Request to Place an Item on the Agenda

Name: Lee Quarles

Address: TCCHS

Telephone number: 270-265-2506

Name of school children attend, if applicable: _____

Group represented: TCCHS

Check if request was submitted to: ☑ Superintendent ☐ Board Chairperson

Conferred with following administrators (names): Beatrik Kinney

Description of Issue: surplus items

Specific Action Requested: Surplus items on the attached list.

Check if you are: ☐ Board Member ☑ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06

Todd County Schools
School Property Inventory

School Year		2020-2021	
Teacher	Room Number	School	Date
Lee Quarles	TCCHS (various)	TCCHS	September 10, 2020

Addition	Deletion	Quantity	Item Description	Model	Serial Number	Approximate Purchase Value (ea)	Approximate Current Value (ea)
	X	1	Dell Optiplex 755 – Desktop Computer	Asset Tag 12952	20DTCF1		
	X	1	Peavey Sound System	XR 600F B	08517156		
	X	1	scale	Asset Tag 12159			