**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, August 24, 2020**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Sandy Clevenger, Board Chair

Ms. Janet Bonham, Vice Chair

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**Board Members Absent:**

Ms. Debbie Herndon

**Others Present:** Superintendent Chuck Adams, Dylan Tipton, Chuck Abell, Todd Russell, Steve Rucker Jeff Rogers, Jim Oliver, Pete Clevenger, Mike Gross, Michele Barlow and others.

**ORDER # 22**

**CALL TO ORDER**

Ms. Sandy Clevenger, Board Chair called the meeting to order at 6:30 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger read the Statement of Board Mission and welcomed visitors.

**ORDER # 23**

**REVIEW AND ADOPT AGENDA**

Move Item 9F Field Trips from Consent and make Item 8N Action with Discussion.

A motion to approve the amended agenda pulling Item 9F Field Trips to 8N Action with Discussion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

Going the Distance Award – Michael Gross

**CITIZENS AND DELEGATIONS**

None

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Superintendent’s Report: Chuck Adams
   1. Update from Sherman Carter Barnhart
   2. Instructional Process
   3. ELC/Bus Complex
   4. SCPS Staffing Allocation
   5. Digital Learning Coaches
   6. Central Office Renovation

**ACTION WITH DISCUSSION**

**ORDER # 24**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve the July 27, 2020 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 25**

**CONSTRUCTION INVOICES**

|  |  |  |  |
| --- | --- | --- | --- |
| **VENDOR** | **BUS GARAGE**  **17-261** | **ELC**  **19-371** | **SCHS A&A**  **17-236** |
| Rising Sun Development | $ 94,807.77 |  |  |
| Norman Story & Associates | $ 53,552.00 |  |  |
| Rogers Group | $ 6,392.22 |  |  |
| IMI | $ 16,140.00 |  |  |
| Lee Brick & Block | $ 3,173.00 |  |  |
| Eckart Wholesale | $ 5,234.18 |  |  |
| Plumbers Supply | $ 2,547.73 |  |  |
| Rising Sun Development |  | $170,753.98 |  |
| Eckart Wholesale |  | $ 2,073.88 |  |
| MMI of Kentucky |  | $120,065.55 |  |
| IMI |  | $ 984.00 |  |
| Plumbers Supply |  | $ 3,102.93 |  |
| Manning Brothers |  |  | $1,973.12 |
| Sherman Carter Barnhart | $1,340.72 |  |  |
| **TOTAL** | **183,188.52** | **$296,980.34** | **$1,973.12** |

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve the construction invoices as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 26**

**BG 5 NEW ELEMENTARY SCHOOL CLOSE OUT - BG#15-310**

FACPAC BG5 – BG#15-310 was presented with total final project cost of $19,173,609.52.

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Sheburne to approve the BG5 for the new elementary school close out as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 27**

**BG 5 BUS GARAGE SITE ACQUISITION – BG# 19-248**

FACPAC BG5 – Tier 4 Project Bus Garage BG# 19-248 with final project cost of $233,492.49.

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the BG5 Bus Garage Site Acquisition as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 28**

**CHANGE ORDER #001 EARLY LEARNING CENTER**

Change Order #001 for the Early Learning Center consist of an increase in the amount of $17,089.39 for conduit change and deletion /change to fire alarm.

A motion to approve Change Order # 1 for the Early Learning Center as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 29**

**HEAT PUMPS AND A/C FOR CENTRAL OFFICE**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the purchase of heat pumps and AC for the central office with a total cost of $35,117.00

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 30**

**CAPITAL FUNDS REQUEST**

This request has been prepared in anticipation of the need to purchase three school buses this year. With the likely possibility that the general fund will absorb additional operational cost due to COVID – it is recommended we seek KDE approval to use capital funds to purchase buses to replace several in our aging fleet.

