



KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
**APPLICATION FOR NON U.S. STUDENT ATHLETIC
ELIGIBILITY FOR STUDENTS NOT HAVING J-1/F-1 STATUS**

STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.
INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.
(All parts to be completed in English)

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INSTRUCTIONS FOR COMPLETING FORM DP08

1. Complete this form for any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) and who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school.
2. Please refer to KHSAA Bylaw 8 and its interpretations on the KHSAA website, <https://bit.ly/3bnJbl9>, for the specific provisions regarding non-exchange foreign student eligibility.
3. The KHSAA member school shall ensure that all parts of this form are complete and legible, and all required attachments are included.
4. The form will be reviewed by the Commissioner's office and a ruling will be issued.
5. For processing, allow a minimum five (5) working days to ensure time for verification of the data and be mindful that in accordance with the Due Process Procedure, the Ruling Officer has thirty (30) days to rule, and additional time if investigation is necessary.
6. Only the Principal and/or Designated Representative of a member school may inquire as to the processing status of the form.
7. The waiver of Bylaw 8 does not in and of itself declare the student eligible. It is the responsibility of the member school to verify that the student is eligible according to all other bylaws.
8. No verbal statement in addition or in contradiction to these materials shall apply.
9. If an aggrieved party is dissatisfied with the decision; an appeal may be taken in the manner set forth in the KHSAA Due Process Procedure.

Information Needed		These lines are to be completed by the Receiving School	
Student Name			
Date of Enrollment at Receiving School			
Name of Receiving School			
Current Grade in school			
Student's Enrollment History After initial enrollment in Grade 9 (list school(s) attended) each year	Grade	School	Country
Birth Date		Age (as of this date)	

1	School is requesting a waiver of the one year period of ineligibility due to exception (check one)
	a) Entire Family Relocation
	b) Refugee/Political Asylum (attach copy of refugee designation by U.S. Department of State)
	Other (attach letter with complete situation details)

Complete questions 2-10 if you are applying for a waiver of the Bylaw according to section 2, subsection (a), Entire Family Relocation. Additional written documentation may be required to accompany this form to verify the circumstances surrounding the relocation which might include sales documents, contracts or rental agreements. Carefully read the exception and each question and request for information.

a) ENTIRE FAMILY RELOCATION - The period of ineligibility may be waived if the entire family unit is relocating from a foreign country. In this case, the student(s) may be declared eligible by documenting the move of the permanent residence of the entire family of the student and the student's parents into the school district or defined school attendance area prior to the enrollment of the student.

2	Address of this student and family while attending the former school	
3	Name of the persons with whom this student lived with at the address listed in Question 2	
4	Relationship of the persons listed in Question 3 to the student	

The complete text of Bylaw 8 and the interpretations of the rule are in both the KHSAA Handbook as well as published on the KHSAA website <http://www.khsaa.org/>. Rulings are issued based solely on the issue of Bylaw 8. No verbal statement in addition or in contradiction to these materials shall apply. It is the School's obligation to inform the student of this ruling. If facts or circumstances change, contact the Commissioner's Office because this could affect or change the ruling.

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5	What type of visa does the student possess?	
6	Street Address of this student and family while attending the Receiving School (use 911 address, do not use PO Box). A COPY OF LEASE, CONTRACT, UTILITY BILL, ETC. MAY BE REQUESTED	
7	Name of the persons with whom this student lives with at the address listed in Question 6	
8	Relationship of the persons listed in Question 7 to the student	
9	Date the student and family moved to address listed in Question 6	
10	In what public school district or defined public school attendance area is the address listed in Question 6?	
11	Status of residence listed in Question 2. (A COPY OF THE LEASE, CONTRACT, ETC. MAY BE REQUESTED)	
Complete questions 11-15 if you are applying for a waiver of the Bylaw according to section 2, subsection (b), Refugee/Political Asylum. Additional written documentation may be required to accompany this form to verify the circumstances surrounding the relocation which might include sales documents, contracts or rental agreements. Carefully read the exception and each question and request for information. b) REFUGEE/POLITICAL ASYLUM - The period of ineligibility may be waived if the members of a family from a foreign country are relocating due to a declaration of asylum or seeking refuge due to acknowledged conflict. In this case, student(s) may be declared eligible by documenting the move into the school district or defined school attendance area by virtue of the policies of the United States Department of State prior to the enrollment of the student.		
12	Is this student relocation due to a declaration of asylum or seeking refuge due to an acknowledged conflict? (A COPY OF THE VISA, PASSPORT, OR OTHER RELEVANT DOCUMENTATION MAY BE REQUESTED IN ADDITION TO THE COPY OF THE REFUGEE DESIGNATION FROM THE U.S. DEPARTMENT OF STATE)	Yes ☐ No ☐
13	Street Address of this student and family while attending the Receiving School (use 911 address, do not use PO Box). A COPY OF LEASE, CONTRACT, UTILITY BILL, ETC. MAY BE REQUESTED	
14	Name of the persons with whom this student lives with at the address listed in Question 13	
15	Relationship of the persons listed in Question 14 to the student	
16	In what public school district or defined public school attendance area is the address listed in Question 13?	

STUDENT CERTIFICATION

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 8 and a new ruling issued.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools after the first year will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Student Signature		Date	
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PARENT/CUSTODIAN SIGNATURE AND CERTIFICATIONS

As the parent or primary custodian of this student, I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 8 and a new ruling issued.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Parent/Custodian Signature	
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)	

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Daytime Phone Number		Date	
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MEMBER SCHOOL SIGNATURES AND CERTIFICATIONS

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school. It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics at the varsity level. I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 8 and a new ruling issued. I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued. I understand that even if qualifying for a waiver, the student may be ineligible under the provisions of Bylaw 8, Sec. 3 (Specific Restrictions). I hereby certify that the information provided on this form is true and accurate to the best of my knowledge.

Principal / Designated Representative Signature			
Position at the School			
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			
Daytime Phone Number		Date	

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