OK AS TO FORM
A.M.H. 6.30.2020

JEFFERSON COUNTY PUBLIC SCHOOLS
CONTRACT FOR THE PROCUREMENT OF PROFESSIONAL SERVICES

THIS CONTRACT FOR PROCUREMENT OF PROFESSIONAL SERVICES (hereinafter "Contract") is entered into between the JEFFERSON COUNTY BOARD OF EDUCATION (hereinafter "Board"), a political subdivision of the Commonwealth of Kentucky, with its principal place of business at 3332 Newburg Road, Louisville, Kentucky 40218 and Solution Tree, Inc. (hereinafter "Contractor"), with its principal place of business at 555 North Morton Street, Bloomington, IN 47404.

WITNESSETH:

WHEREAS, the Board desires to procure the particular services of Contractor, which are more fully defined below; and

WHEREAS, Contractor has held itself out to be competent and capable of performing the services contracted for herein;

NOW, THEREFORE, in consideration of the mutual promises and agreements hereinafter set forth, the Board and Contractor (hereinafter "Parties") agree as follows:

ARTICLE I
Entire Agreement; Amendments

This Contract is the entire agreement between the Parties and supersedes any and all agreements, representations and negotiations, either oral or written, between the Parties before the effective date of this Contract. This Contract may not be amended or modified except in writing as provided in Article VIII. This Contract is supplemented by the Board's Procurement Regulations currently in effect (hereinafter "Regulations") that are incorporated by reference into and made a part of this Contract. In the event of a conflict between any provision of this Contract and any provisions of the Regulations, the Regulations shall prevail.

The Solution Tree, Inc. Purchase Agreement ("Solution Tree Agreement") is attached hereto as Exhibit A and incorporated herein. In the event of a conflict between any provisions of this Contract and the Solution Tree Agreement, this Contract shall prevail.

ARTICLE II
Services

Contractor agrees to perform the following services (hereinafter "Services") of a quality and in a manner that is within the highest standards of Contractor's profession or business. The Services are as follows:

Valley High School is assigned a PLC at Work® coach who will support and guide the principal, teacher teams and guiding coalition. The PLC at Work® coach will work side by side with the principal for all embedded coaching days. Together they will facilitate, lead, coach, mentor and support school staff.

Notwithstanding Article XII, the Board acknowledges that the Contractor owns the copyrights to all tangible or electronic presentation materials, handouts, and /or program books ("materials") used in conjunction with the services performed under this Contract and that no materials will be developed specifically for the Board under this Contract. Contractor shall retain all copyrights owned prior to entering into this Contract, and the Board may not reproduce any materials not designated reproducible without the express written permission of the Contractor.

ARTICLE III
Compensation

The Board shall pay Contractor the total amount stated below (hereinafter "Contract Amount"). The Contract Amount shall be paid in a lump sum upon completion of the Services, unless a schedule of progress payments is stated below. The Contract Amount shall be for total performance of this Contract and includes all fees, costs and expenses incurred by Contractor including but not limited to labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs and other costs, unless otherwise stated below. To receive payment, Contractor must submit an itemized invoice or invoices. If progress payments are authorized, each invoice must specify the actual work performed. If payment of costs or expenses is authorized, receipts must be attached to the invoice.

Contract Amount:	$142,671.53
Progress Payments (if not applicable, insert N/A):	_____
Costs/Expenses (if not applicable insert N/A):	N/A
Fund Source:	School Improvement Funds SIF 320DC

ARTICLE IV
Term of Contract

Contractor shall begin performance of the Services on August 5, 2020 and shall complete the Services no later than June 30, 2021, unless this Contract is modified as provided in Article VIII.

ARTICLE V
Performance of Services by Contractor

The Services shall be performed by Contractor, and in no event shall Contractor subcontract with any other person to aid in the completion of the Services without the prior written approval of the Contract Administrator defined below.

Contractor shall appoint one person who shall be responsible for reporting to the Board on all Services performed under the terms of this Contract and who shall be available for consultation with the Contract Administrator.

Contractor is an independent contractor, not an employee. Contractor is responsible for the payment of all federal, state and local payroll taxes and providing unemployment insurance and workers compensation coverage to Contractor's employees. Contractor shall provide all equipment, materials and supplies necessary for the performance of the Services.

Contractor shall at all times during the term of this Contract comply with all applicable laws, regulations, rules and policies. Contractor shall obtain and keep in force all licenses, permits and certificates necessary for the performance of the Services.

Contractor agrees to hold harmless, indemnify, and defend the Board and its members, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation, including the Contractor himself, in connection with the performance of this Contract. Contractor also agrees to hold harmless, indemnify, and defend the Board and its members, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to Contractor in connection with the performance of this Contract. This provision survives termination of this Contract.

Unless waived in writing by the Contract Administrator, Contractor shall maintain during the term of this Contract policies of primary insurance covering the following risks and in at least the following amounts: commercial general liability, including bodily injury, property damage, personal injury, products and completed operations, and contractual, $1,000,000; and automobile liability, $1,000,000. Contractor shall furnish to the Contract Administrator certificates of insurance evidencing this coverage and naming the Board as an additional insured. Additionally, Contractor shall maintain workers compensation coverage with limits required by law; and professional errors and omissions coverage with minimum limits of $1,000,000. Contractor shall furnish certificates of insurance evidencing this coverage to the Contract Administrator.

ARTICLE VI
Equal Opportunity

During the performance of this Contract, Contractor agrees that Contractor shall not discriminate against any employee, applicant or subcontractor because of race, color, national origin, age, religion, marital or parental status, political affiliations or beliefs, sex, sexual orientation, gender identity, gender expression, veteran status, genetic information, disability, or limitations related to pregnancy, childbirth, or related medical conditions. If the Contract Amount is paid from federal funds, this Contract is subject to Executive Order 11246 of September 24, 1965 and in such event the Equal Opportunity Clause set forth in 41 Code of Federal Regulations 60-1.4 is hereby incorporated by reference into this Contract as if set forth in full herein.

ARTICLE VII
Prohibition of Conflicts of Interest

It shall be a breach of this Contract for Contractor to commit any act which is a violation of the provisions of Article XI of the Regulations entitled "Ethics and Standards of Conduct," or to assist or participate in or knowingly benefit from any act by any employee of the Board which is a violation of such provisions.

ARTICLE VIII
Changes

The Board and Contractor may at any time, by mutual agreement set forth in a written addendum, make changes in the definition of the Services; the scope of the Services; and the Contract Amount. The Contract Administrator and Contractor may, at any time, by mutual agreement set forth in a written addendum, make changes in the time within which the Services are to be performed; the schedule of Progress Payments; and mutual Termination of the Contract.

ARTICLE IX
Termination for Convenience of the Board

The Board may terminate this Contract in whole or in part at any time by giving written notice to Contractor of such termination and specifying the effective date thereof, at least thirty (30) days before the specified effective date. The Board shall compensate Contractor for Services satisfactorily performed through the effective date of termination.

ARTICLE X
Termination for Default

The Board may, by written notice of default to Contractor, terminate the whole or any part of this Contract, if Contractor breaches any provision of this Contract, or so fails to make progress as to endanger performance of this Contract, and in either of these circumstances, does not cure the breach or failure within a period of five (5) days after receipt of notice specifying the breach or failure. In the event of termination for default, the Board may secure the required services from another contractor. If the cost to the Board exceeds the cost of obtaining the Services under this Contract, Contractor shall pay the additional cost. The rights and remedies of the Board provided in this Article shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

ARTICLE XI
Disputes

Any differences or disagreements arising between the Parties concerning the rights or liabilities under this Contract, or any modifying instrument entered into under Article VIII of this Contract, shall be resolved through the procedures set out in the Regulations.

ARTICLE XII
Contractor's Work Product

Unless waived in writing by the Contract Administrator, the Board shall retain ownership in and the rights to any reports, research data, creative works, designs, recordings, graphical representations or other works of a similar nature (hereinafter "Works") produced or delivered by Contractor under this Contract. Contractor agrees that the Works are "works for hire" and Contractor assigns all right, title and interest in the Works to the Board.

Any reports, information, data, etc. given to or prepared or assembled by Contractor under this Contract shall not be made available to any individual or organization by Contractor without the prior written approval of the Board. Provided, nothing in this Article may be used to violate the provisions of any Kentucky or Federal statute or regulation which requires reporting of information.

ARTICLE XIII
Contract Administrator

The Board shall appoint a Contract Administrator for the purposes of daily administrative decision-making pertaining to the Contract. If Contractor and the Contract Administrator disagree on any circumstance or set of facts pertaining to the administration or execution of this Contract, the Board shall resolve the matter after notification by either the Contract Administrator or the Contractor in the manner prescribed by the Regulations. If the Board fails to give notice to Contractor of the

appointment of a Contract Administrator, the Contract Administrator shall be the Board's Chief Financial Officer.

ARTICLE XIV
Right to Audit

The Board shall have the right to inspect and audit all accounting reports, books or records which concern the performance of the Services. Inspection shall take place during normal business hours at Contractor's place of business. Contractor shall retain all records relating to the performance of this Contract for five (5) years after the end of the term of this Contract.

ARTICLE XV
Miscellaneous

A. All Articles shall be construed as read, and no limitation shall be placed on any Article by virtue of its descriptive heading.

B. Any notices or reports by one Party to the other Party under this Contract shall be made in writing, to the address shown in the first paragraph of this Contract, or to such other address as may be designated in writing by one Party to the other. Notices shall be effective when received if personally delivered, or three days after mailing if mailed.

C. If any part of this Contract is held to be void, against public policy or illegal, the balance of this Contract shall continue to be valid and binding.

D. This Contract shall be governed and construed in accordance with the laws of the Commonwealth of Kentucky.

E. No delay or omission by either Party in exercising any right under this Contract shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of this Contract.

F. At all times during the term of this Contract, Contractor shall comply with the Family Educational Rights and Privacy Act of 1974. If Contractor has access to student records, Contractor shall limit its employees' access to those records to persons for whom access is essential to perform this Contract.

G. If this Contract requires Contractor and/or any employees of Contractor access to school grounds on a regularly scheduled and continuing basis for the purpose of providing services directly to a student or students, all individuals performing such services under this Contract are required to submit per KRS 160.380 to a national and state criminal history background check by the Department of Kentucky State Police and the Federal Bureau of Investigation and have a letter, provided by the individual, from the Cabinet for Health and Family Services stating no findings of substantiated child abuse or neglect found through a background check of child abuse and neglect records maintained by the Cabinet for Health and Family Services.

H. Contractor shall be in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that apply to the Contractor or subcontractor for the duration of this Contract and shall reveal any final determination of a violation by the Contractor or subcontractor of the preceding KRS Chapters.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract to be effective as of August 5, 2020.

Contractor's Social Security Number or Federal Tax ID Number:

JEFFERSON COUNTY BOARD OF EDUCATION	Solution Tree, Inc. CONTRACTOR
By: _____	By: _____
Martin A. Pollio, Ed.D.	Shannon Ritz
Title: Superintendent	Title: Vice President of Professional Development

Cabinet Member: Amy Dennes _____
(Initials)

Jefferson County Public Schools
NONCOMPETITIVE NEGOTIATION
DETERMINATION AND FINDING

1. An emergency exists which will cause public harm as a result of the delay in competitive procedures (Only the Superintendent shall declare an emergency.) —

   State the date the emergency was declared by the superintendent: _____

2. There is a single source for the items within a reasonable geographic area —

   Explain why the vendor is a single source: _____

3. The contract is for the services of a licensed professional, education specialist, technician, or an artist —

   State the type of service: Education Specialist

4. The contract is for the purchase of perishable items purchased on a weekly or more frequent basis —

   State the item(s): _____

5. The contract is for proprietary item(s) for resale: This can include the buying or selling of item(s) by students when it is part of the educational experience —

   State the type(s) of item(s): _____

6. The contract is for replacement parts when the need cannot be reasonably anticipated and stockpiling is not feasible —

   State the item(s): _____

7. The contract or purchase is for expenditures made on authorized trips outside the boundaries of Jefferson County Public Schools —

   State the location: _____

8. The contract is for a sale of supplies at reduced prices that will afford Jefferson County Public Schools a savings (Purchase must be approved by Director of Purchasing) —

   Explain the logic: _____

9. The contract is for the purchase of supplies which are sold at public auction or by receiving sealed bids —

   State the items: _____

I have determined that, pursuant to K.R.S. 45A. 380, the above item(s) should be obtained by the Noncompetitive Negotiation Methods since competition is not feasible.

Mike Kelly
Print name of person making Determination

Valley High School
School or Department

_____ _____
Signature of person making Determination Date

Solution Tree, Inc.
Name of Contractor (**Contractor Signature Not Required**)

_____
Requisition Number

Explanation of Noncompetitive Negotiation Methods can be found under K.R.S. 45A.380 and on page 15 in the Procurement Regulations

F-471-1 Revised 05/2011

Solution Tree

Solution Tree, Inc.
Purchase Agreement

Effective June 25, 2020, Solution Tree, Inc. ("Solution Tree") located at 555 N. Morton St., Bloomington, IN 47404 and Jefferson County Public Schools-Valley High ("Customer") located at 10200 Dixie HWY Louisville, KY 40272 agree as follows:

1. **Summary of Products and Services:** Customer will purchase the following Solution Tree products and services ("Products"). Additional Products may be added in a mutually agreed upon written Addendum.

Products and Services	Total
Professional Development	$132,500.00
Interactive Web Conferencing	$ 6,000.00
Resources, including shipping and handling	$ 2,372.53
Global PD Subscription	$ 1,799.00
Total	$142,671.53

2. **Payment Terms:** Customer will provide Solution Tree with a purchase order made out to Solution Tree, 555 N. Morton St., Bloomington, IN 47404, for the full amount due under this Agreement plus any applicable taxes upon execution of this Agreement (the "Purchase Order Due Date"). A non-refundable deposit of 20% of the total amount due will be invoiced upon execution of this Agreement. The total includes any travel, lodging, and incidental expenses incurred by Solution Tree. All payments are due net 30 days from the actual date of invoice. All past due invoices are subject to a finance charge of 1.5% monthly. Solution Tree will invoice Customer off of the purchase order based on the following schedule:

Description	Payment	Expected Invoice Date
20% Deposit (non-refundable)	$27,700.00	Upon execution of Agreement
Resources	$ 2,372.53	Upon execution of Agreement
Global PD Subscription	$ 1,799.00	Upon completion of setup
Professional Development	$10,400.00	September 28-2020
Professional Development	$10,400.00	January 7, 2021
Professional Development	$10,400.00	February 15, 2021
Professional Development	$10,400.00	March 18, 2021
Professional Development	$10,400.00	April 13, 2021
Professional Development	$31,200.00	Incrementally after each date
Interactive Web Conferencing	$ 4,800.00	Incrementally after each date
To Be Scheduled Professional Development	$22,800.00	Incrementally after each date

3. **Professional Development**

   3.1. Description of Services: Solution Tree will provide a speaker ("Associate") to perform the professional development services described in Exhibit A.

3.2. **Presentation Materials:** Customer will reproduce any handouts and other print materials related to the services and will notify the Associate directly of any deadlines for reproduction.

3.3. **Venue and Audio/Visual Equipment:** Customer will provide a venue, audio/video equipment, and technical support for all sessions in accordance with the technology requirements described in Exhibit B. Solution Tree may terminate this Agreement if Customer's equipment is not up to the required standard by 30 days prior to the start of the services. If Customer's equipment fails during the services, Customer will still be liable for the full amount.

4. **Resources:** Customer will purchase the following resources. Solution Tree will ship all resources after an invoice has been generated. Solution Tree will not ship any resources without a purchase order or full payment.

Title	Quantity	Price	Total
School Improvement for All	85	$25.87*	$2,198.53
Shipping and handling	--	--	$ 174.00
**Reflect quanity discount*		**Resources Total**	$2,372.53

5. **Global PD Subscription:** Solution Tree grants Customer a limited, non-exclusive, non-transferable subscription for 20 Users to access the Global PD Video Library, via the website currently at http://globalpd.com, or by any other means on which the parties may agree, for one year beginning on the date of the first Global PD invoice (the "Subscription Term"). Customer's subscription will automatically renew for subsequent one year terms unless Customer notifies Solution Tree of its intent not to renew at least 30 days prior to the end of the then current Subscription Term. Customer will use Global PD in compliance with the Terms of Use located at http://globalpd.com/terms-of-use (the "Terms of Use"), which Solution Tree reserves the right to revise from time to time. In the event of a direct conflict between the terms of this Agreement and the terms of the Terms of Use, the terms of this Agreement will take precedence.

