

Newport Independent Schools
Director of Pupil Personnel & Student Services Report
August 26, 2020

Madame Chair and ladies of the Newport Independent School District Board of Education, Student Services have had a busy summer in our district. I am excited for our first Pupil Personnel and Student Services Report following the spring Covid-19 situation. Our providers have been diligent in maintaining normal operations for the families of Newport Independent.

Newport Intermediate School FRC
Coordinator, Amber Onkst

- ❖ **Birthday Recognition-** FRC sent every student whose birthday was during summer, a hand-written birthday note, cat's cash and a birthday pencil to wish them a happy birthday.
- ❖ **Summer Book Club-** FRC hosted weekly summer books club for students at NIS. FRC prepared take-home kits with 5 activities for each week and all supplies. Activities related to the weekly readings of our novel for the summer. Students met weekly on videoconference with FRC.
- ❖ **Sweet Cheeks-** FRC is currently assisting 19 families with accessing diapers and wipes for their children during this time. FRC (both at NPS and NIS) are using a front porch drop method so as to prevent direct contact with families. Diapers are delivered monthly to families.
- ❖ **Home visits-** FRC completed home visits throughout the summer to assist in dropping off technology for summer program and assist with picking up devices that were not return by NIS students.
- ❖ **Power Packs-** FRC continued to provide PowerPacks to students weeks on Mondays throughout the summer.
- ❖ **Stock the Kitchen-** FRC assisted helping re-start and run the 1st day of programming for our on-site food pantry as well as continued to provide food to families in need on an ongoing basis throughout the summer when emergencies occurred.
- ❖ **Victory Over Violence-** FRC attended the annual FRYSC conference, which occurred virtually over the course of 2 weeks in July.
- ❖ **Kentucky Dance Institute-** Students who had previously been invited to attend this camp in person at Murray State University, were invited to participate virtually every evening for a week. FRC virtually chaperoned with students.
- ❖ **KTA-** FRCs at NIS and NPS were asked to present at a statewide conference representing the division of FRYSC. FRC prepared a presentation on how to pivot services during a pandemic, which was delivered virtually during a one-hour training session in July, which was open for school staff statewide.
- ❖ **COVID Resources-** FRC has continuously worked to secure PPE for our students and staff throughout the summer. FRC has received several grants to purchase supplies as well as

donations from various partners securing over 10,000 masks, both reusable and disposable, 55 gallon drum of hand sanitizer, various amounts of regular hand sanitizers, face shield, gowns, touch-less thermometers, hand washing signs, etc.

- ❖ **Hybrid-** FRC assisted NIS administration in making personal phone calls to all students. FRC contacted all incoming 3rd grade and 5th grade parents to determine which method of schooling they wanted to register their students.
- ❖ **School Re-opening-** FRC assisted in various tasks throughout the building to assist to re-opening such as setting up the new tablet thermometers as well as helping film welcome videos with instructions for students return.
- ❖ **School Supplies-** FRC has secured donations to purchase schools supplies, backpacks and reusable wildcat facemasks for students for the upcoming school year.
- ❖ **United Way-** FRC has continued to partner with the United Way to secure free Internet services for students who will need Internet for the upcoming school year.
- ❖ **Staff PD-** FRC presented during a virtual PD to NIS regarding Child Protective Services and virtual learning supports for students.

NISD 21st Century – K-8th grade Program Coordinator Kim Ward

- ❖ **Summer Programming** 21st Century Summer programming looked a lot different this year! KDE required all summer programming to provided virtually. 21C staff worked with school principals and ESS to provide small group instruction in both reading and math to K-6th grade students during June/July. Virtual enrichment activities were provided to students through Skool Aid. Students participated in activities such as Hands on Science, Passports to the World and Fun & Fit activities. Education enrichments kits were provided by grant partners -Girl Scouts, the Foundation of Ohio River Education and Brighton Center. Scholastic take-home book packs were provided to students to keep students engaged in reading during the summer months.
- ❖ **Well Checks** Well checks/phone calls were made to students and families during summer programming to notify them of resources and meals that were available to them. Additional resource information was also provided regularly to families on the Newport Independent Schools 21st Century Facebook page.
- ❖ **Camp Wildcat** 21st Century normally would have an average of 100 students participate in the Camp Wildcat Summer Program. This year, an estimated 147 students attended at least one day of virtual programming during the months of June/July.
 - Newport Primary- 19 students
 - Newport Intermediate- 130 students
 - Newport Middle School 7/8- 7 students
- ❖ **Funding** The 21st Century program was notified by KDE that the availability of grant funds remaining from the 2019-2020 school year will be extended through September 30th, 2021. This is in addition to the grant funds awarded for 2020-2021 school year.

- ❖ **Program Guidance** 8/13/2020- KDE supplied new 21st CCLC program guidance for reopening. At this time, all 21CCLC programming will be virtual beginning the week of September 21st. Programming will consist of a combination of academic and enrichments activities totaling 12 hours per week. Programming will also focus on the social/emotional well-being of our students. More information to come.
- ❖ **Virtual Welcome** 21st Century and NHS will join forces to offer incoming 7th grade students a virtual “Welcome to NHS” program beginning in September. Details TBA.



School District Health Services (School Nurses)

Ms. Pamela Pedigo, RN, BSN and Ms. Rebecca Bova, RN, BSN

- ❖ Designed new pathways for students to be seen by the nursing staff that keeps hallway traffic to a minimum, maintains social distancing, and meets all other Healthy At Work criteria distributed by the state of Kentucky as well as the CDC.
- ❖ Produced a new Bloodborne Pathogen Exposure Control Plan for Newport Independent District.
- ❖ Collaborated with administration leaders in each building to design new accom to make quarantine, if necessary, possible.
- ❖ Continue to monitor KY Healthy At Work criteria as well as CDC guidelines for changes.
- ❖ Designed a handout for Parents to be included in the school’s master communication piece. It has been submitted to Tim Grayson, Healthy At Work Officer.
- ❖ Designed a Parent letter informing that nursing services, including NP Liz Tanner, continue to be available even though we are on a virtual learning platform currently. It has been submitted to Rusty Adams, IT for distribution through School Messenger. It was also provided to each buildings administration, including the School of Innovation and the Northern Kentucky Regional School.
- ❖ Ordered vaccines into the School Based Health Clinic (SBHC) as a provider in the Vaccines For Children (VFC) program.

- ❖ Are actively calling on students who are missing school physicals as well as those with missing vaccine data and arranging for them to come into the clinic to get these things completed.
- ❖ Liz Tanner, NP began seeing students this week.

NSTEP (Newport Service, Tools and Empowerment Project)
Coordinator, Kristy McNally

- ❖ **McKinney Vento** YTD for 2019-2020 was 199 MV students
 - *numbers are lower than in normal years due to families not being evicted nor moving around
 - *it is expected and MV liaisons are preparing for this to drastically change/numbers to increase over the next couple months
 - Current number will be on Sept. BOE report
- ❖ **Stock the Kitchen.** – It's Back! 2nd and 4th Thursdays-
 - No families enter the building, staff load up items and take out to families
 - STK room continues to be the hub for all donations and staff will work from there to provide as needed for families with any insecurities...
- ❖ **Publication** Participated in a video production for UpSpring showcasing former student and our partnership with UpSpring
- ❖ **Back to in person** for:
 - Affidavit home visits:
 - Suspected MV status/determination
 - Connect with families regarding resources/food insecurity/etc.
- ❖ Continue to work with DCBS on cabinet reports/investigations
- ❖ Held MV info session for NIS new staff 8/5/20
- ❖ More MV trainings occurring over the next couple weeks NHS 8/28/20, NPS TBD
- ❖ Met with NPS secretaries 8/19/20 to go over MV enrollments and processes
- ❖ Met with Family Promise staff 8/17/20
- ❖ Connected with Women's Crisis Center staff via email to ensure a successful school year
- ❖ Meeting with Brighton Center Family Center/Stable Families staff 8/24/20 to ensure a good plan for the 2020-2021 school year and promote best practices for our mutual families
- ❖ Planning virtual Diversity Wildcats afterschool program in conjunction with 21stC
- ❖ Working on plan for Student Support Program an NHS for MV students
- ❖ Participating in work group with Children's Law- objective is to apply the multidisciplinary team approach to better serve children and families impacted by caregiver substance abuse.
- ❖ Attending Safety Net Alliance meetings to stay abreast of what is going on and available in the community

