

Board of Education Regular Meeting
July 20, 2020 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mr. Kirk Haynes
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Discussion:

Mrs. Lisa Baird called the meeting to order.

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Dr. Bob Lawson led the Pledge of Allegiance.

II. Approval of Agenda

Order #6 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Approve Minutes from Prior Meetings

Order #7 - Motion Passed: A motion to approve the Minutes from the July 16, 2020 Special Meeting passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IV. Reports

IV.A. Capital Projects Update

IV.A.1. New Jefferson Elementary School Update

Discussion:

Mr. John Hagan Codell updated the Board on the New Jefferson Elementary School Project. Mr. Codell also presented two Change Orders for Board approval.

IV.A.1.1. Approve Change Orders for the New Jefferson Elementary School Project

Order #8 - Motion Passed: A motion to approve Change Order No. 21-1 pending KDE approval for BG 19-068 - New Jefferson Elementary School Project with the additional cost of \$255,340.33 for the additional cost with work in ASI #1 including removal of berms, additional tree clearing, rip rap installation and storm drainage alterations. Additionally, cement stabilization work was performed on a time and material basis in PR #1. The motion passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #9 - Motion Passed: A motion to approve Change Order No. 21-2 pending KDE approval for BG 19-068 - New Jefferson Elementary School Project with the additional cost of \$40,013.00 for the additional cost to raise the entrance drive approximately 2' to avoid conflict with existing Henderson City Water Main. Also included are adding riser rings to newly installed storm structures and providing additional concrete storm structures as needed to revise the storm system to avoid conflict. This work required as city line is not located at depth indicated by the utility company. The motion passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IV.A.2. Approve BG-4 for BG 19-053 - Safety Upgrades - Secure Entrances

Discussion:

Ms. Cindy Cloutier presented for Board approval the BG-4 for BG 19-053 - Safety Upgrades - Secure Entrances Project.

Order #10 - Motion Passed: A motion to approve the BG-4 for BG 19-053 - Safety Upgrades - Secure Entrances Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IV.B. Athletics Update

Discussion:

Mr. Mark Andrews presented the HCHS Athletics update.

V. Old Business

V.A. Virtual Learning Academy Update

Discussion:

Mrs. Kasey Wolfe updated the Board on recent changes to the Virtual Learning Academy Handbook for 2020-2021. Mr. Kirk Haynes asked if parent could switch their child from one to the other during breaks. Mrs. Wolfe said that there is no switching during that time. Mr. Haynes also asked if Infinite Campus would be updated when students do switch so that their extra-curricular participation would follow. Mrs. Marganna Stanley stated that it would.

VI. New Business

VI.A. Approve 2020-2021 Student Code of Conduct Handbook

Discussion:

Mr. Chad Thompson presented for Board approval the Student Code of Conduct Handbook for 2020-2021. Mr. Thompson noted that Policy 09.226 - Conduct on School Bus needed to be revised so that bus drivers can reserve the right to assign seats, as needed. Mr. Thompson also reviewed with the Board the COVID-19 expectations for the 2020-2021 school year as included in the Handbook.

Order #11 - Motion Passed: A motion to approve the Student Code of Conduct Handbook for 2020-2021 as presented passed with a motion by Mr. Michael Waller and a second by Mr. Kirk Haynes.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.A.1. Approve First Reading of Policy 09.226 – Conduct on School Bus

Order #12 - Motion Passed: A motion to approve the first reading of Policy 09.226 - Conduct on School Bus as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.B. Consent Agenda

Order #13 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Lisa Baird and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.B.1. Approve second reading of newly recommended KSBA Policy Update #43

VI.B.2. Approve One-year Certification for School Media Librarian

VI.B.3. Approve Second Reading of Policy 09.4341 - Alternative Education

VI.B.4. Approve South Middle School Sport Plan

VI.B.5. Approve Revised 2020-2021 Personnel Work Calendars

VII. Financial

VII.A. Approve Financial Positions

Discussion:

Mr. Kirk Haynes apologized to Ms. Cindy Cloutier for any miscommunications when the Board previously discussed bi-monthly pay. Ms. Cloutier asked the Board that, if they approve semi-monthly pay, they make it effective as of July 1, 2021 as that is the natural transition time in Finance. Mr. Haynes made a motion to switch to bi-monthly pay for all employees beginning in July 2021. Mrs. Lisa Baird inquired of the need for Finance to add the two positions even if the semi-monthly pay is not approved. Mrs. Marganna Stanley affirmed the need and said that one is still on the books, however, the title would have to be changed to Payroll Clerk II. Mrs. Baird asked if there was a second to Mr. Haynes' motion to approve bi-monthly pay for all employees beginning in July 2021. After hearing no second, the motion failed. Mr. Mike Waller requested to amend Mr. Haynes' motion to table this action of bi-monthly pay until the December Board meeting and discuss it again and then move to the action of the positions. Mr. Waller requested to hear a report from Dr. Bob Lawson and Ms. Cloutier at that time with regards to the bi-monthly pay. Ms. Cloutier said that if the Board approves the semi-monthly pay, then she will need the Payroll Clerk II position. The Finance Supervisor position is requested even if the semi-monthly pay is not approved.

Order #14 - Motion Passed: A motion to amend Mr. Haynes' motion and to table the discussion and action until the December Board meeting regarding switching to semi-monthly pay for all employees passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #15 - Motion Passed: A motion to accept the recommendations to add to Finance those positions that the Superintendent and Ms. Cloutier deem necessary at this point in time and then, when we review semi-monthly pay in December, we will have an opportunity to bring it back to approve the position of the additional payroll position if the semi-monthly pay is approved in December passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII.B. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending June 30, 2020. Mrs. Marganna Stanley requested Board approval of the Treasurer's Report as presented.

Order #16 - Motion Passed: A motion to approve the Treasurer's Report for the month ending June 30, 2020 passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII.C. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between June 16, 2020 and July 20, 2020. Mrs. Marganna Stanley requested Board approval of the Paid Warrant Report as presented.

Order #17 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between June 16, 2020 and July 20, 2020 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

IX. Adjourn

Order #18 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:35 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent