**SCES**

**SBDM Minutes**

**Monday, September 14, 2020**

Members Present:  Gina McGinnis, Crystal Abell, Melissa Mallory, Melanie Mantle, Stephanie Compton, and Emily Moore

Guests: Sarah Grubb, and Bob Coots

Secretary:  Judy Henry

**1. Call the Meeting to Order:**  Ms. McGinnis called the meeting to order at 4:00 pm.

**2. Approval of Agenda:** Ms. McGinnis requested to add 9A) PTA to agenda. Motion by Stephanie Compton, second by Melissa Mallory to approve the agenda with amendments and additions. Consensus.

**3. Public Comment:** None

**4. Approve Minutes:** (Attachment A) Motion by Crystal Abell, second by Melanie Mantle to approve minutes for August 11, 2020. Consensus.

**5. Approve Budget Reports (MUNIS and School Activity**): (Attachment B) Motion by Melanie Mantle, second by Crystal Abell to approve budget report for month ending August 31, 2020. Consensus.

**6. Monthly Review:**

Enrollment - 775

**7. Principal’s Report:** (Attachment C)

* SCES plans to return to Hybrid in person learning on September 28th. SCES admin team will meet on Wednesday to develop plans for the following:
  + Grade Level Consistency
  + Procedures for temp checks in the morning
  + Procedures for children who become ill
* Update on 1st grade candidates - The job posting for the 1st grade position is still open. There are few applicants at this time.
* Certified Evaluation Plan and PGPs - focus will continue to be on virtual learning technology
* Plans for clubs and stipend positions - Ms. McGinnis will take recommendations on how to proceed with clubs and stipend positions from the BoE. Stipend positions are set by the BoE.

**8. Review/Approve Master Schedule 2020-2021:** (Attachment D) Sarah Grubb presented the master schedule with the council. Motion by Melissa Mallory, second by Crystal Abell to approve the master schedule for 2020-2021 with amendments and additions. Consensus. Motion by Melissa Mallory, second by Crystal Abell to approve the library schedule. Consensus.

**9. Car Rider App (Carline Hound):** (Attachment E) Sarah Grubb presented information regarding the car rider app called Carline Hound to the council. Motion by Crystal Abell, second by Melissa Mallory to approve the car rider app Carline Hound for this school year with the cost of $199. Consensus.

**9A. PTA:** Due to the Covid 19 pandemic, the PTA would like to solicit donations from parents and community in lieu of fundraisers. Motion by Stephanie Compton, second by Melissa Mallory to approve PTA solicitation of donations. Consensus. Motion by Stephanie Compton, second by Melissa Mallory to approve the PTA to purchase a water bottle filling station with the cost of approximately $1,100. Consensus.

**10. Discuss SBDM Committees:** (Attachment F) Motion by Crystal Abell, second by Melanie Mantle to postpone the SBDM standing committees due to the Covid 19 pandemic. The council will review the SBDM standing committees at the December meeting. Ms. McGinnis will ask Mary Lynn Martin to obtain a waiver to postpone the committees at this time.

**11. Review Safety Procedures:** (Attachment G) Council reviewed SCES safety procedures. Ms. McGinnis will request guidance from the district on how to proceed with the safety procedure drills during this Covid 19 pandemic.

**12. Discuss Parent & Community Volunteer Coordinator/Cafeteria Position:** After discussion regarding the Parent & Community Volunteer Coordinator/Cafeteria Position, motion was made by Crystal Abell, second by Melissa Mallory to postpone filling this position. Council will review this position at the December meeting. Consensus.

**13. Reschedule October Regular Meeting Day Due to Fall Break:** October meeting date is scheduled for Wednesday, October 7th at 4 pm due to fall break. This will be a special called meeting.

**14. Adjournment:** Motion by Stephanie Compton, second Crystal Abell to adjourn the meeting at 5:12 pm

Submitted by:

Judy Henry