**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**September 2020**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***District:***

 ***Classified:***

District:

* Brad Todd, Bus Driver

 Panther Academy:

* Claudia Black, Instructional Assistant, Preschool

 Extra Service Duty:

* Mike Savage, Football Assistant Coach, Elizabethtown High
* Matthew Snell, AM Breakfast Duty, TK Stone Middle

**2. Approved the employment of the following individuals, effective for the 2020-2021 school year:**

 ***Certified***

 District Substitutes:

* Patricia Pruitt
* Don Mullins
* Alexa McQuerry
* Kayla Hartlage
* Suzie Hignite
* Miranda McComb
* Paula Sifferd
* Daniel West

 Helmwood Heights Elementary:

* Cindy Carter, Reading Interventionist, ESS Day Waiver

 ***Classified***

District:

* Tiffany Barnes, ELL Instructional Assistant
* Santana Brown, Classified Substitute
* Michael Taunton, Bus Driver

 TK Stone Middle School:

* Lauren Kennedy, Instructional Assistant

 Panther Academy:

* Amy Blankley, Preschool Instructional Assistant

 Nutrition Services:

* Patricia Leet, Kitchen Worker, Helmwood Heights

 Extra Service Assignment:

* Mary Ellen Lunsford, Fine Arts/Foreign Lang. Department Chair, Elizabethtown High
* Ethan Henry, E-Sports Coach, Elizabethtown High
* Trey Tefft, AM Supervision, PM Supervision, TK Stone Middle
* Darian Parker, AM Gym Supervision, Helmwood Heights
* Janae Bell, Junior Class Sponsor, Elizabethtown High

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2020- 2021 school year:**

 Alisha Campbell, Kim Iman, Jose Torres

**5. Approved the transfer of the following employees for the 2020-2021 school year:**

 Quentin Brown has been transferred to Behavior Interventionist from Instructional Assistant, Special Education at Helmwood Heights Elementary.

**6. Approved the reassignment of the following employees for the 2020-2021 school**

 **Year:**

**7. Approved increase/decrease in employment for the following employees and corresponding increase in salary for the 2020-2021school year:**

**8. Approved the following leave requests as submitted by the following employees:**

EIS District

* Cindy Prahl – EIS Bus Driver, requesting a Medical Leave of Absence (August 1, 2020-November 15, 2020).
* Gayla Barnard – Central Office, Secretary, requesting a Family and Medical Leave of Absence (July 7, 2020-December 31, 2020).

Helmwood Heights Elementary

* Christy Woosley, Teacher, requesting a Family and Medical Leave of Absence. (August 17, 2020-November 16, 2020).
* Sara Ingram, Teacher, requesting a Family and Medical Leave of Absence. (September 9, 2020 – November 4, 2020).

Panther Academy

* Lora Rogers, Teacher, requesting a Family and Medical Leave of Absence. (August 17, 2020-October 23, 2020).
* Phyllis Cunigan, Instructional Assistant, requesting a Medical Leave of Absence. (August 18, 2020 – September 20, 2020).