**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**August, 2020**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

***Certified:***

District:

* Savannah Drake, Substitute

TK Stone Middle:

* Cain Alvey, MSD Teacher

***Classified:***

District:

* Taleen Odabashian, ELL Instructional Assistant

TK Stone Middle:

* Robin Young, Instructional Assistant
* Monica Becherer, Instructional Assistant

Helmwood Heights Elementary:

* Melody Wood, Behavior Interventionist
* Kenya McDonald, Instructional Assistant

Morningside Elementary:

* Sarah Higdon, Custodian

Extra Service Duty:

**2. Approved the employment of the following individuals, effective for the 2020-21 school year:**

***Certified***

District:

Elizabethtown High School:

* Stephanie Macy, Special Education Teacher

TK Stone Middle School:

* Kajeana Thomas, Computer Applications Teacher
* Jamie West, Special Education

Helmwood Heights Elementary:

* Aaron Howell, Principal

***Classified:***

District:

* David Gray, Bus Driver

TK Stone:

* Loray Nyznyk, 3rd shift Custodian

**Extra Service Assignment:**

* Jason Hayes, Cross Country Assistant Coach, Elizabethtown High
* Savannah Drake, Marching Band Percussion Instructor, Elizabethtown High
* Janae Bell, Senior Class Sponsor, Elizabethtown High
* Mark Brown, Assistant Football Coach, Elizabethtown High
* Christa Brangers, Department Chair, Elizabethtown High
* Derek Pfeiffer, Alternative School Head Teacher, Valley View Education Center
* Jeff Bowman, Athletic Director, TK Stone Middle
* Connor Kaufeld, Assistant Boys’ Soccer Coach, Elizabethtown High
* Kelly Davenport, PM bus supervisor, Helmwood Heights Elementary
* Liz Looten, VEX Robotics Sponsor, Helmwood Heights Elementary

**4. Approved the following individuals for Level I Volunteer status for their respective**

**schools/programs, effective for the 2020-2021 school year:**

Amy Brown, Charlotte Clark, Janet Fights, Brian Gocking, Nora Gocking, Emily Kurtz

**5. Approved the transfer of the following employees for the 2020-2021 school year:**

Tiffany Williams transferred from TK Stone Middle to Valley View Education Center, Teacher

Ashlie Pitcock transferred from Elizabethtown High to TK Stone Middle, Teacher

**6. Approved the reassignment of the following employees for the 2020-2021 school**

**Year:**

**7. Approved increase/decrease in employment for the following employees and corresponding increase in salary for the 2020-2021 school year:**

**8. Approved the following leave requests as submitted by the following employees:**

**Central Office**

* Gayla Barnard - Secretary - requesting a Family and Medical Leave of Absence

July 7, 2020 - December 31, 2020

**Elizabethtown High School**

* Helen Wheatley- Teacher- requesting a Family and Medical Leave of Absence

June 26, 2020 to January, 2021

* Chassity Riley - Teacher - requesting a Family and Medical Leave of Absence

September 7, 2020 to October 19, 2020

* Jon Parsons - Teacher - requesting a Family and Medical Leave of Absence

August 27, 2020 to September 4, 2020

**9. Notified the following employees of a Reduction in Force due to COVID-19 restrictions:**

Kathy Francis, Panther Place Director

Debra Pruitt, Panther Place Secretary