

BOONE COUNTY SCHOOLS – STIPEND FORM 1 – NOTIFICATION
(To be submitted prior to offering stipends)

Stipend for what type of professional development work:

☐ **Participate in Sustained PL Series** – (may include action research or reading/participation between sessions)

Certified – \$50.00 3 hours / \$100.00 12 hours

☐ **Participate in PL while serving in the teacher leadership role** – Certified – “Certified Tutor Rate”; Classified – hourly rate

☐ **Serve as PL trainer** – (in-house employee) – \$200.00 3 hours / \$400.00 6 hours

☐ **Other** _____

Title of training/work: _____

Anticipated # of certified participants: _____ Number of ☐ hours ☐ day(s): _____ Pay Rate: _____

Anticipated # of classified participants: _____ Number of ☐ hours ☐ day(s): _____ Pay Rate: _____

Grant/Fund name: _____

Budget Code: _____

Date Training/work will be completed: _____

Anticipated pay date: _____ if paperwork is submitted by _____

XX

Grant/Fund Administrator: _____

Signature required prior to scheduled work beginning

HR Notification: _____

Signature required prior to scheduled work beginning

Finance Notification: _____

Signature required prior to scheduled work beginning

Final Approval: _____

Signature required prior to scheduled work beginning

Each individual who signs Stipend Form 1 should keep a copy.