OK AS TO FORM
A.M.H. 8.28.2020

Grant Acceptance Form 2020-21

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Grant Number
G2021405

Fiscal Years
2020-2021

Organization Name
Jefferson County Board of Education

Also Known As
Jefferson County Public Schools

Nickname
JCPS ECE Occupational Therapy/Physical Therapy Program

AWARDED AMOUNT

Approved Grant Amount
40000.00

Your Grant is to be used for the following:

Specific Approved Grant Items
$40,000 for any item on grant list - Rifton Compass Chairs, Rifton Pacer Gait Trainers, Smirthwaite Cafeteria Chairs, First Class School Chairs, etc. (Not to exceed amounts requested for each line item.)

WHAS CRUSADE FOR CHILDREN RULES - FISCAL YEAR 2020-2021:

Grant Year - The grant year is from September 1, 2020 to August 31, 2021. Grants will be made only for programs or projects that can be completed in that time frame. Grants cannot carry over from one year to the next unless there are approved extraordinary circumstances.

Grant Scope

- Grants will be awarded only to programs implemented by non-profit agencies, schools, and hospitals whose primary function is the treatment or education of children with special needs 18 and under. Grants will not be awarded to individuals or for the benefit of a single child.
- Grants are awarded for specific purposes and programs. Agencies must request approval to change the purpose of the grant. Any savings realized will be retained by the WHAS Crusade for Children.
- Grants are awarded to support salaries for persons who work directly with children with special needs and not to support any remuneration beyond salary (including travel, benefits, and training). Grants will not be awarded for salaries for administrative services.
- Grants must focus on direct services to children with special needs. Grants will not be awarded to requests that focus solely on parents, other family members, or are strictly research based.
- Grants that address the socio-economic special needs of children will be reviewed through the filter of the primary mission of the WHAS Crusade for Children to address the physical, medical, mental, and emotional needs of these children.

Geographical Consideration - Crusade grants must be spent entirely for children in Kentucky and Indiana. No part of a grant may be sent to an affiliated national headquarters. Whenever possible, grants to Kentucky agencies are made from contributions given by the people of Kentucky; and Indiana contributions are allocated to agencies in Indiana.

Repeat Grants – Being awarded a Crusade grant one year does not guarantee the agency will receive further grants. Applications are studied individually and will be considered along with all other applications each year.

Public Accountability - The Advisory Panel insists that the public be kept informed about how contributions are used. When funds are used for building projects, purchase of vehicles or installation of equipment, the Advisory Panel requires that an appropriate marker be placed to identify them as gifts from the Crusade. (These markers are not paid for by Crusade grant funds.) The Panel also expects agencies receiving Crusade grants to credit the WHAS Crusade for Children in any publicity about those projects. If the funds are used to purchase equipment, vehicles or construction, please send a photo of the equipment, vehicle or construction along with a close-up shot of how it is marked as being provided by the Crusade.

Lending Equipment - Grants awarded to provide equipment (to include animals) or services for an individual or a child's family must remain the property of the agency, school, or hospital. It can be loaned through an agreement for a designated period of time. At the end of the agreement, equipment must be returned, or a new agreement established.

Vehicles - When buying a vehicle, the Crusade will not pay for insurance, license and transfer of title or any other expense connected with buying a vehicle.

Insurance - Equipment, buildings and vehicles purchased in whole or in part with Crusade funds MUST BE FULLY INSURED.

Buildings - Applications for building projects must include cost estimates based on an actual bid from an architect or contractor. Agencies receiving Crusade grants for remodeling or construction of a building should require the general contractor to post a performance bond as well as a bond covering payment to all subcontractors.

Grant Payments - When a grant is made, the money involved is retained by the WHAS Crusade for Children until its terms have been met by the applying agency. An AGENCY REIMBURSEMENT FORM must be accompanied by related vendor invoices. Agencies must pay all bills and then request reimbursement from the Crusade. The deadline for reimbursement requests is September 15, 2021.

Salaries - The Crusade does not pay benefits or employer payroll taxes. AGENCY REIMBURSEMENT FORMS must be filed with each reimbursement payment. The Crusade requires:

1. Accurate time sheets with hours worked and rate-of-pay or
2. Payroll registers/statements containing each person's name, payroll employee number, rate of pay and hours worked

Grant Priority - Each year, more money is requested by agencies than is available. Therefore, first priority will be given to agencies serving children in Kentucky and Indiana counties where residents support the Crusade.

The WHAS Crusade for Children does NOT pay for the following items:

- Overhead costs, such as administrative positions, postage, copies, etc.
- PR or public awareness campaigns
- Benefits or any portion of employee benefits
- Extended warranties or installation for equipment of any type
- Taxes (the Crusade only funds tax exempt agencies who should only pay limited or no taxes)

- Shipping or freight expenses
- Employee continuing education/training or travel expenses/lodging
- Personal items, such as food, t-shirts, costumes, etc.

Audit Requirements – These requirements must be met as outlined in the signature pages of the grant.

Your signature certifies that you have read, understand and accept the WHAS Crusade for Children Rules.
No funds will be released until this form is signed and submitted to the WHAS Crusade for Children.

Name	Title	Date	Email
Martin Pollio	Superintendent	9/29/2020	marty.pollio@jefferson.kyschools.us

Phone Number
5024853251

IMPORTANT: When finished, you must hit the REVIEW AND SUBMIT button. You will be given an opportunity to email this form to yourself. To complete the process scroll back to the bottom and click on SUBMIT.