- ❖ Continue to work collaboratively with FRYSC to make sure we are meeting the needs and eliminating barriers for our students

See attached- 2019-2020 McKinney -Vento Report

Newport Primary FRC Coordinator, Molly Wesley reports

As of August 20, 2020, the following were distributed to students since the beginning of the fiscal year (July 1, 2020).

- ❖ Paid \$400 toward one family's Duke Energy bill (thanks to the donation of a Newport alumnus).
- ❖ Home visits to 26 families to discuss re-opening options with families, to collect iPads, to deliver diapers, for special education teacher Mrs. Zimmerman to connect with a student, and to deliver snacks/activities for a family of three Newport students whose mother died.
- ❖ PowerPacks have been made available upon request, to approximately 20 families
- ❖ Molly had contact with the Cabinet for Health and Family Services regarding 4 students whose families are being investigated for potential child abuse, neglect or dependency.
- ❖ Sixty-three (63) babies connected to the Newport Primary School community received Sweet Cheeks diapers since July 1st.
- ❖ The Service Provider Team opened up "Stock the Kitchen" to families on August 13th and August 20th, from 10:00-3:30, to provide food and other emergency assistance.
- ❖ Contacted 21 families of incoming Kindergarten students to schedule a 30-minute tour/form completion/Brigance screening!
- ❖ Provided sippy cups to a NPS community member with young children.
- ❖ Provided a Pack n' Play to a NPS community member with an infant.
- ❖ August 19 & 20 - Incoming Kindergarten students were scheduled in for Brigance screening, short tour, and for a parent to complete handbook paperwork
- ❖ Six (6) pair of shoes were purchased with Charities Guild of Northern Kentucky shoe funds.
- ❖ Provided a referral regarding rent assistance for a formerly McKinney-Vento family, who has since moved to Latonia
- ❖ The following donations have been made:
 - The FRC provided – ordered from Red Hot promotions – drawstring bags, face masks, and water bottles for all students
 - The FRC ensures that donated books are placed in the Little Library (almost daily)
 - July 30 – A personal friend of Molly donated crayons and glue sticks for all NPS students
 - August 7 – New Riff distillery donated a 55 gallon drum of hand sanitizer
 - August 12 – Cintas donated a case of 40 contactless thermometers, 10 cases (of 24 bottles) of hand sanitizer = 240 bottles, 144 jet gallon jugs of hand sanitizer, 10 boxes (600/box) of face masks = 6,000 masks, and 1 case of handwashing signs (150 signs total)

- August 12 – KET donated a drawstring bag with a book, and an activity bag inside
 - August 18 – 7 Hills donated 10 backpacks, filled with student supplies, to NPS, and also a box of treats for staff
 - August 19 – Crayons to Computers delivered a donation of student supplies to NPS
- Movement Church, as well as three personal friends/family of Molly, have donated student supplies, of funds for supplies, to NPS

The following professional contact/community collaborations have occurred:

