M E M O R A N D U M

**TO: Mr. Matthew Turner, Superintendent**

**Mr. Matt McIntire, Chairperson**

**Board Members**

**FROM: Phil Sheehy, Director Human Resources**

**DATE: July 7, 2020**

**RE: New Job Description – “High School Dive Coach”**

The four high schools that offer competitive sports have requested a new position to support their swim teams. The “**High School Dive Coach**” is proposed to be a purchased position that is shared by all four high schools.

Human Resources recommends approval of the job description “**High School Dive Coach**” as proposed.