



Dayton Independent Schools-Food Service Department - Pamela S. Tramble-Johnson, Director/Chef

AGREEMENT TO FURNISH FOOD SERVICE

BETWEEN

NORTHERN KENTUCKY COMMUNITY ACTION COMMISSION HEAD START/EARLY HEAD START

AND DAYTON INDEPENDENT BOARD OF EDUCATION 2020-2021

This Agreement is entered into by and between the Northern Kentucky Community Action Commission Head Start/Early Head Start (KY CACFP) and Dayton Independent Board of Education Food Services Department (DIS). The Dayton Independent Schools Food Services Department as a 'Vended Meals Services' agrees to furnish meals to the Northern Kentucky Community Action Commission Head Start/Early Head Start Program at their Lincoln Elementary School's site located at 701 5th Street Dayton, Kentucky and Northern Kentucky Community Action Commission Head Start/Early Head Start agrees to pay for the meals at the following per meal rates:

Students' Breakfast: \$2.09 per student,
Staff & guests' Breakfast: \$2.55 per staff,
Students' Lunch: \$3.50 per student,
Adult & guests' Lunch: \$3.75, per staff
Afternoon Snack: \$.94 cents per student and staff

The Dayton Independent Schools Board of Education Food Services Department agrees to:

- Ensure meals will meet or exceed the USDA Child and Adult Care Food Program (CACFP) Meal Pattern Requirement according to the program requirements for all meals and snacks. (meals pattern requirement attached)
- Provide Choices for Breakfast, Lunch and Afternoon Snack and require students to take at least 3 components, option (Offer VS Serve)
- KY CACFP will submit a billing invoice attendance count for payment no later than the fifth (5th) of the month for the active month food services. The invoice for payment from DIS Food Services Department within five days will return to the KY CACFP's Readiness Manager-Contact person: Kristi Rank <krank@nkcac.org> 13 West 7th Street Covington, KY 41011 from Director Food Services Chef Pamela S. Tramble-Johnson, pamela.tramblejohnson@dayton.kyschools.us via an email for reimbursement.
- Maintain cost determination records; Production Record based on students and staff's daily meals counts/attendance; Menus and Production Records for a period of three (3) years after the end of the agreement period to which they pertain. These records shall be made available to the sponsoring organization, state agency, USDA and Comptroller General for audit purposes.
- Menus must be provided to KY CACFP no later than the 23rd of the month next cycle.
- Revenue from this agreement **SHALL** be considered income to the USDA Child and Adult Care Food Program (CACFP).
- Northern Kentucky Community Action Commission Head Start/Early Head Start agrees to pay for the meals based on the above meal prices within 30 days of receipt of invoice.

This agreement shall be effective **August 26, 2020** to **June 30, 2021**. If for any reason this agreement is no longer desired, either party may terminate these services by giving a thirty (30) day written notice.

**DAYTON INDEPENDENT
BOARD OF EDUCATION**

**NORTHERN KENTUCKY COMMUNITY
ACTION COMMISSION HEAD START**

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____