

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** IX B **DATE:** June 2, 2020

**TOPIC/TITLE:** School Fundraiser Requests

**PRESENTER:** Scott Hawkins

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)  
☐ ACTION REQUESTED AT THIS MEETING  
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL  
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)  
☐ BOARD REVIEW REQUIRED BY
- ☐ STATE OR FEDERAL LAW OR REGULATION  
☒ BOARD OF EDUCATION POLICY  
☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION  
☐ PREVIOUS REVIEW OR ACTION
- ☐ DATE:  
☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

**SUMMARY OF MAJOR ELEMENTS:**

Attached 2020-2021 Fundraisers: WCHS Volleyball (Serve a Thon; Dig Pink).

**IMPACT ON RESOURCES:** None.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:** Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

**SUPERINTENDENT'S RECOMMENDATION:** ☐ Recommended ☐ Not Recommended

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**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: **WCHS**Date: **May 5, 2020**Person/Club/Organization: **Volleyball team**Fund-Raiser Requested: **Serve-a-thon**

Is this a Service Project per Board Policy 09.33?

☐ Yes☒ No

Product to be Sold: **none** – Players will be asked to get 4 “sponsors” before the Serve-a-thon. On the day of the Serve-a-thon, each player will serve 25 times. For every serve the player gets in the court, she will earn a dollar from each of her sponsors. Sponsors can also choose to sponsor an individual by pledging a particular amount of money for participation in the event regardless of how many serves the player gets in the court.

Number of Students Participating: **approx. 30**Expected Beginning Date: **September 7, 2020** (Beginning date cannot be prior to the Board Meeting.)Expected Ending Date: **September 21, 2020**

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$4 000.00	\$ _____
2. Expenses/Cost of Goods Sold:	\$0.00	\$ _____
3. Total Profit:	\$4 000.00	\$ _____
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

ITEMS TO BE PURCHASED FROM PROFIT

	<u>PROJECTED</u>	<u>ACTUAL</u>
Team Building Activities	\$ 1,000.00	\$ 1,000.00
Team Celebrations (Senior Night, Banquet)	\$ 1,000.00	\$ 1,000.00
T-shirts	\$ 1,000.00	\$ 1,000.00
Officials	\$1,000.00	\$ 1,000.00

6. Sponsor's Signature: Meghan C. Bottom Date: 5-5-207. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 5-12-208. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

Review/Revised: 6/27/2016

**Request Form for School Fund-Raisers**

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: **WCHS**Date: **May 5, 2020**Person/Club/Organization: **Volleyball team**Fund-Raiser Requested: **Dig Pink**Is this a Service Project per Board Policy 09.33? ☒ Yes ☐ No

Product to be Sold: **none** – All proceeds from the September 9th Anderson County match will be donated to Woodford Relay for Life. Revenue sources include (but are not limited to) gate money, concession money, t-shirt sales, and a donation jar.

Number of Students Participating: **approx. 30**Expected Beginning Date: **September 9, 2020**Expected Ending Date: **September 9, 2020**

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	<u>\$1,000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	<u>\$0.00</u>	\$ _____
3. Total Profit:	<u>\$1,000.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Woodford Relay for Life Donation	<u>\$ 1,000.00</u>	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: Meghan C. Bottom Date: 5-5-207. As Principal, I ☒ recommend ☐ do not recommend this project.

X Form is typed

X Budget report is attached

X Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 5-12-208. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: \_\_\_\_\_ Date \_\_\_\_\_

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Date sent: \_\_\_\_\_ Signature of Superintendent: \_\_\_\_\_

Review/Revised:6/27/2016




## School Activity Fund Individual Activity Account Budget Worksheet

School: Woodford County High School	Year: 2020-2021
Activity Account: Volleyball	

Description	Receipts Budget	Expenditures Budget
<b>Beginning Cash Balance</b>	\$1,680.00	
<b>Total Receipts</b>	\$17,895.00	
Volleyball Camp Donation	\$1,000.00	
Athletic Trainer Fee (\$35x30)	\$1,050.00	
YJ Smash Entry Fees (\$250x7)	\$1,750.00	
YJ Smash Gate Money	\$650.00	
YJIVT Entry Fees (\$250x7)	\$1,750.00	
YJIVT Gate Money	\$800.00	
WCIVT Entry Fees (\$285x7)	\$1,995.00	
WCIVT Gate Money	\$1,250.00	
Regular Season Gate (\$260x10)	\$2,600.00	
Volleyball Passes (\$55x10)	\$550.00	
Serve-a-thon Fundraiser	\$3,000.00	
Dig Pink Fundraiser	\$1,000.00	
Re-deposit Start Up Money	\$500.00	
<b>Total Expenditures</b>		\$15,500.00
KVCA/AVCA Membership		\$100.00
Athletic Trainer Fee		\$1,050.00
YJ Smash Officials		\$1,200.00
YJ Smash Trainer		\$250.00
YJIVT Officials		\$1,200.00
YJIVT Trainer		\$250.00
WCIVT Officials		\$1,850.00
WCIVT Trainer		\$250.00
Regular Season Officials		\$2,400.00
Assigning Fees		\$325.00
Custodian Fees		\$900.00
Tourney Entry Fees		\$1,225.00
Team Building Activities		\$1,000.00
Team Celebrations		\$1,000.00
Team T-Shirts		\$1,000.00
Woodford Relay for Life Donation		\$1,000.00
Start Up Money		\$500.00
<b>SEASON TOTAL</b>		\$4,075.00

Meghan C. Bottom  
**Sponsor/Club Treasurer**  
2-20-2020  
**Date**

  
**Principal**  
5-12-20  
**Date**

**Submit to Principal by April 15**