**SPENCER COUNTY BOARD OF EDUCATION**

**SPECIAL CALLED**

**6:30 p.m. Monday, May 18, 2020**

**TELECONFERENCE**

**BOARD MEMBERS PRESENT:**

Ms. Sandy Clevenger, Board Chair

Ms. Janet Bonham, Vice Chair

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**BOARD MEMBERS ABSENT:**

Ms. Debbie Herndon

**OTHERS PRESENT**: Superintendent Chuck Adams, Mark Thomas, Vicki Goodlett, Dyllan Tipton, and Michele Barlow.

***Due to the nature of current concerns surrounding COVID-19, the Spencer County Board of Education will be conducting the meeting under “Special Called” provisions via teleconference*.**

**ORDER # 189**

**CALL TO ORDER**

Ms. Sandy Clevenger, Board Chair called the meeting to order at 6:35 pm.

**STATEMENT OF BOARD MISSION**

Ms. Sandy Clevenger read the Statement of Board Missions.

**ORDER # 190**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the May 18, 2020 Board Agenda as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

Going the Distance Award: Kelly Heichelbech

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

Superintendent’s Report: Superintendent Chuck Adams reported on the following:

* Alternate Calendar Options
* ELC/Bus Complex
* Annual Bids
* Executive Session
* Senior Parade

**ORDER # 191**

**RECESS (TO ENTER INTO SPECIALL CALLED MEETING OF FINANCE CORP)**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to recess and enter into special called meeting of finance corp)

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 192**

**MOTION TO RECONVENE THE MAY 18, 2020 SPECIAL CALLED MEETING**

A motion was made Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to reconvene the May 18, 2020 Special Called Meeting at 6:48 pm**.**

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ACTION WITH DISCUSSION**

**ORDER # 193**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the April 27, 2020 minutes as presented**.**

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 194**

**BOND RESOLUTION**

RESOLUTION OF THE BOARD OF EDUCATION OF THE SPENCER COUNTY SCHOOL DISTRICT, AUTHORIZING AND APROVING THE EXECUTION OF A LEASE AGREEMENT WITH THE SPENCER COUNTY SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS; APPROVING CERTAIN ARCHITECTS’ PLANS FOR THE CONSTRUCTION OF A CERTAIN SCHOOL BUILDING PROJECT; APPROVING THE EXECUTION OF CONTINUING DISCLOSURE PROCEDURES AND THE EXECUTION OF TAX COMPLIANCE PROCEDURES; AND APPROVING THE PLAN OF FINANCING THE COST OF SAID PROJECT.

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the resolution of bond sales of the Finance Corporation as presented

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 195**

**CONSTRUCTION INVOICES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | SCHS Complex  BG# 17-236 | Bus Garage  BG# 17-261 | Early Learning Ctr  BG# 19-371 |
| Abatement and Contracting |  |  | $97,365.50 |
| Beargrass Group Pavement | $18,578.04 |  |  |
| Kile Signs | $13,308.50 |  |  |
| Lynn Imaging |  | $2,539.91 | $4,068.86 |
| Manning Brothers | $5,616.16 |  |  |
| Sherman Carter Barnhart | $763.88 | $4,389.00 |  |
| Total | $38,266.58 | $9,178.91 | $105,782.06 |

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the construction invoices as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 196**

**TENTATIVE BUDGET**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the 2020-2021 Tentative Budget as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 197**

**CARRYOVER OF SBDM SECTION SIX ALLOCATIONS**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the schools to carry forward their SBDM funds to prepare for the upcoming school year as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 198**

**CHANGE ORDER #10 (SCHS ACADEMIC & ATHLETICS BUILDING)**

Change Order # 10 will be increased by this Change Order in the amount of $4,788.00. The new sum including this change order will be $5,212,656.44 to address the roof.

