

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX C **DATE:** June 2, 2020

TOPIC/TITLE: Travel Requests

PRESENTER: Scott Hawkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.

SUMMARY OF MAJOR ELEMENTS:

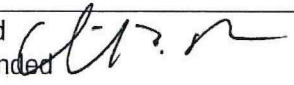
Attached: WCMS (Chicago, April 15-17, 2021).

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☐ **Recommended** ☐ **Not Recommended**

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Monica Elmore
DATES OF TRIP:	April 15-17, 2021
TRIP TO:	Chicago, IL
METHOD OF TRANSPORTATION:	Charter Bus
ACCOMMODATIONS:	Hotel
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Chicago Institute of Science and Technology Art / Performance (Millenium Park, Blue Man Group) Willis Tower (History, Engineering) Shedd Aquarium
CONFERENCE AGENDA: SEE ATTACHMENT	N/A
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Approx. 160 students, 20 adult chaperones (including admin and Nurse) Woodford County Middle School
TOTAL ESTIMATED COST:	\$590 per student
COST INCLUDES:	Medieval Times Dinner / Show, Chicago Institute of Science and Technology, Blue Man Group, Dinner / Dance Cruise on Lake Michigan, Willis Tower, Shedd Aquarium, Giordano's Buffet, Lodging, transportation (including tips), all meals, logistical costs.
FUNDING SOURCE:	Student /Parent Funds Yankee Candle Sales Race 5K Entries
FUND MANAGER RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended