

# Lincoln Elementary

## Student Handbook

2020-2021



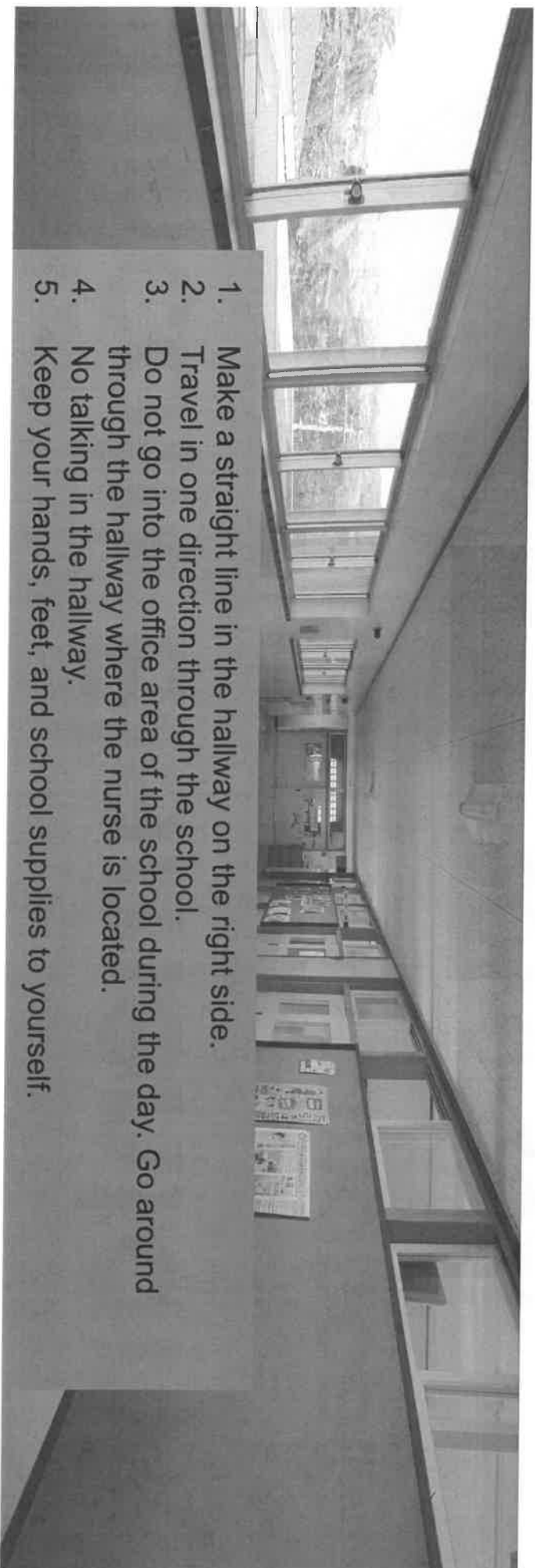
**Aiming for Excellence!**



## Hallway Procedure



1. Make a straight line in the hallway on the right side.
2. Travel in one direction through the school.
3. Do not go into the office area of the school during the day. Go around through the hallway where the nurse is located.
4. No talking in the hallway.
5. Keep your hands, feet, and school supplies to yourself.



## PRIDE Song

**P is for Positive**



**R is Respect**



**I: Independent-Think for Yourself**



**D is for Dedicated to Our School**



**Lincoln PRIDE**

**Leading. . .Excelling. . . Succeeding**



**LES PRIDE!**

# Dress Code

(Administrator discretion will be used when necessary and appropriate.)

Hats, hoods, bandanas, sunglasses, etc. shall not be worn inside the building.

Hair shall be clean and well groomed. Make-up should not be brought to school.

No inappropriate content, vulgar or degrading pictures are allowed on clothing or jewelry.

Students must not wear shirts that show their midsections. Backless tops or dresses are not school appropriate.

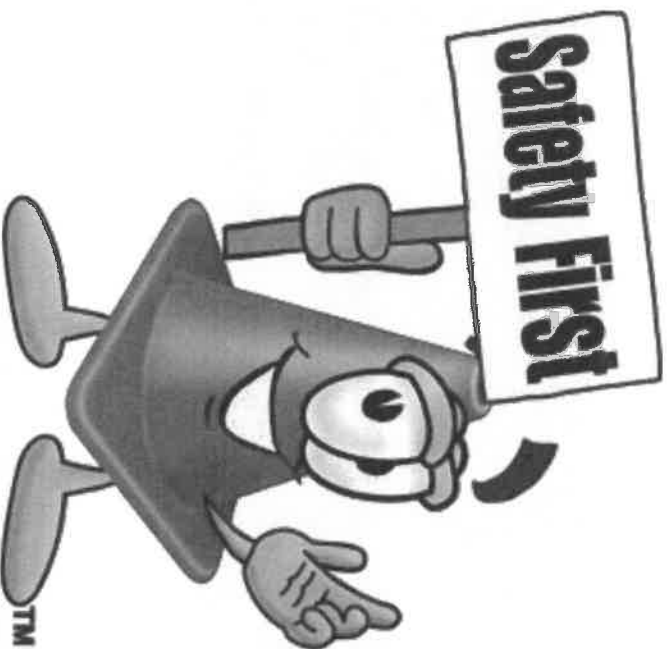
Tank tops with large holes or large underarms should not be worn. No low-cut blouses or shirts.

Skirts and dresses should be no shorter than the length of the finger tip when arms are extended by the side. Athletic shorts should reach fingertip length in the front and back.

Appropriate undergarments should be worn, but not visible.

Students must wear appropriate shoes at all times. Tennis shoes are required in PE.

The full dress code is on page 5 of the handbook.



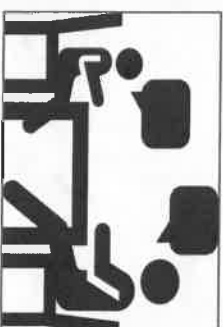
### Expectations

- Take All Drills Seriously
- Level 0
- Stay Calm
- Listen to Instructions

### Safety Drills

- Fire Drills: Every Month
- Tornado Drills: Twice a Year
- Earthquake Drills: Twice a Year
- Lockdown Drills: Every Quarter
- Bomb Threat Drill: Once a Year





## Related Arts

**Related Arts will consist of:**

- Art
- Physical Education (PE)
- Music
- Guidance
- Library

## LES Lunch Schedule

11:30-11:55	Grimes and Knipp
11:35-12:00	Bowles and Mosley
11:40-12:05	Tucker and Clark
11:55-12:20	Sekora and Gordon
12:00-12:25	Kenyon and Chaffin
12:05-12:30	Crawford and Perkins
12:20-12:45	West and Todd
12:25-12:50	Patterson and Vaughn
12:30-12:55	Johnson and Cannon



**Lincoln Elementary**  
**Cafeteria Expectations**  
**Goal**

The LES cafeteria will be a safe and clean environment where people interact with courtesy and respect as they enjoy their meals.

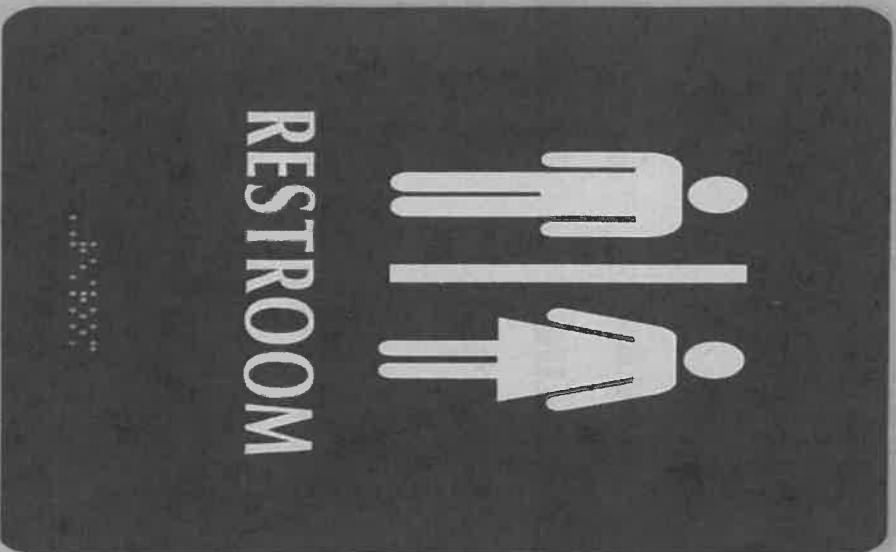
**Expectations**

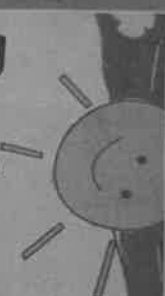
- R**espect Yourself and Others
- O**nly Use Expected Voice Levels
- A**lways Use Manners and Pleasant Conversation
- R**aise Your Hand for Permission to Leave Table

**Voice Levels**

Kitchen-Level 0    Music-Level 0    Lunch-Level 2  
Breakfast-Level 2    After 7:50-Level 0





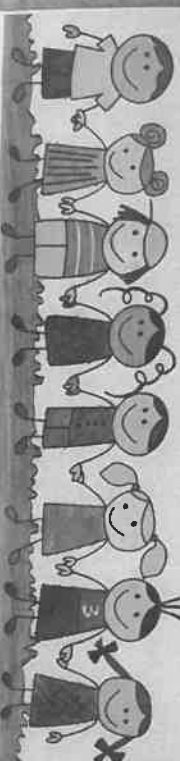


# Lincoln Elementary Restroom Expectations

**Goal**  
The restrooms of LES will be a safe and clean environment where people interact with courtesy and respect.

**Expectations**

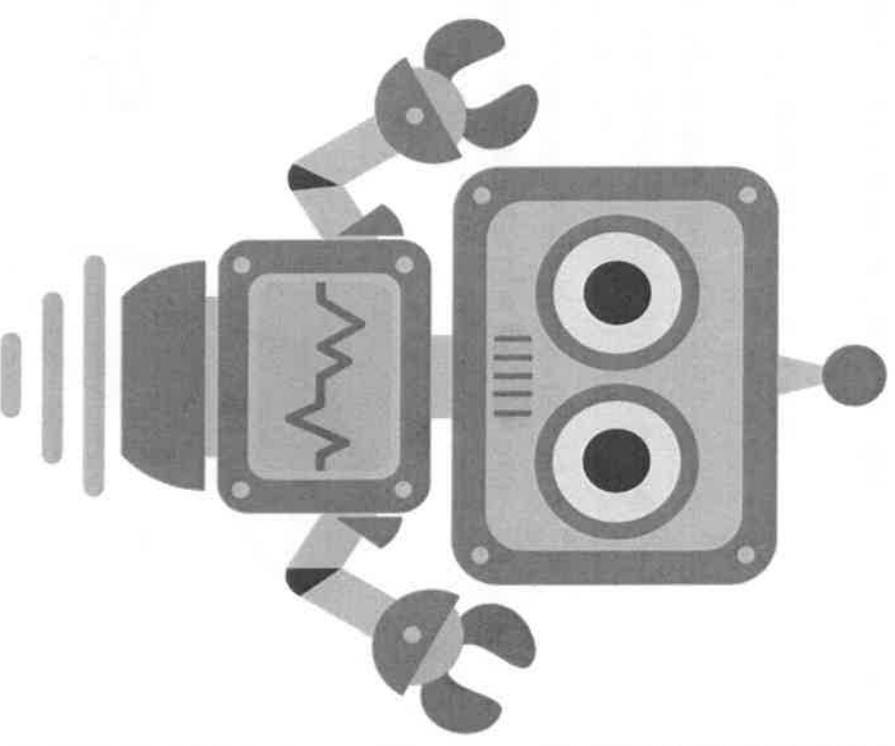
- C**are for the Facilities and Privacy of Others
- L**evel 0
- A**lways Flush
- W**ash Hands with Soap
- S**hare the Water Fountain with Others





# Technology

- Every student will be given a computer for their individual use while at school.
- Students must be signed into their school Google account while using the school computer.
- Computers may not be shared with other students.
- You **may not** be on Youtube for any reason at anytime.
- Students must take computers with them from class to class.
- Students must only be on sites that are allowed or assigned by their teacher.
- Never give out your personal information online.
- Never download any information or material without your teacher's permission.
- Do not change your computer settings without permission.
- Tell your teacher if you see something inappropriate or uncomfortable.
- Do not eat or drink near your computer.
- Place computer on the charger when not in use.
- Be responsible for your computer.



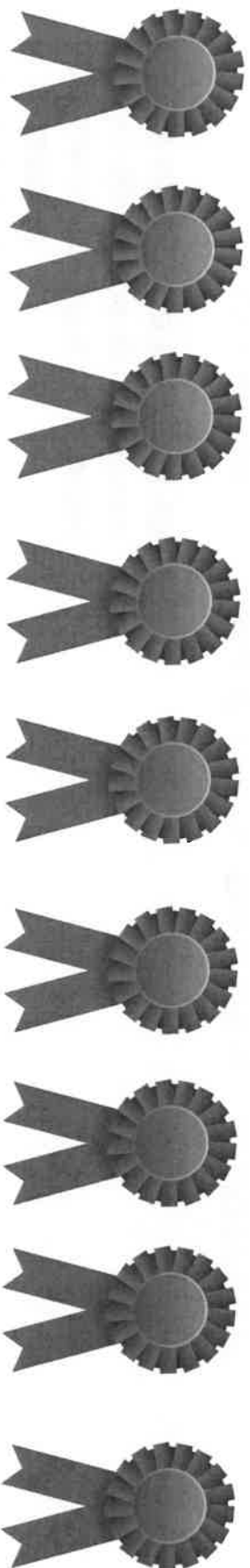


# Cell Phones



- Cell phones must be placed in student backpacks when they arrive at school and not retrieved until the dismissal bell (basically students can only use them on the bus or during transport to and from school).
- Cell phones must be set on silent mode, in a backpack during classroom time.
- Cell phones must be stored away during classroom time and during any tests that are administered throughout the school year.
- Schools are not responsible for any damage or lost cell phones during the school hours.
- Schools have the right to confiscate cell phones if they are distracting to the learning environment (and returned to the student at the end of the day).
- If mobile devices are being used for educational purposes, specific programs/apps will be allowed to be accessed during class.

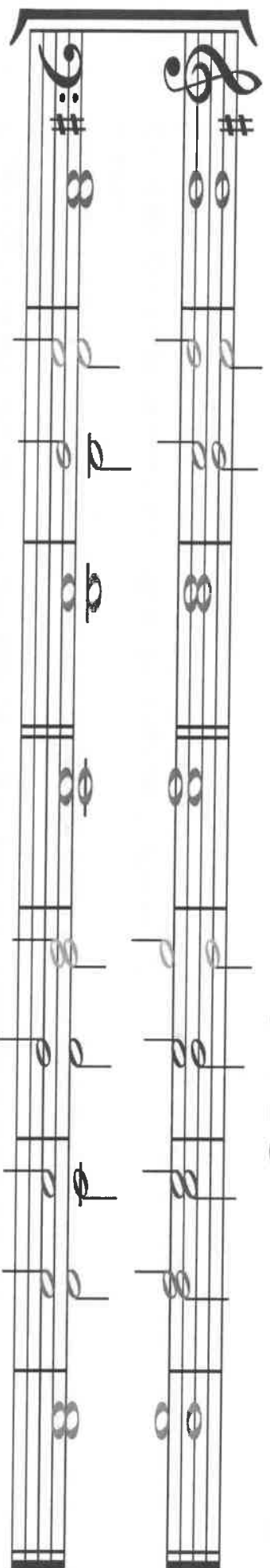
# Honoring Excellence



- Students who show leadership skills in all aspects of school.
- Students who are chosen by their teachers and peers to exemplify what a leader looks like in the classroom.
- The school will give a reception for the students each month who get the Honoring Excellence Award.
- Each student will receive a certificate, cupcake, and drink.
- Students will have their picture on a bulletin board in the hallway on their side of the building.
- Parents may attend the celebration.

# Lincoln Chant

Edward Elgar



- **P** is for Positive
- **R** is Respect
- **I** independent, think for yourself
- **D** is for dedicated to our school
- **E** is for excellence in all that you do

**Lincoln Pride, Leading, Excelling, Succeeding SSSSHHHHHH**

★ **Exit the gym**



# Hall of Fame

## Lincoln Elementary Hall of Fame

LES is looking for the Best of the Best!

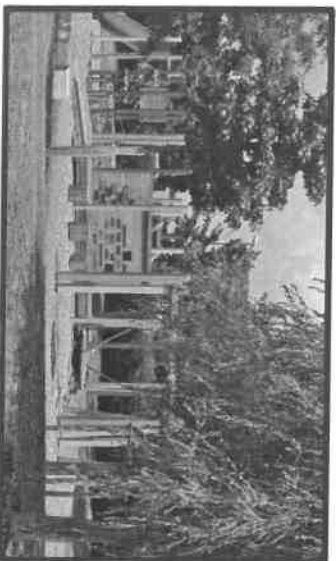
Per 9 weeks (Hall of Fame status may be earned)

- 100% AR goal met (set by Reading teacher based on reading level)
- 45 Dreambox lessons (5 lessons per week for the 9 week period)
- Increase or stay the same in both Star Math and Star Reading percentiles OR 95%tile or higher in both Star Assessments
- 4 or fewer "needs work" dojos
- 0 office referrals
- 2 or fewer tardies and 1 or fewer absences

All students earning LES Hall Of Fame status will attend a recognition ceremony, receive a Hall of Fame shirt, place their painted handprint on the wall entering their side of the building, and participate in an afternoon field day experience.

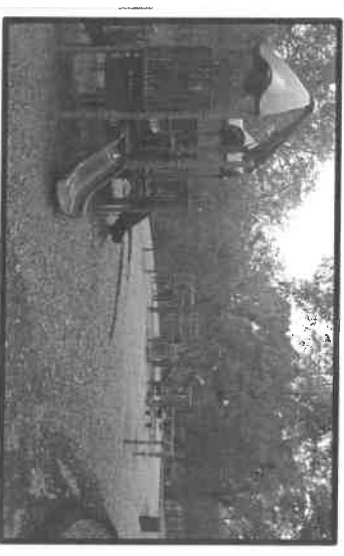
# Playground Rules

## Safety First

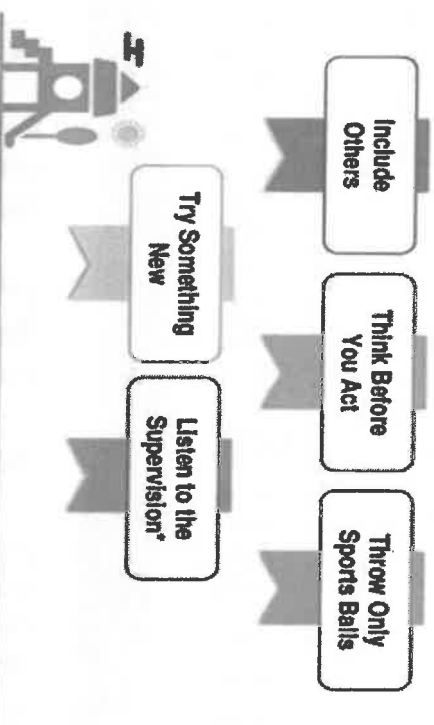


### PLAYGROUND RULES

**Be Safe - Be Kind - Be Respectful**



- Respect other students' space
- Share equipment with others
- Take turns
- Use the equipment as it was intended to be used
- Do not jump from swings
- Watch out for people around you
- Only run in grassy areas
- Be Kind



\*This can be changed to whatever terminology you use at your school. (Where it's better once you have revised the templates to reflect your school's playground rules.)

- Keep your hands and feet to yourself
- Share the basketball and soccer fields and equipment
- If someone gets hurt report it to your teacher
- Check for lost items on your way in and out of recess
- Please take all of your items, including trash, inside with you when you leave the playground
- Keep our playground clean