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve Change Order # 10 to the SCHS Athletic/Academic Complex for the purpose of appropriately addressing the roof and it’s warranty.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 199**

**REVISED BG-1 BG 19-362 SCHS FAMILY & CONSUMER SCIENCE LAB RENOVATION**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the Revised BG 1 for the SCHS Family & Consumer Science Lab Renovation as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 200**

**Revised BG-1 BG17-261 (Bus Garage)**

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the Revised BG1 for the Bus Garage as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 201**

**APPROVAL OF FUELING STATION BID**

The district released an RFP to procure a fueling station for the Transportation Compound. Upon the closing date/time of the RFP all sealed bids were opened and reviewed. Upon a review of all submitted bids it is recommended that the Board approve the bid from A & M Oil Company, Inc. A & M Oil Company, Inc provided two options for the Board to consider regarding the above ground fuel storage tank. The total bid price for a 10,000 gallon above ground fuel storage tank and fueling dispensers is $111,746.00. The other option was for a 12,000 gallon above ground fuel storage tank and fueling dispensers at $114,297.00.

Due to the cost savings through optimizing the fuel deliveries, it is recommended that the Board accept and approve the bid to purchase a 12,000 gallon above ground fuel storage tank and fueling dispensers at $114,297.00.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to award A&M Oil the fueling station bid and to approve the bid to purchase a 12,000 gallon above ground fuel storage tank and fueling dispensers at $114,297.00 as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 202**

**EXTENSION OF PEOPLES BANK CONTRACT THROUGH JUNE 30, 2021**

Due to the retirement of the finance officer this year, we are requesting the Board approve an extension of the Peoples Bank contract for one additional year through June 30, 2021, for transition purposes. We also request the board approve Citizens Union Bank as a secondary bank for our investments.

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the extension with People’s Bank and Citizens Union Bank as a secondary as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 203**

**BUS GARAGE LEASE**

The bus garage lease contains a clause that the owner will be given a 30 day notice prior to vacating property along with an increase of $50/month. Our last monthly rate was $1,750/month – increasing to $1,800/month.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve the bus garage lease as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 204**

**NTI APPLICATION**

In the event that we are forced back into the NTI model during the 20-21 school year due to COVID-19, this plan must be approved and sent back to KDE before June 15, 2020. Answers are still pending to some of the application and modifications can still be made before the submission on June 15. Modifications can be reviewed at the June 11 Special Work Session before submitted to State.

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the NTI application during the upcoming 20-21 school year as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 205**

**SCHOOL RESOURCE OFFICER 20-21**

Proposed amount for School Resource Officer for 20-21 is $31,650.00.

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the 20-21 School Resource Officer agreement with the City of Taylorsville as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 206**

**APPROVAL TO DESIGNATE SCHS AS A POLLING SITE FOR JUNE PRIMARY ELECTION**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve SCHS as a polling site for the June Primary election?

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #207**

**SCES .5 MATH INTERVENTION TEACHER POSITION (RENEWAL) - MR. ADAMS**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to approve the SCES .5 Math Intervention teacher position pending available Title 1 funds as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 208**

**STUDENT CODE OF CONDUCT 20-21**

Modifications to the 20-21 Student Code of Conduct included: Clarification of Suspension and Vaping into the tobacco use policy.

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the 20-21 Student Code of Conduct as presented

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 209**

**PRESCHOOL ASSISTANT COORDINATOR RENEWAL (100 DAYS)**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to renew the Preschool Assistant contract as proposed for 20-21.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 210**

**DISTRICT ECE INSTRUCTIONAL ASSISTANT RENEWAL**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the ECE Instructional Assistant for 2020-21 as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 211**

**OCCUPATIONAL THERAPY ASSISTANT POSITION EXPANSION**

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the expansion of the Occupational Therapy Assistant Positon as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 212**

**EXPANSION OF HIGH SCHOOL PASS PROGRAM – LBD TEACHER**

With the increase in ECE numbers at the High school level, there is the need to create a LBD certified 0.5 position in order to add a 2nd PASS teacher/ classroom for our high school. This will allow our existing PASS teacher/ classroom to deal with 10th – 12th grade students and the new 0.5 PASS position would be for our 9th grade students only. Between the 2 staff, we could support up to 30 PASS students at SCHS. Right now the projections show that we will have 27 PASS students. Cost estimate of $32,328 will be funded through IDEA-B Funds.

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the expansion of the high school PASS Program LBD Teacher as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #213**

**THERAPY DOG/COUNSELING**

Our insurance company will cover therapy dogs. Board Attorney, Bob Chenoweth has not responded with legal aspect.

A motion was made by Ms. Janet Bonham but did not receive a second. Motion died.

**ORDER #214**

**SUBSTITUTE TEACHER SALARY SCHEDULE 2020-2021**

No changes were made to the substitute teacher salary schedule 2020-2021

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the 20-21 substitute salary scale with no changes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 215**

**SALARY SCHEDULE 2020-2021**

No Changes were made to the Salary Schedule for 20-21.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve the 20-21 Salary Scheduled as presented without changes.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 216**

**BREAKFAST AND LUNCH PRICES 2020-2021**

No Changes to the breakfast and lunch prices for 2020-2021

**Lunch Prices for Students:**

On a yearly basis the district has to complete the Paid Lunch Equity (PLE) Tool in order to determine the lunch prices. For the 2020-2021 school year we were granted approval of a waiver which has allowed us to keep the meal pricing at the same levels.

Therefore, a recommendation of charging the following for full paid lunches is being recommended as follows:

Elementary Schools: $2.95  
Middle & High School: $3.00

**Breakfast Prices for Students:**

All grades levels will be charged $2.00 per breakfast

Breakfast and Lunch Prices for Adults:

A recommendation is being made to charge $2.50 for the adult breakfast and $3.75 for the adult lunch

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the breakfast and lunch prices for 20-21 as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 217**

**APPROVAL OF THE FOLLOWING BIDS: LIQUID PROPANE GAS, MEDICAL EXAM SERVICES, PHOTOGRAPHY AND YEARBOOK; COMMERCIAL CARRIERS; GASOLINE & DIESEL; DUMPSTER; DISTRICT APPAREL; STUDENT INSURANCE; WORKERS COMPENSATION; ANNUAL LINES OF INSURANCE PREMIUMS; AND COPIER CONTRACT**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the Liquid Propane Gas, Medical Exam Services, Photography and Yearbook; Commercial Carriers; Gasoline & Diesel; Dumpster; District Apparel; Student Insurance; Workers Compensation; Annual Lines of Insurance Premiums; and Copier Contract bids as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 218**

**ACTION BY CONSENT**

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. School Activity Budgets
5. Invoices for Approval
6. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
7. Field Trip Approvals (Overnight and Out-of-State)
8. Fundraiser Approvals
9. Fee Requests
10. Surplus Items N/A
11. Certified and Classified Position List
12. 2021 Prom Location
13. Approval of Annual Vendors (Model Procurement)
14. Grant Requests
15. Non Resident Contracts N/A

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve the Action by Consent items as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**COMMUNICATIONS**

1. Board Members
2. SCEA Update
3. Written Communication
   1. Attendance Report N/A
   2. Bus Maintenance Report N/A
   3. Building Inspections
   4. SBDM Minutes
   5. Open Records Request

**DIALOGUE AND FUTURE AGENDA TOPICS**

1. Options Being Considered for Next Year.

**ORDER # 219**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to make the agenda dated May 18, 2020 part of the official board minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 220**

**EXECUTIVE SESSION**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to enter into EXECUTIVE SESSION KRS 61.810 Section (k); meetings which federal or state law specifically require to be conducted in privacy. Spencer County Board of Education, in accordance with KRS 156.557 Section 6 Subsection (c). Any preliminary discussions relating to the evaluation of the Superintendent by the Board or between the Board and the Superintendent prior to the summative evaluation shall be conducted in closed session.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 221**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to return to open session.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 220**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to adjourn meeting.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes