



Virtual Learning Academy

Handbook

**2020-2021
Grades K-12**



Description:

Virtual Learning Academy (VLA) is a voluntary, non traditional online program used to create an alternative for students who may benefit from a more independent, learning experience.

Virtual Learning Academy will be the method of Remote Learning Instruction for HCS students who CHOOSE remote learning option for all or a portion of the school year.

Entrance Criteria:

- **Parent / Guardian must complete ONLINE REGISTRATION (OLR) using Infinite Campus and complete the Virtual Learning Academy online application. Both can be found at henderson.kyschools.us.**
- Any student grades K-12 can apply for Virtual Learning Academy. Only approved for the 2020-2021 School Year.
- The Student Service office will communicate assignment decisions to the family, current school, and sending school via email.

Guidelines:

1. Students will participate in an online internet based program and complete all assignments from a computer or other device provided by Henderson County Schools.
2. Students will remain enrolled in their home school (the school district in which they live.)
3. Daily attendance will be taken with VLA just the same as if a student is sitting at a desk at school.
4. **Truancy KRS 159.150--** Any student who has been absent from school without a valid excuse for 3 or more days, or tardy without a valid excuse for 3 or more days, is a truant. Any student who has been reported as a truant 2 or more times is a habitual truant (6 unexcused events). For the purpose of establishing a student's status as a truant, the student's attendance record is cumulative for an entire school year. Students who are habitual truants are subject to a truancy petition being filed through the Court Designated Worker's (CDW) office. An Educational Neglect Petition may also be filed on the student's parent/guardian.
5. Program: Odysseyware/Edgenuity will be used with grades K-12.
6. Students will work independently in the home setting and will not participate in in person classes in the Henderson County Schools.
7. A Henderson County Schools staff member will be assigned to each VLA student, will make all assignments online, monitor each student's grades, and each student's completion of assignments.
8. If students need assistance with online lessons, assistance will be given through:
 - Odysseyware/Edgenuity online messaging system
 - By phone call
 - Google Meet by appointment only
 - Email
9. Virtual Learning Academy assistance will be available at specified days and times throughout the week....**more info to come.** (Google meet, phone, email, etc.)
10. A bi-monthly progress report will be sent to parents/guardians either by email or postal service.
11. VLA students will follow the Henderson County Schools 2020-2021 school year calendar.
12. A student cannot transition from VLA back to their home school during NTI days. If the school district were to have to utilize NTI days - a student will have to stay in their current VLA placement until schools have returned to in person classes.

13. If a student does not complete assignments or is behind, they will be given a ZERO on the assignment until the assignment is completed. When the assignment is completed, the new grade will be issued. (Grades 4-12)
14. The Virtual Learning Academy has been created due to health concerns related to COVID-19. If this option is chosen, a student will not participate in extracurricular activities to maintain the healthy environment chosen by the parent.

Successful participation and completion of Virtual Learning Academy (VLA) will require the commitment of the student.....

- expectation is that all offsite learners (VLA students) must log in and complete assignments or activities every day. That is how a student will earn a “participation present” daily. Daily attendance is taken.
- Complete all assignments on the specified due date.
- to complete all projects, assignments, writing tasks, and assessments.
- to log on and work on the assigned curriculum every school day.
- to read all information, view all resources, and be responsible for understanding the information.
- to communicate regularly with their assigned HCS staff member through phone, email, and Google Meet.
- COMMUNICATION IS KEY

Administrative Authority:

The administration reserves the right to make any changes that are necessary and proper to ensure order and protect the safety of the faculty, employees, and student body.

Grading Scale:

A 92-100

B 82-91

C 70-81

D 60-69

F below 60

Graduation Requirements: (Grade12 only)

1. All students must meet state and district graduation requirements in order to graduate.
2. A student’s diploma will be held until all fees and fines owed to the school are paid or if there is a discipline event related to the ceremony.

High School STATE REQUIREMENTS

Language Arts (English 1, 2, 3, & 4)	4 Credits
Mathematics (Algebra Concepts, Algebra Data, Geometry, ALG 2)	4 Credits
Social Studies (American Studies, US History and World Civ)	3 Credits
Science (Biology, IPS, and Chemistry)	3 Credits
Health	½ Credit
Physical Education	½ Credit
Arts and Humanities	1 Credit
Computer Applications or Tech and Finance	1 Credit
<i>Electives (grad from Virtual Learning Academy)</i>	<i>7 Credits OR</i>
<i>Electives (returning to HCHS)</i>	<i>10 Credits</i>

Middle School Course Requirements:

English Language Arts
Mathematics
Spelling
Health
Science
Social Studies
Career Explorations

Elementary Course Requirements:

Language
Reading
Mathematics

Individual Learning Plan Addendum (ILPA)

A designated team shall develop an Individual Learning Plan Addendum (ILPA) for students in grades kindergarten through twelve (K-12) assigned to an alternative school or program. The team may consist of the administrator/designee of the student's current school/program, the administrator/designee of the Alternative Education Program, counselors, teachers and other staff as appropriate.

The Superintendent/designee shall chair the team and invite the parents, and as appropriate, the student to participate.

After consideration of input of the team, the designated administrator shall prepare or revise the ILPA to address, as appropriate, academic and behavioral needs, criteria for re-entry into the traditional program and review of student progress.

EXCEPTIONS:

- There will be a review process for students in regards to ADA regulations.
- Such decisions for individual students with disabilities under the IDEA shall be made by the Admissions and Release Committee (ARC).
- Such decisions for students identified under Section 504 shall be made through the team process as required under federal law and corresponding District policies and procedures.

