M E M O R A N D U M

**TO: Mr. Matt McIntire, Chairperson**

**Dr. Maria Brown**

**Ms. Karen Byrd**

**Ms. Julie Pyle**

**Mr. Troy Freeman**

**Mr. Matthew Turner, Superintendent**

**FROM: Jehan Ghouse, Purchasing Administrator**

**DATE: July 7, 2020**

**RE: Food Service Equipment Maintenance and Repair Bid Award: Tech24**

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**A Request for Bid was issued on June 18, 2020 for Food Service Equipment Maintenance and Repair Services for the District. Bids were opened on Tuesday July 7, 2020. One vendor responded with the following bid:**



**Tech24 is the incumbent provider of these services to the District. The Food Service Department is satisfied with their current performance and agrees to award the bid to Tech24. The award is for one year, effective August 1, 2020, with the option to renew for an additional four years.**

**This activity will be funded from the Food Service Fund.**

**I recommend awarding the bid to Tech24, as presented.**