- ❖ An Eagle Scout “recycled” old crayons into new crayons to
- ❖ donate to Newport Primary School students (will be delivered August 24th)
- ❖ June 29 – 2,000 pounds of plastic caps were delivered to Green Tree Plastics in Evansville, Indiana, and were recycled into a trash receptacle, a bench, and three adult-sized picnic tables.
- ❖ Summer distribution report was completed and sent to the Freestore Foodbank.
- ❖ Molly completed all paperwork for the Freestore Foodbank’s PowerPack program to continue at Newport Primary School for 2020-2021.
- ❖ Applied for \$1,000 through Greater Cincinnati Foundation Learning Links for born learning Academy funding
- ❖ Ongoing contact and collaboration with community child care partners – which are providing full-time child care to NPS students during Virtual Learning – in order to keep them up to date about the Virtual Learning plan and daily schedules. They include: King’s Kids, Salvation Army, Brighton Center’s Bright Days, NKy Scholar House’s Early Scholars, and Boys & Girls Club.
- ❖ Molly spoke with the Assistance League of Greater Cincinnati regarding current building contacts (FRC and Principal), annual Agreements needing to be signed, and clothing needs for the students.
- ❖ Molly spoke with Newport’s Adult Education Program about laptop computers to donate for their students’ virtual needs (received originally from the 9th Circuit Courts).
- ❖ Requisition for purchase was approved, for \$1,000 expenditure at Burlington, with funds donated by Riverfront Kiwanis.
- ❖ August 11 – Submitted an application to the United Way for \$3000 for born learning Academy funding
- ❖ Facebook Posts on the following topics: 2020 Census gift card incentive, Northern Kentucky Harvest’s Backpacks and Breakfast school supply giveaway, COVID-19 risk graphic, Kindergarten and Preschool Registration instructions, Green Tree plastics lid recycling, How to Help Your Child Adapt to Wearing a Mask, Victory Over Violence FRYSC conference participation, Care Closet food donation from Eat Well catering and La Soupe, NIS/FRC Coordinator Job Posting, Re-Opening Plans, donation of glue sticks and crayons from a community member, “Wake Up Everybody” video, Stock the Kitchen

opening, donation of supplies from Seven Hills Church, donation of supplies from Crayons to Computers.

The following School contacts/collaborations have occurred:

- ❖ The Service Provider team created a video – to the District theme song “Wake Up Everybody” and posted it on Facebook, and encouraged other staff to post their videos!
- ❖ The following FRYSC reports were submitted on schedule: “Other Information” fields completed, Coordinator Professional Development Tracking Form, Impact Report, and Implementation Report. Also, FY budget has been closed out, and FY21 budget opened!
- ❖ August 7 – Molly introduced herself to the New NPS Staff, and discussed some programs that the FRC is connected to.

The following meetings/trainings were attended:

- ❖ July 14-16; July 21-23 – Molly participated in Victory Over Violence, a mandatory (virtual) conference for all FRYSCs
- ❖ July 22 – Molly (along with Amber Onkst) co-presented at the virtual conference held by KDE – topic “Pivoting Family Support Programs During a Pandemic”
- ❖ Other trainings that Molly participated in during this time were the following: Active Shooter, Automated External Defibrillators, Back Injury and Lifting, Blood borne Pathogen Exposure Prevention, Bullying: Recognition and Response, Child Abuse: Mandatory Reporting, FERPA: Confidentiality of Records, Health Emergencies: Seizures, Restraint & Seclusion (Promoting Positive Behavior), Slips Trips and Falls, Email and Messaging Safety, Medication Administration Training for Routine and Emergency Medications, PowerPack training, Food Handler Training.
- ❖ July 24 – Molly met with Mrs. Jennifer Stewart for introductions and plans
- ❖ July 30 – Molly mentored a new FRYSC Coordinator from Campbell County Schools
- ❖ Zoom meetings:

June 1 –Zoom meeting with bornlearning Academy Coordinators across Kentucky, to discuss potential options during Virtual Learning

July 20 – noon – NPS faculty meeting

July 23 – St. Elizabeth Employee Assistance Program (mental health contract for Newport School staff), with St. E staff, Amber Onkst, Molly, and Mr. Watts.

July 29 – Big Brother Big Sisters of Greater Cincinnati –regarding Lunch Buddies

July 31 – Brighton Center Early Childhood Education team about Virtual learning partnership

- ❖ Molly will be assisting in supervising several Social Work students doing their internships with the Newport FRYSCs and McKinney-Vento staff

Newport High School YSC:
Donna L. Watts, Coordinator

- ❖ Coordinator continues to provide community service agency list to students' families, staff and now to this committee.
- ❖ Coordinator made a total of 34 home visits: to deliver off food, clothing, shoes, hygiene/household items, and to make Well Care checks.
- ❖ Shared via Google Classroom with students and staff How To Be A Racial Transformer Illustration
- ❖ Ground Breaking Statewide Student to student Survey in Coping with COVID-19
- ❖ Coordinator paid New Rif Distillery \$60.00 cash for 55 gallon drum of Hand Sanitizer
- ❖ Attended via Zoom High School and Middle School Faculty and Staff meetings
- ❖ Attended via Zoom Newport Schools Services Providers Mental Health meetings every Friday with FRYSC, NSTEP and 21st Century Directors
- ❖ Coordinator Worked to secure PPE and School Supplies: See below list of donations and donors.
- ❖ Coordinator shared Next Steps list with Upward Bound students and NKU TRIO staff.
- ❖ Attended via Zoom Supply Chain OKI Career meeting
- ❖ Attended Budget Revision meeting with Molly and Amber
- ❖ Coordinator shared updated FRYSC information with YSC Advisory Council
- ❖ Participated in Standards of Quality for Family Strengthening and Support Training, uploaded Budget, Standards, Best Practices and Impact Report in FRYSC Counts
- ❖ Participated in Victory Over Violence Conference.
- ❖ Attended via Zoom KyFRYSC Region 4 Advisory Meeting – plans for summer programs, budgets and conferences.
- ❖ Attended via Zoom KyFRYSC Region 4 Advisory Council Meeting – plans to help coordinators conduct online programs for students and their families
- ❖ Spoke with Roger Johnson about Retention Program and Reality about College Programs for Juniors and Senior students
- ❖ Participated in Newport Alumni Program Planning Meeting at 1st Baptist Church
- ❖ Every Wednesday (June-July) Coordinator sent list of families needing food to 7 Hills Church and Mrs. Staci Paff. Mrs. Paff picks up food from 7 Hills Church...Mrs. Paff and Coordinator delivers food to family homes on Friday's for those whom have transportation issues. Coordinator provided 7 Hills Church contact information to all students, so that families whom have vehicles so they may have access to pick up weekly Go Packs as well.
- ❖ Additional Activities hosted or which the center coordinator was directly involved?
- ❖ Safety Net Alliance Meeting via Zoom – every Wednesday at noon
- ❖ Purpose of weekly meetings is to ensure all families and homeless encampment residents have access to the following:

- ❖ Food, Utilities, Financial Assistance, Financial Empowerment, Shelter Security, Legal Advice, Mental Health Counseling, access to Health Care Providers and Medical Supplies, Household and Personal Items, Medicine, Cell Phone and Internet Access.
- ❖ Safety Net Alliance is collaboration for community partners to ensure families have what they need but to eliminate duplication of services. Our next mission or goal is to setup hand washing stations throughout Newport
- ❖ Coordinator worked schedule days, in the YSC Office, cleaning, making home visits, complying for FRYSC rules, working on budget, CAGE Report, Standards and Quality Report, plus uploading data and contacts in Infinite Campus
- ❖ Coordinator attended via Zoom KyFRYSC Webinar on how to make programming better during this pandemic
- ❖ Coordinator participated in Stock the Kitchen with handing out food for NSTEP families
- ❖ Coordinator attended via Zoom KYA Advocate re: Covid Webinar
- ❖ Coordinator assisted with passing out technology for 7th, 8th and 9th grade students. I also had parents fill out the United Way paperwork if they needed internet services
- ❖ Upcoming events of notes for end of August 2020
- ❖ Grief Sensitivity Virtual Learning Institute
- ❖ Crayons to Computer school supply pickup
- ❖ Technology pickup for grades 10, 11 and 12 students.
- ❖ Teens Link to Care Meeting
- ❖ YSC Advisory Council Meeting
- ❖ FRYSC Region 4 Coordinators and Advisory Council Meeting
- ❖ Coordinator is still waiting to hear from the following agencies about mini Grant: Wal*Mart, St. Elizabeth Hospital and North Key

❖ IN-KIND Donations

7 Hills Church	20 Backpacks with School Supplies and 135 Candy bags for teachers and staff
7 Hills Church	Boxed Meals for 15 families for 7 weeks
Care Closet	Clothing for 8 families
Charities Guild	New Gym Shoes for 6 students
Dr. Maria Garcia Zeigler	35 each: Toothpaste, Toothbrushes, Mouth Wash and Floss
Life Learning Center	206 Face Mask, 1,200 Disposable Black Gloves, & 260 8oz Hand Sanitizer
New Rif Distillery	55 gallons for Hand Sanitizer
Ortho Cincy Sports Med	860 Black cloth Face Mask
United Way	1,200 Face Mask
Up-Springs	100 Deodorant, 200 Pencils, 200 Ink Pens

NISD 21st Century

Heather Anderson, NHS

- ❖ Approximately 20 high school students participated in summer activities offered through the 21st Century Community Learning Center this summer.
- ❖ Programming was a bit restricted and disjointed this summer due to the restrictions put in place, however being able to communicate and provide students with opportunities to learn was more imperative than ever.
- ❖ Books and reading logs were distributed to 5 students who expressed interest.
- ❖ Art kits were distributed to 10 students to complete projects that were created by local artist, Chad Turner. He designed a book with projects and instructions especially for the 21st Century program.
- ❖ Six students participated in Camp Give, a Magnified Giving Project delivered by the Brighton Center. Camp Give participants learned about philanthropy, talked with several non-profit agencies, and each student was able to decide how to disburse their own portion of the grant money the program awarded to those agencies.
- ❖ Nine students participated in Teen Coalition; completing well-being checks and having conversations on topics such as the impact of COVID on their daily life.
- ❖ Two students opted to receive STEM/activity kits available throughout the summer with a variety of projects for them to complete on a weekly basis.
- ❖ 21st Century staff reached out to families during the summer months to check in and offer assistance where needed.
- ❖ Planning is beginning for 21st CCLC programs for the upcoming school year as we receive guidance from KDE.

Pupil Personnel

Jennifer Stewart

Virtual and Hybrid Attendance

Within Infinite Campus, the DPP Office has enabled virtual attendance/participation tracking. We will be utilizing Participation Based Entry during our time of 100% virtual learning.

Features of Participation Based Entry for Virtual Learning to Be Familiar With

- ❖ Students and Parents are able to complete participation check in via Infinite Campus once per day from 12:00 am- 11:59 PM at the Primary and Intermediate Schools with the expectation of a once daily participation check in.
- ❖ At the Middle/High School level students must check in once per course between the hours of 12:00am-11:59pm.
- ❖ Teachers are able to mark student participation for the previous 5 days and are required to maintain this data and updated information as students participate in learning.
- ❖ Teachers are able to override participation after a student has checked in. Overriding participation data may only be completed from the teacher IC- attendance clerks do not have access to this.
- ❖ Students at the Primary and Intermediate level are expected to check in at least once per day while actively participating in learning every day. Teachers must review

participation through IC as well as live lessons, assignment completion, and learning platforms to ensure that all students that have participated are counted.

- ❖ Teachers will work collaboratively with other content and grade level teachers, school counselors, school attendance clerks in communicating participation and contacting those students not participating. There is no current report that will track participation outside of the teacher attendance tool. Updates are expected possibly in September.
- ❖ Attendance clerks will not be reconciling daily attendance at the start of the year during 100% virtual learning. This will occur during Hybrid Blended Learning per KDE.

The following learning opportunities for attendance for parents, students, and teachers has been communicated to Principals:

- ❖ Blended Learning Attendance for Teachers Video from IC: <https://jwp.io/s/MHILGcQg>
- ❖ Student Portal: Blended Learning Attendance Student Check In from IC
<https://jwp.io/s/CiGfm9Ba>
- ❖ Parent Portal: Blended Learning Attendance Parent Check In from IC
<https://jwp.io/s/gl4zvCtO>

A quick user guide has also been provided to each Principal from the viewpoint of students and parents.