

RECEIVED

CHENOWETH LAW OFFICE
114 South Main Street
Lawrenceburg, Kentucky 40342
Telephone No. (502) 839-0114
Employer I.D. No. 61-1216451

AUG 13 2020

SPENCER COUNTY SCHOOLS
207 West Main Street
Taylorsville, KY 40071-8619

BILLING DATE 07/31/2020

ACCOUNT NUMBER RLC004226

Billing Period: July 1 - December 31, 2019

RE: General School Matters

BALANCE CARRIED FORWARD FROM PREVIOUS INVOICE			\$815.10
DATE	PROFESSIONAL SERVICES RENDERED	INDIV	TIME
	(SEE ATTACHED LIST)		
TOTAL FOR THE ABOVE SERVICES		26.20	\$3,537.00
EXPENSES			
(SEE ATTACHED LIST)			
TOTAL FOR THE ABOVE EXPENSES			<u>\$420.60</u>
		TOTAL	\$4,772.70
PAYMENT RECEIVED			
04/01/2020		\$815.10	
TOTAL PAYMENT			<u>\$815.10</u>
		AMOUNT DUE	\$3,957.60

Please make your check payable to: CHENOWETH LAW OFFICE
Thank you !

SPENCER COUNTY SCHOOLS
RE: General School Matters

PAGE TWO
BILLING DATE 07/31/2020
ACCOUNT NUMBER RLC004226

DATE	PROFESSIONAL SERVICES RENDERED	INDIV	TIME	
07-11-19	Receipt and review email from D. Thomas and cover letter included with application by former employee	GRC	0.20	\$27.00
07-11-19	Tele. call from D. Thomas regarding former employee; standard procedure for screening applicants	GRC	0.50	\$67.50
07-15-29	Tele. call from S. Webb, Principal, Spencer County High School, regarding former employee and applicant	GRC	0.40	\$54.00
07-15-19	Exchange correspondence with former employee regarding his records request	GRC	0.30	\$40.50
07-15-19	Preparation of email to D. Thomas memorializing efforts to address personnel inquiry and records request	GRC	0.10	\$13.50
07-16-19	Exchange emails with D. Thomas regarding former employee's correspondence and regarding status of selected applicant	GRC	0.20	\$27.00
07-18-19	Receipt and review correspondence from former teacher regarding applications to other school districts	GRC	0.20	\$27.00
07-18-19	Review correspondence from D. Thomas regarding employment verification of new hire (non-tenured teacher) in relation to mortgage financing company inquiry	GRC	0.10	\$13.50
07-19-19	Prepare email to D. Thomas with draft language to be sent to mortgage company relating to employment verification	GRC	0.10	\$13.50
08-21-19	Receipt and review 08/13/19 email from D. Thomas regarding applicants who volunteer information as to being disabled and what inquiries can follow from said volunteered information; prepare email response	GRC	0.20	\$27.00
08-26-19	Review 08/23/19 email from D. Thomas and documents from applicant regarding release to return to work following receipt of disability benefits; prepare email response	GRC	0.20	\$27.00
09-06-19	Receipt and review email from D. Thomas regarding background checks	GRC	0.10	\$13.50
09-06-19	Receipt and review email from D. Thomas regarding flu shots	GRC	0.10	\$13.50
09-09-19	Tele. call from D. Thomas regarding flu shots and background checks	GRC	0.30	\$40.50
09-12-19	Receipt and review Walgreens proposed immunization agreement	RLC	0.40	\$54.00
09-14-19	Receipt and review email from D. Thomas regarding substitute employee contracts; prepare email response	RLC	0.50	\$67.50
09-16-19	Receipt and review email from D. Thomas forwarding subpoena duces tecum for employment records	GRC	0.10	\$13.50
09-18-19	Review 142 pages of personnel file provided by FAX by D. Thomas; notation of privacy information; prepare email to D. Thomas and Supt. Adams forwarding certification of records document to be completed and provided with personnel file	GRC	0.80	\$108.00

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DATE	PROFESSIONAL SERVICES RENDERED	INDIV	TIME	
09-24-19	Receipt and review email from former employee seeking assistance in accessing past emails regarding "his case"	GRC	0.10	\$13.50
09-24-19	Tele. call from Supt. Adams regarding former employee/applicant	GRC	0.20	\$27.00
09-25-19	Receipt and review Big Smiles MOU	RLC	0.20	\$27.00
09-25-19	Tele. call from D. Thomas regarding Big Smiles MOU and Walgreen immunization agreement	RLC	0.30	\$40.50
09-30-19	Review emails from former employee, and Principal Webb, Supt. Adams, and D. Thomas; prepare legal recommendation to Principal Webb	GRC	0.50	\$67.50
10-01-19	Receipt and review records request provided by email from D. Thomas	GRC	0.10	\$13.50
10-01-19	Receipt and review emails from D. Thomas regarding request by former employee to speak at next Board meeting	GRC	0.10	\$13.50
10-02-19	Receipt and review of five additional emails from D. Thomas regarding former employee's request for records	GRC	0.20	\$27.00
10-02-19	Prepare email to Supt. Adams and D. Thomas with detailed notes/guidance regarding categories and types of records requested by former employee	GRC	0.40	\$54.00
10-03-19	Prepare email to Principal Webb regarding correspondence from and comments by an applicant	GRC	0.30	\$40.50
10-04-19	Tele. call from D. Thomas regarding subpoena of student records	RLC	0.10	\$13.50
10-04-19	Exchange emails with D. Thomas regarding gathering of electronic records for responding to records request	GRC	0.10	\$13.50
10-04-19	Prepare letter to former employee in response to his records request letter	GRC	0.90	\$121.50
10-04-19	Prepare email to D. Thomas regarding application to be substitute teacher	GRC	0.10	\$13.50
10-04-19	Receipt and review email from D. Thomas regarding potential revision to records request policy for commercial purposes	GRC	0.10	\$13.50
10-07-19	Tele. call to Atty. Faulkner regarding request for student records	RLC	0.30	\$40.50
10-07-19	Prepare Release of Student Records	RLC	0.20	\$27.00
10-07-19	Prepare FAX to Atty. Faulkner forwarding Release to be signed by parent	GRC	0.10	\$13.50
10-07-19	Receipt and review email from D. Thomas providing copy of letter from attorney. For Morel Construction invoking mediation provision of AIA	GRC	0.10	\$13.50
10-08-19	Review email from D. Thomas providing information hand-delivered to Principal Webb regarding request for information from the U.S. Dept. of Labor (DOL); research DOL investigative authority; prepare response email to D. Thomas	GRC	0.40	\$54.00

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DATE	PROFESSIONAL SERVICES RENDERED	INDIV	TIME	
10-08-19	Receipt and review correspondence from requester reacting to my response to records request; raising questions/comments			
10-09-19	Prepare email to A. Martinez, DOL, regarding FERPA issues relating to request for personally identifiable information on students in relation to child labor laws	GRC	0.20	\$27.00
10-09-19	Prepare email to D. Thomas seeking information and records relating to dispute with Morel Construction so as to advise regarding mediation	GRC	0.20	\$27.00
10-09-19	Prepare email to requester regarding questions/comments he raised in reaction to my response to records request	GRC	0.10	\$13.50
10-09-19	Exchange emails with Supt. Adams regarding interactions with records requester	GRC	0.20	\$27.00
10-10-19	Receipt and review email from D. Thomas sharing emails as to Morel Construction matter	GRC	0.10	\$13.50
10-11-19	Review, sort, and redact large volume of correspondence provided by E. Cecil for responding to open records request; prepare follow-up correspondence to records requester providing responsive records	RLC	0.20	\$27.00
10-15-19	Tele. call from D. Thomas regarding records request received for personnel file documents and records relating to identified positions	GRC	2.00	\$270.00
10-16-19	Review records provided by D. Thomas and prepare response to citizen's open records request	GRC	0.40	\$54.00
10-22-19	Prepare letter to Atty. Grundy regarding mediation request on behalf of Morel Construction	GRC	0.80	\$108.00
10-25-19	Draft portion of audit letter response	RLC	0.30	\$40.50
10-28-19	Supplement and finalize audit letter response	GRC	0.40	\$54.00
10-28-19	Receipt and review email from D. Thomas regarding records request relating to construction project	RLC	0.20	\$27.00
10-29-19	Prepare correspondence to D. Thomas regarding interplay between Open Records Act and Local Model Procurement Code allowing bid documents to be publicly inspected after bid opening	GRC	0.10	\$13.50
10-29-19	Receipt and review email from D. Thomas regarding background checks	GRC	0.10	\$13.50
10-31-19	Receipt and review correspondence from Sherman Carter Barnhart and D. Thomas providing records relating to mediation request	GRC	0.10	\$13.50
11-04-19	Receipt and review email from D. Thomas forwarding request for records	GRC	0.30	\$40.50
		GRC	0.10	\$13.50

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DATE	PROFESSIONAL SERVICES RENDERED	INDIV	TIME	
11-04-19	Receipt and review email from D. Thomas with architect documents regarding Morel Construction	RLC	0.20	\$27.00
11-05-19	Tele. call from D. Thomas regarding letter requesting educational records	GRC	0.20	\$27.00
11-06-19	Exchange of communications with D. Thomas re HIPAA versus FERPA release as to request for educational records	GRC	0.10	\$13.50
11-06-19	Draft correspondence to Atty. Schickel regarding request for student records	GRC	0.30	\$40.50
11-07-19	Review and finalize correspondence to Atty. Schickel	GRC	0.10	\$13.50
11-08-19	Receipt and review email from Atty. Grundy as to status of mediation on Morel Construction matter	RLC	0.10	\$13.50
11-08-19	Additional exchange of emails with D. Thomas regarding Atty. Schickel's records request and providing copy of response sent to Atty. Schickel	GRC	0.10	\$13.50
11-14-19	Receipt and review correspondence from former employee to Principal Webb; review email from Principal Webb; prepare email to Supt. Adams; exchange follow-up emails with Supt. Adams	GRC	0.30	\$40.50
11-18-19	Prepare correspondence to former employee responding to request for copy of record	GRC	0.10	\$13.50
11-18-19	Exchange emails with Supt. Adams regarding communication with former employee	GRC	0.10	\$13.50
11-20-19	Receipt and review 11/15/19 email from D. Thomas regarding parent seeking permission to come onto school property; prepare email response regarding interpretation and application of Policy 10.5 and procedure 10.5 AP.21	GRC	0.40	\$54.00
11-22-19	Receipt and review documents regarding Morel Construction dispute	RLC	1.70	\$229.50
11-22-19	Tele. call to Atty. Grundy regarding Morel Construction dispute	RLC	0.30	\$40.50
11-22-19	Receipt and review email from D. Thomas forwarding a records request regarding missing ACT tests	GRC	0.10	\$13.50
11-26-19	Exchange emails with C. Abell regarding facility use for ACT testing and other records relating to records request	GRC	0.20	\$27.00
11-26-19	Review records; prepare correspondence to citizen responding to records request	GRC	0.80	\$108.00
11-26-19	Prepare email to clients forwarding copy of letter response to records request	GRC	N/C	\$0.00
12-02-19	Receipt and review email from D. Thomas regarding acceptance of background check	GRC	0.10	\$13.50
12-06-19	Receipt and review Dataseam contracts; prepare marginal notes/strike throughs	RLC	0.60	\$81.00
12-10-19	Prepare email to D. Thomas noting necessary changes to be made to Dataseam Agreement	RLC	1.00	\$135.00
12-10-19	Review background check form received regarding substitute teacher; review statute regarding scope of required background check	GRC	0.20	\$27.00

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12-10-19	Tele. call from D. Thomas regarding background checks (accepting from other employers; sharing with other employers)	GRC	0.30	\$40.50
12-16-19	Receipt and review email from D. Thomas regarding DataSeam Agreement; prepare email to Supt. Adams regarding status of review	GRC	0.10	\$13.50
12-16-19	Exchange emails with D. Thomas regarding records request from CASA	GRC	0.10	\$13.50
12-18-19	Exchange emails with D. Thomas regarding request for records from Court Appointed Special Advocate for children in relation to FERPA	GRC	0.30	\$40.50
12-19-19	Tele. call to (retired) Judge McDonald regarding serving as mediator as to the Morel Construction dispute	RLC	0.10	\$13.50
12-19-19	Receipt and review email from D. Thomas forwarding new records request	GRC	0.10	\$13.50
12-20-19	Receipt and review from D. Thomas faxed ding faxed records to be used for response to records request	GRC	0.70	\$94.50
12-20-19	Tele. call from D. Thomas regarding request from CASA for records	GRC	0.10	\$13.50
12-23-19	Tele. call from Supt. Adams	GRC	0.10	\$13.50
12-23-19	Receipt and review email from D. Thomas providing two records requests	GRC	0.20	\$27.00
12-23-19	Review records; make notations as to privacy information; prepare letter response to records request	GRC	0.60	\$81.00
12-23-19	Prepare records for pick-up upon payment for copies	GRC	0.40	\$54.00
12-30-19	Prepare correspondence responding to citizen's follow-up records request	GRC	0.70	\$94.50

EXPENSES

07-11-19	Photocopy expense - 4 copies @ \$.15	\$0.60
07-15-19	Photocopy expense - 7 copies @ \$.15	\$1.05
08-26-19	Photocopy expense - 3 copies @ \$.15	\$0.45
09-16-19	Photocopy expense - 8 copies @ \$.15	\$1.20
09-17-19	FAX Fee	\$71.00
09-18-19	Photocopy expense - 146 copies @ \$.15	\$21.90
09-24-19	Photocopy expense - 6 copies @ \$.15	\$0.90
10-01-19	Photocopy expense - 4 copies @ \$.15	\$0.60
10-04-19	Photocopy expense - 10 copies @ \$.15	\$1.50
10-08-19	Photocopy expense - 6 copies @ \$.15	\$0.90
10-10-19	Photocopy expense - 4 copies @ \$.15	\$0.60
10-15-19	Photocopy expense - 4 copies @ \$.15	\$0.60
10-28-19	Photocopy expense - 16 copies @ \$.15	\$2.40
10-31-19	Photocopy expense - 35 color copies @ \$.25	\$8.75
10-31-19	Photocopy expense - 73 copies @ \$.15	\$10.95
11-05-19	Photocopy expense - 7 copies @ \$.15	\$1.05
11-06-19	Photocopy expense - 5 copies @ \$.15	\$0.75
11-07-19	Photocopy expense - 6 copies @ \$.15	\$0.90
11-08-19	Photocopy expense - 11 copies @ \$.15	\$1.65
11-20-19	Photocopy expense - 5 copies @ \$.15	\$0.75

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EXPENSES

11-26-19	Photocopy expense - 7 copies @ \$.15	\$1.05
12-02-19	FAX Fee	\$4.00
12-02-19	Photocopy expense - 13 copies @ \$.15	\$1.95
12-18-19	Photocopy expense - 8 copies @ \$.15	\$1.20
12-20-19	Photocopy expense - 6 copies @ \$.15	\$0.90
12-20-19	FAX Fee	\$85.50
12-23-19	Photocopy expense - 120 copies @ \$.15	\$18.00
12-27-19	Photocopy expense - 4 copies @ \$.15	\$0.60
12-30-19	Photocopy expense - 6 copies @ \$.15	\$0.90
12-30-19	FAX Fee	\$178.00