

**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Regular Board Meeting  
August 20, 2020 6:00 PM  
Estill County Board of Education  
Boardroom  
253 Main Street  
Irvine, KY 40336**

**Attendance Taken at : 6:02 PM**

**Present Board Members:**

Mr. Bryan Covey via phone

Mrs. Rhonda Hardy

Mrs. Donna Isfort

Mrs. Jenny Niece

Ms. Shiela Samples

**Visitors Present via Remote Login:**

Jeremy Simpson, Josh Yost, Summer Evans, Toni-Garrett Hall, Brooke Mays, Jessica Mullins, Tonya Isaacs, Angie Howell, Charlotte O'Bryan, Felicia Campbell, Peter Fisher, Jonathan Shaw, Charlotte Arvin, Amanda Bryant, and Jeremy Faulkner.

**I. Call to Order**

Due to the COVID-19 pandemic, the meeting was held remotely. Chairperson Hardy called the meeting to order at 6:05 P.M.

**A. Welcome/Pledge**

Chairperson Hardy welcomed the community who were viewing the meeting via the internet and then led the Pledge of Allegiance.

**B. Revisions**

Superintendent Saylor added State Representative Andy Barr's visit to Superintendent's Report.

**II. Facilities**

**A. Construction Update**

**1. Area Technology Center**

**a. Update**

Jeremy Faulkner, with Codell Construction, reported on the Area Technology Center progress via remote login. He informed the Board that all concrete slabs in Area B had been poured, footers in Area A were being completed and that by the end of September, the roof should be on Area B.

**b. Pay Application #012**

**Order #14411 - Motion Passed:** Superintendent Saylor recommended that pay application #12, with associated direct purchases, orders in the amount of \$457,543.36 be paid. Approval passed with a motion by Mrs. Donna Isfort and a second by Mrs. Jenny Niece.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**c. Approve proposed change orders**

**1. Approve revised Change Order Number (901-2), to correct sequencing**

**Order #14412 - Motion Passed:** The Estill County Board of Education votes to acknowledge that Change Order 901-2 Bid Package 15 Babcon is a zero dollar change order that was used by Codell Construction Company for an internal accounting adjustment to the Codell accounting records and will be recorded in KDE FACPAC system as a \$0.00 change order for sequencing purposes only. The acknowledgement/approval passed with a motion by Mrs. Donna Isfort and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**2. Approve change order #3-4**

**Order #14413 - Motion Passed:** Change Order #3-4 in the amount of \$9,032.78 was due to installation of underslab drainage at foundation levels. Approval passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**3. Approve change order #4-3**

**Order #14414 - Motion Passed:** Change Order #4-3, in the amount of \$2,961.00, was a result of revisions made to the overhead opening due to wind beam conflicts in the Diesel Lab. Approval passed with a motion by Mrs. Donna Isfort and a second by Mrs. Jenny Niece.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**4. Approve change order #9-4**

**Order #14415 - Motion Passed:** Change Order #9-4, in the amount of \$4,343, added tinted sealer to all SC-1 (exposed concrete) floors. Approval passed with a motion by Ms. Shiela Samples and a second by Mrs. Jenny Niece.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**d. Update on EDA/WRSI reimbursement process and schedule**

Superintendent Saylor reviewed the cost and funding of the Area Technology Center. The ATC building has a projected cost of \$9.7 million. \$4 million came through the EDA grant and \$5.7 million was awarded through the Work Ready Skills Initiative (WRSI) grant. District staff is in the process of validating expenses in order to receive the first reimbursement payment from both grants. This should be awarded by the end of September.

**2. Bus Garage**

**a. Update**

Peter Fisher, with Ross Tarrant Architects, gave an update on the Bus Garage Project via remote login. Mr. Fisher reported that the project was nearing 50% completion.

**b. Pay Application #5 with Associated Direct Purchase Orders**

**Order #14416 - Motion Passed:** Pay Application #5, with Associated Direct Purchase Orders, in the amount of \$80,380.07 was reviewed. The direct purchase order portion of this pay application was omitted in the previous approval. Complete approval passed with a motion by Mrs. Donna Isfort and a second by Mrs. Jenny Niece.



**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**c. Pay Application #7 with Associated Direct Purchase Orders**

**Order #14417 - Motion Passed:** Pay Application #7, with Associated Direct Purchase Orders, in the amount of \$283,152.66 was presented for approval. Approval passed with a motion by Mrs. Donna Isfort and a second by Mrs. Jenny Niece.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**d. Consideration/Approval of Change Order #2**

**Order #14418 - Motion Passed:** Change Order #2, in the amount of \$8,490.00, was due to removal and replacement of unsuitable soils in the parking lot area. Approval passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**3. Central Office/Middle School Bleacher Replacement Project****a. Award Construction Contract - Toadvine Enterprises**

**Order #14419 - Motion Passed:** It was recommended that Toadvine Enterprises be awarded the contract to execute the bleacher replacements at the Middle School/Central Office. Approval passed with a motion by Mrs. Jenny Niece and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**b. Approve revised BG1 (cost reduction)**

**Order #14420 - Motion Passed:** Superintendent Saylor and Peter Fisher reported that the bleacher replacement project estimate came in lower than projected. The revised BG-1 reflected a \$270 cost reduction. The revised BG-1 acknowledgement/approval passed with a motion by Ms. Shiela Samples and a second by Mrs. Jenny Niece.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**4. E.C.H.S. Renovation - Phase 7**

**a. Consideration/Approval to hire Architectural Firm**

**Order #14421 - Motion Passed:** Hiring an Architectural Firm for Phase #7 of the E.C.H.S. renovation was discussed. Several architectural firms had submitted letters of interest. Superintendent Saylor recommended the district continue to use Ross Tarrant Architects since they were familiar with every phase of the High School renovation. Approval to hire Ross Tarrant Architects passed with a motion by Mrs. Donna Isfort and a second by Mrs. Jenny Niece.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**b. Approval to hire Construction Manager**

**Order #14422 - Motion Passed:** Superintendent Saylor recommended the district employ Codell Construction as the Construction Manager for Phase #7 E.C.H.S. Renovation Project.

Motion to hire Codell Construction as the Project Manager of Phase #7 renovation passed with a motion by Mrs. Donna Isfort and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**c. Consideration/Approval of initial BG1**

**Order #14423 - Motion Passed:** An initial BG-1 with a projected cost of \$9,760,000, for the Phase #7 E.C.H.S. Renovation Project was presented. The renovation would include HVAC upgrades, plumbing system repairs, LED lighting upgrade, ADA accessibility as well as athletic facility upgrades to existing baseball/softball facilities, new turf football/soccer field, track and field venue with bleachers, tennis facility and lighting. Approval of the initial BG-1 passed with a motion by Mrs. Donna Isfort and a second by Mrs. Jenny Niece.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**III. Set 2020-2021 tax rates**

**A. Real and property tax rates**

**Order #14424 - Motion Passed:** Superintendent Saylor reviewed the proposed tax rates for 2020-2021. The community was promised the district would not raise taxes when the nickel tax passed. He reported that tax rates are now lower than they were four years ago. The Superintendent recommended freezing the current tax rate for 2020-2021. This would require a tax hearing. The tax hearing will be September 10, 2020 at 6:00 P.M. Notice of the hearing will be advertised. He asked that the Board approve freezing real and personal property tax rate at 51.1¢. Holding the current tax rate for real and personal property passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**B. Motor vehicle and watercraft tax rates**



**Order #14425 - Motion Passed:** Maintaining motor vehicle and watercraft tax rates at 54.8¢ passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

**IV. Consent (Action) Items**

**Order #14426 - Motion Passed:** Approval of the following consent items passed with a motion by Ms. Shiela Samples and a second by Mrs. Donna Isfort.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

- A. Approve minutes of July 16, 2020 regular meeting.
- B. Approve Treasurer's Report and payment of bills in the amount of \$1,532,946.19.
- C. CARES Act ESSER and GEERS Budget contain \$1+million dollar budget for COVID expenses.
- D. Approve South Central Head Start Interagency Agreement through May 30, 2021. This agreement provides Early Head Start, Head Start, and supplements the preschool program at South Irvine Preschool Center through the Community Action Council (CAC).
- E. Approve medical leave of absence for the first semester of the 2020-2021 school year for High School custodian Joshua Combs.
- F. Approve Interlocal Cooperation Agreement with Estill County Fiscal Court regarding CSEPP. This establishes a joint agreement to work efficiently and effectively together to promote overall public safety in the county and school district regarding CSEPP medical equipment and supplies.
- G. Title IX Policies/Procedures Updated

1. Approve emergency reading of policies affected by Title IX Sexual Harassment Interim Update. (Due to emergency status, only one reading is required.) (See insert)
2. Review Administrative Procedures affected by Title IX Sexual Harassment Interim Update. (See insert)

**H.** Approve adoption of District Code of Conduct Handbook for the 2020-2021 school year.

**V.** Closed session pursuant to KRS 61.810, Paragraph (f), for the purpose of discussion which may lead to the appointment, discipline, or the dismissal of an individual student or employee

**Order #14427 - Motion Passed:** A motion to go into closed session at 7:14 P.M. pursuant to KRS 61.810, Paragraph (f), for the purpose of discussion which may lead to the appointment, discipline, or the dismissal of an individual student or employee passed with a motion by Mrs. Jenny Niece and a second by Mrs. Donna Isfort.

#### **5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

When Chairperson Hardy called the meeting back into Open Session, Member Bryan Covey was no longer in attendance. Service connection had been lost. There was no action taken.

#### **VI. Public Comments**

The only public comment was regarding the installation of an electronic sign at the High School/ATC site. The Superintendent said that would be determined by finances at the conclusion of the project.

#### **VII. Superintendent's Report**

- A.** Notification of Personnel Actions (See insert)
- B.** Return to school update. Reported that meals would be delivered to all students beginning August 24 – September 25. Food service, transportation, and paraeducators will be undertaking this endeavor. The hybrid A/B schedule will begin September 28, with meals delivered on Wednesdays.
- C.** Cybersecurity - Jeremy Simpson reviewed the Data Security and Breach Notification Best Practice Guide.



**D.** Energy report was reviewed.

**E.** Mercy Health supports the Athletic Trainer program for the school district.

Superintendent Saylor acknowledged their support and the benefits of the program.

**F.** KSBA Regional Meeting will be September 14, 2020, 6:00 P.M. online.

**G.** SB158 School Accountability revisions were reviewed.

**H.** Andy Barr will visit the Area Technology Center site Tuesday, August 25, 2020 at 9:00 A.M.

### **VIII. Board Member Forum**

Board members expressed their appreciation of Representative Andy Barr visiting the district and acknowledged the staff for their efforts during this surreal and difficult time.

### **IX. Adjourn**

**Order #14428 - Motion Passed:** Adjournment of the Board Meeting at 8:12 p.m. passed with a motion by Ms. Shiela Samples and a second by Mrs. Jenny Niece.

### **5 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Mrs. Rhonda Hardy	Yes
Mrs. Donna Isfort	Yes
Mrs. Jenny Niece	Yes
Ms. Shiela Samples	Yes

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Jeff Saylor, Secretary

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Rhonda Hardy, Chairperson

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