A motion was made by Ms. Jeanie Stevens and seconded by Janet Bonham to approve the capital funds request in anticipation of annual consideration for funds to be available for bus purchase as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #31**

**KETS/E-RATE PURCHASE AND GENERAL FUND TECHNOLOGY PURCHASES**

We have been approved to receive an e-rate reimbursement of $36,603.99 for the 2020-2021 school year. The e-rate funding provides a 70% discount on qualified purchases with a funding cap. Purchase orders were reviewed to replace hardware access points for wireless connection at the high school and Hillview – the current active access points are more than six years old. Two of the purchase orders are for general technology maintenance. Each purchase order has noted the source of funds to be utilized for the remaining unfunded portion of the purchase.

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the acceptance of KETS/e-Rate purchases for the 2020-2021 school year as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 32**

**SCPS ATHLETICS**

KHSAA guidelines were reviewed and discussed at length. Board emphasized all protocols be followed. A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to approve the KHSAA sports schedules contingent on coaches being trained and following all guidelines.

Ms. Sandy Clevenger No

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #33**

**FACILITY USE**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the utilization of SCHS as a centrally located polling site for the November 2020 election.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #34**

**SCPS STAFFING ALLOCATION**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve an additional primary teachere for TES is applicable.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #35**

**DIGITAL LEARNING COACH STIPEND**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the monetary match and create digital learning coach positions with the current structure of the extra service stipend list as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #36**

**MENTAL HEALTH PROFESSIONAL**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to accept funds and create a Mental Health Professional positon as the district level to service all four schools as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #37**

**SCHS BOYS GOLF TRIP TO BOWLING GREEN KY**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens approve SCHS Boys Golf Trip as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #38**

**ACTION BY CONSENT**

A motion was made by

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
   1. Chenoweth Law Office $3,957.60 (July 1- December 31, 2019)
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary Spencer County Elementary**

Emma Coke, IA Amber Johnson, Elementary (1st Grade) Rank 2

**Spencer Co. Middle**

Charlsey Fultz, On-Site Coord. 21st Century Program

Bridey Kurtz, Cafeteria Worker

**Spencer County High School** **Bear Care**

Phillip Bruce, Information Technology Teacher, Rank 1 Jennifer Rogers, Child Care Worker

Jessica Sullivan, School Nurse

**Other**

Melita Drake, Home/Hospital & ESL Advocate, Rank 1

**Resignations**

Amanda Holt, Elementary Teacher, SCES eff 7/21/2020

Elizabeth Bramer, Cafeteria Worker – SCMS eff 7/31/2020

Casey Steele, Bus Monitor – Transportation Dept eff 8/10/2020

James Jackson, Social Studies, SCMS Eff 8/1/2020

**Retirement**

Lisa Carmany, Bus Driver – Transportation Dep eff 9/1/2020

Kathy Spears, Certified Sub Teacher, eff 9/1/2020

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS Boys Golf – Bowling Green – October 2020
2. Fundraiser Approvals

**Spencer High School Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GROUP | DATE | FUNDRAISER | PURPOSE |  |
| Project Grad 2021 Boosters | School Year | Food Trucks at different functions. Example: at Mum Pick up Site | Project Grad | Adults/Students |
| Athletic Boosters | Sept-May | Friends of the Bears (donations) | Athletic Support | Adults/Students |
| Volleyball | Sept 2020 | Tournament | Volleyball Funds | Adults/Students |
| Boys Basketball | School Year | Kroger Rewards | Equipment and Tournaments | Adults/Students |
|  |  |  |  |  |

1. Fee Requests

**Spencer County Middle**

* **SCMS - DRAMA - $ 20.00 Fee** to cover rights to script, costs, costumes, t-shirts, posters, props, and supplies
* **SCMS - CROSS COUNTRY - $100** to cover entry fees for Boys/Girls Cross Country races and uniforms; meals and end of season banquet.

1. Surplus Items
2. Non Resident Contracts
3. Maternity Leave Requests – N/A
4. Annual Vendors Model Procurement

**COMMUNICATIONS**

1. Board Members
2. SCEA Update
3. Written Communication
   1. Attendance Report – N/A
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Local Field Trips
   6. Health Office Visits

**DIALOGUE AND FUTURE AGENDA TOPICS**

**ORDER 39**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to make the agenda dated August 24, 2020 part of the official board minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER 40**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to adjourn meeting at 7:49 pm.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes