

Board of Education Special Meeting
August 10, 2020 5:30 PM
Conducted via Video Teleconference
with alternate physical location being
631 North Green Street
Henderson, KY 42420

Attendance Taken at 5:30 PM:

Present Board Members:

Mrs. Lisa Baird
Mr. Kirk Haynes
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Call to Order

Discussion:

Mrs. Lisa Baird called the meeting to order.

II. Approve Minutes from Prior Meeting

Order #19 - Motion Passed: A motion to approve the minutes from the July 20, 2020 Regular Meeting passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Henderson County Schools District Facility Plan Proposal

Discussion:

Mr. Steve Steiner presented the Henderson County Schools District Facility Plan Proposal and requested Board approval of the contract with RBS Design Group to be our Architect/Engineer Evaluator to complete the District Facility Plan. Mr. Michael Waller volunteered to be the Board representative to sit on the District Facility Plan Committee. The Board Chair, Mrs. Lisa Baird, appointed Mr. Waller to serve on the District Facility Plan Committee. Mr. Steiner also requested to use a qualified facilitator during the District

Facility Plan process at an estimated cost of approximately \$6,000 based upon the District Facility Plan manual. Mr. Steiner mentioned the KDE recommended online program that is used to evaluate facilities has been completed by administration. However, KDE has sent some items back for fine tuning. Mr. Steiner has asked RBS, who deals with these specifics, to help work through these items and they have agreed to do so.

III.A. Approve Agreement Between Owner and Architect for the Henderson County Schools Facility Plan

Order #20 - Motion Passed: A motion to approve the Agreement between Owner, Henderson County Board of Education, and Architect, RBS Design Group, for the Henderson County Schools District Facility Plan as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #21 - Motion Passed: A motion to give approval to the Superintendent, Mrs. Marganna Stanley, to negotiate a contract for a facilitator for the District Facility Plan process on behalf of the Henderson County School Board passed with a motion by Mrs. Lisa Baird and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IV. Approve Emergency Reading of KSBA Recommended New Title IX Sexual Harassment Interim Update Policies and Review of Procedure Update

Discussion:

Mrs. Elizabeth Bird explained the reason for the new Title IX Sexual Harassment Interim Updates to Policy and Procedure which cover the Title IX grievance process. The Regulations go into effect August 14, 2020. Per the recommendation by KSBA, the Policies are being presented for Board approval of one emergency reading, with a review of the Procedures as presented.

Order #22 - Motion Passed: A motion to approve the Emergency Reading of the KSBA recommended New Title IX Sexual Harassment Interim Update Policies with review of the Procedures Update as presented passed with a motion by Mr. Kirk Haynes and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

V. Reopening of School Update

Discussion:

Mrs. Marganna Stanley presented the Reopening Plan Handbook for the 2020-2021 school year. After the Governor's recommendation to move in-person school back to September 28, Mrs. Stanley said that their focus is how to connect the students with their teachers. August 26th will be the first day of Non-Traditional Instruction (NTI). Mrs. Stanley said that, since staff have already been working in our buildings, they will continue working in our buildings throughout the NTI days as they want to continue to use the resources, internet, and continue to collaborate in small groups with their colleagues. Mrs. Stanley shared the steps that have been taken to provide NTI professional development for teachers. In regards to child care for staff during this time, Mrs. Stanley said that children K-5 are being allowed to come to school with their parent and stay in the classroom with their parent. Mrs. Stanley also stated that we will work with our people to help accommodate as best we can.

V.A. Resolutions

Discussion:

Mrs. Elizabeth Bird explained the reason for the two Resolutions for Board approval. Both Resolutions are limited to the 2020-2021 school year. The first is the Resolution to Grant Additional Emergency Leave for COVID-19 Pandemic, which is separate from our policy on sick leave. Said Resolution reads as follows:

*Henderson County Board of Education
Resolution to Grant Additional Emergency Leave for COVID-19 Pandemic*

WHEREAS, Henderson County Board of Education policies 03.1232 and 03.2232, provide full-time certified and classified employees ten (10) days of sick leave with pay each school year. Certified and classified employees with less than a full year contract receive a prorated part of the authorized sick leave days calculated to the nearest day; and

WHEREAS, due to the emergency conditions existing due to the COVID-19 pandemic, during the 2020-2021 school year, employees may find themselves subject to isolation and quarantine orders to mitigate the spread of COVID-19; and

WHEREAS, these orders may prevent employees from being allowed to work for periods of up to fourteen (14) calendar days, or more, depending on their diagnosis, symptoms, risk of transmitting the contagious disease, and ever-changing guidance from federal, state, and local health officials; and

WHEREAS, the Henderson County Board of Education has determined that during the 2020-2021 school year additional leave may be necessary to for employees subject to isolation and quarantine orders.

NOW, THEREFORE: In response to the COVID-19 pandemic, and within the parameters of Kentucky Revised Statute 161.155, be it resolved that:

On Motion of Wesley Smith, seconded by Michael Waller, the Board hereby RESOLVES AND ORDERS as follows:

- 1. With approval by the Superintendent or Director of Human Resources, emergency leave may be granted to employees on a day-by-day basis for full-time or full-year contract certified and classified employees, as needed, for the following reasons related to the COVID-19 pandemic:*
 - a. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19;*
 - b. The employee has been advised by a health care provider to self-quarantine because of COVID-19;*
 - c. The employee is experiencing symptoms of COVID-19 and is seeking a medical diagnosis;*
 - d. The employee is caring for a member of the immediate family subject to or advised to quarantine as described above; or*
 - e. The employee is experiencing another substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.*
- 2. Persons employed on a full-year contract but scheduled for less than a full workday shall receive the authorized emergency leave days equivalent to their normal working day.*
- 3. Employees may be subject to more than one quarantine or isolation order during the 2020-2021 school year and shall submit a separate COVID-19 (Coronavirus) Emergency Leave Request for consideration for each event.*
- 4. This Resolution is adopted in response to the current COVID-19 pandemic and shall be limited to the 2020-2021 school year.*

WHEREUPON, this the 10th day of August, 2020, Chairman Baird declared the Resolution adopted, affixed her signature and the date thereto and ordered that the same be recorded.

Mr. Kirk Haynes asked if this is leave of absence or a leave from work duties. Mrs. Bird said that this is just duties. Mrs. Bird said that, if you can perform your duties from home, then you would not need to request this leave. Mr. Haynes asked Mrs. Marganna Stanley if she would be agreeable to add in item #1 after emergency leave "or tele-work arrangements can be made". Mrs. Stanley stated that, on the form that the employee fills out, it asks which kind of leave they are requesting (i.e. FMLA Emergency Leave, COVID Emergency Leave, Sick Leave from their sick bank, or a tele-communicating leave). Mr. Haynes asked if we have a tele-work policy in place. Mrs. Bird said that we do not, but that we are treating the tele-work as an accommodation. Mrs. Bird stated that the sole purpose of this Resolution is documenting that Federal leave that is provided as an emergency action.

The second is the Resolution Relating to COVID-19 Pandemic Reporting Requirements for the purpose of clarifying notification if there is an exposure at school and that the Health Department is responsible for contact tracing. Said Resolution reads as follows:

*Henderson County Board of Education
Resolution Relating to COVID-19 Pandemic Reporting Requirements*

WHEREAS, due to the effects of the Novel Coronavirus (COVID-19) pandemic the Henderson County School System will face unique challenges relating to the operation of schools during the 2020-2021 school year; and

WHEREAS, due to the emergency conditions regarding the threats to public health presented by the COVID-19 pandemic, the Center for Disease Control, the Governor of the Commonwealth of Kentucky, the Kentucky Cabinet for Health and Family Services, the Kentucky Board of Education, the Kentucky Department of Education, as well as other state and federal agencies, have issued emergency regulations and/or guidance that directly effect the daily operations of schools; and

WHEREAS, Henderson County Board of Education has determined that, to ensure compliance with state and federal regulations and/or guidance, clarification of certain procedural aspects of existing Board policies is necessary

.NOW, THEREFORE: In response to the COVID-19 pandemic be it resolved that:

On Motion of Tracey Williams, seconded by Kirk Haynes, the Board hereby RESOLVES AND ORDERS as follows:

- 1. A parent, legal guardian, or other person or agency responsible for a student shall notify the school the student attends if the student tests positive for COVID-19 or is*

subject to a quarantine or isolation order due to exposure to COVID-19, in accordance with Board Policy 09.213.

2. The identification and notification of any person that has been exposed to COVID-19 while attending school or at a school-sponsored event shall be conducted by the local health department through contact tracing.

3. Within the parameters of the regulations issued by the Kentucky Board of Education, guidance adopted by the Kentucky Department of Education Student and Kentucky Revised Statutes, student attendance will be tracked through Infinite Campus as participation and shall be recorded daily.

4. This Resolution is adopted in response to the current COVID-19 pandemic and shall be limited to the 2020-2021 school year.

WHEREUPON, this the 10th day of August, 2020, Chairman Baird declared the Resolution adopted, affixed her signature and the date thereto and ordered that the same be recorded.

Order #23 - Motion Passed: A motion to approve the Henderson County Board of Education Resolution to Grant Additional Emergency Leave for COVID-19 Pandemic as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #24 - Motion Passed: A motion to approve the Henderson County Board of Education Resolution Relating to COVID-19 Pandemic Reporting Requirement as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI. Adjourn

Order #25 - Motion Passed: A motion to adjourn the meeting at 6:07 p.m. passed with a motion by Mr. Michael Waller and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent