**Mental Health Specialist**

Reports to- Director of Pupil Personnel

The Mental Health Specialist will provide services (including but not limited to: assessment, individual, group, and family mental health counseling) to students and their families in order to eliminate or reduce physical or emotional barriers to the students’ academic achievement.

**Performance Responsibilities**

* Assesses, in collaboration with the school staff, the students’ physical, social and emotional needs.
* Provides family assessments as needed.
* Develops, implements and evaluates, in collaboration with the school staff and parents/guardians, intervention plans for the student.
* Collaborates with teachers, other school personnel, and agencies to provide needed mental health services for the student.
* Maintains appropriate records under State and Federal laws.
* Submits monthly reports on services provided.
* May provide parent education and/or support groups.
* Makes home, community, and agency visits as needed.
* Assists in coordination of parent meetings.
* Maintains regular attendance.
* Coordinates Crisis intervention.
* Develop and maintain suicide awareness and prevention standards for the district.
* Provide staff training as needed on mental health matters.
* Performs other duties as assigned.

   
**PHYSICAL DEMANDS**

* Work is performed while standing, sitting and/or walking
* Requires the ability to communicate effectively using speech, vision and hearing
* Requires the use of hands for simple grasping and fine manipulations
* Requires bending, squatting, crawling, climbing, reaching
* Requires the ability to lift, carry, push or pull light weights

**MINIMUM QUALIFICATIONS**

* Masters’ Degree in Clinical Psychology, Clinical Mental Health Counseling, Addiction Counseling or approved related field.
* Experience in performing mental health, behavior interventions and socio-emotional services

**LICENSES AND OTHER REQUIREMENTS**  
An individual currently licensed or eligible for a licensure by the Kentucky Board of Examiners of Psychology, Licensed Clinical Mental Health Counselor or Licensed Addiction Counselor

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: August 18, 2020

Board Chairperson

Reviewed and agreed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee