



# COUNSELING AND DIAGNOSTIC CENTER

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*Licensed Clinical Psychologist  
Licensed Marriage and Family Therapist*

Micah Noyes, MA, LPCC, LCADC  
*Licensed Professional Clinical Counselor  
Licensed Clinical Alcohol and Drug  
Counselor*

H. Greg Merrill, LCSW  
*Licensed Clinical Social Worker*

Michelle Smith, LCSW  
*Licensed Clinical Social Worker*

K. Joann Renner, PhD  
*Temporary Licensed Psychologist*

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*Licensed Clinical Social Worker*

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## CONTRACTUAL AGREEMENT

**THIS AGREEMENT**, made and entered into this 1st day of August, 2020 by and between the Newport Independent Schools and the Counseling and Diagnostic Center (CDC).

The Counseling and Diagnostic Center, hereby agrees to administer psychological evaluations which include behavioral observation, and assessment in the area of intelligence and emotional functioning (i.e. projective testing, if needed). Financial consideration for the cost of performance of this agreement will be provided at the rate of \$250.00 for psychological testing and report. Consultation/counseling services and ARC attendance will be provided at a rate of \$75.00 per hour for up to 28 hours per week. Counseling and consultative services will be provided to all designated students as requested by the Special Education Director.

Additional test measures by the providers of CDC (i.e. academic testing, TOVA testing, social/emotional/diagnostic testing), behavioral observations in the classroom setting, parent consultation/meetings, etc will be billed at the agreed upon rate. The assessment will be in compliance with Kentucky Administration Regulations and IDEA certifying children with disabilities.

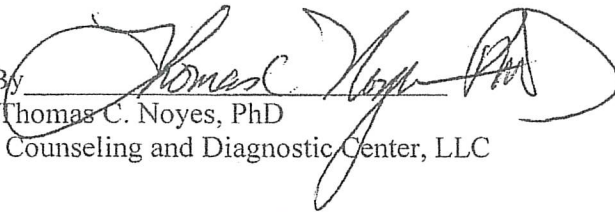
The examiner will be responsible for administering each complete evaluation and writing a report in a form such that composite data are reported in standard scores. The report will include (1) behavioral observation during testing, (2) an interpretation of test data in narrative form, (3) test data and, (4) recommendations.

Test kits and protocols will be supplied by Newport Independent Schools. Typing and photocopying are the responsibility of the examiner. Services will be evaluated on an ongoing basis by all parties involved.

Examiners are to submit a bill at the end of every month the total amount due. Payment is to be made with thirty calendar days thereafter. No reimbursement will be provided for travel.

Either party may terminate this contract upon (30) calendar days notice. A termination notice is to be presented in written form to the other contracting party.

In witness whereof, the parties have executed this agreement in duplicate originals one of which is retained by each of the parties the day and year first written above.

By   
Thomas C. Noyes, PhD  
Counseling and Diagnostic Center, LLC

By   
Lisa Swanson, Director of Special Education

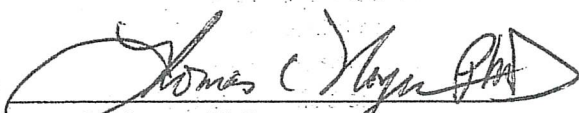
By \_\_\_\_\_  
Tony Watts, Superintendent Newport Independent Schools

### **Addendum to Counseling and Diagnostic Center Contract 2020-2021.**

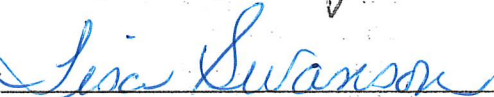
- I. The Newport School Board of Education requires all employees, contractors, and volunteers to submit to a criminal history background check by the Department of Kentucky State Police and the Federal Bureau of Investigation. Fingerprints shall be obtained on an applicant's fingerprint card provided by the Department of Kentucky State Police. The results of the criminal background check will be sent to the hiring superintendent. Any fee charged shall be no greater than the actual cost of processing the request and conducting the search. Finger printing can be obtained at the superintendent's office in the Newport Welcome Center. Newport Board of Education charges \$32.00 for the background check and fingerprints. If you have completed a background check and finger printing at another district please submit a copy with your application/contract. ***You are only required to submit to a Criminal Background check once. If you are involved in or commit a criminal offense it is your responsibility to inform the district. Failure to comply will result in termination of this contract and your employment within the district.***
- II. The Newport Board of Education requires all prospective employees of public schools and their contractors' who work in direct contact with children submit to a (Child Abuse) Background Check in accordance with the passage of SB 101 (2018). The Central Registry Check form can be downloaded from The Cabinet for Health and Family Services (CHFS) website. A check or money order made payable to the "Kentucky State Treasury" in the amount of ten dollars (\$10.00) must accompany your request to process the Child Abuse Neglect Check. Please follow complete instructions on the form. Persons applying for a certified, classified or contractual position within the Newport Independent School District must present the superintendent with a letter from the Cabinet for Health and Family Services stating you are clear to hire and there are no findings of substantiated child abuse or neglect. ***You are only required to submit to a Child Abuse Background Check once. If you are involved in a child abuse offense it is your responsibility to inform the district. Failure to comply will result in termination of this contract and your employment within the district.***
- III. The Newport Board of Education has contracted Safe Schools by Vector Solutions to streamline staff safety and compliance training with a web-based automated system. You are required to complete specific training courses in accordance to the district's Safe School policies prior to the first day of school. Courses required by the district include, but are not limited to Restraint and Seclusion, Bloodborne Pathogens Exposure Prevention, FERPA: Confidentiality of Records, Emergency Management, Evacuation Planning for Students with Special Needs, Safety in the Classroom and others to be determined for educators who support students with exceptionalities.
- IV. The Newport Independent School District subscribes to Kentucky School Board Association's (KSBA) Medicaid Reimbursement Program to manage special education related services and maintain IDEA compliance. The use of custom software – ezEdMed is a time saving management tool that maximizes Medical reimbursements for special education services such as speech and language therapy, occupational therapy, physical therapy, nursing care, audiology, the purchase of assistive technology devices and special transportation. The service documents therapies delivered to the students and progress monitoring made toward students goals.

- a. Provider shall complete in-service training (CEU/EILA credit), webinar and video conferencing with easy-to-use reference manuals. Provider will also receive support and consultation from Kentucky-based special education professional via toll free phone and email.
- b. New providers are required to attend all ezEdMed Trainings in order to execute the reimbursement program. Current providers are required to only attend trainings that are essential to the services they provide. You will be responsible for accurate documentation of all services provided to the special education student based on the service written in the IEP. Services are to be documented within **30 days of the service provided**. Payment for therapies documented in ezEdMed will be made within 30 business days. Incomplete or missing documentation will be addressed first by email and if not corrected following the email a meeting will be scheduled with the special education director.
- c. Evaluations – Medicaid allows providers to use snow days, Professional Development Days and PLC days for writing evaluations and analyzing the evaluation data. This does not include after regular school hours, weekends and holidays.
- d. Providers shall participate in a Random Moment Time Study (RMTS) created by the Medicaid School Based Administrative Claiming (SBAC) program in an effort to recoup costs associated with administrative activities under the Individuals with Disabilities Education Act (IDEA).
- e. A change in a practitioner's License, certification or registration may disqualify the practitioner from covered Medicaid services. It is the responsibility of the therapist and or practitioner to submit a new license when a license expires during the contract period.

This addendum shall constitute the complete understanding of the related service provider and the Newport Board of Education and may not be modified in any manner unless agreed upon by the Superintendent, Special Education Director, and the related service provider. Provisions of this addendum shall remain in effect for the duration of the contracted 2020-2021 school year.

By   
Thomas C. Noyes, PhD  
Counseling and Diagnostic Center, LLC

Date 6/1/2020

By   
Lisa Swanson, Special Education Director

Date \_\_\_\_\_

By \_\_\_\_\_  
Tony Watts, Superintendent  
Newport Independent School District

Date \_\_\_\_\_



Public Protection Cabinet  
Department of Professional Licensing

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Board Name : Kentucky Board of Examiners of Psychology						
License Type : Licensed Psychologist Temporary						
Name	Legacy Number	License Number	Disciplinary Actions	Status	Issue Date	Expiration Date
Kallye Joanah Renner		247277	No	Active	4/1/2019 12:00:00 AM	10/1/2020 12:00:00 AM