

Purchasing Plan
Date 6/9/20

SAMPLE FORM
FORM 1

COVER PAGE

School Name Conner High School

School Number _____ District Number 035

Grades 9-12 Enrollment 1504

Adoption Cycle 20 20 - 21

Content Area(s) Math, Science, English, Social Studies, Music

Names and titles of persons responsible for the development of the plan:

Caroline Osborne – Math Department Head

Jennifer Biddle– CTE Department Head

Jessica Covert – English Department Head

Emily Martin – Arts and Humanities Department Head

Kristi Ahrens – Science Department Head

Kyle Holbrook – Social Studies Department Head

Kristin Elfers – PE/Health Department Head

Shonda Dunn – Assistant Principal

Purchasing Plan
Date June 2020

**SAMPLE FORM
FORM 2**

School Name Conner High School School Number 045

DETAILED PURCHASE PLAN FOR TEXTBOOKS
One completed form for each vendor or use a copy of the purchase order

Vendor Copy of Quote/PO is attached for each textbook

Textbook	*ISBN	Unit Cost	Quantity	Total Cost
See attachment				\$42,607.67
Subtotal				\$42,607.67
Total Cost				\$42,607.67

* **International Standard Book Number (ISBN)** -- In books, the ISBN is found on the backside of the title page. It is extremely important to use this number when ordering; otherwise mistakes could occur with your order.

** **State bid prices do not include shipping costs.** A good estimate of freight is 10%.

Course	Textbook	ISBN	Number of books ordered	Total Cost	Vendor		
Health I/II	Comprehensive Health	9781645644095	90	\$8,600.33	Goodheart-Wilcox		
Small Animal	Small Animal Care and Management	9781285425528	25	\$3,850.50	Cengage Learning		
Equine Science	Equine Science	9781305949720	15	\$1,597.50	Cengage Learning		
Marketing	Marketing Dynamics	9781631266256	10	\$893.48	Goodheart-Wilcox		
FACS Essentials	Managing Life Skills	9780021401055	32	\$2,643.50	McGraw Hill		
German	Deutsch Aktuell 1 - 7th edition	9780821980767	35	\$3,841.88	Carnegie Learning		
Latin	Wheelocks Latin	9870061997228	10	\$169.90	Follett		
Microbiology	Essential Microbiology	9781119978916	35	\$5,001.77	John Wiley and Sons		
Honors Physics	Physics: Principles with Applications AP edition	9780133447682	30	\$5,739.53	Pearson		
Biology	Miller and Levine Biology	9780328925124	30	\$2,998.28	Pearson		
Math	IXL Math		800	\$7,271.00	IXL	School license	
English	NewsELA		site license	*	NEWSLEA	district license approved at July board meeting	
			Total	\$42,607.67			

* see next page

Course	Textbook	ISBN	Number of books ordered	Total Cost	Vendor		
Health I/II	Comprehensive Health	9781645644095	90	\$8,600.33	Goodheart-Willcox		
Small Animal	Small Animal Care and Management	9781285425528	25	\$3,850.50	Cengage Learning		
Equine Science	Equine Science	9781305949720	15	\$1,597.50	Cengage Learning		
Marketing	Marketing Dynamics	9781631266256	10	\$893.48	Goodheart-Willcox		
FACS Essentials	Managing Life Skills	9780021401055	32	\$2,643.50	McGraw Hill		
German	Deutsch Aktuell 1 - 7th edition	9780821980767	35	\$3,841.88	Carnegie Learning		
Latin	Wheelocks Latin	9870061997228	10	\$169.90	Follett		
Microbiology	Essential Microbiology	9781119978916	35	\$5,001.77	John Wiley and Sons		
Honors Physics	Physics: Principles with Applications AP edition	9780133447682	30	\$5,739.53	Pearson		
Biology	Miller and Levine Biology	9780328925124	30	\$2,998.28	Pearson		
Math	IXL Math		800	\$7,271.00	IXL	(in lieu of math textbook purchase)	
English	NewsELA		site license	★ \$7,380.00	NEWSLEA		
			Total	\$49,987.67			



Goodheart-Willcox Publisher

18604 West Creek Drive • Tinley Park • Illinois 60477-6243
Phone: 1.800.323.0440 • Fax: 1.888.409.3900
www.g-w.com • custserv@g-w.com

QUOTE

Account Number
0004104200
Quote Number
13517288
Quote Date
4/01/20

Bill To:

BOONE CO SCHOOL DISTRICT
8330 US HIGHWAY 42
FLORENCE KY 41042-9286

Ship To:

CONNER HIGH SCHOOL
ATTN: SHONDA DUNN
3310 COUGAR PATH
HEBRON KY 41048-9642

Please refer to your Account Number and Process Number on all correspondence.

Process No.	Process Date	Purchase Order Number		Shipped Via		Expiration Date
13517288	3/30/20	#13517288 QUOTE: 03/30/20		*** U.P.S. GROUND ***		9/15/20
ISBN	Quantity	Item	Title (©)	List Price	Disc. %	Net Extended Price
978-1-64564-409-5	90	TXT	COMPREHENSIVE HEALTH (2021)	122.00	25.00	8235.00
978-1-64564-416-3	4	WB	COMPREHENSIVE HEALTH (2021)	26.64	25.00	79.92
978-1-64564-417-0	2	TE	COMPREHENSIVE HEALTH (2021)			.00
			*DESK COPY			
978-1-64564-422-4	1	OIR	COMPREHEN HEALTH 6YR EMAIL(2021)			.00
			*DESK COPY			
978-1-64564-422-4	1	OIR	COMPREHEN HEALTH 6YR EMAIL(2021)			.00
			*DESK COPY			

			*SOME COMPONENTS OF THE			
			*2021 HEALTH SERIES ARE			
			*STILL IN PRODUCTION.			
			*ENTIRE PACKAGE WILL BE			
			*AVAILABLE FOR FALL			
			*CLASSES.			
Sub-Total		Sales Tax		Shipping Charge		PAY THIS AMOUNT
8314.92		.00		285.41		
						8600.33

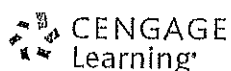
Shipping Charges are good for 30 days from date of quote.

Page Number 1 of 1

Invoices that include multi-year, online subscription items cannot be paid via credit/debit card.

Free items available only with purchase of student items direct from Goodheart-Willcox.

BDL Bundle	OG Observation Guide	SG Study Guide
CCL Common Cartridge License	OIR Online Instructor Resource	SHP Shop Manual
OCK Common Cartridge Packet	OLS Online Learning Suite	TAW Teacher's Annotated Workbook
EBI Ebook Instructor	OSC Online Student Center	TE Teacher's Edition
EBS Ebook Student	OT Online Textbook	TSE Exam View Test Software
EHI EduHub Instructor Product	PP PowerPoint	TXT Textbook
EHS EduHub Student Product	RCD Instructor's Resource CD	WB Workbook
LM Lab Manual	SDG Software Design Guide	



For Fastest Order Processing and Fulfillment, please use our electronic order entry below, instead of fax or email.

Confidential Price Quote (4409215)

[Submit Customer Purchase Order Here](#)

3/26/2020

Pricing on this Proposal Guaranteed: 10/5/2020

Presented To: Shonda Dunn, shonda.dunn@boone.kyschools.us

Prepared By: Diane Haas, (800) 543-0487 x11528, diane.haas@cengage.com

SHIP TO: Conner Senior High
School
Shonda Dunn
3310 Cougar Path
Hebron, KY 41048
USA

BILL TO: Conner Senior High
School
Shonda Dunn
3310 Cougar Path
Hebron, KY 41048
USA

Cengage Learning
ATTN: Order Fulfillment
10650 Toebben Drive
Independence, KY 41051
(800) 354-9706
<http://NGL.Cengage.com/CustomerSupport>

[View Quote in CAD](#)

Quoted Products: CTE - Agriscience

Qty	Update Qty	Product	Price	Quoted Price	Total
25		<u>Small Animal Care and Management</u> Warren 4th Edition [K12, 2016] 9781285425528 / 1285425529		\$108.00	\$2,700.00
25		<u>Workbook for Warren's Small Animal Care and Management, 4th</u> Warren 4th Edition [K12, 2016] 9781285425559 / 1285425553		\$32.00	\$800.00
1		<u>Cengage Testing, powered by Cognero® for Warren's Small Animal Care and Management, Instant Access</u> Warren 4th Edition [K12, 2016] 9781305635692 / 1305635698		\$0.00	FREE
1		<u>Instructor's Manual for Warren's Small Animal Care and Management, 4th</u> Warren 4th Edition [K12, 2016] 9781285425535 / 1285425537		\$0.00	FREE
15	25	<u>Bundle: Equine Science, 5th Student Edition + MindTap (1-year access)</u> Parker 5th Edition [K12, 2019] 9781337856348 / 1337856347		\$106.50	\$2,662.50 1597.50
1		<u>Instructor's Companion Website for Parker's Equine Science, 5th</u> Parker 5th Edition [K12, 2019] 9781305949737 / 1305949730		\$0.00	FREE
1		<u>Cengage Testing, powered by Cognero® for Parker's Equine Science, Instant Access</u> Parker 5th Edition [K12, 2019] 9781305949751 / 1305949757		\$0.00	FREE

Sub-Total:

\$6,162.50 5097.50

+ Estimated Shipping and/or Process

Fee:

\$616.25

Total:

5713.75



Goodheart-Willcox Publisher

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00517-6706
J.D. 36-2136904
ada BN: 855284339

Bill To:

CONNER HIGH SCHOOL
3310 COUGAR PATH
HEBRON KY 41048-9642

QUOTE

Account Number
0004104801
Quote Number
13513376
Quote Date
3/27/20

Ship To:

CONNER HIGH SCHOOL
ATTN: SHONDA DUNN
3310 COUGAR PATH
HEBRON KY 41048-9642

Please refer to your Account Number and Process Number on all correspondence.

Process No.	Process Date	Purchase Order Number	Shipped Via		Expiration Date	
13513376	3/27/20	#13513376 QUOTE: 03/27/20	*** U.P.S. GROUND ***		9/15/20	
ISBN	Quantity	Item	Title (©)		List Price	Net Extended Price
978-1-63126-625-6	10	TXT	MARKETING DYNAMICS (2019)		116.00	870.00
978-1-63126-633-1	1	PP	MARKETING DYNAMICS (2019)			.00
			*DESK COPY			
978-1-63126-632-4	1	TSE	MARKETING DYNAMICS (2019)			.00
			*DESK COPY			
978-1-63126-631-7	1	RCD	MARKETING DYNAMICS (2019)			.00
			*DESK COPY			
Sub-Total		Sales Tax		Shipping Charge	PAY THIS AMOUNT	
870.00		.00		23.48	893.48	

Shipping Charges are good for 30 days from date of quote.

Page Number 1 of 1

Invoices that include multi-year, online subscription items cannot be paid via credit/debit card.

Free items available only with purchase of student items direct from Goodheart-Willcox.

BDL Bundle	OG Observation Guide	SG Study Guide
CCL Common Cartridge License	OIR Online Instructor Resource	SHP Shop Manual
CKK Common Cartridge Packet	OLS Online Learning Suite	TAW Teacher's Annotated Workbook
EBI Ebook Instructor	OSC Online Student Center	TE Teacher's Edition
EBS Ebook Student	OT Online Textbook	TSE Exam View Test Software
EHI EduHub Instructor Product	PP PowerPoint	TXT Textbook
EHS EduHub Student Product	RCD Instructor's Resource CD	WB Workbook
LM Lab Manual	SDG Software Design Guide	



FEIN: 80-0899290 SAN# 200-254x
SUT#: 80-0886860

SEND RETURNS TO
McGraw Hill LLC
860 TAYLOR STATION ROAD
BLACKLICK OH 43004
UNITED STATES

SHIP TO ACCT: 302131 EDI/SAN:

CONNER SR HIGH SCHOOL
3310 COUGAR PATH
HEBRON KY 41048

CUSTOMER ORDER

ORDER QUOTE

53619380	15-JUN-2020
SALES ORDER NO	DATE

PHONE: 1-800-338-3987
FAX: 1-800-953-8691

SEND SERVICE INQUIRIES TO

P.O. BOX 182605

COLUMBUS, OH, 43218-2605
UNITED STATES

ORDERED BY:

BILL TO ACCT: 324657 + EDI/SAN:

BOONE COUNTY BD OF EDUC
8330 US HIGHWAY 42
FLORENCE KY 41042-9286

(BILL-TO) CUSTOMER CLASS: US-ELHI PUBLIC SCHOOLS

PO NO:		COX/QUOTE	TERMS:	NET 30 DAYS	FUTURE BILL DATE:		SALES ORDER NO:		53619380	
SHIP VIA:		FEDEX-Parcel-Ground			SHIP TERMS:		Prepaid	DELIVERY NO:		
ISBN	MHID	AUTHOR & TITLE			QUANTITY	REQ DATE	PRICE	DISCOUNT	TAXED	NET EXTENDED PRICE
9780021412181	0021412189	PRICES ARE GOOD FOR 45 DAYS. THIS QUOTE MAY NOT REFLECT ALL TAXES. PREIGHT AND HANDLING CHARGES ARE ESTIMATED. CLARK MANAGING LIFE SKILLS ONLINE TEACHER CENTER 6 YEAR SUBSCRIPTION 2016 1			1	15-JUN-20	168.84	NET US-GS		168.84
9780021401055	0021401055	COUCH MANAGING LIFE SKILLS STUDENT EDITION 2016 1			32	15-JUN-20	72.03	NET US-GS		2,304.96
		THANK YOU FOR YOUR ORDER								
		ATTENTION: MH does not accept credit card payments via email, fax or mail/package delivery. For customer convenience, credit card orders can be placed via our websites (www.mheducation.com) or (www.mhcoast2coast.com). Should you require additional assistance with ordering or payment, please contact us at the phone number listed above.						SUBTOTAL -->		2,473.80
								SALES TAX -->		0
								SHIPPING & HANDLING -->		169.70
								TOTAL (USD) -->		2,643.60
								PREPAYMENT -->		0.00
CLAIMS FOR SHORTAGES OR DAMAGE MUST BE MADE UPON RECEIPT OF GOODS. BOOKS WHICH HAVE BEEN MARKED OR STAMPED MAY NOT BE RETURNED.										

CLAIMS FOR SHORTAGES OR DAMAGE MUST BE MADE UPON RECEIPT OF GOODS. BOOKS WHICH HAVE BEEN MARKED OR STAMPED MAY NOT BE RETURNED.

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PAGE 1 OF 1

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ABA: 071000288
SWIFT: HATRUS44
ACCOUNT NUMBER: 3284429

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CHICAGO IL 60694-1545
United States

BILL TO

BOONE COUNTY BD OF EDUC
8330 US HIGHWAY 42
FLORENCE KY 41042-9286

RETURN THIS PORTION WITH PAYMENT PAYABLE IN US DOLLARS

ACCOUNT NUMBER	324657
SALES ORDER NUMBER	53619380
AMOUNT DUE	0.00



501 Grant St, STE 1075
Pittsburgh, PA, 15219
(888) 851-7094

QUOTE NO: Q-13759

DATE: 5/1/2020
EXPIRES ON: 6/30/2020

CONTACT INFORMATION

Conner High School
3310 Cougar Path
Hebron, KY, 41048

Shonda Dunn
Assistant Principal
859-334-4400
shonda.dunn@boone.kyschools.us

Matthew Mole
(412) 246-2736
mmole@carnegielearning.com

WORLD LANGUAGE

ITEM	ITEM	COST PER UNIT	QTY	EDUCATOR PRICE	EMC OFFER
9780821980774	DEUTSCH 7E 1 ATE	\$93.95	1	\$93.95	\$93.95
9780821980767	DEUTSCH 7E 1 TEXT SE	\$82.95	35	\$82.95	\$2,903.25
9780821980880	DEUTSCH 7E 1 eATE TEACHER RESOURCES 6-YR DIGITAL	\$544.95	1	\$544.95	\$544.95
WORLD LANGUAGE TOTAL:					\$3,542.15

