

**RECORD OF BOARD PROCEEDINGS  
MINUTES  
VIRTUAL MEETING**

The Hopkins Co. Board of Education met at 320 S. Seminary Street, Madisonville, KY at 5:30 o'clock P.M. on the 1<sup>st</sup> day of June, 2020 with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

---

Susanne Wolford, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.**

Susanne Wolford, Board Chairman, will led the pledge to the flag.

**B. Adoption of Agenda**

**Order #101 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Bobby Fox and a second by Mr. Steven Faulk.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

**A. Superintendent and Staff**

Deanna Ashby, Superintendent - COVID Report, Athletics and Extra Curricular Activities

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)**

**A. School Calendar**

**CENTRAL OFFICE CLOSED**

July 3, 2020

**SUMMER SCHOOL**

**Completed Remotely on Odysseyware**

HCCHS - June 1, 2020 - June 4, 2020

MNHHS - June 1, 2020 - June 4, 2020

**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #102 - Motion Passed:** Approval of the listed consent items passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of May 18, 2020, board meeting and the bills and salaries for the month of June 2020.

**B. Approval for Schools to Apply for Grant(s)**

The Board approved the schools to apply for the following grant (s).

1. District-wide Food Service, Action for Healthy Kids, up to \$2,000, to be used for additional equipment to create grab-and-go curbside meal pickups.

**C. Approval of BG2 for Hopkins County Central High School Roof Repair BG20-208  
A copy may be found in Abstract File #134**

The Board approved the BG2 for Hopkins County Central High School Roof Repair BG20-208.

**D. Approval of BG3 for Hopkins County Central High School Roof Repair BG20-208  
A copy may be found in Abstract File #135**

The Board approved the BG3 for Hopkins County Central High School Roof Repair BG20-208.

**E. Approval of the Contract with Hopkins County Health Department for School Nurses for the 2020-2021 School Year  
A copy may be found in Abstract File #136**

The Board approved the contract with Hopkins County Health Department for School Nurses for the 2020-2021 School Year.

**F. Approval of the Amended 2019-2020 Graduation Dates**

The Board approved the following amended 2019-2020 Graduation dates (due to COVID-19).

Hopkins County Schools Academy - August 9, 2020  
Hopkins County Central High School - August 10, 2020  
Madisonville North Hopkins High School - August 11, 2020

**G. Approval to Accept the Hold Harmless Agreement with Berry Plastics for Donation of Face Shields  
A copy may be found in Abstract File #137**

The Board approved to accept the Hold Harmless Agreement with Berry Plastics for Donation of Face Shields.

**H. Approval to Accept Quote for Insurance  
A copy may be found in Abstract File #138**

The Board approved to accept the quote for Insurance from EMC for \$623,232, provided by Riddle Insurance.

**I. Approval to Declare Epilog Laser Engraver at the Hopkins County Career and Technology Center as Surplus**

The Board approved to declare the Epilog Laser Engraver at the Hopkins County Career and Technology Center as surplus.

Brand: Epilog  
Model: 8000 Laser System  
Serial Number: 8030-0975971812R  
Date of Manufacture: November 2009

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Personnel**

The following personnel changes have been made by the Superintendent since May 20, 2020.

**CLASSIFIED RESIGN**

Ann Starks, Custodian, MNHHS, eff. 5-19-20

**CLASSIFIED RESIGN FOR RETIREMENT**

Janet Nichols, Family Resource Coordinator, EES, eff. 10-30-20 (rescinded date from 6-30-20)

**B. Any Other Old/or New Business**

**B.1. First Reading of Two Additional School Calendars for the 2020-2021 School Year**

**RECORD OF BOARD PROCEEDINGS  
MINUTES  
VIRTUAL MEETING**

**The Hopkins Co. Board of Education met at 320 S. Seminary Street, Madisonville, KY at 5:30 o'clock P.M. on the 1<sup>st</sup> day of June, 2020 with the following members present:**

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

---

It is recommended the Board complete a first reading of two (2) additional school calendars for the 2020-2021 school year due to COVID-19. **(TABLED – no first reading was held)**

**B.2. First Reading of Attendance Policy 09.123  
A copy may be found in Abstract File #139**

The Board held a first reading of Attendance Policy 09.123 as presented.

**B.3 Review of Procedure 09.123 AP.21 Attendance Forms  
A copy may be found in Abstract File #140**

The Board reviewed Procedure 09.123 AP.21 Attendance Forms.  
**(No Action Required)**

**B.4 First Reading of New Policy Updates for the 2020-2021 School Year  
A copy may be found in Abstract File #141**

The Board held the first reading of the following policy updates as presented.

Policy 01.83 In-Service Training  
 Policy 02.31 School Resource Officers (SROs)  
 Policy 03.11 Hiring (Certified)  
 Policy 03.121 Salaries (Certified)  
 Policy 03.131 Assignment (Certified)  
 Policy 03.19 Professional Development (Certified)  
 Policy 03.21 Hiring (Classified)  
 Policy 03.231 Assignment (Classified)  
 Policy 03.27 Discipline, Suspension and Dismissal of Classified Employees  
 Policy 03.29 Staff Development (Classified)  
 Policy 03.4 Substitute Teachers  
 Policy 04.1 Budget Planning and Adoption  
 Policy 04.312 School Activity Funds  
 Policy 05.4 Safety  
 Policy 05.48 Weapons  
 Policy 06.221 Bus Drivers' Use of Tobacco and Other Substances  
 Policy 08.1312 Home/Hospital Instruction  
 Policy 08.4 Adult/Community Education  
 Policy 09.12 Admissions and Attendance  
 Policy 09.1223 Persons Over Compulsory Attendance Age  
 Policy 09.126 Students of Military Families  
 Policy 09.15 Student Fees  
 Policy 09.22 Student Health and Safety  
 Policy 09.2211 Employee Reports of Criminal Activity  
 Policy 09.227 Child Abuse  
 Policy 09.33 Fund-Raising Activities

**B.5 Review of Procedure Updates for the 2020-2021 School Year  
A copy may be found in Abstract File #142**

The Board reviewed the Procedure updates for the 2020 - 2021 school year as presented.  
**(No Action Required)**

Procedure 01.3 AP.2 Board Vacancy Forms  
 Procedure 01.3 AP.21 Application for Board Vacancy  
 Procedure 03.121 AP.22 Personnel Documents

- Procedure 03.19 AP.23 District Training Requirements
- Procedure 03.21 AP.254 Driving Record Violations and Personnel Actions
- Procedure 03.221 AP.22 Personnel Documents
- Procedure 06.221 AP.2 Drug and Alcohol Testing Notification and General Consent
- Procedure 09.14 AP.232 Release of Records to State Child Welfare Agency
- Procedure 09.227 AP.1 Child Abuse/Neglect/Dependency
- Procedure 09.425 AP.22 Assault and Threats of Violence-Notice of Penalties and Provisions

**B.6. Discussion Concerning Fundraisers**

Discussion concerning when fundraisers can begin.

**CLOSED SESSION PER KRS 61-810**

**Order #103 - Motion Passed:** Approval to enter into CLOSED SESSION per KRS 61.810, which meets the requirement for holding Closed Session and the exceptions to Open Meetings according to KRS 156.557, subsection (6) Superintendent Evaluation and Personnel, passed with a motion by Dr. J.W. Durst and a second by Mr. John Osborne.

- |                     |     |
|---------------------|-----|
| Mr. Steven Faulk    | Yes |
| Dr. J.W. Durst      | Yes |
| Ms. Susanne Wolford | Yes |
| Mr. John Osborne    | Yes |
| Mr. Bobby Fox       | Yes |

**OPEN SESSION**

**Oder #104 – Motion Passed:** Approval to return to OPEN SESSION, passed with a motion by Mr. Steven Faulk and a second by Mr. Bobby Fox.

**Approval of Superintendent Evaluation  
A copy may be found in Minute Abstract File #143**

**Order #105 - Motion Passed:** Approval of the Superintendent’s Evaluation passed with a motion by Mr. John Osborne and a second by Mr. Bobby Fox.

- |                     |     |
|---------------------|-----|
| Mr. Steven Faulk    | Yes |
| Dr. J.W. Durst      | Yes |
| Ms. Susanne Wolford | Yes |
| Mr. John Osborne    | Yes |
| Mr. Bobby Fox       | Yes |

**BOARD CALENDAR**

**Review Board Meeting Dates**

Monday, June 15, 2020, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm

**ADJOURNMENT**

It was moved by \_\_\_\_\_, second by \_\_\_\_\_, that the Board adjourn until the next scheduled meeting on June 15, 2020.

---

Susanne Wolford, Chairman

---

Dr. Deanna D. Ashby, Superintendent