**WCBE Work Session**

April 13, 2020 5:30 PM

Board Conference Room

Dixon, KY 42409

Via Teleconference

Livestream: [www.webster.kyschools.us](http://www.webster.kyschools.us)

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Absent Board Members

Mr. James Nance

**A. CALL TO ORDER**

The Work Session of the Webster County Board of Education was called to order at 5:30 p.m. by Chair Mickey Dunbar.

**B. PRESENTATION**

**B.1. Cyber Update on Insurance - EM Ford and Company**

Mike Hazelwood with EM Ford and Company joined the meeting, via Zoom, to discuss the importance of having adequate Cyber Liability Insurance at a time when working digitally and remotely has magnified our exposure to cyber threats. With a current $250,000 limit of liability, he suggested the District re-evaluate its policy to insure the data safety of our school, students, and staff.

**B.2. RBS Invoice #Y18015-010 in the Amount of $7,322.49**

The Director of Finance/Treasurer presented to the Board for review Invoice #Y18015-010 from RBS Design Group, PSC, in the amount of $7,322.49. This invoice represents 90% of the current contract with RBS Design Group for the work completed on the WCHS Safe/Secure project. The invoice will be on the next regular WCBE agenda for approval.

**B.3. AP FY21 Pay Date Schedule**

The Accounts Payable FY21 Pay Date Schedule was presented for review. This schedule represents the dates of check runs for accounts payable. The Paid Warrant Report is approved at each regular meeting of the Webster County Board of Education.

**B.4. 2020-2021 Payroll Pay Date Schedules**

Burnett also requested the review of the 2020-2021 Payroll Pay Date Schedules for year 2020-2021. The payroll schedule continues to be the 15th and the 30th of each month unless those dates fall on a weekend or holiday. The 2020-2021 Payroll Pay Date Schedule will be approved at the regular scheduled Board Meeting.

**B.5. Resolution of Webster County Board of Education - Certified Evaluations**

Aaron Harrell, Asst. Superintendent/HR/Director of Secondary Education asked the Board to review the Resolution of Webster County Board of Education - Certified Evaluation Plan. He stated that KDE is allowing Districts to make necessary changes to the evaluation plan to get through the end of the year. For most non-tenured teachers, the evaluation committee was not able to complete the full evaluation. Harrell requested this Resolution be passed to allow for the adjustments. Traditional evaluations will resume for the 2020-2021 school year.

**B.6. Updated Certified Evaluation Plan**

The update to the 2020-2021 Certified Evaluation Plan did not change much although the biggest change is how the principals are evaluated. More information will be forth coming and approval will be requested at a later date.

**C. SUPERINTENDENT'S REPORT**

**C.1. Salary Schedules**

Superintendent Callaway explained the Salary Schedules are still in draft until the legislative session ends on Wednesday, April 15th. The updated Salary Schedules will be an action item at regular April Board Meeting.

**C.2. COVID-19 Update**

Mrs. Callaway gave un update on the current situation of the COVID-19. She stated the District will continue to follow the directives of Governor Beshear regarding social distancing. Structures have been put in place for the Food Service Department where they can be 6 feet apart during meal preparation. This week five days’ worth of meals are being delivered on Wednesday due to last week being Spring Break. This week a different meal delivery and pick up model has been established to reduce the amount of human contact. Requests by the District have been made for containers to be set out on bus routes. The pick-up locations will have tables set up and the parent/guardian will pick the meal up from the table. After each pick-up, the table will be sanitized. Kevin Brown, Commissioner of Education, reached out to all superintendents in the Commonwealth to donate PPE for healthcare workers. The Webster County School District was able to donate googles, safety glasses, gloves, aprons, and masks from their science departments. Mrs. Callaway also informed the Board that Audubon Headstart is applying for a grant that will provide preschool services for all 4 year-olds going into Kindergarten and IEP students. There will not be a cost to the District and the grant will pay teachers to work with students.

**C.3. Education Task Force Update**

The Education Task Force Committee has been organized by Commissioner Brown to monitor and guide through real-time issues during the COVID-19 crisis. One of the issues is students who may not meet the required number of credits by the District. KDE is recommending that Districts use the state's requirement of 22 credits. The required Civics test for seniors has been waived for this year.

**C.4. Link2Learn Schedule**

The Superintendent commented that after 15 days in a row of Link2Learn she has seen a need to restructure the schedule. Starting this week, Link2Learn will be streamlined each day by subject. There will be built in interventions and enrichments and she has asked teachers to focus on essential skills and concepts that students will need to be prepared for the next grade level.

**D. ADJOURNMENT**

The meeting adjourned at 6:20 p.m.

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Mickey Dunbar, Chairperson

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Rhonda Callaway, Superintendent