

## KENTUCKY DEPARTMENT OF EDUCATION STAFF NOTE

**Topic:** Approval of the 2019 Report, 2019 Exceptions and 2021 Plan as required by 702 KAR 1:115, Annual In-service Training of District Board Members

**Date:** June 2020

**Action Requested:** ☐ Review ☐ Action/Consent ☒ Action/Discussion

**Held In:** ☒ Full Board ☐ Curriculum, Instruction and Assessment ☐ Operations

### SUMMARY OF ISSUE BEFORE THE BOARD:

To approve the 2019 Report, 2019 Exceptions and 2021 Plan as required by 702 KAR 1:115, Annual In-service Training of District Board Members.

### COMMISSIONER'S RECOMMENDATION:

The Commissioner recommends approval of the 2019 Report, 2019 Exceptions and 2021 Plan. The recommendation for action is made because:

- the 2019 Report is complete, accurate and reflects in-service training offerings that comply with regulation specifications;
- the requests for extensions for board members needing additional time to complete 2019 requirements are justified and within the provisions of the statute;
- the recommended 2021 Plan meets and exceeds regulation specifications; and
- the board must meet the requirements of 702 KAR 1:115 in regard to those who do not fulfill training requirements and were not granted an extension.

### APPLICABLE STATUTE OR REGULATION:

KRS 160.180 and 702 KAR 1:115

### BACKGROUND:

#### *Existing Policy:*

KRS 160.180 requires that school board members complete annual (calendar year) in-service training. For board members in office as of December 31, 2014, 12 hours are required during each of the first four years of district board service; eight hours during each of the second four years; and four hours each year thereafter. For board members beginning service on or after January 1, 2015, 12 hours are required during each of the first eight years of district board service and eight hours each year thereafter. Additionally, board members are required to obtain training in the areas of finance, ethics and superintendent evaluation as follows:

- For board members with zero – three years of experience, annual training must include:
  - three hours of school finance;
  - one hour of ethics; and
  - one hour of superintendent evaluation training each year.
- For board members with four - seven years of experience, annual training must include:

- two hours of school finance;
  - one hour of ethics training; and
  - one hour of superintendent evaluation training each year.
- For board members with eight or more years of experience, annual training must include:
- one hour of school finance training each year;
  - one hour of ethics training each year; and
  - one hour of superintendent evaluation training biennially.

*Summary of Issue:*

The Kentucky School Boards Association (KSBA) collects and keeps corresponding records and is recognized as the provider of eight of the 12 hours required during each of the first four years of service. 702 KAR 1:115 requires the KSBA to submit to the Kentucky Board of Education for review and approval the following:

- in-service training summary on an annual basis (Attachments A, B and C);
- a request for an extension of time for completing required in-service training hours in individual
- cases where warranted (Attachment D); and
- annual in-service training plan for 2021 (Attachment F).

These items are attached. The annual in-service training plan for 2020 also is attached for information only (Attachment E). Additionally, the board needs to be aware that 702 KAR 1:115 says in Section 3: “Subject to extensions granted under Section 4 of this administrative regulation, the names of all district school board members who fail to complete the required hours of in-service training shall be transmitted by the Department of Education to the Attorney General.” For these individuals, see Attachment D.

*Budget Impact:*

There is minimal impact to state funds for legal review and staff time to enforce training requirements for those local board members not meeting minimum requirements.

**GROUPS CONSULTED AND BRIEF SUMMARY OF RESPONSES:**

Kentucky School Boards Association

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**Interim Commissioner of Education**

Category: <input type="checkbox"/> District Innovation <input checked="" type="checkbox"/> Strengthening Educators <input checked="" type="checkbox"/> Family/Community Involvement <input type="checkbox"/> Student/Family Supports <input type="checkbox"/> Student Interventions <input type="checkbox"/> Coursework Completion <input type="checkbox"/> Accountability Reporting
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