



Service Agreement

North Livingston Elem School

Lifetouch ID:25997

Account Representative Email:bnicely@lifetouch.com

School Year(s): 2019 - 2022

Contract Length: 3 Years

Contract Type: Renewal

Account Information

North Livingston Elem School
1372 US Hwy 60 E
Burna, KY 42028

Main Phone: 270-988-4000
Enrollment:250
Grades:PK-6

Summary of Programs Provided

- | | | | |
|--|---|---|--|
| <input checked="" type="checkbox"/> Fall Individuals | <input type="checkbox"/> Yearbook | <input type="checkbox"/> Groups | <input type="checkbox"/> Commencements |
| <input checked="" type="checkbox"/> Spring Individuals | <input type="checkbox"/> Prestige Seniors | <input type="checkbox"/> Prom/Dance | <input type="checkbox"/> Service |
| <input checked="" type="checkbox"/> Underclass Grads | <input type="checkbox"/> Sports | <input type="checkbox"/> Special Events | <input type="checkbox"/> Other/Misc |

Program Type	Start Picture Date	End Picture Date	Sell Method	Start Time	End Time	Est. Number Photo'd	Ind. Camera (Est)	Group Camera (Est)	Setup Location
Underclass Grads (ORIGINAL)	TBD	TBD	Prepay	8:00 AM	TBD	50	1	TBD	TBA
Underclass Grads (RETAKE)	TBD	TBD	Prepay	8:00 AM	TBD	TBD	1	TBD	TBA
Spring Individuals (ORIGINAL)	TBD	TBD	Prepay	8:00 AM	2:00 PM	250	1	TBD	TBD
Fall Individuals (ORIGINAL)	TBD	TBD	Prepay	8:00 AM	2:00 PM	250	1	TBD	Family First office
Fall Individuals (RETAKE)	TBD	TBD	Prepay	8:00 AM	1:00 PM	60	1	TBD	Family First office double check with Jenni before you set up

Account Services

- | | | | |
|--------------------------|-------------------------------------|---|---|
| Yearbooks | <input type="checkbox"/> | Yearbook Provider | |
| Parent Notify Enrollment | <input checked="" type="checkbox"/> | Parent Notify Contact | <u>jenni.pardon@livingston.kyschools.us</u> |
| Store Front Enrollment | <input type="checkbox"/> | Store Front Contact | |
| Lifetouch Portal Access | <input checked="" type="checkbox"/> | Lifetouch Portal Contact | <u>jenni.pardon@livingston.kyschools.us</u> |
| Other Services: | Student IDS | <input checked="" type="checkbox"/> Staff IDS | <input checked="" type="checkbox"/> SmileSafe Cards |
| | | Punched IDs | <input checked="" type="checkbox"/> |

Additional Notes:

IDs provided at no cost to the school if you choose them. Contact Natalie at nheeke@lifetouch.com to request IDs and to set picture dates.

Additional Details

Program Type	Incentive method:	Description:
Spring Individuals (ORIGINAL)	Percentage per package	50%
Fall Individuals (ORIGINAL)	Percentage per package	50% Jenni is contacting Natalie Heeke at nheeke@lifetouch.com to set up a date for you A/B schedule and we have a plan for Virtual students by staying later
Fall Individuals (RETAKE)	Percentage per package	50% Set dates when we return back to normal schedule for retakes

Contact Information

Contact Name	Title	Role	Phone	Email Address
Nora Cherry	Secondary	IT Administrator		nora.cherry@livingston.kyschools.us
Jenni Padon	Secondary	Secretary	270-988-4000	jenni.padon@livingston.kyschools.us
Tad Mott	Primary	Principal	270-988-4000	Tad.Mott@livingston.kyschools.us

Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

Signature

Account / School Representative 1	Date Signed:
Account / School Representative 2 (if necessary)	Date Signed:
Shutterfly Lifetouch, LLC. Representative	Date Printed: