**SPENCER COUNTY BOARD OF EDUCATION**

**REGULAR MONTHLY MEETING**

**Spencer County Middle School Media Center**

**6:30 p.m. Monday, July 27, 2020**

**Board Members:**

Ms. Sandy Clevenger, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Debbie Herndon

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**Others Present:**

Superintendent Chuck Adams, Chuck Abell, Dylan Tipton, Todd Russell, Steve Rucker, Jim Oliver, Tamatha Hollan, Melanie Mantle, Michelle Penrod, Janet Allen, Erin Demyan, Mandy Howie, Mike Phillips, Jeff Rogers, Pete Clevenger, Michele Barlow and others.

**ORDER # 10**

**CALL TO ORDER**

Ms. Sandy Clevenger, Board Chair called the meeting to order at 6:30 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger read the Statement of Board Mission and welcomed visitors.

**ORDER # 11**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the July 27, 2020 agenda as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

Going the Distance Award

Superintendent Adams recognized the Spencer County Board of Education with the Going the Distance Award.

**CITIZENS AND DELEGATIONS**

The following teachers/parent spoke regarding concerns for in person instruction.

* Tamantha Hollan
* Melanie Mantle
* Rachel Noyes

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Superintendent’s Report: Chuck Adams
	1. Instructional Process
	2. ELC/Bus Complex
	3. Senior Celebration
	4. SCHS Nurse
	5. Stakeholder Surveys
	6. PPE Purchase

**ACTION WITH DISCUSSION**

**ORDER # 12**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the June11, June 22, and July 16, 2020 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 13**

**INSTRUCTIONAL PROCESS 2020-2021 SCHOOL YEAR**

Ms. Clevenger feels like NTI will beneficial the first 6-9 weeks of school, but will support whatever the Board decides. Mr. Abell explained how a student’s day would look - starting with bus pick up, seating charts, masks, no visitors at school, water bottles rather than water fountains, etc. A hybrid schedule and virtual options were discussed.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Debbie Herndon to approve the Hybrid and Viritual class options as presented.

Ms. Sandy Clevenger No

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 14**

**CONSTRUCTION INVOICES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Jeanie Stevens to approve the construction invoices as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

|  |  |  |  |
| --- | --- | --- | --- |
| V**endor**  | **Project****SCHS Complex****17-236** | **Project****Bus Garage****17-261** | **Project****Early Learning Center****19-371** |
| Rising Sun Developing Co  |  | $ 113,916.38 |  |
| Rogers Group |  | $ 1,152.19 |  |
| IMI – Irving Material |  | $ 7,116.00 |  |
| MMI of Kentucky |  | $ 14,000.00 |  |
| Rising Sun Developing Co |  |  | $197,323.74 |
| Isaac Tatum Construction | $392,281.12 |  |  |
| Sherman Carter Barnhart | $ 763.87 | $ 957.66 |  |
|  | $393,044.99 | $137,142.33 | $197,323.74 |

**ORDER # 15**

**KSBA POLICY AND PROCEDURES SECOND READING**

**Policies** 01.83; 02.31; 03.11; 03.121; 03.131; 03.19; 03.21; 03.231; 03.27; 03.29; 03.4; 04.1; 04.312; 05.4; 05.48; 06.221; 08.1312; 09.12; 09.1223; 09.126; 09.15; 09.22; 09.2211; 09.227; 09.33; 03.1236/03.2236; 04

**Procedures:** 01.3 AP.2; 01.3 AP21; 03.121 AP. 22; 03.19 AP. 23; 04.312 AP.2; 06.221 AP.2; 09.14 AP. 232; 09.227 AP.1; 09.425 AP.22; 03.6 AP.2; 03.6 AP.21; 03.121 AP. 212; 03.221 AP. 212; 03.125 AP.23; 03.225 AP.23; 04.31 AP.1; 05.31 AP.21

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the second reading of the KSBA Policy and Procedures as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 16**

**SCHOOL NURSE POSITION**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve an additional school nurse position for 2020-2021 school year with the salary scale presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 17**

**CHANGE ORDER 001 SPENCER COUNTY BUS GARAGE**

Per a letter from Rising Sung Developing, DPO 13 Tennessee Valley Metals was inadvertently added to the Bus Garage Contract. DPO 13 – Tennessee Valley Metals will be deleted and monies added to the General Contractor’s contract. Change Order 001 contains an increase of $5,036.00.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to Change Order 001 for the Spencer County Bus Garage as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 18**

**21ST CENTURY PROGRAM POSITIONS**

The District is now operating a 21st Century Program at three sites. In an effort to operate the programs effectively and efficiently approval for the following staffing positions/changes is required:

Currently we have 2 data assistants (both vacated positions), one for each site, we would like to change this to; 1 data assistant to serve all three sites – 190 days @ 7 hours per day

With the opening of the new site at SCHS, we would like to add;

1 site Coordinator for SCMS – 210 days @ 7 hours per day

1 site Coordinator for SCHS – 210 days @ 7 hours per day

With the added responsibilities that both Directors have taken on with the program changes we are requesting their days be increased from 7 hours per day to 7.5 hours per day.

A motion was made Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to appove the 21st Century Program Positions as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 19**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to approve the action by consent items as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. School Financial Reports (Year End)
4. District Financial Reports (Including the AFR)
5. Invoices for Approval
6. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer Co Middle School**

Madison Keown, Special Education LBD Teacher Rank 3

Virginia Jewell, Science Teacher, Rank 2

Kabrel Woods, Math Teacher, Rank 2

**Spencer County High School** **Bear Care Program**

Joseph Snyder, Intervention Teacher, Rank 1 Jesscia Jenkins, Child Care Worker

**Other**

Lola Sipes, Receptionist, Central Office

Nathan Greenwell, Certified Substitute Teacher Rank 3

Melinda Pulliam, Substitute Classified

**Resignations**

Nathan Greenwell, Math Teacher, SCMS eff 6/24/2020

Anna Harley, Child Care Worker – Bear Care Program eff 7/24/2020

Melinda Pulliam, Family Advocate 21st Century Program – SCMS eff 7/31/2020

**Rescind**

Keith Travis, Resignation, Instructional Assistant – Hillview Academy

1. Field Trip Approvals (Overnight and Out-of-State)- None
2. Fundraiser Approvals

**Taylorsville Elementary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SchoolwideTES Staff | Lifetouch Pictures | Fall and Spring | Student rewards and family nights | Adults/Students |
| SchoolwideTES Staff | Kroger Rewards | School Year | Student rewards, family nights, family resource center | Adults/Students |
| SchoolwideTES Staff | Box Tops | School Year | Student rewards, family nights, family resource center | Adults/Students |
| SchoolwideTES Staff | Santa Shop | December 2020 | Classroom supplies, books, technology, student rewards, family nights | Adults/Students |
| SchoolwideTES Staff | Bookfair Sales | Fall/Spring/End of Year | Books, classroom supplies, technology, student rewards, and family nights | Adults/Students |
| SchoolwideTES Staff | Spring Fling | Spring 2021 | Classroom supplies, books, student rewards, family nights, playground equipment, technology,  | Adults/Students |
| SchoolwideTES Staff | Yearbook Sales | School Year | Classroom & student supplies, family nights, technology, staff appreciation  | Adults/Students |
| PTO | Spiritwear | Fall 2020 | Student rewards, family resource center, playground equipment, family nights, field trips | Adults/Students |

 **SCHS Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bass Fishing Team – Athletic Boosters | Donations | School Year8/20 – 5/21 | Entry Fees, Fuel, Uniforms, Meal Expenses | Adults/Students |
| Girls GolfAthletic Boosters | Putt-a-thon | July-August-September Date TBD | Offset Tournament Costs | Adults/Students |
| Boys GolfAthletic Boosters | Putt-a-Thon | July-August-September Date TBD | Offset Tournament Costs | Adults/Students |
| Project Grad 2021Project Grad Boosters | Apparel | 8/20-10/20 | Project Graduation | Adults/Students |
| Project Grad 2021Project Grad Boosters | Dairy Queen | 9/20 – 4/21 | Project Graduation | Adults/Students |
| Project Grad 2021 | Trash Pick Up | 8/20 – 5/21 | Project Graduation | Adults Only  |
| Band Club | Kroger Rewards | School Year | Travel, instruments, food, apparel, awards, repairs for instruments | Adults/Students |

 **SCMS Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCMS Kids Club | DQ Night | July 22, 2020  | Students School Supplies | Adults/Students |

1. Fee Requests

SCMS PTSO $5.00 Membership Fee

1. Surplus Items - None
2. Non Resident Contracts
3. KSBA Policy/Procedure Services and e-Meeting Maintenance for 2020-2021 $4,560.00
4. Donations
5. Substitute Employee List 2020-2021

**COMMUNICATIONS**

1. Board Members
2. SCEA Update – Oral report
3. Written Communication
	1. Attendance Report N/A
	2. Bus Maintenance Report N/A
	3. Building Inspections
	4. SBDM Minutes
	5. District Technology Plan
	6. Open Records Request

**DIALOGUE AND FUTURE AGENDA TOPICS**.

**ORDER # 20**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the July 27, 2020 agenda as part of the official board minutes.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 21**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to adjourn meeting at 8:09 pm.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes