

Board of Education Regular Meeting  
August 17, 2020 6:00 PM  
Conducted via Video Teleconference  
with alternate physical location being  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mr. Kirk Haynes  
Mr. Michael Waller  
Mrs. Tracey Williams

Absent Board Members:

Mr. Wesley Smith

**I. Welcome & Call Meeting to Order**

Discussion:

Mrs. Lisa Baird called the meeting to order.

**I.A. Moment of Silence & Pledge of Allegiance**

Discussion:

After a moment of silence, the Assistant Superintendent of Administration, Mr. Steve Steiner, led the Pledge of Allegiance.

**II. Approval of Agenda**

**Order #26 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **III. Approve Minutes from Prior Meetings**

**Order #27 - Motion Passed:** A motion to approve the Minutes from the August 10, 2020 Special Meeting passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **IV. Reports**

#### **IV.A. BG 19-068 - New Jefferson Elementary School Project Update**

Discussion:

Mr. John Hagan Codell updated the Board on the New Jefferson Elementary School Project.

##### **IV.A.1. Change Orders for the New Jefferson Elementary School Project**

Discussion:

Mr. John Hagan Codell presented the following information to the Board:

- Change Order 21-2 (Koberstein Contracting - \$40,013.00) was presented to the board for July 2020 meeting and it was approved as Board Order #9. However, when Codell began preparing the KDE FACPAC supplemental form for the change order, it became apparent that Change Order 21-2 as presented incorrectly reflected the total cost for the work items described and covered by the Change Order. Please take board action to rescind approval of Board Order 9, making note that Change Order 21-2 has been cancelled.
- Approve Change Order 21-3 with Koberstein Contracting in the amount of \$46,013.00 for the additional cost to raise the entrance drive approximately 2' to avoid conflict with existing Henderson City Water Main. Also included is adding structures and providing additional concrete storm structures as needed to revise the storm systems to avoid the conflict. This work required as city line is not located at depth indicated by the utility company.
- Approve Change Order 21-4 with Koberstein Contracting in the amount of \$17,496.00 for the additional cost to trench and install approximately 400' of 4" conduit including steel elbows to new location of pad mount transformer. Also included is cost to form and pour 6' x 6' concrete housekeeping pad to receive the transformer. This work complies with Henderson HMPL directives for relocation of services. Additional cost to excavate, provide, and install new manhole extensions

on discovered existing sanitary sewer manholes servicing the concession stand buildings to raise new grade elevations.

**Order #28 - Motion Passed:** A motion to rescind approval of Board Order 9 from the July 20, 2020 Board Meeting, which means that Change Order 21-2 has been cancelled passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**Order #29 - Motion Passed:** A motion to approve Change Order 21-3 to Koberstein Contracting in the amount of \$46, 013.00 pending KDE approval for the additional cost to raise the entrance drive approximately 2' to avoid conflict with existing Henderson City Water Main. Also included is adding structures and providing additional concrete storm structures as needed to revise the storm systems to avoid the conflict. This work required as city line is not located at depth indicated by the utility company. Also included in this motion is to approve Change Order 21-4 to Koberstein Contracting in the amount of \$17,496.00 for the additional cost to trench and install approximately 400' of 4" conduit including steel elbows to new location of pad mount transformer. Also included is cost to form and pour 6' x 6' concrete housekeeping pad to receive the transformer. This work complies with Henderson HMPL directives for relocation of services. Additional cost to excavate, provide, and install new manhole extensions on discovered existing sanitary sewer manholes servicing the concession stand buildings to raise new grade elevations. The motion passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**V. Old Business**

**VI. New Business**

**VI.A. Adopt a Resolution authorizing the Henderson County School District Finance Corporation to issue School Building Refunding Revenue Bonds**

Discussion:

Fiscal Agent, Dwight Salisbury, presented the following Resolution to be adopted by the Henderson County Board of Education:

