

Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY

41017

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Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

July 20, 2020

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Contract between the University of Kentucky's School of Psychology Program, and the Kenton County School District for placement of School Psychology students with KCSD for the 2020-2021 school year.

APPLICABLE BOARD POLICY:

03.3 Student Teachers

HISTORY/BACKGROUND:

Currently students in the University of Kentucky's School Psychology program are required to complete a field-based supervised clinical experience as part of their training for their college degree requirements. The contract between the University of Kentucky and the Kenton County School District will allow for the students to complete their field experience under the supervision of a certified licensed KCSD School Psychologist.

FISCAL/BUDGETARY IMPACT:

NA- No cost incurred.

RECOMMENDATION:

Approve the Contract between the University of Kentucky's School of Psychology Program, and the Kenton County School District for placement of School Psychology students with KCSD for the 2020-2021 school year..

CONTACT PERSON:

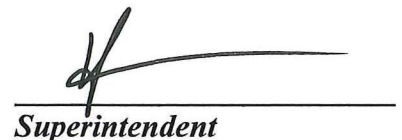
Marta Scott, Director of Special Education



Principal Dose



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Carla Egan Shannon Herold Jessica Jehn
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"

**University of Kentucky
School Psychology Program**

ADVANCED SCHOOL PRACTICUM(EDP 675) CONTRACT

The purpose of this agreement is to provide an advanced School Psychology doctoral student with a field-based supervised clinical experience. The student might have multiple placements so it is up to the student to meet the required course requirements for hours. Within this site, it is estimated that the student will obtain _____ clock hours during the course of the Practicum placement per semester. These hours include the following:

- 1) Direct service: direct service to clients which can include any combination of face-to-face contact, direct assessment, individual, and group counseling. This typically is less than the indirect service hours but should be stressed as a heavy part of the practicum. This site estimates _____ hours of direct hours.
- 2) Indirect service: the remainder of the hours will be indirect hours, which may include professional development, staff meetings, in-services, etc.
- 3) Supervision: (This is part of the indirect service.) weekly interaction with an average of one hour per week of individual and/or triadic (no more than two students at a time) supervision.

The University KY Program Agrees:

- 1) To assign a University Faculty Practicum Supervisor to facilitate communication between the University (School of Psychology) and the field site;
- 2) To provide orientation, assistance, consultation, and professional development opportunities to the site supervisors if desired;
- 3) To have the faculty practicum supervisor make a site visit (face to face as possible), during which the faculty internship supervisor will meet with the site supervisor and practicum student. The Faculty Supervisor should be immediately contacted should any problem or change in relation to student, site, or University occur; and
- 4) To ensure that the faculty practicum supervisor is responsible for assigning a grade upon the student's successful completion of the internship.

The Practicum Site Agrees:

- 1) To assign a supervisor who has the time for and interest in supervising the practicum student;
- 2) To provide opportunities for the student to engage in a variety of training activities under supervision and to evaluate the student's performance;
- 3) To provide necessary and appropriate technology that assists with learning;
- 4) To provide one-to-one and/or triadic supervision, which involves some examination of student work using audio/video tapes (as allowed by site), observation, and/or live supervision (Note: Supervision should include weekly interaction with an average of one hour for every 10 hours on site.) and;
- 5) To complete the supervisor evaluation forms.

The Practicum Student Agrees:

- 1) To submit a resume and any necessary documentation to the site supervisor;

- 2) To adhere to the administrative policies, rules, standards, schedules, and clinical practices of the site;
- 3) To be **punctual** and present at the scheduled times of the student's practicum; and
- 4) To complete the necessary evaluations, including a final site evaluation for each semester of internship to be discussed with the site supervisor, and a self-evaluation at the end of each semester.

PRACTICUM ACTIVITIES

Site Supervisors: Please check all activities that apply.

- | | |
|--|---|
| <input type="checkbox"/> Individual Co-Counseling | <input type="checkbox"/> Assessments/Screening |
| <input type="checkbox"/> Personal/Social Counseling | <input type="checkbox"/> Individual Supervision |
| <input type="checkbox"/> Crisis Counseling | <input type="checkbox"/> Parent Conferences |
| <input type="checkbox"/> Academic Counseling | <input type="checkbox"/> Administrative Conferences |
| <input type="checkbox"/> Occupational Counseling | <input type="checkbox"/> Follow-up Programs |
| <input type="checkbox"/> Group Co-Counseling | <input type="checkbox"/> Student Orientations |
| <input type="checkbox"/> Co-Leading | <input type="checkbox"/> In-services |
| <input type="checkbox"/> Leading | <input type="checkbox"/> Staff Meetings |
| <input type="checkbox"/> Guidance Reports | <input type="checkbox"/> Child Study Team Meetings |
| <input type="checkbox"/> Record Keeping | <input type="checkbox"/> Computer Technology (Counseling use) |
| <input type="checkbox"/> Psycho/Educational Activities | <input type="checkbox"/> (Other)_____ |
| <input type="checkbox"/> Referrals/Community Resources | |
| <input type="checkbox"/> School-wide Guidance Activities | |
| <input type="checkbox"/> Classroom Guidance Activities | |
| <input type="checkbox"/> School-Wide Guidance | |

Within the specified time frame, _____ is the primary practicum site supervisor. The student will participate in the practicum activities (checked above) in sufficient amounts as to allow an adequate evaluation of the student's level of competence in each activity. _____ will be the faculty practicum supervisor. The faculty supervisor will facilitate communication between the student, the practicum site supervisor, and the school regarding the student's progress, any problems, and performance evaluations.

