



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION APPLICATION FOR ATHLETIC ELIGIBILITY FOR DOMESTIC STUDENTS

INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.

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USE PAGE 1 OF THIS FORM TO DETERMINE IF THE STUDENT HAS PREVIOUSLY PARTICIPATED AT THE VARSITY LEVEL. IF SUCH PARTICIPATION IS VERIFIED ON PAGE 1, THE REMAINING PAGES MUST BE COMPLETED AND EXCHANGED BETWEEN THE SCHOOLS.

PRIOR TO COMPLETION, BOTH SCHOOLS SHOULD PRINT THE MOST RECENT COPY OF BYLAW 6 FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS LOCATED AT <https://bit.ly/2T9NeS2>

THIS INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL (KHSAA SCHOOL DESIRING ELIGIBILITY FOR THE STUDENT.)

Information Needed		These lines are to be completed by the Receiving School			
Student Name					
Date of Enrollment at Receiving School					
Name of Receiving School					
Current Grade in school					
Student's Enrollment History (list school(s) attended each year since initial enrollment in grade nine (9))	Grade	School	Dates	Varsity Play (Yes/No)?	
Birth Date		Age (as of this date)			
Print Name of Person Signing this Form		Position in School			
Date	Signature	Daytime Phone			

NOTE: THIS FORM IS TO BE SENT TO ANY AND ALL SENDING SCHOOL(S) THE STUDENT HAS ATTENDED WITHIN THE 365 DAYS FOLLOWING THE DATE OF LAST PARTICIPATION AFTER COMPLETION OF THE ABOVE SECTION TO DETERMINE IF ADDITIONAL INFORMATION IS NECESSARY.

THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE SENDING SCHOOL

Information Needed		Completed by the sending School	
Name of Sending School (must be sent to all schools in which the student has been enrolled in the past 365 days)			
Complete Address of Sending School			
Phone Number of Sending School			
1	Has this student participated in VARSITY interscholastic athletics in Baseball, Basketball, Cross Country, Football, Field Hockey, Golf, Soccer, Fast Pitch, Swimming, Tennis, Track, Volleyball or Wrestling representing this school after enrolling in grade 9 and within the last 365 days? (check response)	YES	NO
2	Is it documented that the student is returning to the receiving school and this school is the last school for which the student participated at the varsity level and the student has not established eligibility by participating at another school (in or out of state)?	YES	NO
3	Is this student changing schools due to a complete redistricting of students by the local board of education due to consolidation, closure or single school splitting into multiples schools and in accordance with the non-optional actions of the local Board of Education?	YES	NO
4	Is this student transferring from a non-member school located in Kentucky?	YES	NO
5	Is this student transferring to the receiving school and the school has verified copies of orders from a branch of the United States military service including a permanent Change of Station or Change of Duty Status?	YES	NO
Print Name of Person Signing this Form		Position in School	
Date	Signature	Daytime Phone	

NOTE: THIS FORM IS NOW TO BE SENT BACK TO THE RECEIVING SCHOOL

FURTHER INSTRUCTIONS FOR RECEIVING SCHOOL

NOTE: If the response to Questions 1 from the Sending School is NO, or the response to Questions 2, 3, 4 or 5 is YES, no ruling will be necessary by the KHSAA. A copy is to be placed on file at the receiving school until the student graduates. The receiving school is accountable for any inaccuracies in this information including potential forfeiture of contests and other penalties contained in Bylaw 27. If the response to Question 1 IS YES and the response to Questions 2, 3, 4 and 5 are NO, then complete the remainder of the form for submission to the KHSAA.

The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.



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TRANSFER FORM – RECEIVING SCHOOL SUPPLEMENTAL INFORMATION

TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED IN VARSITY ATHLETICS AFTER ENROLLING IN GRADE NINE

THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE RECEIVING SCHOOL AND ALL INFORMATION ON THESE PAGES SHOULD THEN BE FORWARDED TO THE SENDING SCHOOL IN ORDER TO ALLOW THAT SCHOOL TO COMPLETE THEIR PORTION OF THE FORM.

PRIOR TO COMPLETION, THE RECEIVING SCHOOL SHOULD PRINT THE MOST RECENT COPY OF BYLAW 6 FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS LOCATED AT <https://bit.ly/2T9NeS2>

1	Student Name						
2	Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation		Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation
	Baseball				Soccer		
	Basketball				Softball (Fastpitch)		
	Cross Country				Swimming / Diving		
	Football				Tennis		
	Field Hockey				Track and Field		
	Golf				Volleyball		
	Lacrosse				Wrestling		
3	Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). Response should include the name of the individual and the relationship to the student.						
4	Street Address of this student and family while attending the Receiving School (use 911 address, do not use PO Box)						
5	Name(s) of the person(s) with whom the student currently resides at the address as listed above. Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 3 above, please explain. Attach additional response if necessary.						
6	Date the student and family moved into the address listed in Question 4?						
7	Phone number (day and night) of student and family according to school records.						
8	The Receiving School requests a waiver of the one-year period of ineligibility due to the satisfying of one of the stated exceptions in the rule (check one)						
	a) Reassignment by Board of Education (no ruling necessary per page 1)						
	b) Transfer from Non-Member school located in Kentucky (no ruling necessary per page 1)						
	c) Military Assignment as Documented by Orders (no ruling necessary per page 1)						
	d) Bona fide Change in Residence By the Entire Family Unit						
	e) Divorce						
	f) Change in Sole Custody						
	g) Change in Joint Custody						
	h) Death of One or More Custodial Parents						
	i) Boarding School						
	j) Cessation of School Program						
	k) Anti-Bullying Exception						
9	Please check if this student does not meet a stated exception however eligibility is requested under the discretionary provisions of the Due Process Procedure. Describe the circumstances that result in the member school, with acknowledgement of both the contents of Bylaw 6, and the fact that this student meets no published exception, concluding that the facts warrant the ruling officer to consider a waiver of the one-year period of ineligibility:						

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Complete questions 10-16 if the response to Question 8 is (d) and the school is applying for a waiver of the Bylaw according to section 2, subsection (d), Bona fide Change in Residence. If applying for this exception, additional written documentation is required to accompany this form to verify the circumstances surrounding the bona fide change which may include sales documents, contracts or rental agreements. Carefully read the definition of a bona fide change in address, along with each question and request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

10	Who owns/leases/rents the Receiving School residence listed in Question 4? (parents, relative, etc)				
11	Status of CURRENT residence listed in Question 4?				
	Property is owned by student's custodial family				
	Property sale is pending (ENCLOSE COPY OF CONTRACT OR SALE PENDING VERIFICATION)				
	Property is lease/rental property with a minimum of at least a 12-month lease agreement (PROVIDE COPY OF LEASE)				
	Other arrangement (detail on line below)				
12	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 4?	YES		NO	
13	What specific public/independent school district includes the address listed in Question 4 above (list specific public school not school system; in the case of multiple schools, list the "resides" or assigned school).				
14	Status of former residence listed in Question 32? RECEIVING SCHOOL MAY NEED TO WAIT TO COMPLETE THIS INFORMATION UNTIL SENDING SCHOOL PORTION IS COMPLETE				
	House has been sold and closing has been completed.				
	House has been listed with a realtor (A COPY OF LISTING AGREEMENT MAY BE REQUIRED)				
	House has been listed, sale is pending (A COPY OF CONTRACT OR SALE PENDING VERIFICATION MAY BE REQUIRED)				
	House is still owned/maintained by custodial family				
	Rental/Lease agreement has expired and property is leased/rented to another party outside of the custodial family (ADDITIONAL DOCUMENTATION MAY BE REQUIRED)				
	Other arrangement (DETAIL BELOW)				
15	If the Status in question 14 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family? (IF YES, DETAIL BELOW)	YES		NO	
16	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. According to this definition , does this member school claim that this student and his/her custodial family had a bona fide change in residence?	YES		NO	
Complete question 17 if the response to Question 8 is (e) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (e) Divorce. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.					
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2					
17	Has there been a divorce degree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides? IF RESPONSE IS YES, A COPY OF THE DATED CUSTODY ORDER MAY BE REQUIRED.	YES		NO	

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Complete question 18 if the response to Question 8 is (f) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (c) Change of Sole Custody. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

18	Is this student changing schools due to that order or due to a change in the original sole custody order? IF RESPONSE IS YES, A COPY OF THE DATED COURT ORDER OR STATE AGENCY ORDER IF A WARD OF THE STATE MAY BE REQUIRED.	YES		NO	
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Complete question 19 if the response to Question 8 is (g) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (g) Change of Joint Custody. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

19	Is this student changing schools due to that order or due to a change in the original joint custody order? IF RESPONSE IS YES, A COPY OF THE DATED COURT ORDER OR STATE AGENCY ORDER IF A WARD OF THE STATE MAY BE REQUIRED.	YES		NO	
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Complete question 20 if the response to Question 8 is (h) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (d) Death. If applying for this exception, additional written documentation is required to accompany this form to document that the action preceded the first date of enrollment for the student. Carefully read this exception, along with the request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

20	Is this transfer due to the death of one or both of the student's custodial parents?	YES		NO	
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Complete question 21 if the response to Question 8 is (i) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (i) Boarding School. Carefully read this exception, along with the request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

21	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school? IF RESPONSE IS YES, A COPY OF LETTER FROM COURT/PRINCIPAL MAY BE REQUIRED.	YES		NO	
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Complete question 22 if the response to Question 8 is (j) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (j) Cessation of School Program. Carefully read this exception, along with the request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

22	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?	YES		NO	
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Complete question 23 if the response to Question 8 is (k) and the school is applying for a waiver of the period of ineligibility according to section 2, subsection (k) Anti-Bullying Exception. Carefully read this exception, along with the request for information.

The complete text of the exception is found in Bylaw 6 at <https://bit.ly/2T9NeS2>

23	Is this transfer due to the student being a victim of bullying as defined in KRS 158.148 and in which the bullying has been documented? IF RESPONSE IS YES, A COPY OF THE DOCUMENTATION MAY BE REQUIRED.	YES		NO	
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Complete question 24 if the response to Question 8 is (d), (e), (f), (g), (h), (i), (j) or (k) is YES and the school is applying for a discretionary waiver of the period of ineligibility from the ruling officer. By responding Yes to question 24, I am attesting that I have reviewed all sources of information and that none of the situations listed below in (a), (b), (c) or (d) exist.

A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring anytime after enrollment in grade nine (9) includes but is not limited to:

- a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:
- (1) Coached the student at a former school;
 - (2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;
 - (3) Coached the student on a nonschool (i.e., AAU, American Legion, club settings, summer program, etc.) team;
 - (4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or
 - (5) Provided housing or assistance with housing.
- b) The student in question or family, before transferring to the new school:

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- (1) Received impermissible contacts or improper benefits as defined in Bylaw 16;
(2) Sought to be coached by the coach(es) at the new school;
(3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;
(4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;
(5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or
(6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);
c) The change in schools is to nullify or circumvent:
(1) Documented obligations (including financial obligations) to the sending school;
(2) Implementation of Board of Education, School-Based Decision Making or school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or
(3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

24	I have verified that the situations listed above that would restrict a waiver for those satisfying the discretionary provisions of the rule do not exist.	YES		NO	
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25	ADDITIONAL COMMENTS. Please record any additional notes concerning school change or the case involving this student (<u>attach additional letter if necessary or if more space is needed</u>)				
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INCLUDE ANY DOCUMENTATION THAT IS REQUESTED OR THAT YOU FEEL IS RELEVANT TO THE CONSIDERATION OF THE WAIVER.

PARENT/CUSTODIAL FAMILY SIGNATURES AND CERTIFICATIONS

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.
I understand that if the waiver of the one-year period of ineligibility is granted, changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Custodial Parent Signature

Print Name of Person Signing

Email Address (for data gathering purposes only,
no rulings can be made via electronic mail)

Date		Signature		Daytime Phone	
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RECEIVING SCHOOL SIGNATURES AND CERTIFICATIONS

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school.
It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of last participation) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics at the varsity level.

I understand that the Principal's signature does not represent a final ruling in the case.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

I hereby certify that the information provided on this form is true and accurate to the best of my ability and that disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Principal / Designated Representative Signature

Position at the School

Email Address (for data gathering purposes only,
no rulings can be made via electronic mail)

Daytime Phone Number		Date Signed	
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NOTE: AFTER COMPLETION OF PAGES 2 - 5, THE RECEIVING SCHOOL SHALL FORWARD THE ENTIRE FORM PAGES 1 - 7 TO THE SENDING SCHOOL(S) WHO SHALL HAVE FIFTEEN (15) DAYS TO COMPLETE AND RETURN THE FORM TO THE RECEIVING SCHOOL.

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TRANSFER FORM – SENDING SCHOOL SUPPLEMENTAL INFORMATION
TO BE COMPLETED IF THE STUDENT HAS PARTICIPATED AT THE VARSITY LEVEL AFTER ENROLLING IN GRADE 9, THE FOLLOWING INFORMATION IS TO BE COMPLETED BY THE SENDING SCHOOL WITHIN FIFTEEN (15) DAYS AND THEN RETURNED TO THE RECEIVING SCHOOL ALONG WITH ANY ADDITIONAL CORRESPONDENCE NECESSARY TO SUPPLEMENT THE RECORD SO THAT THE RECEIVING SCHOOL CAN SUBMIT THE FORM TO THE KHSAA IN ITS ENTIRETY.

Student Name									
25	Date of first entry into Sending school								
26	Grade level of first entry into Sending school (check one)	9		10		11		12	
27	Date of Withdrawal from Sending School								
28	Indicate grade levels in which this student participated at the varsity level.	9		10		11		12	
29	Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation	Sport	Varsity Participation in Last 365 Days (Yes/No)	Date of Last Varsity Participation			
	Baseball			Soccer					
	Basketball			Softball (Fastpitch)					
	Cross Country			Swimming and Diving					
	Football			Tennis					
	Field Hockey			Track and Field					
	Golf			Volleyball					
	Lacrosse			Wrestling					
30	According to permanent records at the SENDING SCHOOL, Name of person with legal custody (residential custodian charged with care and support) of this student (Mother, Father, Other). Response should include the name of the individual and the relationship to the student								
31	Street Address of this student and family while attending the Sending School (use 911 address, do not use PO Box)								
32	Name(s) of the person(s) with whom the student currently resides at the address as listed above. Response should include the name of the individual and the relationship to the student. If this individual(s) is different than the response to number 31 above, please explain. Attach additional response if necessary.								
33	Phone number (day and night) of student and family at this address according to school records.								
Complete questions 34-39 if the representatives of the RECEIVING SCHOOL have checked box (d) on question 8, indicating that a waiver is being sought according to section 2, subsection (d), Bona fide Change in Residence. If applying for this exception, additional written documentation may be required of the sending school									
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2									
34	Who owns/owned, leases/leased, rents/rented the residence listed in Question 32? (parents, etc)								
35	Does any member of the school system staff, including but not limited to coaching or athletic staff members, have any ownership interest in the property listed in Question 32?					YES		NO	
36	What specific public/independent school district includes the address listed in Question 32 (list specific public school not school system, in the case of multiple schools, list the "resides" or assigned school).								

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37	Status of former residence listed in Question 32?			
	House has been sold and closing has been completed.			
	House has been listed with a realtor (A COPY OF LISTING AGREEMENT MAY BE REQUIRED)			
	House has been listed, sale is pending (A COPY OF CONTRACT OR SALE PENDING VERIFICATION MAY BE REQUIRED)			
	House is still owned/maintained by custodial family			
	Rental/Lease agreement has expired and property is leased/rented to another party outside of the custodial family (ADDITIONAL DOCUMENTATION MAY BE REQUIRED)			
	Other arrangement (detail on line below)			
38	If the Status in line 38 IS STILL OWNED/MAINTAINED, is the residence occupied by a member of the student's family?	YES	NO	
39	For purposes of this bylaw, a bona fide change of residence means the moving of the permanent residence of the entire family of the student and the student's parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his or her emancipation and change of residence for purposes of this bylaw. According to this definition , does this member school claim that this student and his/her custodial family had a bona fide change in residence?	YES	NO	
Complete question 40 if the representatives of the RECEIVING SCHOOL have checked box (e) on question 8, indicating that a waiver is being sought according to section 2, subsection (e) Divorce.				
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2.				
40	Has there been a divorce decree or legal separation issued by a court of competent jurisdiction followed by a court order granting custody of the student to the parent with whom the student resides? IF RESPONSE IS YES, A COPY OF THE DATED CUSTODY ORDER MAY BE REQUIRED	YES	NO	
Complete question 41 if the representatives of the RECEIVING SCHOOL have checked box (f) on question 8, indicating that a waiver is being sought according to section 2, subsection (f) Change of Sole Custody.				
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2.				
41	Is this student changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 48)	YES	NO	
Complete question 42 if the representatives of the RECEIVING SCHOOL have checked box (g) on question 8, indicating that a waiver is being sought according to section 2, subsection (g) Change of Joint.				
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2.				
42	Is this student changing schools due to that order or due to a change in the original parental custody order? (check response, give details on line 48)	YES	NO	
Complete question 43 if the representatives of the RECEIVING SCHOOL have checked box (h) on question 8, indicating that a waiver is being sought according to section 2, subsection (h) Death.				
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2.				
43	Is this transfer due to the death of one or more of the student's custodial parents?	YES	NO	
Complete question 44 if the representatives of the RECEIVING SCHOOL have checked box (i) on question 8, indicating that a waiver is being sought according to section 2, subsection (i) Boarding School.				
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2.				
44	Is this student entering or returning from a Boarding school where attendance was required by order of the courts or by recommendation of the Principal of the school attended immediately prior to attendance at the Boarding school?	YES	NO	
Complete question 45 if the representatives of the RECEIVING SCHOOL have checked box (j) on question 8, indicating that a waiver is being sought according to section 2, subsection (j) Cessation of School Program.				
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2.				
45	Is this student transferring from a school that has discontinued participation in an Association sponsored sport in which this student previously participated while attending that school?	YES	NO	
Complete question 46 if the representatives of the RECEIVING SCHOOL have checked box (k) on question 8, indicating that a waiver is being sought according to section 2, subsection (k) Anti-Bullying Exception.				
The complete text of the exception is found in Bylaw 6 at https://bit.ly/2T9NeS2.				
46	Is this transfer due to the student being a victim of bullying as defined in KRS 158.148 and in which the bullying has been documented?	YES	NO	

The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>.
Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
**APPLICATION FOR ATHLETIC ELIGIBILITY FOR
DOMESTIC STUDENTS**

INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.

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Complete question 47 if the response to Question 8 is (d), (e), (f), (g), (h), (i), (j) or (k) is YES or the receiving school is applying for a discretionary waiver of the period of ineligibility from the ruling officer (Question 11). By responding Yes to question 48, I am attesting that I have reviewed all sources of information and that none of the situations listed below in (a), (b), (c) or (d) exist.

A waiver of the period of ineligibility is not required for a student satisfying one of the exceptions in Sec. 2 if documentation exists in the record that the transfer is motivated in whole or part by a desire to participate in athletics at the new school. This documentation of actions occurring anytime after enrollment in grade nine (9) includes but is not limited to:

a) A coach employed at the receiving school, paid or volunteer at any level, or another employed individual, paid or volunteer at any level, who is acting in a coaching role including instruction or training of any type and who, before the transfer of the student:

(1) Coached the student at a former school;

(2) Provided sport-specific instruction (paid or unpaid) without the expressed consent of the prior enrolled school;

(3) Coached the student on a nonschool (i.e., AAU, American Legion, club settings, summer program, etc.) team;

(4) Provided general athletic or activities instruction, including weight training and supervised conditioning without expressed permission from the prior enrolled school; or

(5) Provided housing or assistance with housing.

b) The student in question or family, before transferring to the new school:

(1) Received impermissible contacts or improper benefits as defined in Bylaw 16;

(2) Sought to be coached by the coach(es) at the new school;

(3) Expresses dissatisfaction with the philosophy, policies, methods, or actions of a coach or administrator about interscholastic athletics;

(4) Sought additional playing time or opportunities or having shown dissatisfaction with the amount of participation or role of participation at former school;

(5) Resided with any athletic coach or any other non-relative who is a member of the school athletic or administrative staff or team member (including parents and boosters); or

(6) Has had all or part of the housing or residence logistics influenced, coordinated or manipulated by a member of the school athletic or administrative staff or team member (including parents and boosters);

c) The change in schools is to nullify or circumvent:

(1) Documented obligations (including financial obligations) to the sending school;

(2) Implementation of Board of Education, School-Based Decision Making or school-imposed policy which would have resulted in the student's ineligibility at the sending school by KHSAA Bylaws or Competition Rules; or

(3) A conflict with the philosophy or action of an administrator, teacher, or coach relating to sports.

47	I have verified that the situations listed above that would restrict a waiver for those satisfying the discretionary provisions of the rule do not exist.	YES		NO	
48	ADDITIONAL COMMENTS. Please record any notes concerning school change (<u>attach additional letter if necessary or if more space is needed</u>)				

INCLUDE ANY DOCUMENTATION THAT IS REQUESTED OR THAT YOU FEEL IS RELEVANT TO THE CONSIDERATION OF THE WAIVER.

SENDING SCHOOL SIGNATURES AND CERTIFICATIONS

I understand that the Principal's signature does not represent a final ruling in the case.

I hereby certify that the information provided on this form is true and accurate to the best of my ability and that disagreements as to material facts in the case or verification of evidence shall be resolved by the Commissioner's Office.

Principal / Designated Representative Signature			
Position at the School			
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			
Daytime Phone Number		Date	

NOTE: AFTER COMPLETION OF PAGES 1-9, THE SENDING SCHOOL SHALL FORWARD THE ENTIRE FORM PAGES 1 – 9 TO THE RECEIVING SCHOOL(S) WHO SHALL FORWARD THE ENTIRE FORM TO KHSAA FOR A RULING.

The complete text of Bylaw 6 and the interpretations of the rule are in both the KHSAA Handbook as well as on the KHSAA website <http://khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 6. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling. If an aggrieved party is dissatisfied with this decision, an appeal may be taken in the manner and within the time set forth in the KHSAA Due Process Procedure.