SUBTOTAL:	\$3,542.15
SHIPPING AND HANDLING:	\$299.73
STATE SALES TAX:	\$0.00
TOTAL:	\$3,841.88

**Follett School Solutions
Order Status**

ORDER	ORDER DATE	MEDIA	HELD BY	ORDER STATUS
-------	------------	-------	---------	--------------

2483723A	04/24/20	MAIL	AMYT	HOLD FOR PO
----------	----------	------	------	-------------

FILE NO. 1615

BILL TO: 8215805
BOONE COUNTY SCHOOL DISTRICT
8330 US 42
FLORENCE, KY 41042
PO# NONE

SHIP TO: CONNER HIGH SCHOOL
3310 COUGAR PATH
HEBRON, KY 41048

Description	Qty Ordered	Qty	Status	FSS \$	Total \$
(1) HARP 2011 WHEELLOCKS LATIN (REVISED) Y/A (P) ISBN: 0-06-199722-6 ISBN-13: 9780061997228 Book	10	10	AVAILABLE (NEW)	16.99	169.90

TOTAL READY TO SHIP:	0.00
SALES TAX:	0.00
SHIPPING:	0.00

TOTAL ON ORDER / IN TRANSIT:	169.90
SALES TAX:	0.00
ESTIMATED SHIPPING:	0.00

SOURCING:	0.00
ESTIMATED SALES TAX:	0.00
ESTIMATED SHIPPING:	0.00

TOTAL AVAILABLE & SOURCING	169.90
----------------------------	--------

Issue your PO for \$169.90 for all books expected to be available as well as those we are sourcing for you.

Ready to Ship: These books are currently in stock and "Ready to Ship" pending your approval. Allow 3-7 business days for delivery.

Available: "Available to order" upon request, subject to publisher availability.

In Transit: These books are expected to arrive at FSS shortly. Pre-owned books need to pass our quality control inspections before confirmed as available. Quantities subject to change.

Sourcing: These books are actively being sought but are not guaranteed available.

Out of Stock: These books are not available to order at this time.

* Prices on New Publisher Materials are subject to change.

Return Policy:

FSS will accept authorized returns within 60 days from original invoice date. Prior authorization must be obtained. FSS must receive returned products within 30 days of authorization. FSS will pay return shipping costs for returns due to FSS error. Digital products are non-refundable once accessed online. Software is non-returnable once opened.

FSS will replace products or issue credits for returns with the exception of custom orders (including but not limited to bar-coded materials, FollettBound Platinum and BookGuard paperbacks). All materials must be returned in original condition (unopened and in original packaging or shrink wrap where applicable). Books stamped or otherwise altered after shipping are non-returnable.

WILEY

JOHN WILEY & SONS INC.

FED ID 13-559-3032

INQUIRIES: 9200 Keystone Crossing, Suite 800
Indianapolis, IN 46240

DUNS JWS INC.

001519248

RETURNS: Wiley Returns c/o CLDO
10650 Toebben Drive
Independence, KY 41051S&N# 2002272 FAX# 732-302-2300/732-302-2370
800-225-5945

Bill To:

San:

BOONE COUNTY BOARD OF EDUC
ACCOUNTS PAYABLE

8330 US 42

FLORENCE KY 41042 9286

Ship To:

San:

CONNER HIGH SCHOOL

3310 COUGAR PATH

HEBRON KY 41048 9642

Invoice Number 144329	Invoice Date 04/07/20	Purchase Order Number PRICE QUOTE ONLY	PO Date 00/00/00	Ship Via: UPS Ground							
Account Number 0009482 0003	Comments			Group R SD	Outlet 412	Sort By	Terr 8168	Control no. 311114969020	Promo no.	Tran. Code 04	
ISBN	Qty	Author	Description	PL	Sub	Line	Net ship	Unit Price	Disc.	Amount	
9781119978916	35	Hogg	Essential Microbiology 2e DISCOUNT CODE - 4 P	S		1		\$166.25	20%	\$4655.00	
Total Units 35		Inv. Copies - In:	Out:	Mall: 1	Ship Method:		Cartons: 2	Merchandise Total	\$4655.00		
To pay by credit card, please visit https://payments.wiley.com click on "one time payment."				Please detach and remit check to: JOHN WILEY & SONS, INC John Wiley & Sons, Inc. P.O. Box 416502 Boston, MA 02241-6502 				Sales Tax @	\$279.30		
								Additional Charges	0.00		
								Delivery 84 lbs	\$67.47		
								Delivery Allowance			
CUSTOMER SERVICE: 800-225-5945 custserv@wiley.com				Check #		Loss Payment Received		0.00			
INVOICE: 144329 1				Terms:		Net Amount *		\$5001.77			
Special Conditions of Sale Valid for - 006 Months											
Special Invoicing Instructions NON-RETURNABLE				Special Shipping Instructions							

PROFORMA

@ Sales Tax Includes All Applicable Taxes.

1001 0009482 0 0144329 1 00000500177 3 6

High School



Shonda Dunn

Conner High School
3310 Cougar Path
Hebron, KY 41048-9642
United States

Quote Number: 109654-1

Quote Creation Date: 04-01-2020

Quote Expiration Date: 09-30-2020

Quote Release: 1

AP Physics.Conner

Price Quote Summary

Solution	Base Amount	Free Amount	Total
Giancoli: Physics: Principles with	\$ 5,339.10	\$ 48.94	\$ 5,339.10
Solution Subtotal	\$ 5,339.10	\$ 48.94	\$ 5,339.10
Shipping & Handling			\$ 400.43
Total			\$ 5,739.53

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
Giancoli: Physics: Principles with Applications						
Giancoli, Physics: Principles with Applications AP® Edition 7th Edition © 2014 with MasteringPhysics						
9780133447682	PHYSICS: PRINCIPLES WITH APPLICATIONS AP EDITION PLUS MASTERING PHYSICS WITH ETEXT (NASTA)	\$177.97	0	30	\$0.00	\$5,339.10
9780321762405	STUDENT STUDY GUIDE & SELECTED SOLUTIONS MANUAL FOR PHYSICS: PRINCIPLES WITH APPLICATIONS VOLUME 1	\$24.47	1	0	\$24.47	\$0.00
9780321768087	STUDENT STUDY GUIDE & SELECTED SOLUTIONS MANUAL FOR PHYSICS: PRINCIPLES WITH APPLICATIONS VOLUME 2	\$24.47	1	0	\$24.47	\$0.00
Giancoli, Physics: Principles with Applications AP® Edition 7th Edition © 2014 with MasteringPhysics Subtotal					\$ 48.94	\$ 5,339.10
Giancoli: Physics: Principles with Applications Subtotal					\$ 48.94	\$ 5,339.10

Shipping

\$ 400.43

Total: \$5,739.53

High School

Biology



Shonda Dunn

Conner High School
3310 Cougar Path
Hebron, KY 41048-9642
United States

Quote Number: 109627-1

Quote Creation Date: 04-01-2020

Quote Expiration Date: 09-30-2020

Quote Release: 1

Miller/Levine.Newbooks

Price Quote Summary

Solution	Base Amount	Total
Miller Biology	\$ 2,789.10	\$ 2,789.10
Solution Subtotal	\$ 2,789.10	\$ 2,789.10
	Shipping & Handling	\$ 209.18
	Total	\$ 2,998.28

Price Quote Detail

ISBN	Description	Price	Charged Qty	Total Charged
Miller Biology				
Miller & Levine Biology ©2019				
9780328925124	MILLER LEVINE BIOLOGY 2019 STUDENT EDITION GRADE 9/10	\$92.97	30	\$2,789.10
	Miller & Levine Biology ©2019 Subtotal			\$ 2,789.10
	Miller Biology Subtotal			\$ 2,789.10
	Solution Subtotal			\$ 2,789.10
	Shipping and Handling			\$ 209.18
	Total			\$ 2,998.28



IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

RENEWAL QUOTE

QUOTE # 2757887-0620-2

DATE: JUNE 22, 2020

TO:

Shonda Dunn
Conner High School
3310 Cougar Path
Hebron, KY 41048

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Erica Fried	A19-2757887	June 22, 2020 – July 1, 2021	July 22, 2020

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades 9-12: 800 students) Subject: Math	\$8,000.00	\$8,000.00
1	Credit from existing subscription (A19-2757887) <i>Unlimited instructor accounts included</i>	-\$729.00	-\$729.00
SUBTOTAL			\$7,271.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$7,271.00

Ordering Instructions

We accept payment by purchase order, check, or credit card. School POs should be faxed to 650-372-4301 or e-mailed to orders@ixl.com. Please be sure to list the quote number on your payment or purchase order. For international accounts, we can accept wire transfers for an additional fee.

CHS 2020-21 PURCHASING PLAN

Developing the Plan

Annually, each school with any of the grades K-8, must complete a Purchasing Plan which identifies the purchases to be made with textbook/instructional material funds allocated for the current adoption cycle. Local boards shall approve all plans as to sufficiency of funding to support purchases, and a copy of each school's plan must be filed at the local district office. Purchasing plans may be revised.

As a school's purchasing plan is developed, the needs in the adoptive content area(s), as well as the replacement needs of other content areas, must be considered. The following questions should be addressed during the planning process:

- Have replacement needs for all content areas been addressed?
- Are additional materials needed to provide for potential increases in enrollment?
- Are curricular/instructional design changes planned for the future that might necessitate additional purchases?
- How durable are the selected items? Has this issue been addressed in purchasing?
- Is the necessary hardware for electronic instructional materials available?

Completing the Plan

The following pages provide forms that may be used in the development of a school's purchasing plan. Every school's purchasing plan must be submitted to the district office for approval by the local school board and then kept on file. It is recommended that a school's purchasing plan be a part of its Comprehensive School Improvement Plan.

A school's plan must:

- provide opportunities for cooperation among teachers during the selection process,
- indicate the persons involved in the development of the plan,
- identify the purchases on district purchase orders or by using Sample Forms 2 and/or 3,
- stay within the funding allocation,
- include Form 4, "Budget Summary" and,
- include Form 5, "Statement of Accountability".

Questions regarding the completion of the purchasing plans should be addressed to one of the following:

- District Textbook Coordinator
- Kentucky Department of Education Instructional Resources Consultant

Purchasing Plan
Date _____

Form 4

School Name _____ Conner High School _____ School Number _____

BUDGET SUMMARY

Revenue:

Current State Allocation _____

Carry-over funds _____

(becomes carry-over on July 1)

Total State Monies _____

Projected Cost for:	Categories
Textbooks	\$ 49,987.67
Instructional Materials	
Rebinding & Replacement	
TOTAL EXPENDITURES	\$ 49,987.67

Projected carry-over funds _____

Purchasing Plan
Date June 2020

Form 5

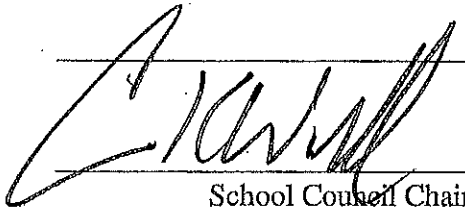
School Name Conner High School School Number 045

STATEMENT OF ACCOUNTABILITY

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Academic Standards for the 2020 - 21 adoption cycle.

School Council Members' Signatures:

Virtual
minutes are Attached


School Council Chair

6/11/2020
Date

The cost of this plan is within the appropriation for this school.

School Board Chair

Date

In the absence of a school council, _____ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Academic Standards for the 20____ - _____ adoption cycle. The cost of this plan is within the appropriation for this school.

School Board Chair

Date

School Board Secretary

Date