6. **General Terms**

6.1. **Intellectual Property:** Customer acknowledges that Solution Tree or Associate owns the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement and that no materials will be developed specifically for Customer. Solution Tree will retain all copyrights owned prior to entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of Solution Tree. All audio, video, and digital recording of the services by Customer is prohibited.

6.2. **Force Majeure:** If events beyond the parties' control make it impossible to perform under this Agreement, the party unable to perform will not have any liability to the other party for the prevented performance. All obligations unaffected by such an event will remain in place.

6.3. **Termination:** Solution Tree may terminate this Agreement if Solution Tree has not received a purchase order by the Purchase Order Due Date.

a. **Professional Development:** If Customer cancels any Professional Development Services within 90 days of the scheduled date for any reason but Force Majeure, Customer will

reimburse Solution Tree for any reasonable business expenses incurred in anticipation of performance of this Agreement that exceed the amount of the deposit. If events beyond the parties' control make performance on the scheduled dates impossible, the parties will use best efforts to reschedule the Professional Development Services.

6.4. Entire Agreement: This Agreement and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement will be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement will not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder will not constitute a waiver of any provision of this Agreement or of any subsequent default or breach of the same or a different kind.

This Agreement is acknowledged and accepted by Customer and Solution Tree:

Michael Kelly — Date: 7/16/20
Principal
Jefferson County Public Schools-Valley High

Shannon R. Ritz — Date: 7/20/20
Vice President of Professional Development
Solution Tree, Inc.

Please email this Agreement to Cathy McClemens at Catherine.McClemens@SolutionTree.com or fax to 866.308.3135.

Solution Tree

Exhibit A

Description of Onsite Professional Development Services

SERVICE 1: Priority Schools in a PLC at Work® Needs Assessment

Target Date(s): August – September, 2020

Proposed Associate(s): TBD

Participant Demographics: School based adminstrators, faculty and students

Proposed Start Time: TBD

Workshop Location: Virtual

Cost of Service: $15,500.00

Description of Service:
A two-day Needs Assessment is conducted virtually by a Prioirty Schools in a PLC at Work® associate. The assessment consists of virtual interviews and observations with school-based administrators, faculty and students. The Needs Assessment will include a review of student achievement data, curriculum guides and other relevant documentation. It serves as a tool to help identify the school's strengths as well as opportunities for improvement. School administrators will receive a report that will be used to guide the coaching plan for the school.

SERVICE 2: Foundational Summer Leadership Training

Target Date(s): August – September, 2020

Proposed Associate(s): TBD

Estimated Number of Participants: Varies

Participant Demographics:
Adminstrators, leadership teams

Proposed Start Time:

Proposed End Time:

Workshop Location: Virtual

Cost of Service: $13,000.00
($6,500.00 per day)

Description of Service:
These days include training for a combination of key people who are charged with driving the work of the project. This is an opportunity to review successes and challenges from the first year, and generate excitement before the next school year begins. The days will focus on collaborative culture, continuous improvement, and roles and responsibilities of team members. District personnel are included as well as site level learning teams comprised of principals, teacher leaders, and other key staff. Leaders will learn how to support and monitor the work while maximizing the effectiveness of the site level learning teams.

Days may be delivered virtually, if necessary. Virtual days are 4-6 hours of support.

SERVICE 3: Priority Schools in a PLC at Work® Embedded Coaching Days (10 days)

Date(s): September 28-29, 2020; January 7-8, 2021; February 15-16, 2021; March 18-19, 2021, April 13-14, 2021

Proposed Associate(s): Mona Toncheff

Estimated Number of Participants: Varies

Participant Demographics: School leadership, teacher teams

Proposed Start Time:

Proposed End Time:

Workshop Location: school site

Cost of Service: $65,000.00 ($6,500.00 per day)

Description of Service:
Each school is assigned a Priority Schools in a PLC at Work® Coach and who will support and guide the principal, teacher teams and guiding coalition. The Coach and will work side by side with the principal for all embedded coaching days. Together they will facilitate, lead, coach, mentor and support school staff by:

- Leading the development and implementation of the PLC at Work® process
- Creating and implementing systemic change that results in a focus on student learning
- Providing ongoing support that addresses current challenges

Days may be delivered virtually, if necessary. Virtual days are 4-6 hours of support.

SERVICE 4: Content Specific Embedded Coaching (6 days)

Date(s): TBD

Proposed Associate(s): TBD

Estimated Number of Participants: Varies

Participant Demographics: School eadership, teacher teams

Proposed Start Time: 8:00 AM

Proposed End Time: 3:00 PM

Workshop Location: School Site

Cost of Service: $39,000.00 ($6,500.00 per day)

Description of Service:
The content specific coaching days will be determined by the Priority Schools in a PLC at Work® Coach and school leadership using the findings of the data review and planning days as a guide. Site visits are typically 2 consecutive days. The associates will work with content teams to improve practices in specific areas and integrate those practices. Potential content areas for these days include:

- Assessment
- Mathematics
- Literacy
- RTI at Work™
- School Culture

Days may be delivered virtually, if necessary. Virtual days are 4-6 hours of support.

SERVICE 5: Interactive Web Conferencing (4 sessions)

Date(s): TBD

Proposed Associate(s): TBD

Estimated Number of Participants: Varies

Participant Demographics: School leadership, teacher teams

Workshop Location: Virtual

Cost of Service: $6,000.00 ($1,500.00 per session)

Description of Service:
These customized 75 minute sessions will focus on specific PLC at Work® content while providing an opportunity for participants to ask questions and receive feedback and suggestions for next steps to implement PLC at Work®. Sessions will be targeted to the needs of participants and build on and support additional onsite professional development sessions.

Solution Tree

Technical Requirements for an Interactive Web Conference (IWC)

If any of the requirements below are not available, please contact your PD Representative immediately.

	PC/Windows	Macintosh
SYSTEM REQUIREMENTS	• Windows 2003 Server, Windows XP, Windows Vista, Windows 7 or above • Internet Explorer 8 or above, OR Firefox 4 or above, OR Chrome 5 or above • Intel or AMD processor (2.4 GHz or More) • At least 2 GB RAM • 700 Kbps or more for simultaneous screen sharing, video, and audio conferencing	• Mac OS X 10.6 or above • Safari 3 or above, OR Firefox 4 or above, OR Chrome 5 or above • 2.4 GHz Intel processor (Core 2 Duo) • At least 1 GB RAM • 700 Kbps or more for simultaneous screen sharing, video and audio conferencing
VIDEO/AUDIO REQUIREMENTS	• A sound card installed in your computer • Microphone and speakers connected to your computer or a telephone with conference-call capabilities • Web camera at one viewing site	
SITE REQUIREMENTS	• Hard line Internet connection • Projector, monitor, or whiteboard to view the IWC session • Suggested: Tech contact in attendance and available for troubleshooting at time of web conference	

Solution Tree

CONTACT INFORMATION

Please provide the following information.

Who will be the contact person for the work?

Contact: Mr. Kr Kelly
Title: Principal
Phone: (502) 485-8339 (502) 767-6677
Email: michael.Kelly@Jefferson.Kyschools.US
Cell #: (502) 767-6677
Fax: N/A

Who will receive and pay the invoices?

Contact: Marsha Ashcraft
Title: School Secretary
Phone: (502) 485-8339
Email: marsha.Ashcraft@Jefferson.Kyschools.US
Fax: N/A

Shipping Information ***(required for resource delivery)***

Shipping Contact: Marsha Ashcraft
Shipping Address: 10200 Dixie Hwy.
City, State, Zip: Louisville, KY. 40272
Phone: (502) 485-8339 (502) 553-7175
Delivery Date: Call call if summer
Delivery Times: will wait at 8am-2pm

Choose one:
- ☐ Do you have a Delivery Dock?
- ☐ Do you have double doors (for pallet)?
- ☑ Do you require inside delivery?