



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY  
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: [www.kenton.kyschools.us](http://www.kenton.kyschools.us)

Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

June 25, 2020

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve External Support/Booster Organizations Approval for 2020-21 year for the following groups: Simon Kenton Softball, Simon Kenton Cheer, Simon Kenton Band, Simon Kenton Lady Pioneers Soccer, Pioneer Girls Tennis, Simon Kenton Sideliners, Simon Kenton Girls Volleyball, Simon Kenton Boys Soccer, Summit View Academy PTSA, Dixie Heights Colonels Club, Dixie Heights Athletic Boosters, and DHHS Band Boosters

**APPLICABLE BOARD POLICY:**

Policy 04.312 "School Activity Funds"

**HISTORY/BACKGROUND:**

Each year the Superintendent shall report to the Board when all booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc) An External/Booster Organization's purpose may be to support a student group or program at a particular school or programs at various schools. Even though an External Support/Booster Organization works very closely with the district, it is a separate entity and is responsible for adherence to IRS guidelines and Title IX regulations. All organizations listed have completed the required paperwork and has been reviewed by district designee.

**FISCAL/BUDGETARY IMPACT:**

None

**RECOMMENDATION:**

Approval of External Support/Booster Organizations for 2020-21 year for the following groups: Simon Kenton Softball, Simon Kenton Cheer, Simon Kenton Band, Simon Kenton Lady Pioneers Soccer, Pioneer Girls Tennis, Simon Kenton Sideliners, Simon Kenton Volleyball, Simon Kenton Boys Soccer, Summit View Academy PTSA, Dixie Heights Colonels Club, Dixie Heights Athletic Boosters, and DHHS Band Boosters

**CONTACT PERSON:**

Matt Wilhoite

*M Wilhoite*

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Carla Egan Shannon Herold Jesica Jehn  
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"



**KENTON COUNTY SCHOOL DISTRICT  
EXTERNAL SUPPORT GROUP APPLICATION**

**SCHOOL YEAR:** 20-21

**Official Name of External Support/Booster Organization:** Simon Kenton Softball

**Approval Applied for by:** Chad Dance

Boosters

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)

**(Required) Bank Account - Name of Bank:**

Huntington - See attached

**(Required) Federal Employer Identification Number:**

82-4830591

**State Sales Tax-Exempt Number:**

none

Please attach 501C3 tax exempt letter to this application

(External support groups are not permitted to use the school/district's Ky. sales tax exempt number )

**Does the organization have a charitable gaming license? Y/N**

NO

**What gradelevels/clubs/sports will this group support?**

Simon Kenton Softball

By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds.

Signature

Chad Dance

President

Signature

Michelle Sullivan

Vice President

Signature

Jeffery Young

Treasurer

Signature

Cathy Newman

Secretary

Signature

Bookkeeper - same as treasurer

**Principal's Signature**

Craig Runkel

If group supports more than one school ALL principals need to sign

Murillate

Board Meeting Date 7/6/20

# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020-2021Official Name of External Support/Booster Organization: Simon Kenton Cheer BoostersApproval Applied for by: James Aardema

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage     \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the  
Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom  
of this form.)

(Required) Bank Account - Name of Bank: BB+T(Required) Federal Employer Identification Number (FEIN) 83-4400992State Sales Tax-Exempt Number: 8000171529 Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)Does the organization have a charitable gaming license? Y/N NWhat gradelevels/clubs/sports will this group support? Junior Varsity and Varsity Cheerleading

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds

Signature [Signature] PresidentSignature [Signature] Vice PresidentSignature [Signature] TreasurerSignature [Signature] SecretarySignature [Signature] Bookkeeper / FundraisingPrincipal's Signature [Signature]

If group supports more than one school ALL principals need to sign

Superintendent/Designee [Signature]Board Meeting Date: 7/6/20



Sheet1

Sheet2

Sheet3

# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020 - 2021

Official Name of External Support/Booster Organization:

SIMON KENTON BAND BOOSTERS

Approval Applied for by:

JEREMY SHERMAN

The following documents are required and must be attached prior to the board reviewing your application:

- Written by-laws ✓
- Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) ✓
- List of Officers (Employees of KCSD are ineligible to be Treasurer.) ✓
- Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate ✓  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- Annual Budget ✓
- Signed Affidavit that all Officers of the group have read and agree to follow the *Accounting Procedures for Kentucky School Activity Funds*. (Located at the bottom of this form.) ✓

(Required) Bank Account - Name of Bank: BBT (required)(Required) Federal Employer Identification Number (FEIN): 31-1041514State Sales Tax-Exempt Number: B26517 Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)Does the organization have a charitable gaming license? Y/NWhat gradelevels/clubs/sports will this group support? All 5k Band Programs

By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds.

Signature	<u>[Signature]</u>	President
Signature	<u>[Signature]</u>	Vice President #1
Signature	<u>[Signature]</u>	Treasurer
Signature	<u>[Signature]</u>	Secretary
Signature	<u>[Signature]</u>	Bookkeeper COR. Sec.

Principal's Signature John W. Pughan

If group supports more than one school ALL principals need to sign

Superintendent/Designee M. WilkersonBoard Meeting Date: 7/6/20

# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020-2021

Official Name of External Support/Booster Organization: SK Lady Ploneers Soccer Boosters

Approval Applied for by: Sara Gadzala

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage      \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the *Accounting Procedures for Kentucky School Activity Funds*. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: Heritage Bank

(Required) Federal Employer Identification Number (FEIN) 47-4790130

State Sales Tax-Exempt Number: 31954

Please attach 501C3 tax exempt letter to this application

(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N Y

What gradelevels/clubs/sports will this group support? Girls High School Soccer  
Simon Kenton High School

By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds.

Signature [Signature] President

Signature to be determined Vice President

Signature [Signature] Treasurer

Signature Sara Gadzala Secretary

Signature \_\_\_\_\_ Bookkeeper

Principal's Signature John W. Paphan

If group supports more than one school ALL principals need to sign

Superintendent/Designee M. Wellata

Board Meeting Date: 7/6/20

# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

2020-2021

Official Name of External Support/Booster Organization: Pioneer Girls Tennis Booster  
Approval Applied for by: Kim Kitchen

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws ✓
- ☐ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.) ✓
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate ✓  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget ✓
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.) ✓

(Required) Bank Account - Name of Bank: BB&T

(Required) Federal Employer Identification Number (FEIN) 26-3682909

State Sales Tax-Exempt Number: 720354

Please attach 501C3 tax exempt letter to this application

(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N N

What gradelevels/clubs/sports will this group support? 7th-12th grade

By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds.

Signature	<u>Kim Kitchen</u>	President
Signature	<u>Denise [unclear]</u>	Vice President
Signature	<u>[unclear]</u>	Treasurer
Signature	<u>Shawna [unclear]</u>	Secretary
Signature	<u>[unclear]</u>	Bookkeeper

Principal's Signature

John W. Pope

If group supports more than one school ALL principals need to sign

Superintendent/Designee

M. [unclear]

Board Meeting Date: 7/6/20





# KENTON COUNTY SCHOOL DISTRICT

## EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020-2021

Official Name of External Support/Booster Organization: Simon Kenton Girls Volleyball Booster

Approval Applied for by: Phil Lachmann

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☐ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage      \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: BB + T

(Required) Federal Employer Identification Number (FEIN) 27-3275322

State Sales Tax-Exempt Number: N/A Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N No

What gradelevels/clubs/sports will this group support?

Grades 9-12 of  
Simon Kenton Volleyball

By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds.

Signature [Signature] President

Signature [Signature] Vice President

Signature [Signature] Treasurer

Signature [Signature] Secretary

Signature \_\_\_\_\_ Bookkeeper

Principal's Signature [Signature]

If group supports more than one school ALL principals need to sign

Superintendent/Designee [Signature]

Board Meeting Date: 7/6/20



# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

2020/2021

Official Name of External Support/Booster Organization: SK Boys Soccer Boosters  
Approval Applied for by: Cathy Meyers

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: Huntington Bank

(Required) Federal Employer Identification Number (F 81-2912258)

State Sales Tax-Exempt Number: B-000131701 Please attach 501C3 tax exempt letter to this application.  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N NO

What gradelevels/clubs/sports will this group support? Grades 7 through 12  
Boys Soccer

By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds.

Signature Cathy Meyers President  
Signature Rich Benjamin Vice President  
Signature James J. Allen Treasurer  
Signature James J. Allen Secretary  
Signature \_\_\_\_\_ Bookkeeper

Principal's Signature

John W. Popham

If group supports more than one school ALL principals need to sign

Mw. Silante

7/6/20

# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

**SCHOOL YEAR:** 2020-2021

Official Name of External Support/Booster Organization: Summit View Academy PTSA

Approval Applied for by: Jill Sluder, PTSA President

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws ✓
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.) ✓
- ☒ Proof of Liability Coverage ✓ \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget ✓
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.) ✓

(Required) Bank Account - Name of Bank: BB&T

(Required) Federal Employer Identification Number (FEIN) 47-4570027

State Sales Tax-Exempt Number: A14300 Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N No

What gradelevels/clubs/sports will this group support? Students grades P-8

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature	<u>Jill Sluder</u>	President
Signature	<u>Wanda Meyer</u> 1 <sup>st</sup>	Vice President, Programs
Signature	<u>Gregory</u>	Treasurer, <u>Andy B.</u> Vice President, Membership
Signature	<u>Jim Glade</u>	Secretary, <u>Andy Sherrill</u> Vice President, WAM
Signature	<u>Elizabeth Hargree</u>	Vice President, Hospitality

Principal's Signature Lily Smith  
If group supports more than one school ALL principals need to sign

Superintendent/Designee M. Wellata

Board Meeting Date: 7/6/20



# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020 - 2021Official Name of External Support/Booster Organization: Dixie Heights Colonels ClubApproval Applied for by: Dawn Josselyn

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage      \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the  
*Accounting Procedures for Kentucky School Activity Funds.* (Located at the bottom  
of this form.)

(Required) Bank Account - Name of Bank: Fifth Third(Required) Federal Employer Identification Number (FEIN) 201527314State Sales Tax-Exempt Number: B 23390 Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)Does the organization have a charitable gaming license? Y/N NoWhat gradelevels/clubs/sports will this group support? All students 9-12By signing below each officer acknowledges that they have read and will follow the 2013 Accounting  
Procedures for Kentucky School Activity Funds

President	<u>Dawn Josselyn</u>
Vice President	<u>Krista Deaving</u>
Treasurer	<u>Toni Bluemlein</u>
Secretary	<u>Bur Beister</u>
Bondkeeper	<u>[Signature]</u>
	<u>6/24/20</u>

Superintendent/Designee MurkateBoard Meeting Date: 7/6/20

# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020-2021

Official Name of External Support/Booster Organization: DHS Band Boosters, Inc.

Approval Applied for by: Sarah Shamblin

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to b to be Treasurer.)
- ☒ Proof of Liability Coverage      \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the  
Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom  
of this form.)

(Required) Bank Account - Name of Bank: Fifth Third

(Required) Federal Employer Identification Number (FEI) 82-4376546

State Sales Tax-Exempt Number: \_\_\_\_\_ Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N NO

What gradelevels/clubs/sports will this group support?

Dixie High School Band Program.  
Marching Band, Concert Band,  
Pep Band, Jazz Band, winter guard,  
Indoor Percussion.

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature	<u>[Signature]</u>	President
Signature	<u>[Signature]</u>	Vice President
Signature	<u>[Signature]</u>	Treasurer
Signature	<u>[Signature]</u>	Secretary
Signature	<u>[Signature]</u>	Bookkeeper

Principal's Signature \_\_\_\_\_  
if group supports more that one school ALL principals need to sign

Superintendent/Designee

[Signature]

Board Meeting Date:

2/6/20



# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2020-2021

Official Name of External Support/Booster Organization: Dixie Heights Athletic Boosters  
Approval Applied for by: Teresa Catchen

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage      \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the *Accounting Procedures for Kentucky School Activity Funds*. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: Huntington Bank

(Required) Federal Employer Identification Number (FEI) 611043412

State Sales Tax-Exempt Number: B23528 Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N YES

What gradelevels/clubs/sports will this group support? Grades 9-12, all Sports at Dixie

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature	<u>Teresa Catchen</u>	President
Signature	<u>Open</u>	Vice President
Signature	<u>Open</u>	Treasurer
Signature	<u>Schuyler Kopp</u>	Secretary
Signature	<u>Open</u>	Bookkeeper

Principal's Signature [Signature]  
If group supports more than one school ALL principals need to sign

Superintendent/Designee Murillate

Board Meeting Date: 7/6/20