RESOLUTION OF THE BOARD OF EDUCATION OF THE HENDERSON COUNTY SCHOOL DISTRICT, INITIATING THE REFINANCING PROCESS IN ORDER TO REFUND AND RETIRE ALL OF THE OUTSTANDING HENDERSON COUNTY SCHOOL DISTRICT FINANCE CORPORATION SCHOOL BUILDING REVENUE BONDS, SERIES 2011 ORIGINALLY ISSUED TO FINANCE THE PROJECTS; AUTHORIZING AND APPROVING THE EXECUTION OF A LEASE AGREEMENT WITH THE HENDERSON COUNTY SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS; AUTHORIZING AND APPROVING THE EXECUTION OF CONTINUING DISCLOSURE PROCEDURES; AND APPROVING THE PLAN OF REFINANCING SAID PROJECTS GENERALLY.

**Order #30 - Motion Passed:** A motion to adopt a Resolution authorizing the Henderson County School District Finance Corporation to issue School Building Refunding Revenue Bonds passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VI.B. Recess for Henderson County School District Finance Corporation**

**Order #31 - Motion Passed:** A motion to recess the Henderson County Board of Education meeting for a Special Meeting of the Henderson County School District Finance Corporation passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VI.C. Resume Board of Education Regular Meeting**

**VI.D. Consent Agenda**

**Order #32 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VI.D.1. Approve FY 2021 District Funding Assurances**

**VI.D.2. Approve Second Reading of 2020-2021 Student Code of Conduct Handbook**

**VI.D.3. Approve Second Reading of Policy 09.226 - Conduct on School Bus**

**VI.D.4. Approve Grant Applications**

Rationale:

North Middle School (\$10,000) Mockingbird Foundation grant to provide music instruments to school; and

District (\$250,000 over 5 years) COVID-19 Student Support Recovery Grant from SBHSN (School Based Healthcare Foundation) for school based telehealth program services.

**VI.D.5. Approve School Activity Fund Fundraiser Request**

Rationale:

HCHS Student Council (HCHS & Colonel Face Masks) to raise fund for Student Council. Student Council would like to cancel the T-Shirt Fundraiser and substitute the Face Mask Fundraiser for their second fundraiser.

**VI.D.6. Approve Middle School Softball Sport Plan**

**VI.D.7. Approve Athletic Guidebook COVID Addendum**

**VI.D.8. Approve Bid Recommendations**

Rationale:

Bid Recommendation:

Surplus Busses Bid #10-20-5-7

**VI.D.9. Approve 2020-2021 Amended Salary Schedule Requests**

Rationale:

\$1,200 stipend each semester for part-time Virtual Learning Academy Teachers; and Human Resources Department Realignment.

**VI.D.10. Approve 2020-2021 Indirect Cost Rates**

## **VII. Financial**

### **Discussion:**

Mrs. Marganna Stanley asked Ms. Cindy Cloutier to share the status of being able to set the tax rate, which is usually done at the August meeting. Ms. Cloutier said that the PVA office has given a 60 day extension, but they were going to try and cut that time in half. So, they are hoping to have the assessments sent to the Department of Revenue by the end of September so that we can get our certification. Ms. Cloutier stated that she hopes to bring that to the September meeting or we may need to call a special meeting since we only have 45 days from that date of certification to get those rates approved.

### **VII.A. Treasurer's Report**

#### **Discussion:**

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending July 31, 2020. Mrs. Marganna Stanley requested approval of the Treasurer's Report as presented.

**Order #33 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending July 31, 2020 passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VII.B. Paid Warrant Report**

#### **Discussion:**

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between July 21, 2020 and August 17, 2020. Mrs. Marganna Stanley requested approval of the Paid Warrant Report as presented.

**Order #34 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between July 21, 2020 and August 17, 2020 passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **VIII. Personnel**

### **VIII.A. Professional Growth Plan for 2020-2021 School Year**

Discussion:

Dr. Bob Lawson presented his Professional Growth Plan for the 2020-2021 school year for Board approval.

**Order #35 - Motion Passed:** A motion to approve the Professional Growth Plan for the 2020-2021 School Year for Dr. Bob Lawson as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.B. Personnel Actions**

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

## **IX. Adjourn**

**Order #36 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 6:17 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent