

Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

July 22, 2020

AGENDA ITEM (ACTION ITEM):

Consider/Approve External Support/Booster Organizations Approval for 2020-21 year for the following groups: Pioneer Wrestling Boosters, Woodland Middle School PTSA, and Ryland Heights Elementary PTO

APPLICABLE BOARD POLICY:

Policy 04.312 School Activity Funds

HISTORY/BACKGROUND:

Each year the Superintendent shall report to the Board when all booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc) An External/Booster Organization's purpose may be to support a student group or program at a particular school or programs at various schools. Even though an External Support/Booster Organization works very closely with the district, it is a separate entity and is responsible for adherence to IRS guidelines and Title IX regulations. All organizations listed have completed the required paperwork and has been reviewed by district designee.

FISCAL/BUDGETARY IMPACT:

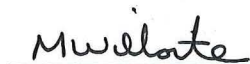
None

RECOMMENDATION:

Approval of External Support/Booster Organizations for 2020-21 year for the following groups: Pioneer Wrestling Boosters, Woodland Middle School PTSA, Ryland Heights Elementary PTO

CONTACT PERSON:

Matt Wilhoite



Principal



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Carla Egan Shannon Herold Jessica Jehn

"The Kenton County Board of Education provides Equal Education & Employment Opportunities."

KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020-2021Official Name of External Support/Booster Organization: Pioneer Wrestling BoostersApproval Applied for by: Jonathan Morgan

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws ✓
- ☐ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.) ✓
- ☒ Proof of Liability Coverage ✓ \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget ✓
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the *Accounting Procedures for Kentucky School Activity Funds*. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: YES(Required) Federal Employer Identification Number (FEIN) 27-3623286State Sales Tax-Exempt Number: B25719 Please attach 501C3 tax exempt letter to this application

(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N NOWhat gradelevels/clubs/sports will this group support? Wrestling 9-12th

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature <u>[Signature]</u>	President
Signature <u>[Signature]</u>	Vice President
Signature <u>Michelle Hughes</u>	Treasurer
Signature <u>[Signature]</u>	Secretary
Signature <u>[Signature]</u>	Bookkeeper

Principal's Signature John W. Popham

If group supports more than one school ALL principals need to sign

Superintendent/Designee M. WhiteBoard Meeting Date: 8/3/20

KENTON COUNTY SCHOOL DISTRICT

EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020-2021

Official Name of External Support/Booster Organization: Ryland Heights Elementary Parent Teacher Organization

Approval Applied for by: Laura Walker, treasurer

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws 10-10
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) 4.9
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.) 10/1
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate 11-11/1
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget 15-16
- ☐ Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: 13 Bank Checking

(Required) Federal Employer Identification Number (FEIN) 65-1305178

State Sales Tax-Exempt Number: 65-1305178 Please attach 501C3 tax exempt letter to this application
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number) 17

Does the organization have a charitable gaming license? Y/N No

What gradelevels/clubs/sports will this group support? pub K-5th

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature <u>Kerstin Lester</u>	President
Signature <u>Brady Morel</u>	Vice President
Signature <u>Laura Walker</u>	Treasurer
Signature <u>Erica Lanham</u>	Secretary
Signature <u>Erica Lanham</u>	Bookkeeper

Principal's Signature [Signature]

If group supports more that one school ALL principals need to sign

Superintendent/Designee Mwillate

Board Meeting Date: 8/3/20

KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2021

Official Name of External Support/Booster Organization: Woodland Middle School PTSA
Approval Applied for by: Nikki Cottengim

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws /
- ☐ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.) /
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget /
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the
Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom
of this form.)

(Required) Bank Account - Name of Bank: 5/3

(Required) Federal Employer Identification Number (FEIN) 61-1147671

State Sales Tax-Exempt Number: 61-1147671 Please attach 501C3 tax exempt letter to this application
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N N

What gradelevels/clubs/sports will this group support? 6th-8th grades, all students

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature Nikki Cottengim President

Signature [Signature] Vice-President Treasurer

Signature _____ Treasurer

Signature [Signature] Secretary

Signature _____ Bookkeeper

Principal's Signature

If group supports more than one school ALL principals need to sign

Superintendent/Designee Muelate

Board Meeting Date: 2/30/20