



**Livingston County, Kentucky Board of Education Meeting**

August 10, 2020 6:00 PM

Livingston County Middle School Cardinal Room

1370 US HWY 60 East

Burna, KY 42028

Public attendance may be limited due to social distancing guidelines. The meeting will be broadcast for public viewing via Facebook Live at <https://www.facebook.com/livingstoncountyschools/>

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mr. Dennis Fleet

Mr. David Kitchens

Mrs. Christine Thompson

Mrs. Terry Watson

Mr. Joseph Wood

Updated Attendance:

Mr. Dennis Fleet was updated to present at: 6:05 PM

**1. Call to Order**

**2. Adopt the Agenda**

**Order #604 - Motion Passed:** A motion to adopt the agenda passed with a motion by Mrs. Terry Watson and a second by Mr. Joseph Wood.

**4 Yeas - 0 Nays.**

Mr. Dennis Fleet	Absent
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Mr. David Kitchens	Yes
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Mrs. Christine Thompson	Yes
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Mrs. Terry Watson	Yes
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Mr. Joseph Wood	Yes
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**3. Live RED Report**

Discussion:

LiveRED report presented by Mrs. Amy Ramage

**4. Public Comment**

Discussion:

No public comments.

**5. Consent Items**

**Order #605 - Motion Passed:** A motion to accept the consent items passed with a motion by Mrs. Terry Watson and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
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Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**5.a. Minutes of Previous Meetings**

**5.b. Payment of General and Title Program Claims**

**5.c. District Use of Property Agreements**

**5.d. Memorandum of Understanding for a Teacher of the Visually Impaired**

**5.e. Tax Collector's Report for 2019-2020 Tax Collections**

**5.f. Acknowledge Receipt and Review of Data Security & Privacy Best Practices**

**5.g. School-Wide Fundraiser**

**6. Back-to-school**

Discussion:

Superintendent Zimmerman notified the Board that he will comply with the most recent recommendation of the Kentucky Commissioner of Education and the recommendation of Governor Beshear. The Commissioner and Governor both shared the same recommendation- for schools to not have in-person learning until September 28th.

No action by the board means that school will begin on August 12, 2020 as planned, however, in-person classes will not take place until September 28th.

Further clarification was provided as follows: If the Board desires to revisit this issue, a special called Board meeting can take place at the request of the Board Chairwoman or at the request of three board members. No action was taken.

**7. Treasurer's Report & Finance Update**

Discussion:

Presented by Ms. Mary Dunning.

**Order #606 - Motion Passed:** A motion to accept the Treasurer's Report passed with a motion by Mr. Dennis Fleet and a second by Mr. Joseph Wood.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**8. Board Procedures for Purchasing and Use of Property**

Discussion:

The finance department is requesting some minor adjustments to Board Procedure 04.31 AP.1 (Purchasing) to add clarity to, and alignment with, the related policy. The Board policy that allows the public use of district property states that an organization must provide liability insurance wherein the Board is named as an additional insured; the proposed revision of the Application and Agreement for Use of District Property (Procedure 05.31 AP.21) includes a statement that reflects this requirement.

**Order #607 - Motion Passed:** A motion to approve the revisions to Board Procedures 04.31 AP.1 and 05.31 AP.21 passed with a motion by Mr. David Kitchens and a second by Mr. Joseph Wood.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**9. Student Fees**

Discussion:

North Livingston Elementary School has requested their room fee to be set at \$20 per student.

With the current increased need to provide electronic devices for students to use at home, the leadership team examined different electronic use-agreements and "insurance fees" from other school systems. As a result, the Livingston County Schools Electronic Device Usage Agreement was developed.

**Order #608 - Motion Passed:** A motion to approve the Livingston County Schools Electronic Device Usage Agreement and North Livingston Elementary School's request to set their room fee at \$20 per student passed with a motion by Mrs. Terry Watson and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**10. Donations to Schools**

Discussion:

Redbook states that "the principal or bookkeeper shall produce a listing of donations for submission to the school board at year-end." NLES, LCMS, and LCHS have provided a list of the donations that they received during the 2019-2020 school year.

**11. Transportation Report**

Discussion:

Presented by Mrs. Amy Ramage and the report was prepared prior to the governor's announcement.

The Livingston County Schools Transportation Department has been working on getting all buses supplied with PPE & safety equipment, so they are prepared to embark for the first day of school. Drivers and monitors have been working on route information for the hybrid start of this new school year. The first 9 weeks may have a few hiccups, but we will accomplish our goal of getting our students transported to school. It's going to be a great year.

**12. Technology Plan**

Discussion:

The District Technology Plan is compiled from the requests of each our schools. The most significant change is the desire for each of our schools to take a hard look at 1:1 electronic usage arrangements.

**Order #609 - Motion Passed:** A motion to accept the District Technology Plan passed with a motion by Mr. Joseph Wood and a second by Mr. David Kitchens.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

### **13. District-Wide Home Study Teacher**

Discussion:

There is a need to provide additional support to help our teachers with the students who are full-time Home Study (NTI). In order to expand the pool off potential applicants, a request is being made for a certified teaching position and an instructional assistant.

**Order #610 - Motion Passed:** A motion to create an itinerant teaching position and an itinerant instructional assistant position to assist with Home Study students passed with a motion by Mrs. Terry Watson and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

### **14. Personnel Report**

Discussion:

The superintendent is to "notify the Board of all personnel actions taken." The Personnel Report fulfills this requirement; no action is needed.

### **15. Emergency Teacher Certification**

Discussion:

The part-time Gifted & Talented teaching vacancy does not have a qualified applicant. In order for this position to be filled with a certified person, EPSB requires the local Board to declare that a qualified teacher is not available for this position. This action will allow us to hire, or assign, an individual (or individuals) who will receive Emergency Teacher Certification for GT.

**Order #611 - Motion Passed:** A motion to declare that a qualified teacher for Gifted & Talented is not available passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **16. Certified Evaluation Plan**

##### **Discussion:**

The Kentucky Department of Education has verified their approval of our district's Certified Employee Evaluation Plan.

#### **17. Professional Development**

**Order #612 - Motion Passed:** A motion to approve the additional Professional Development at SLES passed with a motion by Mr. Dennis Fleet and a second by Mr. Joseph Wood.

##### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **18. Partnership Agreement with The COLLABORATIVE FOR TEACHING AND LEARNING**

##### **Discussion:**

The original Striving Readers Grant was for 3 years with the final year being unfunded. The health emergency last spring resulted in some unspent grant funds at the conclusion of the original end-date of the grant. The grantor has allowed an extension of the grant that will allow us to utilize the remaining funds. For continuity purposes, the preschool has requested that they receive the same literacy training that was presented to the elementary schools. The proposed agreement is being paid for by the Artful Reading Grant.

**Order #613 - Motion Passed:** A motion to approve the Partnership Agreement with The COLLABORATIVE FOR TEACHING AND LEARNING to implement Artful Reading passed with a motion by Mr. David Kitchens and a second by Mrs. Terry Watson.

##### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **19. 2021-2022 Nonresident Student Contracts**

##### **Discussion:**

This item is the approval of the proposed non-resident contracts between the Livingston County School District and each of the following districts: Crittenden, Lyon, Marshall, McCracken and Paducah Independent. The proposed

contracts are open "any and all" contracts which are the same as the contracts for the current school year. This item is typically approved during the December board meeting as the non-resident contract filing date was February 1st, however, due to a regulation change, the non-resident contract filing date has moved to October 1st, therefore requiring a need to approve these contracts earlier than has been in the past.

**Order #614 - Motion Passed:** A motion to approve the any/all (otherwise known as open contracts) between the Crittenden, Lyon, Marshall, McCracken and Paducah Independent School Districts passed with a motion by Mr. Dennis Fleet and a second by Mr. Joseph Wood.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **20. Audubon Head Start Contract**

**Order #615 - Motion Passed:** A motion to approve the contract with Audubon Head Start passed with a motion by Mrs. Terry Watson and a second by Mr. David Kitchens.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **21. Memorandum of Understanding with Playcare Learning Center**

**Order #616 - Motion Passed:** A motion to approve the Memorandum of Understanding with Playcare Learning Center passed with a motion by Mr. Dennis Fleet and a second by Mr. Joseph Wood.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **22. Surplus**

**Order #617 - Motion Passed:** A motion to approve the surplus items and authorize their disposal passed with a motion by Mr. Joseph Wood and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**23. Hydronic Piping Project**

**Order #618 - Motion Passed:** A motion to approve the BG5 Project Closeout Form for the Hydronic Piping project BG#20-148 passed with a motion by Mr. David Kitchens and a second by Mr. Joseph Wood.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**24. Middle School Gym Floor**

**Order #619 - Motion Passed:** A motion to approve the BG4 for BG#20-065 passed with a motion by Mr. Dennis Fleet and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**25. ARC Chairperson Approval**

**Order #620 - Motion Passed:** A motion to approve the following positions to serve as ARC Chairpersons: Exceptional Child Coordinator/Director of Special Education (DoSE), Preschool Coordinator, School Psychologist, Building Principal, Building Assistant Principal, School Counselor, Building Assessment Coordinator, District Assessment Coordinator, and Director of Pupil Personnel passed with a motion by Mr. Dennis Fleet and a second by Mr. David Kitchens.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

## 26. Policy Updates Related to Title IX

### Discussion:

"On May 19, 2020, the United States Department of Education published an extensive new regulatory amendment focusing on Title IX Sexual Harassment. The regulation sets forth specific definitions and requirements covering the Title IX grievance process. The regulation is effective August 14." Due this recent amendment, KSBA has developed new Title IX Sexual Harassment Interim Update policies with related procedures and checklists. Proposed changes reflect new legal requirements. Board policy 01.5 allows for one emergency reading of policy if it is reflected in the minutes.

**Order #621 - Motion Passed:** A motion to approve the emergency reading and adoption of policies 03.113, 03.1621, 03.212, 03.2621, 09.13, and 09.428111, and approve procedures 03.1621 AP.2, 03.2621 AP.2, 09.428111 AP.1, 09.428111 AP.11, and 09.428111 AP.21, and approval to make necessary changes to the related handbooks and other pertinent items passed with a motion by Mr. Dennis Fleet and a second by Mr. David Kitchens.

### 5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

## 27. Adjournment

**Order #622 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

### 5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

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Chairperson	Date
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Superintendent	Date
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