



# Bullitt County Public Schools

1040 Highway 44 East  
Shepherdsville, Kentucky 40165

Phone: 502-869-8000  
Fax: 502-543-3608  
[www.bullittschools.org](http://www.bullittschools.org)

TO: Dr. Jesse Bacon, Superintendent *JB*  
FROM: Mrs. Rachele Bramlage-Schomburg, Director of Secondary Education *RB*  
DATE: September 29, 2020  
RE: BMS Band Support

At the July 27, 2020 Board Meeting a Substitute Teacher Contract was approved for additional band program support for Bernheim Middle School. After further investigation with our finance department, we learned this will negatively impact the employee's retirement.

Please revoke the approved Substitute Teacher contract for Bernheim Middle School. Mrs. Adrienne Usher, Assistant Superintendent and Ms. Lisa Lewis, Director of Finance will work with Mrs. Katie Stephens, BMS Principal, to develop an independent contract that will support the band program at Bernheim Middle School for Board approval in the future. Approval is requested to revoke the Substitute Teacher contract for Bernheim Middle School.

*AM*  
*10.1.20*



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TO: Dr. Jesse Bacon, Superintendent *JB*

FROM: Mrs. Rachelle Bramlage-Schomburg, Director of Secondary Education *RS*

DATE: July 21, 2020

RE: BMS Assistant Music Sponsor

Bernheim Middle School supports seventy-seven students in the development of performing arts, specifically with band. Mr. Shawn Webb, serves as the Band Director for these students. In an effort to provide more intentional support for the band program, Mrs. Katie Stephens, Principal, has requested Mr. Robert Kemble, a retired Bullitt County Public School teacher, for an additional music sponsor for the 2020-2021 school year.

Attached is the Sub-Teacher Contract between Bernheim Middle School and Mr. Robert Kemble. If approved the cost would be \$2000.00 paid put of the Bernheim Middle School's Section 6 funding, which was approved by Bernheim Middle School's SBDM on December 16, 2019. If approved, the Sub-Teacher Contract would last from August 2020 - May 2020.

Please approve the Sub-Teacher Contract between Bernheim Middle School and Mr. Robert Kemble.

Approved by the  
Bullitt County  
Board of Education  
Date:

**JUL 27 2020**



# *Bernheim Middle School*



700 Audubon Drive, Shepherdsville, KY 40165 (502) 869 – 4000

*Katie Stephens - Principal*

*Jennifer Harrison – Assistant Principal*

*Amy Bush - Counselor*

**July 14, 2020**

**To:** Superintendent Jesse Bacon

**From:** Katie Stephens, Principal Bernheim Middle School

**Re:** Assistant Music Sponsor Contract

Dear Sirs:

We are seeking to support the musical arts at BMS in such a way that would produce students with a love for music and are masterful musicians. Therefore in an effort to provide more support for the performing arts at Bernheim Middle School we are seeking the help of an additional experienced music coach (retired band director). The arts are proven to support academic and social-emotional growth and strength for students. Knowing that students must be 6- 9 ft apart to play instruments adds a certain challenge to the process of teaching musicians. With that in mind, we are seeking the services of Mr. Robert Kemble, a retired music teacher from BCPS. He will work with our performing arts department allowing for multiple groups of students to be taught and worked with simultaneously.

The cost of this will be approximately \$2000 that will be utilized through section 6 funding. This will possibly begin in August of 2020 and remain in place as long as funding can remain in place. BMS SBDM approved this pending board approval on Dec 16, 2019. Approval is requested for the contract attached for one Assistant Music Sponsor for BMS.

Most Sincerely,

*Katie Stephens*

Katie Stephens, BMS Principal  
Bernheim Middle School



SUB TEACHER CONTRACT 2020-2021 Bullitt County Public Schools Substitute Teacher Contract for Employment

THIS CONTRACT is entered into this \_\_\_\_ day of \_\_\_\_ 2020 by and between the Bullitt County Board of Education whose address is 1040 Highway 44 East, Shepherdsville, Kentucky 40165 ("Board") and Robert Kimble and is subject to the following terms and conditions.

1. The services to be performed by said substitute teacher shall be such as are required by the Kentucky Revised Statutes, by the lawful rules and regulations of the State Board of Education, and the lawful rules and regulations of the District.
2. The Employee is assigned as a substitute teacher and agrees to satisfactorily perform all duties specified in the job description incorporated by reference. The Employee agrees to follow the directions of his/her immediate supervisor and to comply with all Board policies and procedures.
3. The duties to be performed are to commence on the first day required by the school calendar adopted or amended by the District and approved by the State Department of Education for the school year and shall include any days that the substitute is called to work. This contract shall terminate at the end of the required days worked, but in no circumstances later than the fiscal year ending June 30, 2020, unless terminated sooner by the Superintendent Board or Employee.
4. For and in consideration of the services provided for by this contract the substitute teacher shall be paid a salary in accordance with the salary schedule adopted by the District and approved by the State Board of Education for any year coming within the limits of this contract.
5. Said salary shall be payable in accordance with a plan adopted by the District in compliance with the lawful rules and regulations of the State Board for Elementary and Secondary Education.
6. The substitute teacher shall keep such records and reports and furnish same to the principal at regular periods as designated, state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the Board,
7. All Board policies and procedures are incorporated by reference and the Employee acknowledges receiving and reviewing a copy of the substitute teacher handbook.
8. The Employee shall be evaluated annually by his/her immediate supervisor in all schools the employee teaches five or more days.
9. Any discipline of the Employee will be conducted in accordance with Board policy. Employee recognizes that he/she is an "at-will" employee and that this contract may be terminated without cause by the Superintendent Board at any time. As a substitute, the employee is not guaranteed a minimum number of work days, nor does the employee gain entitlement to any benefits as a substitute. In addition, the employee acknowledges that he/she does not qualify for unemployment benefits for any day(s) he/she is not called upon to work
10. This contract shall constitute the full agreement between the parties. No other document, publication or oral statement may change the terms and conditions of this contract.

WITNESS the following signatures as of the day, month and year first written above.

BOARD OF EDUCATION OF BULLITT COUNTY, KY

*Jesse Bacon*

Superintendent