

2. Ensure that activities, services, and/or legal agreements may be added to those set forth in the Second Party's proposal if they are approved and/or requested in writing by the Cabinet through the DFRYSC and fully executed by the Second Party. Said activities, services, and/or fully executed legal agreements shall be legally binding and shall become a part of this contract as if fully incorporated within.

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3. Ensure that records are maintained on file (including source documents) that provide a clear audit trail to authenticate all expenditures, including wages and other compensation. Said documentation shall be adequate to withstand an annual audit and shall be made available to the Cabinet upon request.

4. Ensure that records include time sheets or other appropriate documents that reflect 100% of time worked during each pay period. Said staff time shall be charged to the correct funding source that finances the task(s) performed.

5. Ensure that all documents are up to date and on file.

6. Ensure that FRYSC staff shall have access to Infinite Campus for recordkeeping purposes and that permissions are set within Infinite Campus in compliance with the requirements protocol outlined in the FRYSC Administrators Guidebook.

7. Ensure that the District FRYSC Contact and each center coordinator maintains access to, uploads required documents to, and routinely assures accuracy on information within the CHFS Web Portal (Green System).

F. General Responsibilities

Ensure that all services are performed in accordance with this contract, including any attachments and amendments thereto, as well as any and all applicable state or federal statutes or regulations, information releases or official issuances of the Cabinet, and the FRYSC School Administrators Guidebook, as if appended herein.

2.02—Programmatic Requirements

1. The Second Party shall ensure the following staffing requirements:

A. That it will maintain, at a minimum, one full-time coordinator for each center. Full-time shall be a minimum of 30 hours per week and 240 days per school year.

B. That the center advisory council must have a direct and shared role in the hiring of the center coordinator.

C. That a coordinator for a newly established center or a coordinator hired to fill a vacancy shall be hired within sixty (60) days of establishing the center or declaring a vacancy.

D. That the Regional Program Manager shall be notified by the District of all coordinator vacancies.

E. That in the event the hiring process exceeds sixty (60) days; the DFRYSC Director shall be notified in writing of the circumstances leading to the delay.

F. That the Second Party may request a waiver of the full-time center coordinator requirement, in writing. The decision to grant such a waiver shall rest in the sole discretion of the DFRYSC Director. In the event that the DFRYSC Director grants such a waiver, in no event shall it last longer than 1 year. Such waivers may be requested on a form approved by the Cabinet.

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2. The Second Party shall ensure the following informational/professional development requirements:

A. The coordinator of each center shall be required to attend the training events specifically mandated by the DFRYSC to ensure compliance with the DFRYSC Training Curriculum which include:

- 1) Orientation training for new coordinators;
- 2) Mentoring site visits for new coordinators;
- 3) An annual statewide training conference;
- 4) Regional meetings as scheduled; and,
- 5) Other training events as identified by the DFRYSC.

B. Other staff employed by the center shall attend training events specifically designed for their positions, when required.

C. The FRYSC District Contact shall be required to attend informational and training events designed for their positions.

D. Ensure that all principals within the district that serve schools with a center complete the DFRYSC Principal Training Module.

3. The Second Party shall ensure the following budgetary requirements:

A. Comply with the center funding allocation as listed with the FRYSC budget and narrative included in each center's approved program plan.

B. Ensure that funds are not moved from center to center unless specifically approved by the DFRYSC Director and then only for one year, unless re-approved. Funds shall only be utilized for schools served by centers listed in the contract.

C. Ensure that the amount(s) for each FRYSC allocation is substantiated by December 1 school district free lunch data or other eligibility requirements established by the DFRYSC.

D. Ensure that funds appropriated under this contract may not be used to supplant funds, services, activities, positions, or programs that the district is mandated to provide.

E. Ensure that amendments shall not be made to the FRYSC budget and narrative without prior submission of the amendment to, and approval of, the DFRYSC Regional Program Manager.

F. That any such amendment must be submitted on the form approved by the Cabinet.

G. That the Second Party may initiate minor budget changes up to 10% or \$100, whichever is greater, of an object code within an approved budget, cumulative within the fiscal year, without prior approval of the DFRYSC Regional Program Manager. All budget expenditures and amendments are initiated by the coordinator.

H. That any budget realignment of 10% or \$100, whichever is greater, or more requires prior approval of the DFRYSC Regional Program Manager. .

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I. It shall ensure that all budget amendments shall be submitted sixty (60) calendar days prior to the end of the state fiscal year.

J. That program funds cannot be expended on capital construction or acquisition or renovation projects, center utility costs, lease/purchase of vehicles, "Rent to Own" acquisition, direct or indirect district level supervisory or administrative salaries or fees for a consultant to provide grant writing services.

K. That if a Family Resource or Youth Services Center includes a core or optional component that utilizes program funds appropriated under this contract for basic needs or emergency assistance, the center's advisory council shall adopt a written narrative that explains (in detail):

1. The criteria and limit for these expenditures for basic needs or emergency assistance; and
2. An annual limit on program funds that can be used for financial assistance per family per fiscal year. This narrative shall be included in the minutes of the advisory council meeting upon its adoption.

It shall ensure that any program funds appropriated under this contract used for financial assistance only be made on behalf of the individual student or family. Program funds shall not be used to provide direct financial assistance to an individual student or family.

L. It shall ensure that if a center includes an expenditure of program funds appropriated under this contract for individual awards, recognition, or incentives, the advisory council has recommended and adopted a written narrative that explains in detail the criteria and limit for these expenditures. This narrative shall be included in the minutes of the advisory council meeting upon its adoption.

M. It shall ensure that if a center includes an expenditure of program funds appropriated under this contract for food, the advisory council has recommended and adopted a written narrative that explains in detail the criteria and limit for these expenditures. This narrative shall be included in the minutes of the advisory council meeting upon its adoption.

N. It shall ensure that if a center includes an expenditure of program funds appropriated under this contract for trips or travel for individuals other than center staff, the advisory council has recommended and adopted a written narrative that explains in detail the criteria and limit for these expenditures. This narrative shall be included in the minutes of the advisory council meeting upon its adoption. This provision shall not apply to travel for specific DFRYSC training for school staff or Advisory Council members.

O. It shall ensure that program funds shall not be used to pay for staff salaries unrelated to duties or job responsibilities pertaining to the implementation and operation of the center.

P. That the Second Party shall not make any disbursement of funds to a subcontractor until after services have been rendered and documented and required approvals have been received by the DFRYSC Regional Program Manager.

Q. It shall ensure that funds shall not be generated with contract dollars without written and fully executed legal agreements between the Second and Third Parties, plus written permission from the Cabinet through the DFRYSC Director.

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R Any money generated by the Second Party, its Subcontractors or other entities, from activities where part or all of the cost is borne as a direct cost to this contract must be coded by the Board of Education for usage by the center(s) that generated the funds.

S. That this funding includes but is not limited to such revenues as:

- i. The sale of tangible personal property;
- ii. Tuition and related fees (unless for a regularly offered course taught by the Second Party or one of its subcontractors);
- iii. Registration fees; and,
- iv. Patent or copyright royalties.

T. That the cost borne by the income shall not count toward satisfying any cost sharing or matching requirements under this agreement. All income shall be identified and documented for annual auditing purposes.

4. Distribute informational materials specifically provided by the Cabinet for Health and Family Services to students and families.

5. Shall ensure that all videos, and/or materials developed under this agreement are the property of the Cabinet and shall not be reproduced or distributed to any other entity, without written permission from the Cabinet through the DFRYSC Director.

2.03—Reporting Requirements

Second Party shall meet the following reporting requirements:

1. It shall submit to the DFRYSC, all required reports by the designated deadlines. Failure to comply with the aforementioned requirements may result in delayed payment of funds.

2. These reports shall include, but are not limited to, the following:

- A. A Continuation Program Plan due by March 1 of even-numbered years;
- B. Budget due yearly following the announcement of allocation amounts;
- C. A Funding Request/Invoice due by July 15;
- D. A year-end MUNIS financial report due by August 15;
- E. Infinite Campus year-end report due by August 15;
- F. Coordinator Training Tracking Forms to be uploaded to the District page in the Green System by August 15;
- G. Implementation and Results due by September 30;
- H. Free and Reduced Lunch numbers entered on the center information page in Green System by December 21.

3. Funding related to this contract is anticipated to be provided in two (2) one-year cycles, aligned with the biennial state budget. For the first year of the biennium, each center must submit a program plan to the DFRYSC consisting of a one-year budget with narrative, core and optional action components, a center operations form, advisory council listing, and assurances and certification pages containing original signatures. For the second year of the biennium, centers must submit a budget with narrative. Budgets will be submitted following the announcement of center allocation amounts.

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4. The first period semi-annual MUNIS financial report reflects true and actual expenditures for the first six months of the program fiscal year and shall be submitted upon request of the Regional Program Manager.
5. The year-end MUNIS financial report reflects true and actual expenditures for the fiscal year and shall be received by August 15 of each year.
6. Each center report shall include the center name for identification purposes.
7. Only center expenditures shall be reflected on this report.
8. Failure to comply with any of the aforementioned requirements may result in delay or withholding of payment of funds.
9. Second Party acknowledges and agrees that CHFS may monitor the contract in accordance with the stated goals and objectives as submitted in the Second Party's approved plan according to DFRYSC monitoring schedule and procedures.

2.04—Payment and Invoicing Requirements

1. Advance quarterly payments by the Cabinet to the Second Party shall be made upon submission of an approved Funding Request Form/Invoice to the DFRYSC Director.
2. Any unexpended funds shall be applied toward next fiscal year's program allocation amount and shall be retained by the Second Party (if applicable).
3. The Cabinet retains the right to delay payment if the Second Party does not comply with the Cabinet's programmatic and fiscal reporting requirements.

2.05—Information Technology Requirements

Second Party shall ensure the following requirements are met:

1. Make provisions for obtaining computer hardware and software that meets or exceeds minimum specifications of the Kentucky Department of Education.
2. DFRYSC specifications include the following:
 - A. On-line Internet and e-mail capabilities;
 - B. In-out telephone line; and,
 - C. Desktop access to Infinite Campus (IC)
 - D. Desktop MUNIS and/or monthly detailed MUNIS reports.
3. The Second party shall be responsible for hardware and software upgrades.

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2.06—CHFS Responsibilities

CHFS shall:

1. To provide technical assistance, training and all necessary reporting documents and/or formats.
2. To arrange and conduct training sessions for designated school district staff periodically throughout the year.
3. To ensure that all policy decisions, changes therein, interpretations and reinterpretations of policy affecting this contract will be distributed to the Second Party promptly by the Cabinet.
4. To ensure there will be no discrimination against any applicant for, or recipient of services on account of race, color, age, sex, religious creed, ancestry, or national origin in performance of this agreement.

2.07—Security and Breach Investigation Procedures and Practices Act-KRS 61.932(2)(a)

Protection of Personal Information Security and Breach Investigation Procedures and Practices Act
Vendors that receive Personal Information as defined by and in accordance with Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, et seq., (the "Act"), shall secure and protect the Personal Information by, without limitation, complying with all requirements applicable to non-affiliated third parties set forth in the Act.

"Personal Information" is defined in accordance with KRS 61.931(6) as "an individual's first name or first initial and last name; personal mark; or unique biometric or genetic print or image, in combination with one (1) or more of the following data elements:

- (a) An account, credit card number, or debit card number that, in combination with any required security code, access code or password, would permit access to an account;
- (b) A Social Security number;
- (c) A taxpayer identification number that incorporates a Social Security number;
- (d) A driver's license number, state identification card number or other individual identification number issued by an agency;
- (e) A passport number or other identification number issued by the United States government; or
- (f) Individually Identifiable Information as defined in 45 C.F.R. sec. 160.013 (of the Health Insurance Portability and Accountability Act), except for education records covered by the Family Education Rights and Privacy Act, as amended 20 U.S.C. sec 1232g."

As provided in KRS 61.931(5), a "non-affiliated third party" means "any person or entity that has a contract or agreement with the Commonwealth and receives (accesses, collects or maintains) personal information from the Commonwealth pursuant to the contract or agreement."

The vendor hereby agrees to cooperate with the Commonwealth in complying with the response, mitigation, correction, investigation, and notification requirements of the Act.

The vendor shall notify as soon as possible, but not to exceed seventy-two (72) hours, the contracting agency, the Commissioner of the Kentucky State Police, the Auditor of Public Accounts, and the Commonwealth Office of Technology of a determination of or knowledge of a breach, unless the exception set forth in KRS 61.932(2)(b)2 applies and the vendor abides by the requirements set forth in that exception. If the agency is a unit of government listed in KRS 61.931(1)(b), the vendor shall notify

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the Commissioner of the Department of Local Government in the same manner as above. If the agency is a public school district listed in KRS 61.931(1)(d), the vendor shall notify the Commissioner of the Department of Education in the same manner as above. If the agency is an educational entity listed under KRS 61.931(1)(e), the vendor shall notify the Council on Postsecondary Education in the same manner as above. Notification shall be in writing on a form developed by the Commonwealth Office of Technology.

The vendor hereby agrees that the Commonwealth may withhold payment(s) owed to the vendor for any violation of the Identity Theft Prevention Reporting Requirements.

The vendor hereby agrees to undertake a prompt and reasonable investigation of any breach as required by KRS 61.933.

Upon conclusion of an investigation of a security breach of Personal Information as required by KRS 61.933, the vendor hereby agrees to an apportionment of the costs of the notification, investigation, and mitigation of the security breach.

In accordance with KRS 61.932(2)(a) the vendor shall implement, maintain, and update security and breach investigation procedures that are appropriate to the nature of the information disclosed, that are at least as stringent as the security and breach investigation procedures and practices established by the Commonwealth Office of Technology:

<http://technology.ky.gov/ciso/Pages/InformationSecurityPolicies,StandardsandProcedures.aspx>

Section 3—Terms and Conditions of the Contract

3.00—Beginning of Work

The Contract is not effective and binding until approved by the Office of Policy and Budget and the Secretary of the Finance and Administration Cabinet and filed with the Legislative Research Commission's Government Contract Review Committee. The Contractor shall not commence any billable work until a valid Contract has been fully executed. The Contract shall represent the entire agreement between the parties. Prior negotiations, representations, or agreements, either written or oral, between the parties hereto relating to the subject matter hereof shall be of no effect upon this Contract.

3.01—Contract Components and Order of Precedence

The Commonwealth's acceptance of the Contractor's offer indicated by the issuance of a Contract Award by the Name of Department listed on the Title Page and approved by the Office of Policy and Budget, the Finance and Administration Cabinet and filed with the Government Contract Review Committee shall create a valid Contract between the Parties consisting of the following:

1. Any written Agreement between the Parties;
2. The Finance and Administration Cabinet Manual of Policies and Procedures contained in 200 KAR 5:021 and the Office of Material and Procurement Services' General Conditions And Instructions For Solicitations And Contracts contained in FAP110-10-00.

In the event of any conflict between or among the provisions contained in the Contract, the order of precedence shall be as enumerated above.

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3.02—Term of Contract

The Term of the Contract shall be for a period from July 1, 2015 through June 30, 2016.

The Terms and Conditions of this Contract may be extended or amended according to the provisions of KRS Chapter 45A.

3.03—Changes and Modifications to the Contract

Pursuant to KRS 45A.210(1) and 200 KAR 5:311, no modification or change of any provision in the Contract shall be made, or construed to have been made, unless such modification is mutually agreed to in writing by the Contractor and the Commonwealth, and incorporated as a written amendment to the Name of Department listed on the Title Page of the Cabinet for Health and Family Services prior to the effective date of such modification or change pursuant to KRS 45A.210(1) and 200 KAR 5:311. Memorandum of Understanding, written clarification, and/or correspondence shall not be construed as amendments to the Contract.

If the Contractor finds at any time that existing conditions made modification of the Contract necessary, it shall promptly report such matters to the Contract Specialist for consideration, and Cabinet management approval.

3.04—Changes in Scope

The Commonwealth may, at any time by written order, make changes within the general scope of the Contract. No changes in scope are to be conducted except at the approval of the Commonwealth through the process described in **Section 3.03—Changes and Modifications to the Contract**.

3.05—Cancellation

The Cabinet shall have the right to terminate and cancel this agreement at any time upon thirty (30) days written notice served on the contractor by registered or certified mail outlining the reasons for the cancellation. The Second Party has the same such right to terminate said agreement, upon thirty (30) days written notice served on the Cabinet by registered mail or certified mail outlining the reasons for the cancellation.

3.06—Contract Conformance

If the Contract Specialist determines that deliverables due under the Contract are not in conformance with the terms and conditions of the Contract and the mutually agreed-upon project plan, the Contract Specialist may request the Contractor to deliver assurances in the form of additional Contractor resources and to demonstrate that other major schedules will not be affected. The Commonwealth shall determine the quantity and quality of such additional resources and failure to comply may constitute default by the Contractor.

3.07—Notices

Unless otherwise instructed, all notices, consents, and other communications required and/or permitted by the Contract shall be in writing.

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After the Award of Contract, all programmatic communications are to be made to the Agency Contact Person listed below with a copy to the Contract Specialist as defined in Section 1.02.

The Cabinet for Health and Family Services
Melissa Goins
Department for Family Resource Centers and Volunteer Services
275 East Main Street, 3C-G
Frankfort, Kentucky 40621-0001
Facsimile number: 502-564-6108

With copy to:

Douglas Holt, Contract Specialist
(502) 564-4986
Fax – (502) 564-6108
E-mail – Douglas.Holt@ky.gov

After the Award of Contract, all communications of a contractual or legal nature are to be made to the Contract Specialist.

After the Award of Contract, all communications to the contractor are to be made to the following individual.

Douglas Holt, Contract Specialist
(502) 564-4986
Fax – (502) 564-6108
E-mail – Douglas.Holt@ky.gov

3.08—Payment

The fees and expenses relative to the performance of the services outlined in the Contract shall not exceed the amount as approved in the Contract. The services are to be performed during the term of the Contract as specified in Section 3.02. The Contract is not effective and binding until approved by the Secretary of the Finance and Administration Cabinet and the Legislative Research Commission's Government Contract Review Committee.

The Commonwealth will make payment within thirty (30) working days of receipt of the Contractor's invoice or of acceptance of goods and/or services in accordance with KRS 45.453, KRS 45.454 and KRS 44.010. Invoices for payment shall be submitted to the Department Contact Person or Department Contract Specialist or his/her representative listed on the Title Page.

Payments are predicated upon successful completion and acceptance of the described work, services, supplies, or commodities, and delivery of the required documentation. Payments on Memorandum of Agreements shall not be authorized for services rendered if the Legislative Research Commission's Government Contract Review Committee has disapproved the contract, unless the decision of the committee is overridden by the Secretary of the Finance and Administration Cabinet.

3.09—Expenses

The contractor shall only be reimbursed for those expenses that are expressly detailed in the Contract.

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3.10—Social Security

The Second Party and all other parties so contracted for services under the scope of service of this Contract agree that they are cognizant that CHFS is not liable for Social Security contributions pursuant to 42 U.S. Code, Section 418, relative to the compensation of the Second Party during the effective dates of this Contract.

3.11—Advertising Award

The Contractor shall not refer to the Award of Contract in commercial advertising in such a manner as to state or imply that the firm or its services are endorsed or preferred by the Commonwealth of Kentucky.

3.12—No Required Use of Contract

This contract does not guarantee any minimum use of services. The Cabinet reserves the right to leave all, or any portion, of the contract unused and/or to establish other contracts for additional and/or related services.

3.13—Federal Funding Accountability and Transparency Act Compliance

For agreements that include Federal funds, the Second Party shall comply with the Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L. 109-282, as amended by section 6202(a) of P.L. 110-252), including registration of a Data Universal Numbering System (DUNS) identifier number if the amount of Federal funds awarded to the Second Party is \$25,000 or more. Details on how to register and acquire a DUNS number are available at <http://fedgov.dnb.com/webform>, and are free for all entities required to register for grant awards under these provisions. The Second Party must disclose to CHFS the names of the top five executives and total compensation to each, if:

More than 80% of the Second Party's annual gross revenues originate from the federal government (directly or indirectly through the state), and those revenues are greater than \$25,000,000 annually, and Compensation information is not already available to the public (such as, through reporting to the SEC).

3.14—Minimum Wage for the Commonwealth's Service Providers

The contractor, and all subcontractors therein, shall pay to any worker directly performing a service called for in the contract, and to any person who provides a service ancillary thereto for at least 20% of his or her working time in any given work week, a minimum of \$10.10 per hour, or \$4.90 per hour for tipped employees, for those hours worked in connection with the contract.

Section 4—CHFS Standard Terms and Conditions for Memorandum of Agreements

4.00—The Contract

CHFS and the Second Party agree to the terms and conditions as set forth in this Contract and as set forth in all Attachments incorporated herein by reference. This Contract and the Attachments incorporated herein by reference comprise a full and complete expression of the rights and obligations of the Parties as to the subject matter hereof and they shall supersede any and all other agreements, written or oral, heretofore made by the Parties.

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4.01—Attachment(s)

The Attachment(s) as referenced in this Contract is/are incorporated into this Contract and is/are binding on all Parties. If an Attachment(s) is/are in conflict with this Contract and its contract clause(s), this Contract and its contract clauses shall prevail.

4.02—Effective Date of Contract and Earliest Date of Payment

The Second Party agrees to perform the services and functions specified during the term of this Contract. It is understood that this Contract is not effective and binding until approved by the Office of Policy and Budget and the Secretary of the Finance and Administration Cabinet and filed with the Government Contract Review Committee in accordance with KRS Chapter 45A.690-.725. CHFS shall provide timely notice to the Second Party of disapproval of this Contract or any amendment thereto under KRS Chapter 45A.690-.725.

4.03—Extension Periods and Amendments to Contract

The terms and conditions of this Contract may be extended or amended according to the provisions of KRS Chapter 45A.690-.725, and are subject to the approval of the Office of Policy and Budget and the Secretary of the Finance and Administration Cabinet and filed with the Government Contract Review Committee. The Second Party may request an amendment by submitting a written request to the Cabinet for Health and Family Services, Name of Department and Address listed on the Title Page. Amendments are not in effect until written approval is received from CHFS. The Second Party shall not request an amendment for the last sixty (60) days of the Contract period.

4.04—Funding

This Contract is expressly conditioned on the availability of state and federal appropriated funds. CHFS shall fund the delivery of services and supports, and activities under the terms and conditions of this Contract to the extent that the funding allocations specified are made available to CHFS. The Second Party shall have no right of action against CHFS in the event that CHFS is unable to perform its obligations under this Contract as a result of the suspension, termination, withdrawal, or failure of funding to CHFS or lack of sufficient funding to CHFS for any activities or functions contained within the scope of this Contract.

Other provisions of this Contract notwithstanding, the Second Party agrees that if funds are not appropriated or are not otherwise made available to CHFS for the purpose of making payments hereunder, then CHFS shall be authorized to make payment to the extent possible and/or terminate this Contract in accordance with Section 4.40 Provisions for Termination without obligation for the payment of any cancellation or termination charges and without any other obligation or liability hereunder.

4.05—Assignment

This Contract shall be binding upon and inure to the benefit of the respective legal successors of the Parties. However, neither this Contract nor any rights or obligations hereunder may be assigned, in whole or in part, without the prior written consent of CHFS, Office of Policy and Budget and the Division of Accounting Services.

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4.06—Bankruptcy

In the event the Contractor becomes the subject debtor in a case pending under the Federal Bankruptcy Code, the Commonwealth's right to terminate this Contract may be subject to the rights of a trustee in bankruptcy to assume or assign this Contract. The trustee shall not have the right to assume or assign this Contract unless the trustee:

1. promptly cures all defaults under this Contract;
2. promptly compensates the Commonwealth for the monetary damages incurred as a result of such default, and
3. provides adequate assurance of future performance, as determined by the Commonwealth.

4.07—Contractor Cooperation in Related Efforts

The Commonwealth of Kentucky may undertake or award other contracts for additional or related work, services, supplies, or commodities, and the Contractor shall fully cooperate with such other contractors and Commonwealth employees. The Contractor shall not commit or permit any act that will interfere with the performance of work by any other contractor or by Commonwealth employees.

4.08—Notice

Unless otherwise provided, all notices, consents, and other communications required and/or permitted by this Contract shall be in writing as specified in **Section 3.07** and shall be deemed given to a Party when:

Delivered to the appropriate address by hand, United States Postal Service, or by a nationally recognized overnight courier service (costs prepaid);

Sent by facsimile with confirmation of transmission by the transmitting equipment; or

Received or rejected by the addressee, if sent by certified mail, return receipt requested, in each case to the following addresses and facsimile numbers and marked to the attention of the person by title designated below (or to such other address, facsimile number, or person) as a Party may designate by notice to the other Party:

If personally delivered, such notice shall be effective upon delivery and if mailed as provided for above, such notice shall be deemed effective three (3) calendar days after it is placed in the mail.

4.09—Headings

The section headings in this Contract are for reference and convenience only and shall not have any effect on the construction or legal effect of this Contract.

4.10—Severability

It is understood and agreed by the Parties that if any part, term, or provision of this Contract is held by the courts to be illegal or in conflict with any law of the Commonwealth of Kentucky or of the United States of America, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Contract did not contain the particular part, term, or provision held to be invalid, if the remainder of the Contract is capable of performance.

4.11—Indemnification

To the extent allowed by Kentucky law, the Second Party shall indemnify and hold harmless CHFS and its agents, representatives, officers, directors, employees, insurers, successors, and assigns from and

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against any and all expenses, costs (including attorneys' fees), causes of action, liability, loss and/or damages suffered or incurred by it or any of them, that results from or arises of (a) this Contract; (b) any and all acts of the Second Party and or its Subcontractor(s); (c) the policies and procedures of the Second Party, specifically including all Second Party employment practices employed by Second Party during the term of this or any prior Agreement with CHFS; (d) any dishonest, fraudulent, criminal, or negligent or unauthorized acts or errors or omissions which are committed by Second Party or any of Second Party's employees or agents or Subcontractors; (e) the publication translation, reproduction, delivery, performance, use or disposition of any data produced by CHFS in an unauthorized manner, provided that such action was not taken by Second Party or as a result of the express written request of CHFS; or (f) Second Party's failure to comply with any applicable state or federal laws or regulations. Provided, however, in the event the Second Party is a state agency or subcontracts for services with a state agency subject to the jurisdiction of the Board of Claims pursuant to KRS 44.070 through KRS 44.160, the state agency's tort liability shall be limited to an award from the Board of Claims up to the jurisdictional amount.

4.12—Sovereign Immunity

The Parties expressly agree that no provision of this Contract is in any way intended to constitute a waiver by CHFS or the Commonwealth of Kentucky of any immunities from suit or from liability that CHFS or the Commonwealth of Kentucky may have by operation of law.

4.13—Force Majeure

Neither Party shall be liable for public utility performance (e.g., Postal service, telephone or water company) or for the consequence of public utility non-performance. Events or conditions beyond the reasonable control of the Parties, such as natural disasters, fires, floods, elements, transportation crashes, or utility failures shall not be construed as non-performance, nor shall reductions be applied as a result of such events, provided that CHFS shall have the right to obtain the necessary services elsewhere in the event of such non-performance by the Second Party and the Parties shall negotiate in good faith any appropriate offset to the compensation payable under this Contract. The Second Party shall cooperate and shall require that any Subcontractor cooperate with CHFS in such event. The existence of such causes of delay or failure will extend the period of performance in the exercise of reasonable diligence until after the causes of delay or failure have been removed. Each Party must inform the other in writing with proof of receipt within five (5) business days of the existence of a Force Majeure event or otherwise waive this right as a defense.

4.14—Obligation of Good Faith

Each party shall be obligated to act in good faith in the performance and enforcement of its obligations herein, and shall deal fairly, honestly and reasonably with the other party, having due regard for all relevant facts and circumstances.

4.15—Code of Ethics

The Second Party and all professional personnel who may provide services under this contract or any subcontract with the Second Party shall be familiar with and abide by any and all code of ethics or conduct that has been established by a national or regional association and is generally recognized as being applicable. Failure of the Second Party to abide by the applicable code of ethics shall result in the immediate termination of the contract.

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4.16—Influence on Purchasing and Other Business Transactions

The Second Party shall not attempt, in any manner, to influence any business transactions to be unlawful in any way or respect, nor attempt in any way to influence specifications for or purchasing of services, commodities, or equipment by the Commonwealth of Kentucky.

4.17—Notices and Pamphlets

All notices, employment, advertisements, information pamphlets, research reports, and similar public notices prepared and released by the Second Party, pursuant to this Contract, shall include a statement identifying the appropriate source of funds, for the project or service, including but not limited to, identifying whether the funding is in whole or in part from federal, CHFS, or other state funds.

4.18—Service Delivery Requirements

All services provided by the Second Party under the terms and conditions of this Contract shall be delivered in accordance with:

All applicable federal and state statutes and regulations as they are currently in effect;

All commitments and assurances as set forth in all CHFS grant awards with respect to goals, strategies, funding, and outcomes made by the Commonwealth as required by and contained in grant applications to federal agencies, foundations, and other agencies providing grant funding and in the resulting award notices from those agencies; and

All final federally-funded grant award terms and conditions, including federal reporting and expenditure requirements, for any federally-funded proposed project developed jointly by the Second Party and CHFS and submitted to a federal agency.

4.19—Roles and Responsibilities for Proposed and Existing Staff

The roles and responsibilities and the written qualifying criteria for all personnel to be employed under the scope of work for all projects funded under this Contract, including any proposed employees under subcontract to the Second Party, shall be in compliance with state and federal laws governing the distribution of funds and the performance of activities as set forth in the project(s) in this Contract. The Second Party shall maintain and make available, upon written request, documentation of all personnel policies and procedures that govern the recruitment, hiring and performance evaluation for all personnel funded under this Contract. All employees hired by the Second Party or its subcontractors and funded under the terms and conditions of this Contract, shall have position descriptions which set out the required qualifications, skills and knowledge required to complete the scope of work as set out under this Contract.

4.20—Terms and Conditions of Contract Payments

The Second Party shall not begin work on this contract until the Secretary of the Finance and Administration Cabinet or his authorized designee has approved the contract and until the contract has been filed with the Government Contract Review Committee, except as otherwise exempt. [KRS 45A.695 (1)]

CHFS shall make payment to the Second Party only after the Secretary of the Finance and Administration Cabinet or his designee and the Government Contract Review Committee approve the contract except as otherwise exempt. Once approved, CHFS shall make payment to the Second Party within thirty (30) business days of receipt of accurate, acceptable and timely invoices, as specified in the Contract,

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submitted by the Second Party under the terms and conditions of the Contract. Payment is contingent upon Second Party's continued satisfactory performance throughout the duration of contract, as determined by CHFS. The invoice shall contain at a minimum the following information:

Description of the service performed;

Itemized statement of costs for a cost reimbursement contract;

Dates and hours, if applicable, of the services provided; and

Other information as required in this Contract.

Payment on Memorandum of Agreements shall not be authorized for services rendered after the Government Contract Review Committee's disapproval, unless the decision of the committee is overridden by the Secretary of the Finance and Administration Cabinet or agency head, if the agency has been granted delegation authority by the Secretary of the Finance and Administration Cabinet. [Statement required by KRS 45A.695(7)]

CHFS shall reimburse the Second Party for services rendered only. If, for any reason, the Second Party is unable to render services, CHFS shall not be liable for payment to the Second Party for the time period in which the Second Party does not provide the services for which CHFS contracted.

CHFS shall reimburse the Second Party for benefits accrued during the contract period only in accordance with the approved budget and shall not be liable for benefits accrued prior to the beginning of or after the end of the contract period. All invoices for benefits, including sick, compensation, and annual leave time must be submitted prior to the contract expiration date to be considered appropriate, acceptable, and timely.

Payment is subject to the availability and allocation of local agency or governmental funds, or state or federal funds necessary to finance the performance of the services described in this Contract. CHFS retains the right to withhold payment if the Second Party does not comply with CHFS programmatic and fiscal reporting and monitoring requirements.

Pursuant to KRS 45A.725, LRC has established policies which govern rates payable for certain professional services. These are located on the LRC webpage (<http://www.lrc.ky.gov/Statcomm/Contracts/homepage.htm>) and would impact any contract established under KRS 45A.690 et seq., where applicable.

4.21—Total Amount of Funds and Budget Revisions

The Second Party shall not be reimbursed for any expenses other than those expressly prescribed in this Contract and other Attachments incorporated herein by reference. CHFS shall have the right to recoup the amount of any overpayment, regardless of the reason for the overpayment. Any reconciliation or settlement of fund balances contained in the Summary Line Item Section of this Contract shall be negotiated between CHFS and the Second Party and determined as soon as feasible before the end of the scope of work as set forth under the Contract.

The Second Party shall not request a budget revision within the last sixty (60) days of the contract period.

4.22—Travel and Travel Hourly Rate

Employees receiving travel reimbursement under this agreement shall be governed by the Second Party's written travel policies and procedures.

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4.23—Subcontractors

Unless otherwise provided for in this contract, the Contractor shall make no subcontract with any other party for furnishing any of the work or services herein contracted without written consent of the Cabinet. This provision shall not require the approval of contracts of employment between the Contractor and personnel assigned for services thereunder. The Contractor shall be solely responsible for performance of the entire Contract whether or not subcontractors are used.

All references to the Contractor shall be construed to encompass both the Contractor and any subcontractors of the Contractor.

4.24—Responsibility for Subcontractor Contract Requirements

The Second Party shall have a Contract with any subcontractor that the Second Party contracts with to meet the statement of work, method of payment, and deliverables of this Contract that specifies the responsibilities of the parties and the cost. In addition, the Second Party's Contract with the subcontractor shall specify that all requirements of this Contract are applicable and binding on the subcontractor. Any plan to subcontract any of the provisions of this Contract must be set forth in the Second Party's proposal for the delivery of products or services and included in the body of the contract in the subcontractor's section. The subcontractor must make available to the Second Party and to CHFS, if requested, copies of personnel records and documentation of employees' compliance with the terms and conditions of this Contract.

No obligation or right of Second Party under this Contract shall be subcontracted to another, without prior written approval, of CHFS after CHFS has had the opportunity to review all contract documents setting forth the terms and conditions for the subcontract. Second Party, upon the cabinet's request, shall submit the subcontract for approval to: Cabinet for Health and Family Services, Name of Department, Department Address listed on the Title Page.

4.25—Subcontractor Monitoring Requirements

The Second Party shall monitor subcontractors for programmatic and fiscal compliance with the terms and conditions of this Contract and those specific provisions set out under the Second Party's contract with the subcontractor. The Second Party agrees to utilize restraints or requirements imposed by such factors as generally accepted sound business practices, arms length bargaining, Federal and State laws regulations, and terms and conditions of the federal grant award in contracting with subcontractors.

Second Party further understands and agrees, and shall ensure that any Subcontractor understands and agrees, that CHFS and any of its duly authorized agents or representatives shall have access to any books, documents, papers, records, or any other materials which are pertinent to this contract or Subcontract, for the purposes of making monitoring, auditing, examination, excerpts, and transcriptions.

4.26—Cost Principles, Requirements and Limitations

The Second Party shall conform to the cost principles as set forth in 200 KAR 5:317; 2 CFR, Part 200; 45 CFR, Part 74; and 48 CFR, Part 31, as applicable. Where applicable and as revised, 45 CFR Parts 92, 96; Office of Management and Budget (OMB) Circulars A-122, A- 21, A-87, A-102, A-110, unless excluded by Federal laws or regulations. In addition to other provisions required by the Federal funding agency, all contracts issued under a Federal grant must comply with 2 CFR, Part 200, Appendix II, where applicable.

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4.27—Financial Record Retention

The Second Party agrees to maintain all records pertaining to this contract for a period of not less than three (3) years after all matters pertaining to this contract (e.g., audit, settlement of audit exceptions, disputes) are resolved in accordance with applicable federal and/or state laws, regulations, and policies (except as may otherwise be specified in this contract).

4.28—Access to Records, Books, and Documents

The contractor, certifies that it is in compliance with the provisions of KRS 45A.695. "Access to contractor's books, documents, papers, records, or other evidence directly pertinent to the contract." The contractor, as defined in KRS 45A.030(9) agrees that the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this contract for the purpose of financial audit or program review. Records and other prequalification information confidentially disclosed as part of the bid process shall not be deemed as directly pertinent to the contract and shall be exempt from disclosure as provided in KRS 61.878(1)(c). The contractor also recognizes that any books, documents, papers, records, or other evidence, received during a financial audit or program review shall be subject to the Kentucky Open Records Act, KRS 61.870 to 61.884.

4.29—Audit Requirements

In the event that the contract is funded, in whole or part, by federal funds and the Second Party is a non-federal entity identified within the contract as a subrecipient, the Second Party shall have a single audit conducted in accordance with Government Auditing Standards (GAS), Generally Accepted Auditing Standards (GAAS), and 2 CFR, Part 200, Subpart F (OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*, where applicable) issued by the Comptroller General of the United States and the Office of Management and Budget as amended. See current requirements at <http://www.whitehouse.gov/omb/circulars/index.html>.

The audit report's accompanying financial statements shall be issued in accordance with Generally Accepted Accounting Principles (GAAP) and reflect its financial position, results of operations or changes in net assets, and, where appropriate, cash flows for the fiscal year audited.

The audit shall cover each fiscal year period, and a copy of the Second Party's audit report(s), federal schedule of expenditures, supplemental information by cost center and/or program and audit findings with corrective action plan shall be submitted to the agency contact identified in **Section 3.07**, within nine (9) months after the fiscal year end.

Should the audit report refer to a separate management letter of findings, the Second Party shall include a copy of the management letter with the audit report and comments and/or a corrective action plan. All material findings shall be reported in the audit section of audit findings and shall include the management's response and/or corrective action as required by 2 CFR, Part 200, Subpart F (OMB Circular A-133, where applicable).

The audit report shall include a schedule of expenditures of federal awards as stipulated by 2 CFR, Part 200, Subpart F (OMB Circular A-133, where applicable) requirements and shall contain the following:
The Catalog of Federal Domestic Assistance (CFDA) number;
CFDA title/description;

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Pass-through entity's name and contract number;
Entity's DUNS Number and Business name, as registered with the DUNS Number; and,
All other information as required in 2 CFR, Part 200.

The audit report shall include supplemental information of all federal grant and/or award expenditures by cost centers and/or programs identifying all administrative and indirect cost for each state fiscal year. The Second Party shall include in the supplemental information a list of their subrecipients of federal monies received through this Contract and provide the following:

Subrecipients name;
CFDA number, title/description;
Subrecipient's contract number;
Subrecipient's expenditures; and
All other information as required in 2 CFR, Part 200.

A copy of the engagement letter shall be submitted to the agency contact identified in Section 3.07 no later than three (3) months prior to the Second Party's fiscal year end, unless the Cabinet grants an extension in writing. If the Auditor of Public Accounts (APA) is to perform the audit, the name of the APA auditor and the anticipated start date shall be submitted to the agency contact identified in Section 3.07 no later than three (3) months prior to fiscal year end, unless that office or its designee grants an extension in writing.

4.30—Response/Compliance with Audit Findings

The Second Party shall take action to ensure its or a subcontractor's compliance with or correction of any finding of noncompliance with any law, regulation, audit requirement, or generally accepted accounting principle relating to the services and deliverables or any other deficiency contained in any audit, review, or inspection conducted under this section. This action will include Second Party's delivery to CHFS, for CHFS approval, a Corrective Action Plan that addresses deficiencies identified in any audit(s), review(s), or inspection(s) within thirty (30) calendar days of the close of the audit(s), review(s), or inspection(s).

The Second Party shall bear the expense of compliance with any finding of noncompliance under this Section that is:

Required by a Kentucky or Federal law, regulation, rule or other audit requirement relating to Second Party's business;
Performed by Second Party as part of this Contract; or
Necessary due to Second Party's noncompliance with any law, regulation, rule, or audit requirement imposed on Second Party.

CHFS may impose allowable sanctions pursuant to 2 CFR, §200.505 and §200.338 upon the Vendor's noncompliance with the requirements in Sections 4.30 or 4.31 of this agreement.

4.31—Equipment and Furniture

1. The Second Party may, with funds in this contract, purchase or lease any equipment, which has a single unit cost of \$499 or less, without prior written approval from the Cabinet through DFRYSC; however, local district policy and procedures apply.
2. The Second Party shall obtain prior written approval from the Cabinet through the DFRYSC Director copy the contract specialist referenced in Section 3.07 for any equipment, purchased or leased, that has a unit cost of \$500 or more.

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3. The written request for approval shall be submitted to the DFRYSC Regional Program Manager.

4. The request shall include:

- A. Type of equipment to be purchased or leased (brand name and model type) and the purpose of the equipment in meeting center goals and activities;
- B. Cost;
- C. Assurance that the equipment will be located in or near the center; and,
- D. Assurance that equipment will be used by the center staff for the purpose of meeting center goals and activities.

4.32—Property of CHFS

Property purchased by the Board of Education at a cost of \$500 or more for the purposes of fulfilling the requirements of this Contract, and which may include, but not be limited to, furniture, computer hardware and software, office equipment, etc. are considered as property of the Board of Education, unless otherwise set forth in this Agreement or other controlling document incorporated herein by reference.

4.33—Property Control Ledger/Logs

1. Inventory Tracking

The Board of Education shall establish internal controls to ensure that organization funds and assets are controlled and properly used for the purposes intended. In light of the state funds received, the Board of Education must have written procedures for inventory control and shall abide by those as well as other applicable state requirements. Should the CHFS have need for information relative to the FRYSC inventory, the Board of Education shall provide to the Division of Family Resource and Youth Services Centers within ten (10) business days, an accurate inventory, which contains the following information for all items purchased with state funds:

- a. Property Tag Number;
- b. Equipment serial number;
- c. Description of the item (leased and/or purchased);
- d. Value of the item;
- e. Date of purchase;
- f. Fund source;
- g. Location of the item, including the full street address and state building number when different from what is specified; and
- h. Name of individual responsible for each piece of equipment.

2. Violation of Established Inventory Controls

Should an audit, internal or through an outside party, identify deficiencies in the internal control procedures for inventory management, these shall be immediately rectified.

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3. Surplus Equipment

Should a FRYSC cease to exist, the disposition of all equipment and real property shall be done in accordance with the policies derived by the Finance and Administration Cabinet and CHFS in accordance with KRS 45A.045(5) and directives from the Division of Family Resource and Youth Services Centers.

All technology equipment must be sanitized and the action properly documented prior to disposal to prevent the unauthorized use or misuse of sensitive or confidential information generated by the Board of Education. In the absence of local policy and procedure on the sanitization of computer equipment, the Board of Education should adhere to the standards prescribed by the Commonwealth Office of Technology within CIO-077 Sanitization of IT Equipment policy which can be found at http://technology.ky.gov/epmo/enterprise_policies.htm.

4.34—Requirement of Inventory

Each center shall maintain current on-site record of equipment purchased with program funds. Prior written approval of the Cabinet through the DFRYSC Director is required for any capital purchase or subcontract of \$1,000 or more. Capital purchase is defined as non-expendable property having a useful life of more than one (1) year and a single unit invoice cost of \$1,000 or more. All property is subject to inventory, and the Second Party is responsible to the Cabinet for its control and usage. Districts are responsible for insuring and replacing equipment lost in case of fire, flood, theft or obsolescence. The equipment purchased under this Master Agreement shall revert to the district upon center closure unless other centers exist within the district. In this case, those remaining centers would then become the recipients of all equipment purchased under this agreement belonging to the dissolved center.

4.35—Maintenance of Insurance

During the term of this Contract, the Second Party shall maintain and shall require any Subcontractor to maintain their directors and officers liability insurance, workers' compensation insurance, employer liability insurance, and such other liability insurance as reasonably necessary in the Second Party's business judgment to provide adequate coverage against losses and liabilities attributable to the respective acts or omissions of the Second Party and the Subcontractor(s) in the performance of this Contract. The Second Party shall provide or cause to be provided and shall require any Subcontractor to provide or cause to be provided evidence of such coverage upon request.

To the extent that the Second Party and any Subcontractor is not self-insured, each shall, in any event, name CHFS as an additional insured on any policy of coverage, with the exception of the workers compensation and any reinsurance. The Second Party and any Subcontractor shall notify CHFS of the evidence of insurance coverage within five (5) business days of coverage. Notice shall be sent in writing to the Cabinet for Health and Family Services, Name of Department and Address listed on the Title Page.

CHFS shall not be responsible for any premiums or assessments on the policy or policies held by the Second Party or any Subcontractor under this Contract. CHFS may, at its sole option, pay one or more premiums, if it decides that to do so would be in the best interest of the Cabinet. Should CHFS exercise this option, it shall be fully reimbursed by the Second Party, either by Second Party directly or by an offset against future payments.

The Certificate of Insurance for any policy other than self-insurance or any reinsurance must require that the insurer shall not cancel the coverage without thirty (30) days prior written notice to CHFS.

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Second Party shall notify CHFS within five (5) business days of any cancellation or interruption of Second Party or Subcontractor's insurance coverage. CHFS shall require in any subcontracts that the Subcontractor provide such notice within five (5) business days the Second Party and CHFS. Second Party shall assure and require that any Subcontractor assure that insurance is in effect at all times during the life of this Contract. If their respective insurance coverage expires at any time during the term of this Contract, the Second Party and any Subcontractor shall provide at least thirty (30) calendar days prior to the expiration date, to the extent possible, a new Certificate of Insurance evidencing coverage as provided herein for not less than the remainder of the term of this Contract.

4.36—Research Project Approval and Institutional Review Board Requirements

Any proposed research project undertaken pursuant to the terms and conditions of this agreement that involves human subjects shall be approved by the Cabinet for Health and Family Services Institution Review Board (CHFS IRB) prior to involving any human subjects or their records, in accordance with 920.KAR 1:060.

4.37—Scientific Misconduct

The Second Party shall set out a procedure for the inquiry, investigation, appeal, and disposition of complaints alleging misconduct in activities involving any and all research projects funded, in whole or in part, with federal funds included in this Contract, and as authorized under the Public Health Services research grants. Such policies and procedures shall be in accordance with the provisions of 42 CFR 50.101 to 50.104 and 900 KAR 1:080 as amended, and shall be made available, upon request, to the Cabinet for Health and Family Services. The Second Party shall immediately report to CHFS any activity reported to the Second Party under these terms and conditions. Notice shall be sent in writing to the Cabinet for Health and Family Services, Name of Department and Address listed on the Title Page.

4.38—Intellectual Property

The Second Party agrees that any formulae, methodology, other reports and compilations of data provided by CHFS to the Second Party for the purposes of meeting the terms and conditions of this Contract shall be the exclusive property of the Cabinet, unless the specific ownership of any proposed or developed formulae, methodology or data compilation analyses is otherwise identified in any Attachment(s). The Second Party further agrees that any formulae, methodology, other reports and compilations of data prepared or produced by the Second Party during the course of work pursuant to this Contract shall be made available to CHFS for the Cabinet's use upon request and without charge. Any use of these material, formulae, methodology, other reports, and compilations of data other than for the purposes of meeting the terms and conditions of this Contract must be reviewed and approved in advance by CHFS.

If any of these materials are included in any publication, training materials or presentations, or for any other type of release of this material other than for the purposes of meeting the terms and conditions of this Contract, appropriate credit for the funding source must be given. This provision shall be included in any subcontract, including contracting for staff, issued by the Second Party under this Contract.

Any proposed project under the scope of work for any of the Projects set forth under the Summary Line Item Section in this Contract shall include specific documentation and justification for titles of ownership as:

Patents;

Trademarks as proposed or registered with the U. S. Patent and Trademark Office; or

Copyrights proposed or certified with the Library of Congress, U.S. Copyright Office.

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4.39—Provisions for Termination

The Contract shall be subject to the termination provisions set forth in 200 KAR 5:312.

This Contract may be terminated:

If the Second Party is in default of its contractual obligations, after the Commonwealth has provided the Second Party written notice of the identified deficiencies and a specified time to cure;

For convenience of the Commonwealth by providing the Second Party thirty (30) calendar days written notice of termination;

Immediately for cause; or

Upon less than thirty (30) calendar days notice to the Second Party, upon written determination of the Secretary of the Finance and Administration Cabinet, or his designee, for convenience of the Commonwealth.

All termination notices shall be sent certified mail, return receipt requested and in accordance with 200 KAR 5:312.

4.40—Turnover Assistance

Upon receipt of notice of termination of the Contract from CHFS, the Second Party shall provide any turnover assistance reasonably necessary to enable CHFS or its designee to effectively close out the Contract and move the work to another vendor or to perform the work by itself. If the turnover assistance required by CHFS necessitates additional costs to be incurred by the Contractor not covered by the agreement, CHFS will reimburse such costs as allowable by funding.

4.41—Remedies for Breach

It is agreed by the Parties that in the event of breach of contract by the Second Party, CHFS may pursue any remedy available to it pursuant to this Contract, or to the provisions of KRS Chapter 45A, or any remedy that is available to it by law. The remedies available to CHFS may be invoked without regard to the existence of any other available remedy, and may include the enforcement of any holdback provision or payment of any specified liquidated damages by the Second Party to CHFS for noncompliance as provided for in this Contract.

4.42—Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion, Lower Tier Covered Transactions

In accordance with Federal Acquisition Regulation 52.209-5, the Second Party certifies the following:

- a.) That neither it nor its principals and/or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any state or federal department or agency;
- b.) Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this certification, such as prospective participant shall submit an explanation in writing to CHFS; and
- c.) That should the Second Party or its principals, and/or its subcontractors become debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency, it shall immediately by telephone and within five (5) business days in writing notify CHFS of same.

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“Principals”, for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of subsidiary, division, or business segment, and similar positions.

4.43—Licensure, Certification, and Registration

The Second Party shall:

Ensure that each employee under contract or in its employ obtains and maintains all appropriate licenses, registrations, and/or certifications (at all times) necessary to the extent such are required for performance under this Contract;

Ensure that it has readily accessible copies of licenses, registration and/or certifications necessary for each employee under contract or in its employ; and

Produce copies of any employee’s license, registration and/or certification at the request of CHFS or the Cabinet’s designee.

4.44—Permits, Licenses, Taxes and Commonwealth Registration

The Contractor shall procure all necessary permits and licenses and abide by all applicable laws, regulations, and ordinances of all Federal, State, and local governments in which work under this Contract is performed.

The Contractor shall maintain certification of authority to conduct business in the Commonwealth of Kentucky during the term of this Contract. Such registration is obtained from the Secretary of State, who will also provide the certification thereof. Additional local registration or license may be required.

The Contractor shall pay any sales, use, and personal property taxes arising out of this Contract and the transaction contemplated hereby. Any other taxes levied upon this Contract, the transaction, or the equipment or services delivered pursuant hereto shall be borne by the Contractor.

4.45—Conflict of Interest Laws and Principles

The Second Party certifies that the Second Party is legally entitled to enter into this Contract with the Commonwealth of Kentucky, and by holding and performing this Contract will not be violating either any conflict of interest statute, KRS 45A.330-45A.340, 45A.990, KRS 164.390, or KRS 11A.040 of the Executive Branch Code of Ethics, relating to the employment of former public servants.

4.46—Campaign Finance (See Exhibit A)

The Second Party certifies that neither he/she nor any member of his/her immediate family having an interest of ten percent (10%) or more in any business entity involved in the performance of this Contract, has contributed more than the amount specified in KRS 121.056 (2), to the campaign of the gubernatorial candidate elected at the election last preceding the date of this Contract. The Second Party further swears under the penalty of perjury, as provided by KRS 523.020, that neither he/she nor the company which he/she represents, has knowingly violated any provisions of the campaign finance laws of the Commonwealth, and that the award of a contract to him/her or the company which he/she represents will not violate any provisions of the campaign finance laws of the Commonwealth.

4.47—Legal Proceedings

Except as specifically disclosed in writing to CHFS by the Second Party, prior to the date of this Contract, Second Party certifies there are no suits, investigations, or other proceedings pending or threatened

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against Second Party or any subcontractor which would have a material effect on Second Party's ability to perform under this Contract, or on Subcontractors ability to perform under their respective subcontracts, if applicable. Further, the Second Party shall use its best efforts to notify CHFS within one (1) business day, and in writing within three (3) business days, of all suits, investigations, or other proceedings involving Second Party related to this Contract. The Second Party shall send written notice to the Cabinet for Health and Family Services, Name of Department and Address listed on the Title Page.

4.48—Certification of Lobbying Activities (See Exhibit A)

Second Party shall disclose any lobbying activities in accordance with Section 1352, Title 31, U. S. Code. The Second Party certifies, to the best of his or her knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4.49—Discrimination Prohibited (Because of Race, Religion, Color, National Origin, Sex, Sexual Orientation, Gender Identity, Age, or Disability)

During the performance of this contract, the Second Party shall:

Discrimination (because of race, religion, color, national origin, sex, sexual orientation, gender identity, age, or disability) is prohibited. This section applies only to contracts utilizing federal funds, in whole or in part. During the performance of this contract, the contractor agrees as follows:

The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, national origin, sex, sexual orientation, gender identity or age. The contractor further agrees to comply with the provisions of the Americans with Disabilities Act (ADA), Public Law 101-336, and applicable federal regulations relating thereto prohibiting discrimination against otherwise qualified disabled individuals under any program or activity. The contractor agrees to provide, upon request, needed reasonable accommodations. The contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability. Such action shall include, but not be limited to the following; employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensations; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

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The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability.

The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965 as amended, and of the rules, regulations and relevant orders of the Secretary of Labor.

The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, as amended, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in or as otherwise provided by law.

The contractor will include the provisions of paragraphs (1) through (7) of section 202 of Executive Order 11246 in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor, issued pursuant to section 204 of Executive Order No. 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The Vendor will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all implementing regulations and executive orders. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to activities carried out under this contract on the basis of race, color, age, religion, sex, disability or national origin.

If a recipient of Federal Financial assistance, shall comply with Executive Order 13166, Federal Register Volume 65. No.50121, including but not limited to, language providing services to improve access to its programs and activities for persons, who, as a result of their national origin, are limited in their English proficiency ("LEP"). The language services shall:

a.--Be consistent with the general guidance document (LEP Guidance) issued by the Department of Justice which sets forth the compliance standards recipients of Federal financial assistance must follow to ensure that LEP persons have meaningful access to the program's services and activities;

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b.--Have a method of identifying LEP individuals; and

c.--Provide language assistance measures (e.g. oral interpretation and written translation services; training of staff; providing notice to LEP persons; monitoring compliance and updating the plan.)

4.50—Minority Recruitment, Hiring and Reporting Requirements

The Second Party shall maintain and provide documentation, as needed, of its minority recruiting and hiring policies and procedures, and make available, upon request, a report of these activities.

4.51—Violation of Tax and Employment Laws

KRS 45A.485 requires the Second Party to reveal to the Commonwealth, prior to the award of a contract, any final determination of a violation by the Second Party within the previous five (5) year period of the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342. These statutes relate to the state sales and use tax, corporate and utility tax, wages and hours laws, occupational safety and health laws, unemployment insurance laws, and workers' compensation insurance laws, respectively.

To comply with the provisions of KRS 45A.485, the Second Party shall report any such final determination(s) of violation(s) to the Commonwealth by providing the following information regarding the final determination(s): the KRS violated, the date of the final determination, and the state agency which issued the final determination.

KRS 45A.485 also provides that, for the duration of any contract, the Second Party shall be in continuous compliance with the provisions of those statutes which apply to the Second Party's operations, and that the Second Party's failure to comply with the above statutes for the duration of the contract, shall be grounds for the Commonwealth's cancellation of the contract and the Second Party's disqualification from eligibility for future state contracts for a period of two (2) years.

The Second Party shall not have violated any of the provisions of the above-referenced statutes within the previous five (5) year period.

4.52—Certification Regarding Drug Free Workplace

The Second Party hereby certifies that it will, or will continue to, provide a drug free workplace in accordance with 45 CFR part 182. The Second Party shall at a minimum:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited from the Second Party's workplace and specifying actions that will be taken against employees for violation of such prohibition;

Establish an ongoing drug free awareness program to inform employees about:

The dangers of drug abuse in the workplace;

The Second Party's policy of maintaining a drug free workplace;

Available drug counseling, rehabilitation and employee assistance programs; and

The penalties that may be imposed upon employees for drug abuse violation.

4.53—Confidential Information

The Contractor shall comply with the provisions of the Privacy Act of 1974 and instruct its employees to use the same degree of care as it uses with its own data to keep confidential information concerning client data, the business of the Commonwealth, its financial affairs, its relations with its citizens and its

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employees, as well as any other information which may be specifically classified as confidential by the Commonwealth in writing to the Contractor. The Contractor will comply with all Federal and State Regulations and Statutes related to confidentiality that are applicable to the Contractor. The Contractor shall have an appropriate agreement with its employees to that effect, provided however, that the foregoing will not apply to:

Information which the Commonwealth has released in writing from being maintained in confidence;
Information which at the time of disclosure is in the public domain by having been printed and published and available to the public in libraries or other public places where such data is usually collected; or
Information, which, after disclosure, becomes part of the public domain as defined above, through no act of the Contractor or information required to be disclosed by law.

The Contractor shall have an appropriate agreement with its Subcontractors extending these confidentiality requirements to all Subcontractors' employees.

4.54—Confidentiality, Confidentiality Agreements and Limitations on Information and Data Use

The Second Party agrees that it and any employee or agent acting on its behalf in providing services under this Contract will abide by the state and federal rules and regulations governing access to and use of information and data provided by CHFS or collected by the Second Party and will use such information or data only for those purposes expressly delineated, defined and authorized in this Contract. In the performance of services under this Contract, the Second Party agrees as follows:

The Second Party shall cause all personnel who may have access to confidential information provided by CHFS to enter into CHFS approved confidentiality agreements and shall maintain such confidentiality agreements on file. CHFS reserves the right to direct the removal from contract administration, or the termination of access to CHFS provided information, for any individual covered by this Contract who has not signed a confidentiality agreement.

Any subcontractor, their agent, and any of their employees who enter into any type of agreement to fulfill the requirements of this contractual agreement with the Second Party, must provide written assurances that they and any of their agents will abide by the terms of confidentiality as set forth in this Contract, as well as any federal or state confidentiality agreements which may govern the terms and conditions in this Contract.

Any dissemination of information about projects funded and the scope of work described in the terms and conditions of this Contract, must be fully documented and reviewed by the Cabinet's project manager before any representation, electronic or otherwise, of projects, their funding sources, use of data, or data analyses may be posted to a web page or otherwise published.

The Second Party shall permit unrestricted access on demand to personnel of the Cabinet, the Office of the Attorney General, the Office of the Auditor of Public Accounts, and any representative of a government funding agency authorized to review records for audit or investigation purposes to its current policies and procedures for ensuring compliance with these confidentiality requirements, the confidentiality agreements with its personnel, and subcontractor confidentiality assurances.

4.55—HIPAA Confidentiality Compliance

The Second Party agrees to abide by the "HIPAA Privacy Rule," 45 CFR Parts 160 and 164, established under the Health Insurance Portability and Accountability Act, Public Law 104-191 (42 USC 1320d) to protect the security, confidentiality, and integrity of health information. In the event, the Second Party is determined to be a business associate under HIPAA Privacy Rule, the Second Party agrees to execute a separate Business Associate Agreement, and use and disclose Protected Health Information only in accordance with HIPAA Privacy Rule.

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4.56—Governing Law and Regulations

All questions as to the execution, validity, interpretation and performance of this Contract shall be governed by the laws of the Commonwealth. Furthermore, the parties hereto agree that any legal action which is brought on the basis of this Contract shall be filed in the Franklin County Circuit Court of the Commonwealth of Kentucky.

4.57—Reduction in Contract Worker Hours

The Kentucky General Assembly may allow for a reduction in contract worker hours in conjunction with a budget balancing measure for some professional and non-professional service contracts. If under such authority the agency is required by Executive Order, Administrative Regulation, or otherwise to reduce contract hours, the contract will be reduced by the amount specified in that document.

4.58—No Grant of Employment or Agency

Nothing in this Contract shall be construed, in any way, as granting to any individual providing services under the Contract any of the claims, privileges, or rights established or recognized under KRS Chapter 18A or KAR Title 101.

At no point shall any individual providing services under this Contract be considered an employee of CHFS, for any purpose, including but not limited to unemployment, taxes, withholding, health insurance, liability, retirement, workers' compensation, vacation, sick or other leave, the Family Medical Leave Act, accrued benefits, evaluations, or any other purpose. At all times, any such individual shall be considered and deemed to be an employee of the Second Party.

In no event shall any employee of the Second Party be deemed to be a third-party beneficiary of this Contract or an agent or an employee of the Commonwealth.

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SECRETARY'S ORDER 11-004

FINANCE AND ADMINISTRATION CABINET

Vendor Document Disclosure

WHEREAS, in order to promote accountability and transparency in governmental operations, the Finance and Administration Cabinet believes that a mechanism should be created which would provide for review and assistance to an Executive Branch agency if said agency cannot obtain access to documents that it deems necessary to conduct a review of the records of a private vendor that holds a contract to provide goods and/or services to the Commonwealth; and

WHEREAS, in order to promote accountability and transparency in governmental operations, the Finance and Administration Cabinet believes that a mechanism should be created which would provide for review and assistance to an Executive Branch agency if said agency cannot obtain access to documents that it deems necessary during the course of an audit, investigation or any other inquiry by an Executive Branch agency that involves the review of documents; and

WHEREAS, KRS 42.014 and KRS 12.270 authorizes the Secretary of the Finance and Administration Cabinet to establish the internal organization and assignment of functions which are not established by statute relating to the Finance and Administration Cabinet; further, KRS Chapter 45A.050 and 45A.230 authorizes the Secretary of the Finance and Administration Cabinet to procure, manage and control all supplies and services that are procured by the Commonwealth and to intervene in controversies among vendors and state agencies; and

NOW, THEREFORE, pursuant to the authority vested in me by KRS 42.014, KRS 12.270, KRS 45A.050, and 45A.230, I, Lori H. Flanery, Secretary of the Finance and Administration Cabinet, do hereby order and direct the following:

- I. Upon the request of an Executive Branch agency, the Finance and Administration Cabinet ("FAC") shall formally review any dispute arising where the agency has requested documents from a private vendor that holds a state contract and the vendor has refused access to said documents under a claim that said documents are not directly pertinent or relevant to the agency's inquiry upon which the document request was predicated.
- II. Upon the request of an Executive Branch agency, the FAC shall formally review any situation where the agency has requested documents that the agency deems necessary to conduct audits, investigations or any other formal inquiry where a dispute has arisen as to what documents are necessary to conclude the inquiry.

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- III. Upon receipt of a request by a state agency pursuant to Sections I & II, the FAC shall consider the request from the Executive Branch agency and the position of the vendor or party opposing the disclosure of the documents, applying any and all relevant law to the facts and circumstances of the matter in controversy. After FAC's review is complete, FAC shall issue a Determination which sets out FAC's position as to what documents and/or records, if any, should be disclosed to the requesting agency. The Determination shall be issued within 30 days of receipt of the request from the agency. This time period may be extended for good cause.
- IV. If the Determination concludes that documents are being wrongfully withheld by the private vendor or other party opposing the disclosure from the state agency, the private vendor shall immediately comply with the FAC's Determination. Should the private vendor or other party refuse to comply with FAC's Determination, then the FAC, in concert with the requesting agency, shall effectuate any and all options that it possesses to obtain the documents in question, including, but not limited to, jointly initiating an action in the appropriate court for relief.
- V. Any provisions of any prior Order that conflicts with the provisions of this Order shall be deemed null and void.

SCHOOL DISTRICT: Kenton Initial: X Revised: _____ BG# _____PROJECT NAME: Ft. Wright Elementary Renovations

II. PROPOSED PLAN TO FINANCE APPLICATION

A. Statement of Probable Costs:

1. Total Construction Cost	\$11,800,825.00
2. Architect/Engineer Fee	\$724,546.00
3. Construction Manager Fee	
4. Bond Discount	\$288,400.00
5. Fiscal Agent Fee	\$68,000.00
6. Construction Contingencies	\$590,041.00
7. Site Acquisition Easements	\$5,000.00
8. Equipment/Furnishings	\$357,000.00
9. Equipment/Computers	\$14,000.00
10. Technology Network Sys. (KETS)	\$167,716.00
11. Other*	\$390,320.00
12. Other* Bank & Rating	\$14,152.00
13. Other*	
14. Other*	
Total Project Cost	\$14,420,000.00

B. Funds Available:

1. SFCC Cash Req.	
2. SFCC Special Offer	\$14,150,000.00
3. SFCC Bond Sale	
4. Local FSPK Bond Sale	\$270,000.00
5. Local Gen. Fund Bond Sale	
6. Cash - General Fund	
7. Cash - Capital Outlay	
8. Cash - Building Fund	
9. Cash - Inv. Earnings	
10. KETS	
11. KYTC Reimbursement	
12. Other*	
13. Other*	
14. Other*	
Total Funds Available	\$14,420,000.00

*Define

*Define

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.

TO BE COMPLETED ON INITIAL & REVISED APPLICATION: The signing of this financial document certifies the above stated funds are available and designated for this project during this fiscal year.

_____ Superintendent	_____ Date
_____ Finance Officer	_____ Date
_____ Chairman	_____ Date

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should discuss the financing with the Director/Branch Manager, KDE - District Financial Management.

TO BE COMPLETED ON INITIAL APPLICATION:

This building project application is approved by the KDE - District Facilities Branch indicating compliance with current District Facility Plan or minor project under 702 KAR 4:180.

Comments: _____

Branch Manager, KDE - District Facilities Branch

Date _____

TO BE COMPLETED ON INITIAL & REVISED APPLICATION:

Tentative financial approval based upon information provided to this office in support of projected cost.

Comments: _____

KDE - District Financial Management

Date: _____

TO BE COMPLETED ON INITIAL APPLICATION:

This building project application is hereby approved according to the conditions outlined in the application. Proceed in accordance with the attached submittal checklist.

Comments: _____

KDE - District Support

Date: _____

PROJECT IDENTIFICATION

Initial: X

Revised: _____

Emergency: _____

District Name: KentonDistrict Code: 291Facility Name: Ft. Wright ElementarySchool Code: 60Grade Level Served: K - 5 Current Student Capacity: 384 District Facilities Plan Date: Feb-08Project Name: Ft. Wright Elementary Renovations Building ID Number: _____Project Site
Physical Address: 501 Farrell Drive
StreetFt. Wright
CityConstruction Delivery Method: ☒ General Contractor ☐ Construction Mgr. ☐ Guaranteed Energy Savings ContractDistrict's Procurement Standard: ☒ Model Procurement (KRS 45A) ☐ Bid Law (KRS 424.260)

1. DESCRIPTION AND SCOPE OF PROPOSED PROJECT

A. Check and complete the applicable items:

☐ 1. New Building☒ 2. Addition☒ 3. Major Renovation (Describe) Major renovations to include replacement of HVAC equipment; new cafeteria and kitchen; site improvements to include parking and site circulation☐ 4. New Relocatable Classroom Number _____ Size _____☐ 5. Equipment/Furnishings Procurement (Describe) _____☐ 6. Minor Project (Describe) _____☐ 7. Site (Complete the Following)

a. New Site Acquisition _____ Expansion _____ Number of Acres _____

b. A site has been acquired in accordance with 702 KAR 4:050 requirements. _____

c. Location _____

d. Proposed site currently owned by District ☐ Yes ☐ No If no, list site owner: _____

B. Compliance with 702 KAR 4:180 and 702 KAR 4:160

This application is being submitted for (refer to current District Facility Plan):

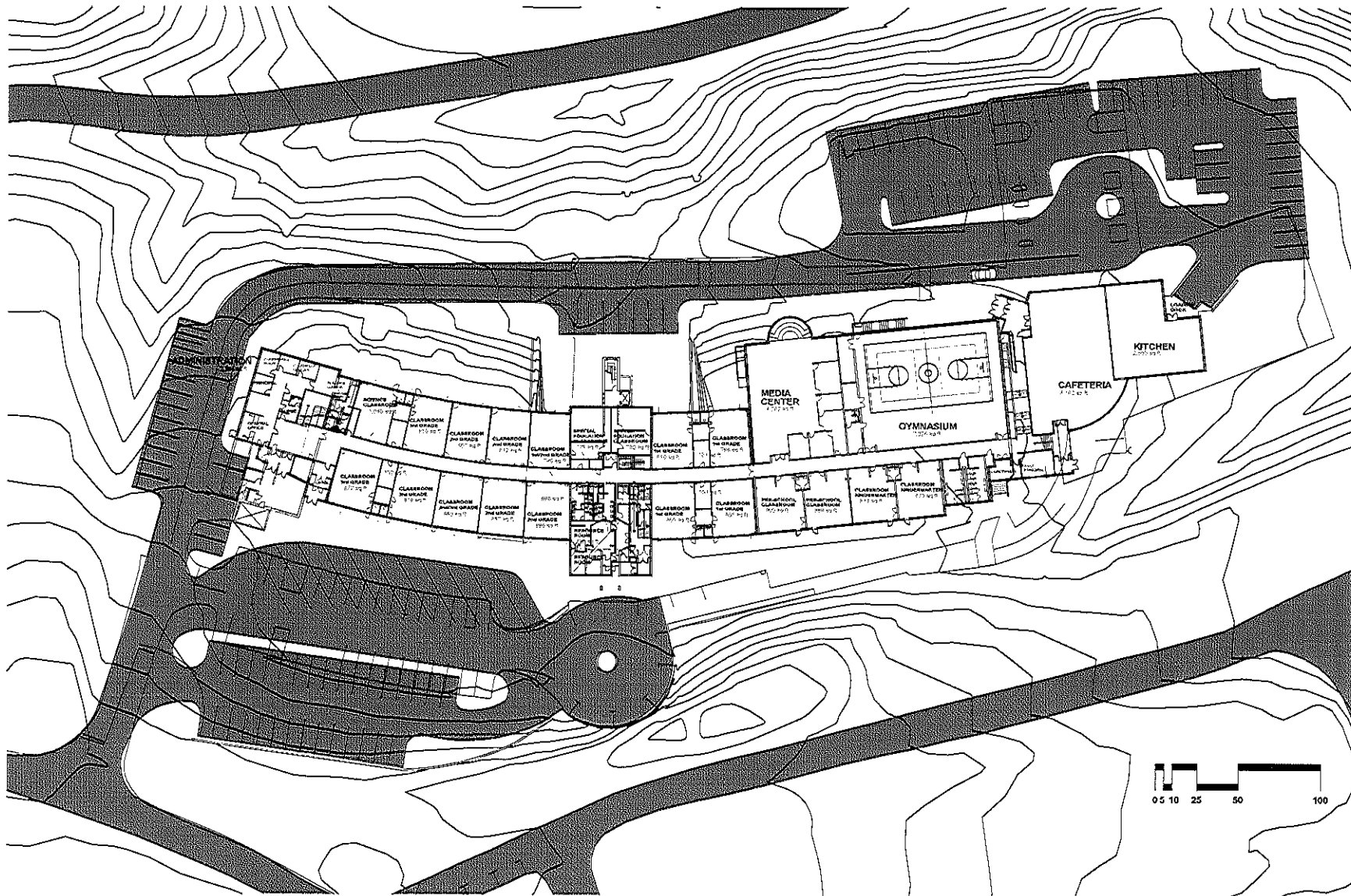
1. Priority Category: 2 c

2. Discretionary Item Number: _____

3. Minor project not listed on Facility Plan: _____

C. Provide a complete narrative of the proposed project. Perform major renovations at Ft. Wright Elementary School to include replacement of HVAC equipment; new cafeteria and kitchen; major site work to include additional parking, improvements to drainage, and changes to site circulation; renovation of new administrative office suite with a secure vestibule entrance; connect the sanitary system to a gravity fed line and eliminate the current lift station; architectural finishes; replace the roofing system; replace exterior doors and windows; install security camera system; replace electrical systems.

D. Proposed work related to the project but excluded from the scope of this BG1: _____

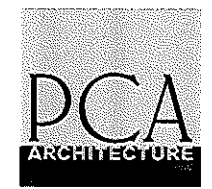


SCHEMATIC
RENOVATION
AND
ADDITION

FT. WRIGHT
ELEMENTARY
SCHOOL

KENTON
COUNTY
SCHOOL
BOARD

SITE PLAN

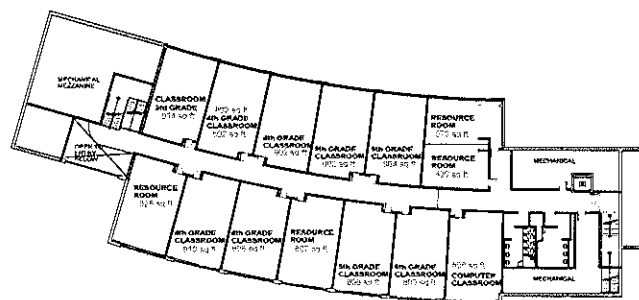




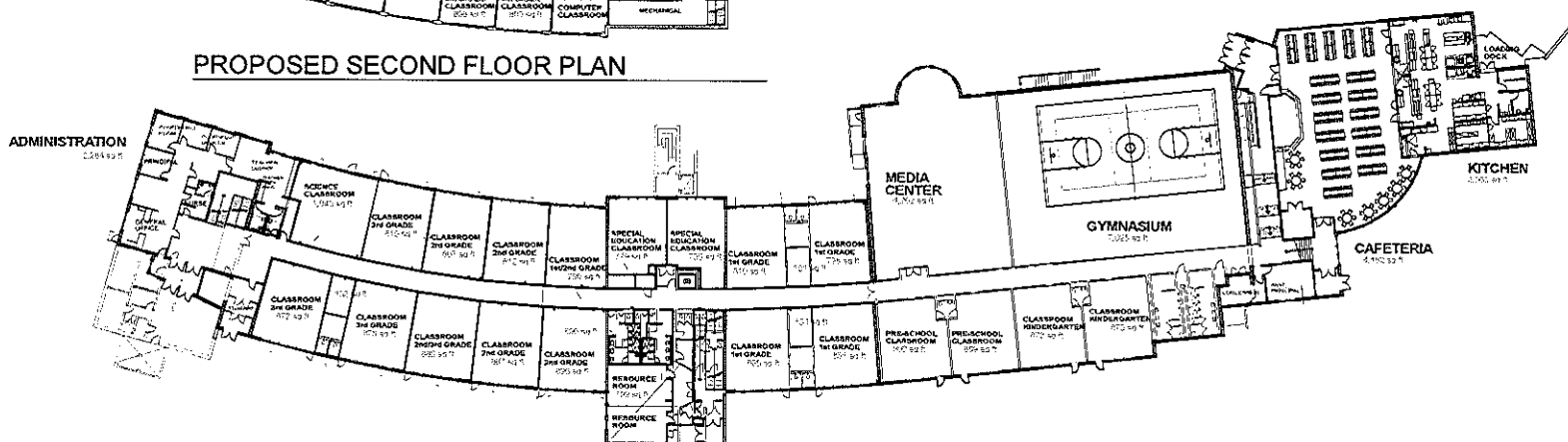
SCHEMATIC RENOVATION AND ADDITION

FT. WRIGHT ELEMENTARY SCHOOL

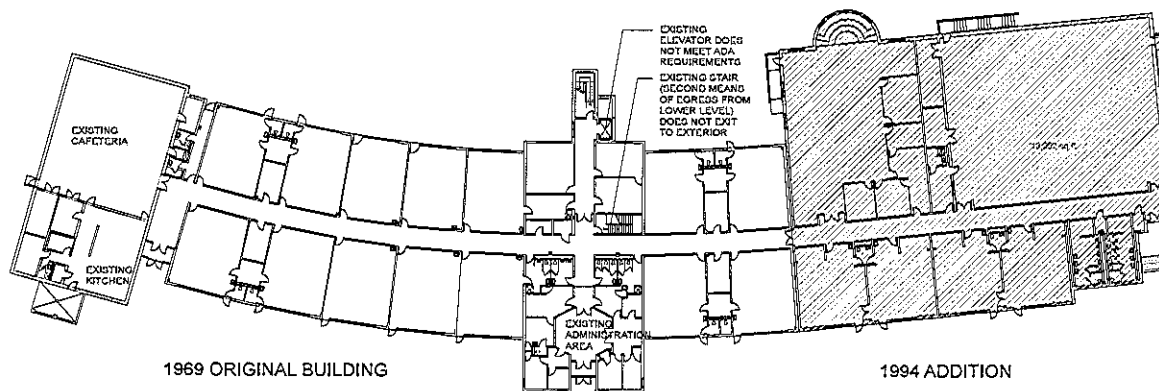
KENTON COUNTY SCHOOL BOARD



PROPOSED SECOND FLOOR PLAN



PROPOSED FIRST FLOOR PLAN

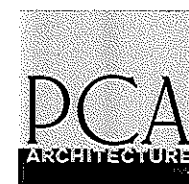


1969 ORIGINAL BUILDING

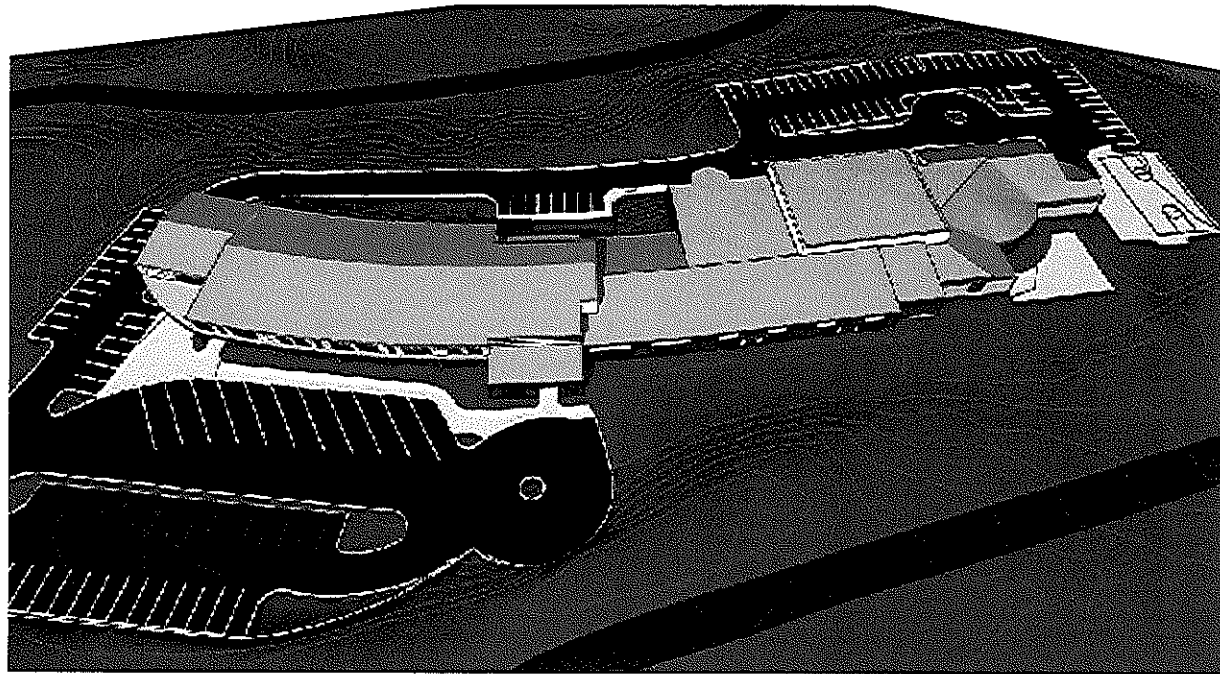
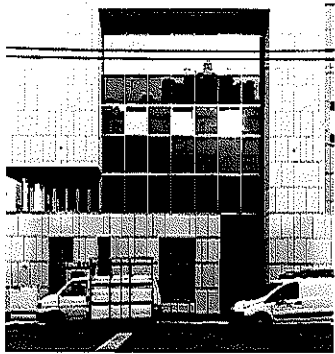
1994 ADDITION

EXISTING FLOOR PLAN

FLOOR PLANS



EXAMPLE OF 'GLASSFIBRE'
REINFORCED CONCRETE PANEL
RAIN SCREEN FACADE

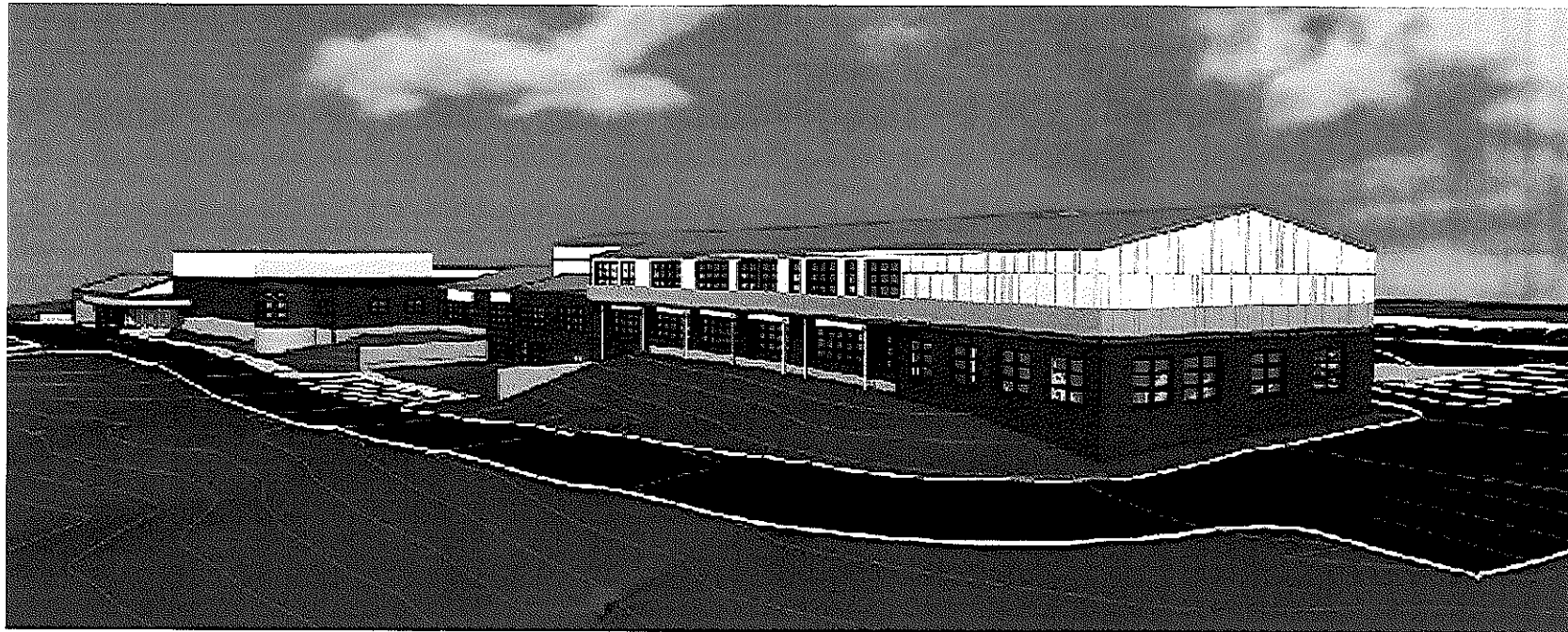
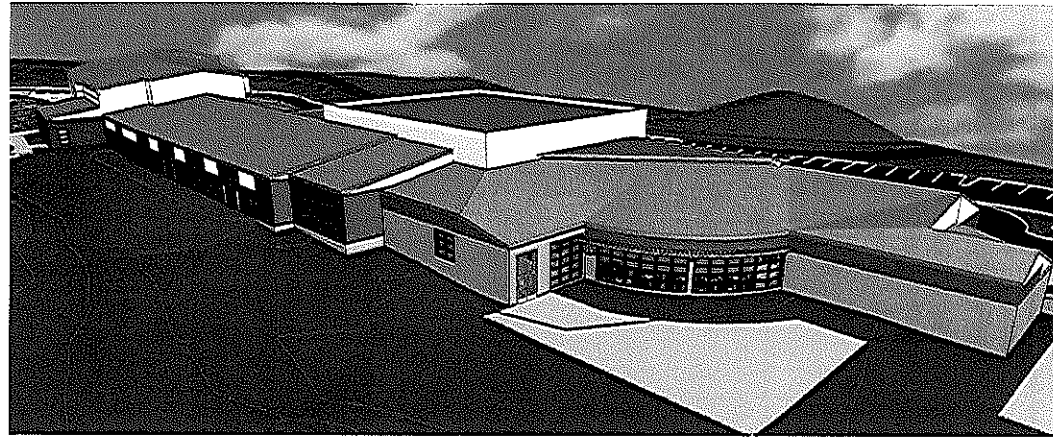
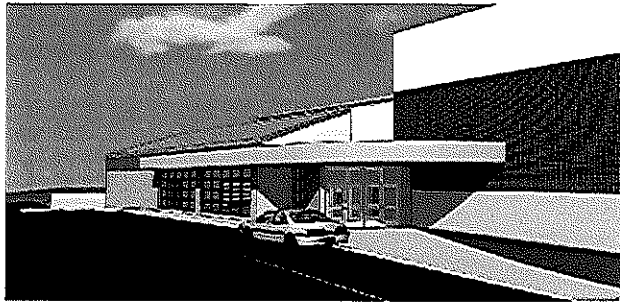


SCHEMATIC
RENOVATION
AND
ADDITION

FT. WRIGHT
ELEMENTARY
SCHOOL

KENTON
COUNTY
SCHOOL
BOARD

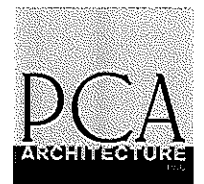




**SCHEMATIC
RENOVATION
AND
ADDITION**

**FT. WRIGHT
ELEMENTARY
SCHOOL**

**KENTON
COUNTY
SCHOOL
BOARD**



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Change Order

PROJECT (Name and address): Scott High School Phase III Renovation 5400 Old Taylor Mill Road Taylor Mill, KY 41015	CHANGE ORDER NUMBER: 001 DATE: 2015.06.22	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input checked="" type="checkbox"/>
TO CONTRACTOR (Name and address): Morel Construction Co., LLC 2801 Alexandria Way Highland Heights, KY 41076	ARCHITECT'S PROJECT NUMBER: 2013-034 CONTRACT DATE: 2015.04.14 CONTRACT FOR: General Construction	KENTUCKY DEPT. OF ED.: <input checked="" type="checkbox"/>

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Item No. 001-01 – Woodland

Description: Request For Change Order No. 001 – Remove and reuse existing valves at Woodland Middle School per RFP No. 001 – dated 2015.04.22

Cost Benefit to Owner: These costs have been reviewed and found to be in line with the scope of work described.

DEDUCT: (\$1,731.00)

Item No. 001-02 – Woodland

Description: Request For Change Order No. 004 – During the installation of the new control valve as shown on FP101, a portion of the "Owner Occupied Cafeteria" was found to be backfed from a section of the now demolished area. Additional work was performed after houses so that this section could be refed and provide coverage in this area.

Cost Benefit to Owner: Necessary to maintain sprinkler coverage to the existing building.

ADD: \$1,179.15

Item No.: 001-03 – Scott High School

Description: Request For Change Order No. 008 - Furnish and install revised HVAC work associated with RFP No. 005 – dated 2015.05.28

Cost Benefit to Owner: These costs have been reviewed and found to be in line with the scope of work described.

DEDUCT: (\$989.00)

Item No.: 001-04 – Scott High School

Description: Request For Change Order No. 016 – Revise ductwork per RFP No. 008 dated 2015.06.10.

Cost Benefit to Owner: These costs have been reviewed and found to be in line with the scope of work described.

ADD: \$0.00

The original Contract Sum was	\$ 9,668,191.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 9,668,191.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 1,540.85
The new Contract Sum including this Change Order will be	\$ 9,666,650.15

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is as listed in the Project Manual and as modified by Addendum.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PCA Architecture, PSC

ARCHITECT (Firm name)

1881 Dixie Highway, Suite 130, Ft. Wright,
KY 40111

ADDRESS

BY (Signature)

Ralph Cooper

(Typed name)

2015.06.22

DATE

Morel Construction Co. LLC

CONTRACTOR (Firm name)

2801 Alexandria Way
Highland Heights, KY 41076

ADDRESS

BY (Signature)

ADOLPH A ZELL IV

(Typed name)

6/22/15

DATE

Kenton County Board of Education

OWNER (Firm name)

1055 Eaton Drive, Ft. Wright, KY 41017

ADDRESS

BY (Signature)

Mr. Rob Hancy

(Typed name)

DATE

BG #: 14-056 Change Order No.: 001

District: Kenton County Public Sch. District Code: 291 Facility Name: Scott High School School Code: 120

Project: Phase III Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)

Date of Change Order: 2015.06.22 Change Order Amount: ☐ Increase ☒ Decrease ☐ Unchanged

Contractor / Vendor Name: Morel Construction Co., LLC Bid Package No.: N/A

1. This Requested Change Order Amount + / -	\$	-1,540.85
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	728,709.85
3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	0.00

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☒ Architect/Engineer
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: _____

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☒ Improved Plans/Specs
☒ Found Condition ☐ Code Compliance ☐ Other: _____

Change Order Description and Justification:	Cost Benefit to Owner:
Item No. 001-01 – Woodland Description: Request For Change Order No. 001 – Remove and reuse existing valves at Woodland Middle School per RFP No. 001 – dated 2015.04.22 DEDUCT: (\$1,731.00)	These costs have been reviewed and found to be in line with the scope of work described.
Item No. 001-02 – Scott High School Description: Request For Change Order No. 004 – During the installation of the new control valve as shown on FP101, a portion of the "Owner Occupied Cafeteria" was found to be backfed from a section of the now demolished area. Additional work was performed after houses so that this section could be refed and provide coverage in this area. ADD: \$1,179.15	Necessary to maintain sprinkler coverage to the existing building.
Item No.: 001-03 – Scott High School Description: Request For Change Order No. 008 – Furnish and install revised HVAC work associated with RFP No. 005 – dated 2015.05.28 DEDUCT: (\$989.00)	These costs have been reviewed and found to be in line with the scope of work described.

Item No.: 001-04 – Scott High School Description: Request For Change Order No. 016 – Revise ductwork per RFP No. 008 dated 2015.06.10. ADD: \$0.00	These costs have been reviewed and found to be in line with the scope of work described.
---	---

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
Item No. 001-01	Deduct \$1,731.00	0.00	0.00	0.00
% of Total Change Order Amt.:	100%	0%	0%	0%
Item No. 001-02	Add \$798.00	Add \$325.00	56.15	0.00
% of Total Change Order Amt.:	67.68%	27.56%	4.76%	0%
Item No. 001-03	0.00	Deduct \$989.00	0.0	0.0
% of Total Change Order Amt.:	0%	100%	0%	0%
Item No. 001-04	Deduct \$364.60	Deduct \$624.40	0.0	0.0
% of Total Change Order Amt.:	36.87%	63.13%	0%	0%

*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work is performed by current sub-contractors

Board of Education Designee's Signature Date

Architect's Signature 2015.06.22
Date

Finance Officer's Signature Date

Not Applicable
Construction Manager's Signature Date

AIA[®] Document G701[™] – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 002	OWNER: <input checked="" type="checkbox"/>
Scott High School	DATE: 2015.06.22	ARCHITECT: <input checked="" type="checkbox"/>
Phase III Renovation		CONTRACTOR: <input checked="" type="checkbox"/>
5400 Old Taylor Mill Road		FIELD: <input checked="" type="checkbox"/>
Taylor Mill, KY 41015		KENTUCKY DEPT. OF ED.: <input checked="" type="checkbox"/>
<hr/>		
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 2013-034	
Morel Construction Co., LLC	CONTRACT DATE: 2015.04.14	
2801 Alexandria Way	CONTRACT FOR: General Construction	
Highland Heights, KY 41076		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Item No.: 002-01 – Scott High School

Description: Request For Change Order No. 002 – Deduct 3M 14201D Utility Marking Device as requested by the Owner.

Cost Benefit to Owner: The Owner already has a working utility marking device.

DEDUCT: (\$1,635.00)

Item No.: 002-02 – Scott High School

Description: Request For Change Order No. 003 – Delete all work associated with the two landscaping berms along the roadways at the front of Scott High School as requested by the Owner.

Cost Benefit to Owner: Work to be performed by the contractor for the State of KY.

DEDUCT: (\$17,352.00)

Item No.: 002-03 – Scott High School

Description: Request For Change Order No. 007 – Furnish and install revised grading and site improvements associated with the Alternate No. 7 Parking Lot revisions required by existing utilities and as noted on PCA Change Directive No. 2 dated 2015.05.29. Additional work may be required if the storm lines cannot be installed as noted due to existing utilities elevations.

Cost Benefit to Owner: Revisions were necessary due to location of existing utilities identified during the start of construction.

ADD: \$819.00

Item No.: 002-04 – Scott High School

Description: Request For Change Order No. 010 – Reduce stair width per RFP No. 003 dated 2015.05.26

Cost Benefit to Owner: Stair width was reduced to accommodate proposed future connector between Woodland and Scott High School.

ADD: \$0.00* (*Change does represent a \$296.00 change order to the Cundiff Owner P.O. No. 15010258-00.

Item No. 002-05 – Woodland Middle School

Description: Request for Change Order No. 012 – Install HVAC enclosure around HVAC unit previously installed by KCPS staff per RFP No. 006 dated 2015.06.03.

Cost Benefit to Owner: Enclosure will prevent access to ductwork and valves by students.

ADD: \$1,376.00

Item No.: 002-06 – Scott High School

Description: Request for Change Order No. 013 - Install sound reduction bulkheads above (2) folding portions per RFP No. 007 dated 2015.02.03. The bulkheads were not shown on the original bid documents.

Cost Benefit to Owner: Necessary to reduce sound transfer between classrooms.

ADD: \$9,916.00

The original Contract Sum was	\$	9,668,191.00
The net change by previously authorized Change Orders	\$	-1,540.85
The Contract Sum prior to this Change Order was	\$	9,666,650.15
The Contract Sum will be decreased by this Change Order in the amount of	\$	6,876.00

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User Notes:

(1666274384)

The new Contract Sum including this Change Order will be

\$ 9,659,774.15

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is as listed in the Project Manual and as modified by Addendum.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PCA Architecture, PSC

ARCHITECT (Firm name)

1881 Dixie Highway, Suite 130, Ft. Wright,
KY 1011

ADDRESS

BY (Signature)

Ralph Cooper

(Typed name)

2015.06.22

DATE

Morel Construction Co., LLC

CONTRACTOR (Firm name)

2801 Alexandria Way
Highland Heights, KY 41076

ADDRESS

BY (Signature)

Adolph Zell

(Typed name)

DATE

Kenton County Board of Education

OWNER (Firm name)

1055 Eaton Drive, Ft. Wright, KY 41017

ADDRESS

BY (Signature)

Mr. Rob Haney

(Typed name)

DATE

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM

BG #: 14-056 Change Order No.: 002

District: Kenton County Public Sch. District Code: 291 Facility Name: Scott High School School Code: 120

Project: Phase III Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)

Date of Change Order: 2015.06.22 Change Order Amount: ☐ Increase ☒ Decrease ☐ Unchanged

Contractor / Vendor Name: Morel Construction Co., LLC Bid Package No.: N/A

1. This Requested Change Order Amount + / -	\$	-6,876.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	735,585.85

3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	0.00

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☒ Architect/Engineer
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: _____
 Contract change reason code: ☒ Reduction of Scope ☒ Expansion of Scope ☒ Improved Plans/Specs
☒ Found Condition ☐ Code Compliance ☐ Other: _____

Change Order Description and Justification:	Cost Benefit to Owner:
Item No.: 002-01 – Scott High School Description: Request For Change Order No. 002 – Deduct 3M 14201D Utility Marking Device as requested by the Owner. Requested by: Owner Contract change reason code: Reduction of Scope DEDUCT: (\$1,635.00)	The Owner already has a working utility marking device.
Item No.: 002-02 – Scott High School Description: Request For Change Order No. 003 – Delete all work associated with the two landscaping berms along the roadways at the front of Scott High School as requested by the Owner. Requested by: Owner Contract change reason code: Reduction of Scope DEDUCT: (\$17,352.00)	Work to be performed by the contractor for the State of KY.
Item No.: 002-03 – Scott High School Description: Request For Change Order No. 007 – Furnish and install revised grading and site improvements associated with the Alternate No. 7 Parking Lot revisions required by existing utilities and as noted on PCA Change Directive No. 2 dated 2015.05.29. Additional work may be required if the storm lines cannot	Revisions were necessary due to location of existing utilities identified during the start of construction.

be installed as noted due to existing utilities elevations. Requested by: Owner Contract change reason code: Reduction of Scope ADD: \$819.00	
Item No.: 002-04 – Scott High School Description: Request For Change Order No. 010 – Reduce stair width per RFP No. 003 dated 2015.05.26 Requested by: Architect Contract change reason code: Other – Future expansion ADD: \$0.00* (*Change does represent a \$296.00 change order to the Cundiff Owner P.O. No. 15010258-00.	Stair width was reduced to accommodate proposed future connector between Woodland and Scott High School.
Item No. 002-05 – Woodland Middle School Description: Request for Change Order No. 012 – Install HVAC enclosure around HVAC unit previously installed by KCPS staff per RFP No. 006 dated 2015.06.03. Requested by: Owner Contract change reason code: Expansion of Scope ADD: \$1,376.00	Enclosure will prevent access to ductwork and valves by students.
Item No.: 002-06 – Scott High School Description: Request for Change Order No. 013 - Install sound reduction bulkheads above (2) folding portions per RFP No. 007 dated 2015.02.03. The bulkheads were not shown on the original bid documents. Requested by: Architect Contract change reason code: Expansion of Scope ADD: \$9,916.00	Necessary to reduce sound transfer between classrooms.

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
Item No. 002-01	0.00	Deduct \$1,635.00	0.00	0.00
% of Total Change Order Amt.:	0%	100%	0%	0%
Item No. 002-02	Deduct \$17,352.00	0.00	0.00	0.00
% of Total Change Order Amt.:	100%	0%	0%	0%
Item No. 002-03	Add \$2,100.50	Deduct \$1,325.50	\$44.00	0.0
% of Total Change Order Amt.:	38.99%	-61.79%	5.37%	0%
Item No. 002-04	0.00	0.00	0.0	0.0
% of Total Change Order Amt.:	0%	0%	0%	0%

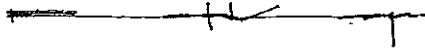
Item No. 002-05	Add \$762.60	Add \$483.23	Add \$130.17	0.00
% of Total Change Order Amt.:	55.42%	35.12%	9.46%	0%
Item No. 002-06	Add \$7,511.58	Add \$1,074.07	Add \$1,330.35	0.00
% of Total Change Order Amt.:	75.75%	10.83%	13.42%	0%

*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work is performed by current sub-contractors

Board of Education Designee's Signature _____ Date _____



Architect's Signature _____ Date 2015.06.22

Finance Officer's Signature _____ Date _____

Not Applicable
Construction Manager's Signature _____ Date _____

**AIA****Document G701™ - 2001****Change Order****PROJECT (Name and address):**

Scott High School
Phase III Renovation
5400 Old Taylor Mill Road
Taylor Mill, KY 41015

CHANGE ORDER NUMBER: 003**DATE:** 2015.06.22**OWNER:** ☒**ARCHITECT:** ☒**CONTRACTOR:** ☒**FIELD:** ☒**TO CONTRACTOR (Name and address):**

Morel Construction Co., LLC
2801 Alexandria Way
Highland Heights, KY 41076

ARCHITECT'S PROJECT NUMBER: 2013-034**CONTRACT DATE:** 2015.04.14**CONTRACT FOR:** General Construction**KENTUCKY DEPT. OF ED.:** ☒**THE CONTRACT IS CHANGED AS FOLLOWS:***(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)***Item No.:** 003-01

Description: Furnish and install CPVC acid waste pipe in lieu of ChemDrain fusion/mechanical joint piping per MEP Engineers response to RFI No. 006 dated 2015.06.01.

Cost Benefit to Owner: These costs have been reviewed and found to be in line with the scope of work described.**DEDUCT:** (\$2,591.00)

The original Contract Sum was

\$ 9,668,191.00

The net change by previously authorized Change Orders

\$ -8,416.85

The Contract Sum prior to this Change Order was

\$ 9,659,774.15

The Contract Sum will be decreased by this Change Order in the amount of

\$ 2,591.00

The new Contract Sum including this Change Order will be

\$ 9,657,183.15

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is as listed in the Project Manual and as modified by Addendum.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**PCA Architecture, PSC****ARCHITECT (Firm name)**

1881 Dixie Highway, Suite 130, Ft. Wright,
KY 41011

ADDRESS**E**

Ralph Cooper

(Typed name)

2015.06.22

DATE**Morel Construction Co., LLC****CONTRACTOR (Firm name)**

2801 Alexandria Way
Highland Heights, KY 41076

ADDRESS**BY (Signature)**

Adolph Zell

(Typed name)**DATE****Kenton County Board of Education****OWNER (Firm name)**

1055 Eaton Drive, Ft. Wright, KY 41017

ADDRESS**BY (Signature)**

Mr. Rob Hancy

(Typed name)**DATE**

BG #: 14-056 Change Order No.: 003

District: Kenton County Public Sch. District Code: 291 Facility Name: Scott High School School Code: 120

Project: Phase III Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)

Date of Change Order: 2015.06.22 Change Order Amount: ☐ Increase ☒ Decrease ☐ Unchanged

Contractor / Vendor Name: Morel Construction Co., LLC Bid Package No.: N/A

1. This Requested Change Order Amount + / -	\$	-2,591.00
2. Remaining Construction Contingency Balance: (Including line 1 above)	\$	738,176.85
3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	0.00

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☐ Architect/Engineer
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: _____

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs
☐ Found Condition ☐ Code Compliance ☒ Other: Value Engineering

Change Order Description and Justification:	Cost Benefit to Owner:
Item No.: 003-01 Description: Furnish and install CPVC acid waste pipe in lieu of ChemDrain fusion/mechanical joint piping per MEP Engineers response to RFI No. 006 dated 2015.06.01. Requested by: General Contractor Contract change reason code: Other – Value Engineering DEDUCT: (\$2,591.00)	These costs have been reviewed and found to be in line with the scope of work described and represent a savings to the Owner.

Have contract unit prices been utilized to support the cost associated with this change order?
☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
Item No. 004-01	Add: \$2,232.50	Add: \$10,395.30	Add \$1,958.20	0.00
% of Total Change Order Amt.:	15.31%	71.27%	13.43%	0%

*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work is performed by current sub-contractors

Board of Education Designee's Signature Date

Architect's Signature 2015.06.22
Date

Finance Officer's Signature Date

Not Applicable
Construction Manager's Signature Date



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Change Order

PROJECT (Name and address):

Scott High School
Phase III Renovation
5400 Old Taylor Mill Road
Taylor Mill, KY 41015

CHANGE ORDER NUMBER: 004

DATE: 2015.06.22

OWNER: ☒
ARCHITECT: ☒
CONTRACTOR: ☒
FIELD: ☒
KENTUCKY DEPT. OF ED.: ☒
TO CONTRACTOR (Name and address):

Morel Construction Co., LLC
2801 Alexandria Way
Highland Heights, KY 41076

ARCHITECT'S PROJECT NUMBER: 2013-034

CONTRACT DATE: 2015.04.14

CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Item No.: 004-01 – Scott High School

Description: Request For Change Order No. 006 – Furnish and install a 50 pair and 100 pair telephone wire from the Woodland Middle School MDF Room to the future Scott High School MDF Room as requested by the Owner.

Cost Benefit to Owner: Work was not included in the original bid documents and is necessary to service the anticipated telephone and data needs.

ADD: \$14,586.00

Item No.: 004-02 – Scott High School

Description: Request For Change Order No. 011 – Relocate exit sign per RFP No. 004 dated 2015.05.26

Cost Benefit to Owner: Required by governing code authorities.

ADD: \$688.00

The original Contract Sum was

\$ 9,668,191.00

The net change by previously authorized Change Orders

\$ -11,007.85

The Contract Sum prior to this Change Order was

\$ 9,657,183.15

The Contract Sum will be increased by this Change Order in the amount of

\$ 15,274.00

The new Contract Sum including this Change Order will be

\$ 9,672,457.15

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is as listed in the Project Manual and as modified by Addendum.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PCA Architecture, PSC

ARCHITECT (Firm name)

1881 Dixie Highway, Suite 130, Ft. Wright,
KY 41011

ADDRESS

BY (Signature)

Ralph Cooper

(Typed name)

2015.06.22

DATE

Morel Construction Co., LLC

CONTRACTOR (Firm name)

2801 Alexandria Way
Highland Heights, KY 41076

ADDRESS

BY (Signature)

Adolph Zell

(Typed name)

DATE

Kenton County Board of Education

OWNER (Firm name)

1055 Eaton Drive, Ft. Wright, KY 41017

ADDRESS

BY (Signature)

Mr. Rob Haney

(Typed name)

DATE

BG #: 14-056 Change Order No.: 004

District: Kenton County Public Sch. District Code: 291 Facility Name: Scott High School School Code: 120

Project: Phase III Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)

Date of Change Order: 2015.06.22 Change Order Amount: ☐ Increase ☒ Decrease ☐ Unchanged

Contractor / Vendor Name: Morel Construction Co., LLC Bid Package No.: N/A

1. This Requested Change Order Amount + / -	\$	15,274.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	722,902.85

3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	0.00

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☐ Architect/Engineer
☐ Construction Manager ☒ Code Enforcement Official ☐ Other: _____

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs
☐ Found Condition ☒ Code Compliance ☒ Other: Value Engineering

Change Order Description and Justification:	Cost Benefit to Owner:
Item No.: 003-01 Description: Furnish and install CPVC acid waste pipe in lieu of ChemDrain fusion/mechanical joijnt piping per MEP Engineers response to RFI No. 006 dated 2015.06.01. Requested by: General Contractor Contract change reason code: Other – Value Engineering DEDUCT: (\$2,591.00)	These costs have been reviewed and found to be in line with the scope of work described and represent a savings to the Owner.
Item No.: 004-02 – Scott High School Description: Request For Change Order No. 011 – Relocate exit sign per RFP No. 004 dated 2015.05.26 Requested by: Code Enforcement Official Contract change reason code: Code Compliance ADD: \$688.00	Required by governing code authorities.

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
Item No. 003-01	Deduct \$5,040.00	Add \$2,449.00	0.00	0.00

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CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM

% of Total Change Order Amt.:	194.52%	-94.52%	0%	0%
Item No. 003-02	Add \$541.40	Add \$52.80	Add \$93.80	0.00
% of Total Change Order Amt.:	78.69%	7.67%	13.63%	0%

*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work is performed by current sub-contractors

Reh Nancy 6-24-15
Board of Education Designee's Signature Date

[Signature] 2015.06.22
Architect's Signature Date

Finance Officer's Signature Date

Not Applicable
Construction Manager's Signature Date