This agreement is made on _____ by and between _____
(Date) (Please print - Practicum Site Name)
and the University of Kentucky School Psychology Program. This agreement will be effective
from (estimated) _____ (Mo.) _____ (Day) _____ (Yr.) to _____ (Mo.) _____ (Day) _____
_____ (Yr.) for _____ hours per week for _____ credit hours for _____.
(Please print - Practicum Student)

Signatures

(Practicum Site Supervisor) Date: _____

(Faculty Practicum Supervisor) Date: _____

(Practicum Student) Date: _____

SITE INFORMATION

Site Name: _____

Site Address, City, State, Zip: _____

Phone: () _____ Email: _____

Practicum Site Supervisor Name: _____ Title: _____

Practicum Site Supervisor Licensure Information:

Type of License(s) or accreditation (e.g., LP, NCSP etc.): _____

License / Certification Number: _____

Date First Licensed: _____

License Expiration Date: _____

University of Kentucky
School Psychology Program
SCHOOL PRACTICUM (EDP 674) CONTRACT
2nd Year Students

The purpose of this agreement is to provide the School Psychology student and supervisor with an understanding of the second-year practicum experience. The EdS student must complete a minimum of 400 hours over the course of the year engaging in activities at or related to the school practicum site; the Ph.D. student should complete a minimum of 400 hours over the course of the year engaging in activities related to the school practicum site. Specifically, students will spend about 1.5 days a week in the school engaging in direct and indirect services. Students will attend University classes and engage in various learning activities per the course syllabus. The following are included:

- 1) School services: students engage in direct and indirect services with students, teachers, parents, and school-based teams meeting the semester and year-long requirements. These include classroom observations, psychoeducational testing, curriculum-based measurement, interventions at all three Tiers (whole class, group, or individual), counseling, functional behavior assessment, and professional development (see syllabus for outline). Students can count external hours spent working on research, report writing, and other indirect activities supporting school practicum, however the majority of time should be spent engaging in activities at the school setting.
- 2) On-Site School Supervision: students will have interaction with their supervisor every day when they are on-site. Students are expected to, based on their progress, be able to increase in their independence with planning and initiating activities across the year.

The University KY Program Agrees:

- 1) To assign a University Faculty Practicum Supervisor to facilitate communication between the University (School of Psychology) and the school site
- 2) To provide orientation, assistance, consultation, and professional development opportunities to the site supervisors if desired
- 3) To have the faculty practicum supervisor make a site visit, during which the faculty supervisor will meet with the site supervisor and practicum student. The Faculty Supervisor should be immediately contacted should any problem or change in relation to student, site, or University occur
- 4) To ensure that the faculty practicum supervisor is responsible for assigning a grade upon the student's successful completion of the practicum, including both on-site requirements and class didactic learning experiences

The School Practicum Site/Supervisor Agrees:

- 1) To provide daily supervision of the practicum student; if the supervisor must be off-site, the supervisor has made arrangements for contacting the supervisor and the availability of an on-site school personnel member. The supervisor and student structure activities and agendas toward the student obtaining an increased independence level over the course of the year

- 2) To provide opportunities for the student to engage in a variety of training activities under supervision and to evaluate the student's performance. Beyond practicum requirements, the supervisor should look for additional activities to increase the student's awareness of school climate and culture, as well as increase his/her professional skills
- 3) To provide necessary and appropriate technology that assists with learning
- 4) To provide one-to-one supervision, which involves some examination of student work via observation, review of work product, and/or live supervision
- 5) To sign all psychoeducational reports, review counseling/intervention notes and progress monitoring, and to facilitate appropriate termination of consultation and intervention follow-up as necessary
- 6) To complete the evaluation forms and review the results of such evaluations with the practicum student in a timely manner

The Practicum Student Agrees:

- 1) To submit any necessary documentation to the site supervisor
- 2) To adhere to the administrative policies, rules, standards, schedules, and practices of the site, including decorum, dress, and communication
- 3) To be punctual and present at the scheduled times of the student's practicum, and to inform the supervisor of any absences or tardies
- 4) To be respectful of the supervisor's time and own job requirements by submitting psychoeducational reports and other materials needing to be reviewed within a timely manner
- 5) To complete the necessary evaluations, including a final site evaluation for each semester of practicum to be discussed with the site supervisor and a self-evaluation at the end of each semester
- 6) To adhere to the University of Kentucky School Psychology program guidelines of professional behavior, ethical standards of practice, and commitment to social justice and diversity, as well as NASP (Ed.S. students) and APA (doctoral students) guidelines and ethical codes

This agreement is made on _____ by and between _____
(Date) (Please print - Practicum Site Name)
and the University of Kentucky School Psychology Program. This agreement will be effective
from _____ (Mo.) _____ (Day) _____ (Yr.) to _____ (Mo.) _____ (Day) _____ (Yr.) for
_____ hours per week for _____ credit hours for _____.
(Please print - Practicum Student)

Signatures

(Practicum Site Supervisor) Date: _____

(Faculty Practicum Supervisor) Date: _____

(Practicum Student) Date: _____

SITE INFORMATION

Site Name: _____

Site Address, City, State, Zip: _____

Phone: () _____ Email: _____

Practicum Site Supervisor Name: _____ Title: _____

Type of License(s), certification, or accreditation (e.g., LP, NCSP etc.): _____

District Psychological Services Supervisor Name: _____ Title: _____