

## OWENSBORO BOARD OF COMMISSIONERS

Special Called Meeting  
May 5, 2020 5:00 PM  
via Teleconference due to COVID-19  
as permitted by KRS 61.826 and OAG 20-05

1. CALL TO ORDER - Mayor Tom Watson

2. ROLL CALL – Beth Cecil, City Clerk

Present:

Mayor Tom Watson

Mayor Pro Tem Larry Maglinger

Commissioner Pam Smith-Wright

Commissioner Larry Conder

Commissioner Jeff Sanford

3. INVOCATION – Commissioner Pam Smith-Wright

4. BUSINESS

4.A. Minutes dated March 17 and March 18, 2020 were unanimously approved upon motion of Mayor Watson with a second by Commissioner Sanford.

4.B. The following board appointments were unanimously approved upon motion of Mayor Watson with a second by Commissioner Smith-Wright:

- **Wesleyan-Shawnee Neighborhood Alliance** – Reappoint Bennie Horrell and Judy Horrell to a two-year term effective April 19, 2020.
- **Civil Service Commission** – Appoint Joe Bowen and Joanne Kendall to three-year terms effective April 8, 2020.
- **Audubon Bon Harbor Neighborhood Alliance** –Appoint Vickie Carey to a two-year term effective May 5, 2020.
- **Owensboro-Daviess County Building Code Appeals Board** –Appoint Byron Westerfield to a four-year term effective May 7, 2020.
- **Historic Preservation Board** – Reappoint Ed Allen to a three-year term effective May 17, 2020. Appoint Aaron Kizer to a three-year term effective May 17, 2020.

## **5. MUNICIPAL ORDERS**

**5.A.** Municipal Order 9-2020 entitled A MUNICIPAL ORDER APPROVING THE 2020-2025 CONSOLIDATED PLAN, 2020-2021 ANNUAL ACTION PLAN AND THE NORTHWEST NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP FUNDS, PREPARED BY THE COMMUNITY DEVELOPMENT DEPARTMENT AND AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE SAME was approved 5-0 on one reading upon motion of Commissioner Sanford with a second by Mayor Pro Tem Maglinger.

The Community Development Department is recommending the 2020-2025 Consolidated Plan, 2020-2021 Annual Action Plane and the Northwest Revitalization Strategy Area Plan for Community Development Block Grant and HOME Funds in order to continue to address the need for housing and community development in the community. City Manager Pagan explained that the Order includes the 2020-2025 Consolidated Plan, 2020-2021 Annual Action Plan and the Northwest Neighborhood Revitalization Strategy Area and identifies the methods in which the City will spend the next five (5) years of CDBG and HOME Partnership Program funds. The entitlement allocations for this year include \$499,972 in CDBG funds and \$266,184 in HOME funds. The funding will carry out programming mainly within the Northwest Neighborhood Revitalization Strategy Area. The City also received \$294,117 in Coronavirus Aid Relief, and Economic Security Act funding, also known as CARES Act funding. This money will be used to implement the small business and rental assistance to qualifying low-income households. HUD is currently working to execute grant agreements for both sets of funding, that is the typical annual funding and the CARES Act funding. Once the agreements are fully executed, the CDBG CARES Act funding will be released to eligible applicants.

**5.B.** Municipal Order 10-2020 entitled A MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO NEGOTIATE AND EXECUTE A REAL ESTATE PURCHASE AND SALE AGREEMENT FOR THE ACQUISITION OF PROPERTY OWNED BY THE ST. PAUL AME CHURCH LOCATED AT 620 ELM STREET was unanimously approved on one reading by motion of Mayor Watson with a second by Commissioner Conder.

The City participates in neighborhood redevelopment in qualified census tracts through homeownership. St. Paul AME Church owns real property located at 620 Elm Street and has agreed to sell the property to the City. The City seeks to acquire the property to perform additional improvements in qualifying census tracts. City Manager Pagan explained that federal HOME funds would be used to purchase the property. The property will be divided into two (2) lots; one (1) lot will be transferred to Habitat for Humanity for a project; and our Community Development Department will retain the other lot for a new low-income home the City will build.

**5.C.** Municipal Order 11-2020 entitled A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION FOR A \$50,000 LIVABLE COMMUNITIES GRANT TO THE AARP FOR THE PURPOSE OF FUNDING PUBLIC ART MURALS IN THE DOWNTOWN was approved 5-0 on one reading upon motion of Mayor Watson and a second from Mayor Pro Tem Maglinger.

The AARP Community Challenge provides small grants to fund “quick-action” projects that can help communities become more livable for people of all ages. During the OBKY Project, citizens of Owensboro recommended the creation of downtown art projects, which included unique, artistic murals for walls, buildings, alleys, etc. The Community Development Department seeks to apply for a Livable Communities Grant for the purpose of funding four (4) small public art murals in locations yet to be determined. Several months ago, the City and County were designated as livable communities; a recognition program administered by AARP said City Manager Pagan. This Order authorizes a \$50,000 grant application to be used for four (4) downtown art projects. Additional downtown murals were a recommendation from the OBKY project. The murals would be a partnership with the local art guild and downtown property owners.

**5.D.** Municipal Order 12-2020 entitled A MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN APPLICATION FOR A FY2020 COMPETITIVE GRANT THROUGH THE KENTUCKY 911 SERVICE BOARDS IN AN APPROXIMATE AMOUNT NOT TO EXCEED \$130,000.00, THE PROCEEDS OF WHICH WILL BE UTILIZED BY THE CITY OF OWENSBORO TO PURCHASE CONSOLE FURNITURE FOR USE BY THE OWENSBORO-DAVIESS COUNTY CENTRALIZED 911 COMMUNICATIONS CENTER; A TEN PERCENT (10%) MATCH BEING REQUIRED BY THE CITY was unanimously approved on one reading by motion of Commissioner Conder and a second by Commissioner Sanford.

The Owensboro-Daviess County Centralized 911 Communications seeks to file an application for a Competitive Grant through the Kentucky 911 Service Boards in an approximate amount not to exceed \$130,000.00, to purchase console furniture to replace the basic office furniture purchased in 2009. Per City Manager Pagan, the grant has a ten percent (10%) match; if approved, it would be next fiscal year before the project proceeds. Therefore, the matching funding will be available in next year’s budget, and like all dispatch expenses, would be split with the County based on the pro-rata share of call volume.

## **6. CITY MANAGER ITEMS**

**6.A.** The financial report for the periods ending February 29, 2020 and March 31, 2020 were presented by Angela Hamric, Director of Finance and Support Services. After brief comments from the elected officials, the reports were unanimously approved with a motion by Commissioner Conder and a second by Commissioner Sanford. Presentation attached.

**6.B.** The following personnel appointments were approved 5-0 with a motion by Mayor Watson and second by Commissioner Sanford.

**NEW HIRE/PROBATIONARY:**

- **David E. Crisp** – Probationary, full-time, non-civil service appointment to Roadworker with the Public Works Street Department, effective May 11, 2020
- **Nathan P. Mitchell** – Probationary, full-time, non-civil service appointment to Laborer/Maintenance Helper with the Public Works Street/Stormwater Department, effective May 11, 2020

**REGULAR STATUS:**

- **Chad M. Gilbert** – Regular, full-time, non-civil service appointment to Police Officer with the Police Department, effective April 15, 2020
- **Derek W. Griffith** – Regular, full-time, non-civil service appointment to Police Officer with the Police Department, effective April 15, 2020
- **Thomas C. Clark** – Regular, full-time, non-civil service appointment to Construction Inspector with the Public Works Engineering Department, effective May 12, 2020

**6.C.** City Manager Comments - City Manager Pagan announced that currently, one hundred five (105) rental applications and one hundred thirty-seven (137) small business applications have been submitted as part of the OBKY COVID-19 Emergency Relief Program. He also thanked the City employees and acknowledged their hard work. Mayor Watson asked if any city staff had been furloughed to which City Manager Pagan responded negative.

**7. COMMUNICATIONS FROM ELECTED OFFICIALS**

Brief comments were heard from the elected officials. They all thanked the healthcare workers, city employees and citizens for remaining resilient during these challenging times.

Mayor Watson thanked Jeff and Chris from IT Department for their assistance setting up the meeting. He also recognized Clay Horton (Green River District Health Dept.), Dr. Dufrayne (OH), Andy Ball (EMA) for their efforts with COVID-19. He encouraged everyone to watch the weekly updates via Facebook. He has also requested that Daniel Cameron (Attorney General) respond with clarification on the difference between a Governor recommendation and a law. He encouraged support of the local businesses now and when they re-open. The City is looking at a way to close the streets and potentially allow businesses and restaurants to open up within the streets allowing a

larger capacity of patrons. More to come on this issue. Mayor Watson also encouraged everyone to complete their census.

#### **8. ADJOURNMENT**

There being no further business to discuss, the meeting unanimously adjourned at 5:36 p.m. upon motion of Mayor Watson and a second by Commissioner Smith-Wright.

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Thomas H. Watson, Mayor

ATTEST:

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Beth Cecil, City Clerk