



## **PROGRESS MEETING AGENDA**

RE: Spencer Co. Early Learning Center and Bus Garage  
for the Spencer Co. Board of Education  
BG 19-371 and 17-261  
SCB Project No. 1744

DATE: July 9, 2020, 10:00 a.m.

<b>CONTRACT AMOUNT AND TIME</b>	<b>Early Learning</b>	<b>Bus Garage</b>
Original Contract Amount	\$3,548,761.93	\$953,311.01
Change Orders to Date: 0	\$0.00	\$0.00
Present Contract Amount	\$3,548,761.93	\$953,311.01
Current Percent Complete	10%	11%
Contract Date:	April 28, 2020	April 28, 2020
Substantial Completion:	June 1, 2021	June 1, 2021
Final Completion:	July 1, 2021	July 1, 2021

### **1 Schedule**

- A. Work Completed in Past 30 Days
  - 1. Rising Sun reported the following:
    - a. Refer to Rising Sun hand out.
- B. Anticipated Work for Next 30 Days
  - 1. Rising Sun reported the following:
    - a. Refer to Rising Sun hand out.

### **2. Shop Drawings**

- A. Shop Drawings from Contractor to Architect/Engineer
  - 1. Discuss critical shop drawings
- B. Color Selections
  - 1. All Color Samples shall be submitted prior to any selections.

2. Colors for the Bus Garage Metal Building has been selected.

3. **Operation & Maintenance Manuals**

A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

A. Discuss delivery concerns.

5. **Outages**

A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

A. Discuss any potential delays.

7. **Time Extensions**

A. Discuss time extensions.

8. **ASI's**

A. **Early Learning Center**

1. ASI No.3 – was issued for clarification of the Masonry header beam schedule.
2. ASI No.4 – was issued for steel beam lintel.

B. **Bus Garage**

1. ASI No.1 – was issued for concrete stem wall dimensions.
2. ASI No.2 – was issued for Metal Building dimensions.
3. ASI No.3 – was issued for the color selections of the metal building.

9. **RFI's**

A. **Early Learning Center**

1. Refer to attached RFI Log.

B. **Bus Garage**

1. RFI No.1 – Confirm downspout boot size was answered.
2. RFI No.2 – 4" vent pipe between Men's 106 and Women's 107 was answered

9. **Proposal Requests**

A. There is current no Proposal Request issued for either project.

10. **Change Orders**

A. A Change Order will be written for the deletion of Tennessee Valley Metal's DPO. This amount will be added to Rising Sun's contract.

11. **Pay Requests**

- A. Pay Application No. 1 for both projects has been processed. Pay Application No. 2 needs to be submitted by the end of next week.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

- A. Discuss status of clean up

14. **New Business**

- A. Owner Comments
  - 1.
  - 2.
  - 3.
- B. General Contractor Comments
  - 1.
  - 2.
  - 3.
- C. Architect / Engineer Comments
  - 1.
  - 2.
  - 3.

15. **Next Meeting Date**

- A. The next progress meeting will be held on August 13, 2020 at 10:00 a.m. at the ELC Band Room.

# Sherman Carter Barnhart PLLC

## 1933 - Spencer Co Early Learning Center - Phase I Add & Renov RFI

07/09/2020 07:30 AM ET

Run by Sherman Carter Barnhart PLLC, Tony Pham

List ID	Ball in Court	Status	Description
000014	Design Team	In Review	bathroom exhaust duct
000013	Design Team	In Review	demo SOG areas on D1.1 for new plumbing work under SOG
000011	Item Closed	Answered	metal joist and deck
000010	Design Team	In Review	multi-purpose diffuser cfm
000009	Design Team	In Review	low duct
000008	Design Team	In Review	electrical demo
000007	Item Closed	Answered	existing waste stack
000006	Item Closed	Answered	HVAC questions
000005	Item Closed	Answered	Canopy connections
000004	Item Closed	Answered	questions about the plaque
000003	Needs Your Attention	In Review	dimensional signage
000002	Design Team	In Review	downspout boots
000001	Item Closed	Answered	framing questions