

Addendum for Services

This addendum is to the contract between Epiphany Community Services, Inc(ECS), dated October 2018, and Gallatin County Schools on behalf of Champions for a Drug Free Gallatin County. The addendum will cover the services as outlined in the Gallatin Coaching TA Proposal v91520.

ECS will work closely with CDFGC to ensure that the new staff is trained in the concept areas needed for the work of a community coalition the following areas are examples of what could/may be included as part of the coaching and technical assistance:

1. Identification of strengths and competencies
2. Prevention Theory and Practice
3. Strategic Prevention Framework
4. Community Assessment
5. Capacity Building
6. Strategic Planning
7. Understanding, Developing and Implementation of Environmental Strategies
8. Evaluation
9. Cultural Competence
10. Sustainability
11. Organizational Structure

The Coaching/Technical Assistance plan for this project is:

1. Initial Survey Administration
2. Training Sessions with Staff (and possible board/coalition members)
  - a. Web-based training sessions as appropriate with ECS Staff
    - i. Topics to be decided based on completed competency survey
  - b. Sessions may include "homework"/Tasks to be completed between training sessions depending on content and material covered. Homework will be reviewed during Meetings
3. Check-in Meetings- Every 4-6 Weeks (in person or via web based meeting system)
  - a. Answer questions/Concerns or address roadblocks
  - b. Follow-up on homework assignments
  - c. Provide additional guidance on training
  - d. Discuss additional resources
  - e. Determine modifications to plan need to be made

The associated costs for the aforementioned services are \$6,000.00 plus associated travel costs  
\*travel costs will be billed as set forth in the October 2018 contract.

Payment terms are as follows

- Invoice for \$3,000.00 billed at time of contract signing
- Invoice for 2<sup>nd</sup> payment on \$3,000.00 billed April 1,2021
- Travel will be billed throughout the project as they are incurred

All other stated terms and conditions of original contract are in force.




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Epiphany Community Services

September 18, 2020  
Date

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Gallatin County

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Date